

## **Non-Resident Student Enrollment for Children of Staff Members Policy – Colebrook School District**

*Category: O*

For the purposes of this Policy, non-resident staff is defined as staff who work for the Colebrook School District and do not reside in Colebrook.

If space is available (Grades K-12), non-resident staff may apply for their children to attend Colebrook schools without paying tuition subject to the following requirements:

1. Non-resident staff must submit a request to the Colebrook School Board prior to the start of the school year. Mid-year transfers of non-resident students will not be permitted.
2. The School Board shall only approve attendance for one school year. The non-resident parent must reapply to the Colebrook School Board prior to the start of each school year if they wish to return.
3. Non-resident staff must be employed by the Colebrook School District throughout the time that their children are enrolled in Colebrook schools. The student's attendance in Colebrook schools terminates as soon as the parent for any reason is no longer employed by the Colebrook School District. If a student remains enrolled in the school after termination of employment, the parent will be responsible to pay for the tuition costs out of pocket.
4. The parents are responsible for all transportation.
5. For special education students with a legal residence in New Hampshire, the district of residence shall be responsible for all special education costs as provided in RSA 193:3, IV and RSA 186-C:13, IV. Parents will notify the district of residence immediately upon applying for acceptance at Colebrook School District, and the district of residence shall acknowledge its responsibility and agree to pay special education costs before the student is enrolled.
6. For special education students whose legal residence is not in New Hampshire, the district of residence shall agree, in writing, to reimburse Colebrook School District for all special education costs before the student is enrolled. It is the responsibility of the parents to obtain this agreement from the district of residence.
7. The student will be subject to the same rules and discipline process as other students attending Colebrook schools.

### **Legal References:**

RSA 193:3, IV, Change of School Assignment  
RSA 186-C:13, IV, Liability for Expenses