

Mission: Cornerstone Montessori Elementary School's mission is to support children from culturally and economically diverse backgrounds living in or near St. Paul's East Side through a rigorous and high-impact Montessori program that empowers them to make positive decisions, develop self-discipline, and create a true sense of responsibility for themselves and others in their community.

Topic	Description	Supporting Documents	Function ¹	Presenter	Time
Regular Business					
Call to Order	Welcome to Meeting	None	I	Julaine	3 min
Public Comment Period	Comments limited to 3 minutes per person	Sign-up sheet, Policy 206	I	Julaine/Guests	0-10 min
Consent Agenda	<ul style="list-style-type: none"> • 415 Purchase of Group Health Insurance Policy • 701 Purchasing Policy • 701.1 Purchasing Procedure • 702 Fixed Asset Policy • 702.1 Fixed Assets Operating Procedure • 705 Financial and Cash Management Policy • 705.1 Receipts Procedure • 706 Acceptance and Administration of Gifts Policy • November 2022 meeting minutes 	Distributed at least 1 week in advance of mtg	M	Julaine	5 min
Approve Agenda	Any modifications, any movement of Consent Agenda items	Consent/Mtg Agenda	M	Julaine	3 min
Conflict of Interest	Based on approved agenda, identify any conflicts of interest	Meeting Agenda	D	Julaine	1 min
Board Education	<ul style="list-style-type: none"> • Presentation by English Language Learners Teacher 	At meeting	E	Cynthia Crookston	15 min
Treasurer's Report	<ul style="list-style-type: none"> • Financial Statements - review/accept Nov and Dec • Donations through Give MN for approval 	Pre-reading/at meeting	D, M	Joe	10 min
HOS Report	<ul style="list-style-type: none"> • School Operations 	Pre-reading/at meeting	I, D, M	Alyssa	10 min
Today's Meeting					
Dir of Business Operations	<ul style="list-style-type: none"> • School Operations • Approve amended CMES calendar 	Pre-reading/at meeting	I, D, M	Chris	5 min
Equity Task Force	<ul style="list-style-type: none"> • Update on hiring of equity consultant 	At meeting	I, D	Sarah	5 min
Expansion Task Force	<ul style="list-style-type: none"> • Update on plans for expansion research 	At meeting	I	Jean	5 min
Board Chair Report	<ul style="list-style-type: none"> • CMES Board retreat scheduling 	At meeting	I, D	Julaine	5 min
Meeting Wrap-up					
Next Meeting Agenda	Suggested agenda items for next board meeting	None	D	All	3 min
Reflection & Adjournment	Self-Assessment of board meeting, call for motion to adjourn	None	D, M	All	5 min

¹ **Function Description:** I = Informational, questions only for clarity. D = Discussion item, when item distributed in advance, contact author with questions prior to meeting. E = Educational material, may include reading assignment prior to meeting, M = anticipated motion at meeting. A = Board activity.