



## ELMORE COUNTY BOARD OF EDUCATION

100 H.H. Robison Drive  
P.O. Box 817  
Wetumpka, AL 36092

Phone: 334-567-1200  
Fax: 334-567-1405

Richard E. Dennis, Superintendent  
Jason M. Mann, CSFO

LAWN MAINTENANCE BID NO. **22-012**  
For  
COOSADA ELEMENTARY SCHOOL

Sealed bids will be received by the Elmore County Board of Education, 100 H. H. Robison Drive, Wetumpka, Alabama, 36092 at **1:30 p.m. on Thursday, March 3, 2022**, and publicly opened and read aloud for lawn maintenance in the central office maintenance facility conference room.

All contractors bidding this project are encouraged to visit the site and examine all existing conditions prior to submitting their proposal. A site visit may be scheduled to discuss details of the project and receive a bid package. To schedule a site visit please contact the principal, Jan McKenzie at 334-285-0273 or [janice.mckenzie@elmoreco.com](mailto:janice.mckenzie@elmoreco.com)

A bid bond is required in the form of a bid bond or certified check in the amount of five (5) percent of the bid, except not to exceed \$10,000.00.

All bidders shall have general liability of no less than \$500,000.00 and a current business license.

NOTICE TO ALL BIDDERS: Compliance with the Alabama Illegal Immigration Act. Vendor must be in compliance with E-Verify requirements of the Alabama Illegal Immigration Act 2011-535 and as amended in Act 2012-491 and provide proof before the contract is executed.

The bids must be submitted on company letterhead and the company name, bid number, and proof of insurance are to be posted on the outside of the bid envelope. **\*\*This is required for the bid to be accepted and opened.\*\***

The project shall be bid excluding taxes. No bid may be withdrawn after scheduled closing for receipt of bids for a period of sixty (60) days. The Owner reserves the right to reject any or all proposals.

Questions may be directed to Mike Czerpak or Kenneth Garner at 334-567-1420 or [mike.czerpak@elmoreco.com](mailto:mike.czerpak@elmoreco.com) or [ken.garner@elmoreco.com](mailto:ken.garner@elmoreco.com).

Owner:

Elmore County Board of Education  
100 H H Robison Drive  
Wetumpka, AL 36092

*Every student empowered. Every student succeeds.*

---

#### BOARD MEMBERS

Michael Morgan-Chairman   Dale Bain-Vice Chairman   Leisa Finley   Kitty Graham   Joey Holley   David Jones   Wendell Saxon

## EXHIBIT "A"

### LAWN MAINTENANCE EXPECTATIONS/RESPONSIBILITIES

The duration of this contract shall be from March 7, 2022 through March 6, 2023.

1. The vendor shall furnish all labor, materials, supplies, equipment and supervision to perform services as required
2. Vendors must provide documentation of enrollment in the E-Verify program
3. Provide 25 cuts per year
4. Trim around all buildings, trees, borders, sidewalks, curbs, structures, and playgrounds (work will not be performed when students are in the area)
5. Pinestraw will be installed in existing flower beds twice a year at owners choice of dates.
6. Fences may be sprayed in lieu of trimming but is not a mandatory requirement. The spray may not exceed 3 inches on either side of the fence.
7. NO chemical sprays are to be used unless an employee of the company holds a valid license from the State of Alabama
8. Areas will be blown or swept and cleaned after each visit to the campus
9. Disposal of lawn litter, sticks, trimmings, and trash
10. Invoices will be submitted no later than the 10<sup>th</sup> of the month for review and approval
11. The contract shall be for one year and may be rolled over for two additional years at the same agreed amount of the contract
12. Vendor must maintain a current business license
13. Vendor must maintain liability insurance of not less than \$500,000.00
14. Either party may terminate this agreement for non-compliance by the other party, budgetary restraints of the owner or other just cause by written 30 day notice delivered to the other party
15. Employees will not have any contact with any student, this will be grounds for immediate termination of the contract
16. Blowing grass away from HVAC units when cutting
17. No smoking on any campus

Not included: (unless it was included in contract)

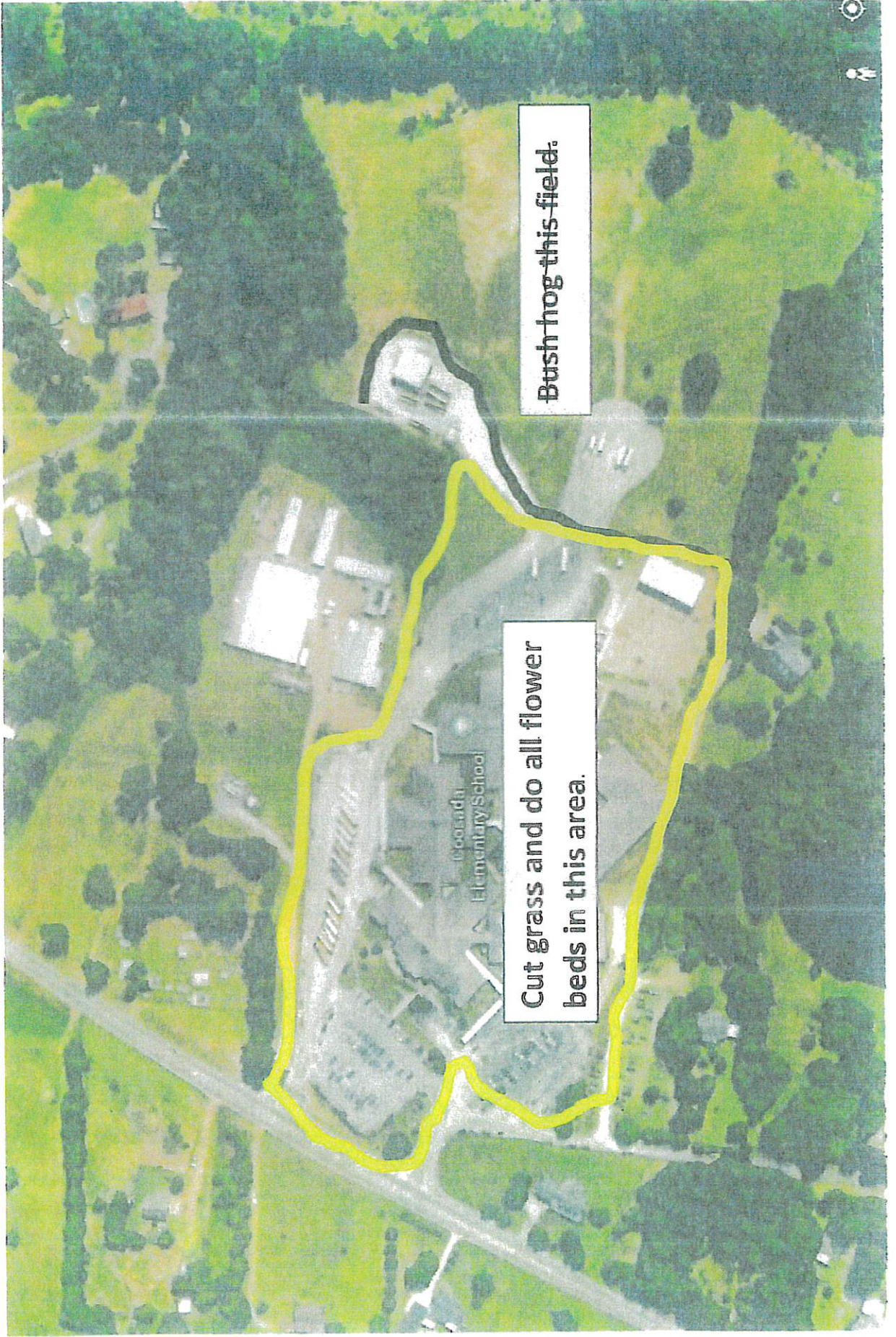
1. Football fields and/or football practice fields
2. Band practice fields
3. Baseball fields or areas inside the fenced areas at the baseball complexes
4. Softball fields or areas inside the fenced areas at the softball complexes
5. Areas that are bush hogged

## EXHIBIT "B"

### LAWN MAINTENANCE EXPECTATIONS/RESPONSIBILITIES

1. All flower beds will be weeded once a month
2. At every cut the Vendor will weed eat against the buildings, fence lines, curbs where they meet the asphalt, playground equipment, flagpoles, and any other object in the grass areas.
3. Weeds may be sprayed in lieu of trimming but is not a mandatory requirement.
4. NO chemical sprays are to be used unless an employee of the company holds a valid license from the State of Alabama
5. Edging will be done at every cut around sidewalks, patios, curbs, and other areas that need edging.
6. All areas; sidewalks, drives, parking lots, porches, patios, and curbs will be blown after each cut
7. Before each cut the Vendor will notify the front office and give them time to move cars away from curbs.

# Coosada Elementary School



Cut grass and do all flower beds in this area.

Bush hog this field.

# Elmore County Board of Education

## Lawn Care Bid #

### Proposed Service Schedule

Proposed Services	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
<b>1.) Turf Areas</b>													
A. Treatment (fertilization & weed control)*													
B. Mowing Service (mow, edge, weedeat, blow)	1	1	2	2	3	4	4	4	2	2	1	1	25
C. Leaf Service *													
D. Fire Ant Treatment *													
<b>2.) Shrubs &amp; Ornamentals</b>													
A. Fertilization*													
B. Shrub Service			1			1	1	1	1	1		1	7
C. Ornamental Trees*													
<b>3.) Shrub Beds</b>													
A. Pre-Emergent *													
B. Post Emergent Application*													
C. Perennials (winter pruning) *													
D. Mulch (longneedle pinestraw)			1					1					2
<b>YEARLY BUDGET</b>													
<b>MONTHLY BREAKDOWN</b>													