**** JOB OPENING ANNOUNCEMENT ****
Kansas School for the Deaf

POSITION TITLE: Job Coach-Secondary Instructional Department

SALARY: Placement made within agency guidelines depending upon education and professional experience. Excellent benefits

SCHEDULE: 181 School Days / 2022-2023 School Year

EMPLOYMENT DATE: Open until filled

JOB DESCRIPTION: (Detailed position description upon request)

Student Work Experience/Evaluation
Coordinates employer and school partners for the purpose of meeting the work education objectives. Counsels students/interns in job search skills for the purpose of informing them of employment and career options. Monitors student performance in a variety of work sites according to program guidelines for the purpose of identifying areas requiring additional training on techniques and methods for maintaining solid work habits.

Career Development/Curriculum
Provides teachers and students with references and supplementary materials that will support and enrich the curriculum; provide career awareness for all students. Developing pre-employment and employment skill lessons following the selected career curriculum.

Assists Transition Coordinator with all transitional needs of students
Collects proper documentation for the purpose of on/off the job site meeting the required items for program participation and/or parent/guardian approval. Trains representatives of participating organizations for the purpose of complying with program guidelines.

Kansas Student Transition and Readiness (KSTAR) Development/Curriculum
Collaborates with the independent Living Supervisor. Focus on independent living skills improvement. Supports students in Self-Determination, Work Experience and Employment Skills Training.

MINIMUM REQUIREMENTS: Bachelor’s Degree or Vocational Certification. Other backgrounds maybe considered. Fluency in manual communication. Ability to understand and use English and ASL in appropriate modes. Ability to use behavior management and observation techniques. Continuing education to keep up with changes in the field. Must be a good multi-tasker, scheduler, time manager and active listener.
SPECIAL REQUIREMENTS: Upon offer of employment a background check will be conducted via the KS Bureau of Investigation & KS Dept. of Social & Rehabilitation Services. Also a Tuberculosis test & Health Certificate must be passed upon offer of employment (cost borne by employee).

CONTACT: Betty Smith, Human Resource Office: Phone: 913/210-8114 E-Mail: bsmith@kssdb.org; Fax # 913/791-0557

TOBACCO FREE CAMPUS
KSD AND KSSB EMBRACE DIVERSITY
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