|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Stewartstown School BoardMeeting Minutes | | | | | | | | | | |
| **Date** | | August 1, 2022 | | | | | | | |
| **Time** | | 5:00 pm | | | | | | | |
| **Location** | | Stewartstown Community School | | | | | | | |
| **Chairperson** | | Philip Pariseau | | | | | | | |
| Attendance Attendance Legend: **P** – Present at SCS **A** – Absent **Z** – Via Zoom **C** – Cell Phone | | | | | | | | | | |
| **School Board Members** | | | | | | **Principals** | | **SAU Members** | |
| A | Betsy Gray | | P | Courtney Sierad | P | | Stephanie Humphrey | P | Debra Taylor |
| P | Philip Pariseau | | 5:35 pm | | |  |  | P | Bridget Cross |
|  | | | | | | | | | |
| **Public in Attendance:** | | | | | | | | | |
|  | | | | | | | | | |

Philip Pariseau, Chairman, opened the meeting at 5:37 pm.

**Hearing of the Public:** None

**Adjustments to the Agenda:** Update on employment of paraprofessional

**Reading of the Minutes:** School Board Meeting of June 6, 2022

C. Sierad/P. Pariseau: To accept the minutes of June 6, 2022 as presented.

VOTE: AFFIRMATIVE

**Special Reports:** None

**School Administrator’s Report – Stephanie Humphrey**

1. Summer school had 20 who signed up originally. First week 11 students; Second week 10 students; Third week 10 students.
2. Miss Alexis Scott, Title I Director gave the following report
   1. Staff would like summer school to continue
   2. The healthy food from NH Food Bank was wonderful
   3. Staff would like to possibly extend summer school in order to provide a consistent, safe, learning environment as well as food for our students throughout the entire summer
   4. One program that they did was having the local fire and EMS services come to school to give a presentation. This was a huge hit! State Troopers came for the presentation and Trooper Griffin will follow up in the fall. Staff think that our student enrollment would increase if more opportunities such as field trips were provided.
3. I have been working on finalizing schedules for the 2022-2023 school year, including new procedures for dismissal time at 2:45 pm.
4. As part of the administration team, we applied for the SAFE grant through the State of New Hampshire. This grant includes funding for protective window tint, updates t our video system, and radios to be placed in every classroom. I also have been working on getting financing for a Makerspace in the library. Jeremy from WMSI has been consulting on different materials to purchase and the layout of the space in the library to make it user-friendly for staff and students. Funding from ESSER III grant. We are also purchasing fitness equipment through this grant.
5. Dennis has been working hard this summer cleaning the building. In addition, the nurse’s office got a new paint job.
6. Expected enrollment for 22-23 as of June 2, 2022 is 51 students.
7. School opens on August 30, 2022 for students.

**Superintendent’s Report – Dr. Debra Taylor:**

1. Year-round staff is preparing for school to resume on Tuesday, August 30, 2022.
2. She welcomes the new staff members for all the schools and SAU 7. Two new members in Stewartstown will be Noah Covill, who was employed at a previous meeting, and Amanda Larou, a paraprofessional who has just been employed.
3. She listed all the changes that had taken place over the summer in the schools.
4. There will be a staff retreat at the Tillotson House at the Balsams.

**Business Manager’s Report – Bridget Cross:**

1. Bridget presented her first report as the new Business Manager for SAU 7. She also reported on the staff at SAU 7. Still interviewing for the past-time position.
2. BA Orientation through NHASBO was held in Concord July 21st and July 22nd.
3. Carol Bouchard has agreed to be the transportation coordinator.
4. There has been a flurry of activity at all schools this summer. Custodians are doing a wonderful job of painting, cleaning classrooms, waxing floors, and more.
5. NH is quite different than VT regarding encumbrances at the end of the fiscal year. Cheryl will return in August to assist in closing the books.
6. The cost of heating oil is still very volatile, but we are planning to send out RFP’s for heating oil and propane.
7. We have a new vendor that is requesting that items b e paid ahead of time as prices fluctuate. We cannot allow this practice for anything paid out of federal grants, but locally it would be the district’s call. By consensus, the items would need to be delivered at the school before payment is issued.
8. We will present formal proposals for the maintenance of the fields at all three schools from Josselyn at our next meeting. We may need to cut some items due to the costs.
9. Jim Wells waiting on his asphalt. Prices have gone up since bid was received. Will probably just be able to do the front and south side.
10. Border Patrol now has key cards to enter the school.
11. Bridget included a Capital Project List to be considered at budget time.

**Unfinished Business:** None

**New Business:** None

**Information:** Pittsburg has employed a music teacher who will be able to teach in Stewartstown part time.

**Meetings:**

Next meeting for Stewartstown School Board will be Wednesday, September 7 at 5:00 pm as Monday is a holiday.

SAU Board Meeting on August 11, 2022 in Clarksville at 6:00 pm

C. Sierad/P. Pariseau: To adjourn the meeting at 6:21 pm.

VOTE: UNANIMOUS

Respectfully submitted,

Patricia E. Grover

Adopted: September 7, 2022 Minutes Taker