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Please be advised that anyone choosing to voluntarily enter school property does so at his/her own risk and acknowledges that Bledsoe County Schools cannot guarantee a virus-free campus or warrant the protection of any visitors to campus from the coronavirus.

TO THE STUDENT:

On behalf of the faculty, we would like to welcome you to Bledsoe County High School for the coming year. We are looking forward to assisting you in fulfilling your educational goals. We expect you to meet the goals which have been set, to carry on the tradition, and to make this a better place. You can benefit from everything Bledsoe County High School has to offer by being actively involved in your classes and the programs offered. We are here to make your years in school as successful, yet educationally challenging, as possible. The Bledsoe County Code of Conduct is "respect yourself and respect others."

TO THE PARENT/GUARDIAN:

This handbook has been prepared to explain and clarify the procedures, policies, and regulations at Bledsoe County High School.

SCHOOL WEB ADDRESS

The Bledsoe County High School web address is:
bledsoe.tn.bch.schoolinsites.com .

You can find school news, events, and daily schedule, in addition to the complete student handbook. Stay up to date by checking out the latest news section, upcoming athletic events, and school activities. Resource Links can be found for ACT, State Curriculum Standards, and Practice End of Course Tests. You can also stay up to date by following our BCHS facebook page. Every teacher can be contacted by email through the BCHS website.

BLEDSOE COUNTY HIGH SCHOOL
423-447-6851

BLEDSOE COUNTY CAREER TECHNICAL CENTER
423-447-6370

ALMA MATER

On the banks of old Sequatchie. Flowing to the Sea,
Stands our dear old Alma Mater Dear to you and me.

Onward! Onward! Ever upward! Let our motto be:
Building for the present, future, And eternity.

In the years that lie before us, Filled with duties grand,
May each student take his station, And answer his command.

Forward! Forward! Ever forward! Charging brave and strong
'Gainst the foes of education,
Till they join our throng.

Then as soldiers marching forward, Loyal, brave, and true,
Climbing upward, ever upward, We'll wave the Gold and Blue.

Gold and Blue! Gold and Blue! We'll wave it to the sky;
While we work for dear old Bledsoe- Bledsoe County High

-Mrs. W. M. Breedin

BELL SCHEDULE

7:10 –7:40 Breakfast in the Cafeteria

7:45-8:50 First Period

8:55- 10:00 Second Period

10:05-10:35 Third Period (Warrior Time)

10:40-12:20 Fourth Period

12:25-1:30 Fifth Period

1:35-2:45 Sixth Period

Lunch Schedule 4th Period

ISS/ALT Lunch 10:25
A Lunch 10:40-11:10
B Lunch 11:15-11:45
C Lunch 11:50-12:20

***We may utilize an alternative bell schedule when necessary such as:**
2 Hour delay
Early dismissal
Activity schedule

ACADEMIC INFORMATION

GRADING SCALE
(STATE BOARD OF EDUCATION UNIFORM SCALE)

A:	90-100
B:	80-89
C:	70-79
D:	60-69
F:	0-59

*No grade shall exceed a score of 100. Students who earn credit in Honors Classes shall receive three points added to their final grade. Students who earn credit in dual enrollment/college classes shall receive four points added to their final grade. Students who take Advanced Placement courses and sit for the AP exam will receive 5 points added to their final grade.

To determine your QPA, each course is given a point based on its classification as a regular, honors/capstone industry certification, state dual credit, AP, or dual enrollment course.

Regular classes:
A = 4 points B = 3 points C = 2 points D = 1 point F = 0 points

Honors and capstone industry certification courses:
A = 4.5 points B = 3.5 points C = 2.5 points D = 1.5 points F = 0 points

State dual credit:
A = 4.75 points B = 3.75 points C = 2.75 points D = 1.75 points F = 0 points

Dual enrollment/Advanced Placement:
A = 5 points B = 4 points C = 3 points D = 2 points F = 0 points

Add your total points and divide by the number of classes taken.

This number will be between 0.0 and 5.0. This policy is in accordance with TCA 3.301.

MAKE-UP WORK/INCOMPLETE

In the event of an incomplete on a grade card at the end of any report period, the deficiency must be removed by the time which is designated by the teacher. If circumstances warrant additional time, this should be approved by the Principal/ Assistant Principal or School Counselor. A student has FIVE (5) school days to make up his/her work due to their absence. If incomplete grades or assignments are not removed in the time allotted, the grade will be averaged with a zero for the work not completed. NOTE: It is the student's responsibility to see that the work is completed and handed in during the allotted time. THIS POLICY APPLIES FOR ALL MAKE UP WORK AND TESTS.

Students may make up all work for complete credit regardless if the absence is excused or unexcused as long as work is completed within the five-day limit. Make-up work not turned in within five days shall receive a maximum grade of sixty (60). The gradebook will reflect a zero until the work is made up.

END OF GRADE PERIOD TESTING

Nine weeks' tests are given and will count fifteen percent of the grade. All students are required to take the nine weeks' tests, but can be exempt from the final exam.

Exemption from Final Exams for all classes:

A student will be exempt from a final test under the following conditions:

A final average in the class of 90% or higher with no more than 5 excused or unexcused absences or tardies. Any school approved trips will not count as an absence toward exemption from final exams.

A student may choose to take the final exam in an effort to raise his/her grade even if he/she is exempt. In this event, the grade will not lower the student's final grade.

Students who obtain 5 or more unexcused tardies in any class will be required to take the final exam regardless of grade average or days absent.

STUDENTS MUST TAKE FINAL EXAMS AT THE SCHEDULED TIME.

STATE REQUIRED TESTING

State-Required Tests:

State mandated End of Course Tests are administered in Biology 1, Algebra 1, Algebra 2, Geometry, US History, English 1 and English 2. These tests count for 15% of the course grade. All students are required to take these assessments. All eleventh graders are required to take the ACT. A minimum score of 17 is required for students or they must sit for the test again during their senior year.

REPORT CARDS

Report cards will be issued each nine weeks. In addition, students will receive mid-nine weeks' progress reports in each class. Report cards can be viewed by logging into your skyward account.

WHAT IS SKYWARD?

Skyward is the Bledsoe County School System's Student Information System. It gives our teachers, students, caregivers and administrators better tools to communicate. Through Skyward, caregivers will be able to see their student's grades, attendance, student class schedules, calendar of assignments and an online school directory. Through Skyward, you will be able to choose the level and frequency of notifications ("Skylert") and communicate with your student's

teachers.
NOTE: Grades 4-12 students have been provided with their own login and password. Some of the options available to them (portfolio) are not available to parents. Similarly, there are some functions (editing contact information) that are not available to students. We recommend you do not share your login information or password with your children.
NEED A LOGIN? If you do not have a login and password to access Skyward, go to www.bledsoecountyschools.org to complete the form requesting access. You can also use this form to add another caregiver for your family. If you have further questions, the same website will provide a contact person for your school.

(ESSA) EVERY STUDENT SUCCEEDS ACT

For more information see website: https://www.ed.gov/essa

GRADUATION REQUIREMENTS

The following course credits are required for students graduating high school:

English	4
Mathematics (4 credits within 3 years)	4
Science	3
Social Studies	4
Wellness	1
Physical Education	1
Personal Finance	1
Foreign Language*	2
Fine Arts*	1
Elective Focus	3
Other electives pursuant to Board Policy	4.605

*May be waived for students not planning on attending a college or university.

In order to graduate, students must also take the ACT and pass the CIVICS exam.

*A student's Elective Focus consists of 3 to 6 courses within one of the following **Programs of Study**.

Dual Enrollment/Early College – Any three college courses not taken to meet a high school required credit class.

Fine Arts – Any three courses in art, music, or drama above the state requirements.

Humanities – Any three social science courses above the state required courses.

Liberal Arts – Any combination of three social science or fine arts classes beyond the state required classes.

Medical Pre-professional – 3 of the following: Biology 2, Anatomy and Physiology, Health Science, Medical Therapeutics, or dual enrollment medical classes.

Science and Math – Any three science or math courses above the state required courses.

Any three classes in any one of the CTE areas below:

- **Automotive**
- **Agriculture**
- **Construction**
- **MEPS**
- **Engineering/STEM**
- **Health Science**
- **Marketing**
- **Welding**
- **Teaching as a Profession**
- **Audio Visual**

CLASS RANKING

Senior records are checked after the end of the first semester. To be eligible for top ten ranking, students must have been enrolled at

Bledsoe County High School for at least four semesters. A numeric average is used to determine these honors.
The Top 10 will be selected from the ten students who have the ten highest Quality Point Averages (QPA). From these ten with the highest QPA, the final ranking will be determined by the numerical average of final course grades. Ranking for the remaining class members will be determined by QPA.
All grades earned in grades 9, 10, 11 and the first semester of grade 12 are used in determining final class standing. To be ranked in the Top 10, a student must be enrolled at the high school the entire first semester of their senior year. The grades from the final semester of any student's senior year will not be used in determining class rank. Transfer students must have been in attendance four of the seven semesters preceding the final semester to be ranked in the Top 10. GPA/QPA are calculations of a student's Grade Point Average (GPA) and Quality Point Average (QPA). Both of these are used in determining class ranking.

RTI INFORMATION

Bledsoe County High School will be providing a Response to Instruction and Intervention (*RTI2*) program. Bledsoe County is committed to helping all students succeed. One form of support to assist students who are struggling to learn and need additional support to be successful is the Response to Instruction and Intervention program.
The *RTI2* Framework has three tiers. Each tier provides differing levels of support.
—In Tier I, all students receive research-based, high quality, general education instruction that incorporates ongoing universal screening and ongoing assessment to inform instruction.
—In Tier II, intervention is implemented when assessment indicates that a student is not making adequate gains from Tier I instruction alone. In addition to Tier I instruction, students are provided small group interventions designed to meet their specific needs. These students are progress monitored weekly or every other week using a

tool that is sensitive to measuring changes in the student's individual skills.

—In Tier III, more intensive interventions are provided to students who have not made significant progress in Tier II, who are more than 1.5 grade levels behind, or who are below the 10th percentile. These students are progress monitored weekly or every other week using a tool that is sensitive to measuring changes in the student's individual skills.

ATTENDANCE POLICIES

CLASS ATTENDANCE / TRUANCY / TARDIES

Almost without exception, students with good attendance pass and go on to graduate! We cannot teach and you cannot learn unless you are here! There are 180 days of school; be here and be on time. Attendance and being on time are the first questions about student performance asked by employers. It is a big priority to us. Make it a priority to you!

CLASS ATTENDANCE — A student will be counted absent for the entire class period if he/she is absent for more than fifteen minutes of the scheduled class time. Any student who anticipates having an authorized "School Day Absence" (school field trip, college visits, etc.) should gain prior approval from his/her instructor. It is the student's obligation to notify his/her teacher of any class absence due to official school business and to provide documentation if necessary. A student who is absent for a period of ten consecutive days or longer, or anticipates such an absence, should contact the Board of Education for homebound teacher assistance.

Any student having more than five unexcused absences from any class will have credits held unless the student has completed an Attendance Plan as developed at a parent meeting. If course credit is going to be held due to the number of absences in a class, the student and parent shall be advised. Procedures in due process are available to

the student when credit is denied or held.

Perfect Attendance-If you are present for the majority of every period (missing no more than 15 minutes of a class period) your attendance record will reflect perfect attendance. Students may be recognized for perfect attendance at the end of the year. If you are a senior and have perfect attendance, you may be recognized during class night ceremonies.

Prior to a formal plan being implemented students will be assigned Saturday School for an opportunity to recover class time. This allows students the opportunity to make up time prior to the implementation of a formal attendance plan and/or appearing in Truancy Court. After students have made up three (3) days in Saturday School a formal plan will be developed for students who are still accruing unexcused absences.

TRUANCY — The Bledsoe County Schools' Progressive Truancy Intervention Program is as follows:

3 Unexcused Absences - Letter from school making families aware of absences including compulsory attendance law and board policy.

Truancy Level I Intervention (5 Unexcused Absences)
Internal meeting at the school or meeting held over the phone with the following components:
a.) A conference (phone or in person) with the student and the student's parent or guardian.
b.) A resulting attendance contract to be signed by the student, the student's parent or guardian, and Attendance Supervisor/Designee.

- A description of the expectation for the student's attendance.
- The period for which the contract is effective.

c.) Follow-up meetings (can be done in person or by phone) to be scheduled. (Must be documented by the school.)
d.) Penalties for additional absences and alleged school offenses, including additional disciplinary action and potential referral to

juvenile court.

Truancy Level II Intervention (when Level I intervention is violated)

a.) A conference (phone or in person) with the student and the student's parent or guardian.

b.) A resulting attendance contract to be signed by the student, the student's parent or guardian, and Attendance Supervisor/Designee.

- A description of the expectation for the student's attendance.
- The period for which the contract is effective.

c.) An individualized assessment by a school employee of the reasons a student has been absent from school will be conducted. This assessment may result in a referral to counseling, community-based services or other services to address the student's attendance problems.

Truancy Level III Intervention (when Level II Intervention is violated)

External Truancy Board (may include School Representative, mental health and case management agencies, Youth Service Officer, and School Resource Officer).

a.) A conference conducted by the external truancy board with the student and the student's parent or guardian.

b.) A resulting attendance contract to be signed by the student, the student's parent or guardian, and Attendance Supervisor/Designee.

- A description of the expectation for the student's attendance.
- The period for which the contract is effective.

c.) The external truancy board will decide if students need additional intervention or service placed in the home. The truancy board will decide if a petition/criminal summons needs to be filed. Saturday School - (Grades 9-12)

- Will include a component that addresses attendance and behavior.
- Students will have the opportunity to work on standard based instruction that was missed during absences.

10 Unexcused Absences - Another letter from the district making families aware of absences, along with the compulsory attendance law

and Progressive Truancy Intervention.

To prevent such interventions as mentioned above, students should submit written notification stating the reason for the absence. Parent notes can be accepted for three school days for the **entire school year**. Acceptable excuses are doctor, dentist, or funeral documentation. All excuse notes must be turned in within five school days of the absence to be accepted.
Note: The complete Bledsoe County Board of Education School Policy concerning Attendance (6.200) can be found on the district website.

TARDIES — A tardy is defined as any time the student enters the classroom after the tardy bell has rung. If a student is more than 15 minutes tardy without an excuse from the office or a teacher, the student will be given an unexcused absence for that class period.

TARDINESS

Five minutes are allowed for the change of classes. A student should be in his/her room by the time the tardy bell rings. If a student is detained by another teacher, he/she should secure a written statement from the teacher and go directly to class. Excessive tardiness can result in disciplinary action.

1st Tardy: Document in skyward
2nd Tardy: Document in skyward
3rd tardy- Teacher to contact parent and communicate the tardies; document in skyward and assign 1 day of lunch detention.
4th tardy(+)- Teacher will submit a conduct referral for the tardy via skyward and the administrator will contact the parent and assign a disciplinary consequence. **Student drivers who are tardy 5 or more times to their first class of the day may have their driving privileges revoked. Students who obtain 5 or more unexcused tardies in any class will be required to take the final exam regardless of grade average or days absent.**

DUAL ENROLLMENT

Students who are enrolled in online Dual Enrollment courses must either sign out and leave campus or report to the library during their Dual Enrollment block. They are prohibited from loitering in the parking lots or on campus and may be subject to disciplinary action. Students enrolled in dual enrollment or AP online classes will only be allowed to sign out if the remainder of their day is online. They must have a signed parent note on file with the office that can be verified.

DRIVER'S LICENSE REVOCATION

"Pursuant to Tennessee Code Annotated § 49-6-3017, a student who accumulates more than ten (10) consecutive unexcused absences or more than fifteen (15) total unexcused absences during a semester may be reported to the Tennessee Department of Safety and may be ineligible to obtain or retain a driver's permit or driver's license."

COLLEGE VISITS/JOB SHADOWING

College/**Job Shadowing** visits will be handled as any other pre-approved absence and will be limited to TWO (2) days. All college visits or Job shadowing days must be approved one (1) day in advance by the School Counselor.

WITHDRAWAL FROM SCHOOL

If a student should move, withdraw to homeschool, or drop out of school, it is his/her responsibility to notify the school counselor to pick up the withdrawal form and turn in any textbooks, library books, and assigned chromebook/charger. All items must be returned and fees paid before transcripts and other records will be sent to the new school.

RULES/POLICIES/DISCIPLINE

ALCOHOL POLICY

The possession, use, distribution, or being under the influence of alcohol is prohibited at all times on school property, at school-sponsored activities, and in school vehicles.

DRUG TESTING POLICY

In accordance with Tennessee Law TCA 49-6-4213 and School Board Policy 6.3071, our school has established a comprehensive drug testing policy. This policy is designed to maintain a safe, drug-free educational environment and to support the health and well-being of our students. It outlines the procedures and guidelines for drug testing among students, ensuring compliance with state regulations.

Purpose

The purpose of this drug testing policy is to:

1. Deter drug use among students.

2. Identify students who may need assistance with substance abuse issues.

3. Ensure a safe and conducive learning environment.

4. Comply with state laws and regulations.

Testing Circumstances

Drug testing may be conducted under the following circumstances:

- **Suspicion-Based Testing**: If there are reasonable indications to the principal that a student may have used or be under the influence of drugs.
- **Extracurricular and Athletic Program Testing**: Students who participate in voluntary extracurricular activities or athletic programs may be randomly selected for drug testing to ensure fairness and objectivity.

Procedures

- **Notification**: A parent of the student or a person legally responsible for the student shall be notified before any drug test is administered to the student.
- **Sample Collection**: Testing will be conducted by certified personnel. Samples may include urine or saliva, depending on the testing method.
- **Confidentiality**: All testing will be conducted in a manner that respects the privacy and dignity of the student. Test results will be kept confidential and shared only with individuals who have a legitimate need to know.
- **Results**: Students and their parents or guardians will be notified of the test results. A positive result will require a meeting with school administration to discuss next steps.

By adhering to this policy, we aim to promote a drug-free campus, potentially save lives and support the well-being and success of our students.

AUTOMOBILE REGULATIONS

The parking space in the front of the building is provided for students

and visitors. The parking space in the back of the building is provided for faculty and staff. The parking space in the back of the building is NOT to be used by students during the school day. Students need to make sure that they park within the lines.
The following regulations are necessary for efficient and safe traffic. Any student violating these policies will NOT be allowed to drive to school.
…No student cars are to be parked in the driveways.
…Student parking spaces cannot be painted or decorated.
…Student's automobiles are NOT to be moved from the parking area during school hours without permission from the office.
…No students should be in the parking area during school hours without permission from the office.
…Any student driving any motor vehicle to school MUST have a valid driver's license and MUST provide proof of insurance and purchase a parking permit.
…Students who drive should not arrive at school before 7:10 a.m.
…Students are not to remain in their vehicles after arriving at school.
…The speed limit on campus is 15 mph.
…Any student "Showing Off", "Spinning tires" or handling a vehicle "Recklessly" or inappropriately will not be allowed to drive to school.
…Students who drive should remain inside the building until they are released at the end of the day. Students may not drive to the back of the building. **Students who drive to school and accumulate more than five (5) tardies or six (6) unexcused absences to first period may lose their driving privileges.**

BEFORE SCHOOL REGULATIONS

Students are to remain in the gymnasium or in the cafeteria until the first bell rings. Students should not remain in their cars, be in the hallways or at lockers. All food and beverages should remain in the cafeteria.

BLEDSOE COUNTY ZERO TOLERANCE POLICY

In order to ensure a safe and secure learning environment, the

following offenses shall not be tolerated.

1. Bringing to school or being in unauthorized possession of a dangerous weapon.
2. Unlawful possession of any drug, including any controlled substance, controlled substance analogue, or legend drug on school grounds or at a school-sponsored event;
3. Aggravated assault; or
4. Assault that results in bodily injury upon any teacher, principal, administrator, any other employee of the school, or school resource officer.

Committing any of these offenses shall result in a student being expelled from the regular school program for at least one (1) calendar year unless modified by the Director of Schools. Modification of the length of time shall be granted on a case-by-case basis. Students that commit zero tolerance offenses may be assigned to an alternative school or program at the discretion of the Director of Schools.

When it is determined that a student has violated this policy, the principal shall notify the student's parent(s)/guardian(s) and the criminal justice or juvenile delinquency system as required by law.

PERSONAL COMMUNICATION DEVICES

The use of cell phones during the school day will be permitted only under the following guidelines:

Permitted between 7:10 am-7:45 am but not in bathrooms.
Permitted during the student's lunch period but not in bathrooms.
Between classes but not in bathrooms.

All cell phones must be turned in/put away when the student enters the classroom. During class time cell phones are not permitted in the hallways.

Unauthorized use will result in confiscation and only returned to Parent/Guardians listed in skyward. The school's administration will

have the discretion to alter or suspend the use of these items as deemed necessary to maintain a safe, secure and distraction free learning environment. A student in violation of this policy is subject to disciplinary action.

SMART GLASSES

The use of these items during the school day is not permitted.

EARBUDS/AIRPODS/HEADPHONES

The use of these items during the school day will be permitted only under the following guidelines:

1. Under teacher supervision for instructional purposes.

Unauthorized use will result in confiscation and treated as an electronic device. A student in violation of this policy is subject to disciplinary action.

COMPUTER USE REGULATIONS

Inappropriate use of Internet Services will result in administrative disciplinary action. Each year students will be required to complete the Acceptable Use Policy form before being allowed to use the school's technology. Personal devices are not allowed except for some circumstances in dual enrollment classes.

CONDUCT

As a student at Bledsoe County High School, you should conduct yourself as a lady or a gentleman at all times. Students of the school serve as ambassadors for the school at all times. It is important that your conduct be such that it always reflects well on your school,

family, and yourself.
All students at Bledsoe County High School are under the supervision of all faculty/staff at all times. At all school activities, the faculty members shall have full authority; therefore, the rules of good conduct and cooperation should be observed at all times.
A student attending any school activity, away or at home, is subject to all school regulations.
All students receiving disciplinary action will have a running report kept in the Principal's office. The types of discipline used at BCHS vary according to the type and number of offenses.
All athletic events are under the supervision of the school, and TSSAA regulations hold the school responsible for the conduct of all persons at these events. Students are subject to regular school policies at all games. Poor sportsmanship and bad conduct may result in BCHS being suspended from athletic participation.
Any student or adult that is ejected from a school ballgame/activity will be subject to being suspended from future games/activities. If the school is fined because of the conduct of a student or adult, repayment of the fine will be assessed to the student and/or adult involved.

Junior/Senior Prom Guidelines
1. Prom is a privilege not a guarantee.
2. Juniors and Seniors may bring a guest.
3. All prom guests must be pre-approved by an BCHS office administrator prior to the Prom. Final approval will reside with the principal, assistant principal, or chairman of the prom committee. **The following things will negate your chances of attending prom: absenteeism (8 or more unexcused), unsatisfactory academic standing, and major or excessive discipline referrals within the school year.**
4. No junior or senior can purchase a ticket for an underclassman (or anyone else) unless he or she is the actual guest of that junior or senior. You must arrive and leave with your guest.
5. Students who are not BCHS students must be listed on the guest list with the current Junior or Senior and must enter and leave together. If you leave without your guest who is not a junior or senior at BCHS,

you will be disciplined the following school day. No person under the ninth grade will be allowed to attend.
7. Anyone attending prom must be enrolled in grades 9-12.
8. Students must dress appropriately.
9. Once students and guests enter the prom, they will not be permitted to leave, then return.
10. You are responsible for the actions of your guest. Your signed form is on file in the office.
11. No prom tickets will be sold at the door.
12. Rules are subject to change, and may be revised by the Prom Committee and the administration.
13. Prom is a privilege. Outside school discipline and behavior will be taken into consideration before permission will be granted for prom attendance.
14. BCHS students will get priority if tickets are limited.

DRESS CODE

If a student is found in violation of the dress code, he/she will be sent to the office to call someone to bring approved dress code clothing. Disciplinary action may be taken for violation of the dress code. 1st offense: correction of dress code-verbal warning. 2nd offense: correction of dress and alternate lunch setting. If dress cannot be corrected: ISS 3rd offense: ISS.

The dress code at BCHS is as follows:

School dress and grooming shall be modest and decent. Apparel, dress, or grooming that is potentially disruptive of the educational process shall not be permitted. Any garments or accessories that are suggestive, offensive, or revealing are considered disruptive. No drug, tobacco, alcohol, vape, sexual or gang-related messages or items will be tolerated. In matters of opinion, the judgment of the administration shall prevail.

- Undergarments such as underwear, bra, or bra straps should not be visible at any time. This also applies to all after school sports practices or activities.
- Shirts must have sleeves.
- No exposed midriff (belly shirts).
- Shorts, dresses, and skirts must not be any shorter than mid-thigh length in the front and back.
- Head coverings/hats/caps/hoods/bandanas/ears are not permitted indoors, including shop areas, unless worn for safety, religious or medical purposes.
- No Blankets
- Trench/duster style coats that fall below the knee are prohibited.
- No sunglasses unless worn for medical reasons with approval from administration.
- No Rebel Flags or any divisive type of jewelry or belt buckles, etc. will be allowed.
- No tails or costume ears or costume make up of any kind
- No mask unless medically necessary

Cap and Gown Guidelines for Graduation

Caps and gowns may be accessorized with specific regalia like stoles and honor chords that are given to students by the school. No other regalia will be permitted. Students may decorate their graduation caps. Preferred decorations may include: name, class year, favorite character or other clean and appropriate images.

Illegal or Non-Allowed Items

Students may not have drugs, vaping products, THC products of any kind, fake money, energy drinks, CBD oil, tobacco products, alcohol, matches, lighters, razor blades, knives, guns, sticks, or any item judged capable of inflicting harm to others. These items will be taken from the student and will not be returned. Disciplinary measures could result. **SEE BOARD POLICY 6.309**

FIGHTING

A student involved in a fight is subject to disciplinary action.
Students should report incidents immediately to an administrator or teacher. Students should not take matters into their own hands but should allow an administrator to handle the situation.
STUDENTS WHO INSTIGATE FIGHTS BUT ARE NOT ACTIVELY INVOLVED (THAT IS, STUDENTS WHO CARRY RUMORS, PUT OTHERS UP TO FIGHTING, CARRY INFORMATION BACK AND FORTH BETWEEN OTHER INDIVIDUALS, OR RECORD) WHO SUBSEQUENTLY FIGHT) SUBMIT THEMSELVES TO THE SAME PENALTIES AS THOSE WHO ARE INVOLVED IN THE FIGHT.
FIGHTING WILL NOT BE TOLERATED ON THIS CAMPUS, AT ANY SCHOOL SPONSORED ACTIVITY, OR ON SCHOOL BUSES.

THREATS

Any and all threats will be taken seriously.

VIDEOING

In accordance with TN State Law (TCA 3913607 and 3913605), it is illegal for anyone to video any actions without consent. Thus, a student that videos a fight or any other activity is subject to disciplinary action.

PERSONAL RELATIONSHIPS

Displays of affection between students will be limited to holding hands while walking to class. Parents will be notified and disciplinary action may be taken.

PROPERTY DAMAGE

Students shall help maintain the school environment, preserve school property and exercise care while using school facilities.
School property is defined as buildings, buses, books, school issued devices, equipment, records, instructional materials, or any other item under the jurisdiction of the Board of Education.
When the person causing the damage or loss has been identified and the costs of repair or replacement have been determined, the Director of Schools shall take steps to recover damages. If the person responsible is a minor, recovery will be sought from the minor's parent or guardian.
Administrative disciplinary action will be taken for violations of this policy and may result in referral to authorities.

SMOKING, TOBACCO, TOBACCO PRODUCTS, AND E-CIGARETTE-FREE SCHOOLS (Policy 1.803 and 1.8031)

The possession and/or use of tobacco products, paraphernalia including electronic smoking (vaping) devices, liquids, and organic snuff are prohibited (staff and students) on the properties of Bledsoe County School campuses. This includes the bus and bus stops. Administrative disciplinary action will be taken for violations of this policy and may result in referral to authorities.

STUDENT DISCRIMINATION/HARASSMENT, BULLYING, CYBER-BULLYING, INTIMIDATION (Policy 6.304), TITLE IX SEXUAL HARASSMENT (Policy 6.3041)

The Bledsoe County Board of Education has determined that a safe, civil, and supportive environment in school is necessary for students to learn and achieve high academic standards. In order to maintain that environment, acts of bullying, cyber-bullying, discrimination, harassment, hazing or any other victimization of students, based on any actual or perceived traits or characteristics, are prohibited.

This policy shall be disseminated annually to all school staff, students,

and parents. This policy shall cover employees, employees' behaviors, students and students' behaviors while on school property, at any school-sponsored activity, on school-provided equipment or transportation, or at any official school bus stop. If the act takes place off school property or outside of a school-sponsored activity, this policy is in effect if the conduct is directed specifically at a student or students and has the effect of creating a hostile educational environment or otherwise creating a substantial disruption to the education environment or learning process.

Building administrators are responsible for educating and training their respective staff and students as to the definition and recognition of discrimination/ harassment.

DEFINITIONS -

Bullying/Intimidation/Harassment **-** An act that substantially interferes with a student's educational benefits, opportunities, or performance, and the act has the effect of:

- Physically harming a student or damaging a student's property;
- Knowingly placing a student or students in reasonable fear of physical harm to the student or damage to the student's property;
- Causing emotional distress to a student or students; or
- Creating a hostile educational environment.

Bullying, intimidation, or harassment may also be unwelcome conduct based on a protected class (race, nationality, origin, color, gender, age, disability, religion) that is severe, pervasive, or persistent and creates a hostile environment.

Cyber-bullying - A form of bullying undertaken through the use of electronic devices. Electronic devices include, but are not limited to, telephones, cellular phones or other wireless telecommunication devices, text messaging, emails, social networking sites, instant messaging, videos, web sites or fake profiles.

Hazing - An intentional or reckless act by a student or group of students that is directed against any other student(s) that endangers the mental or physical health or safety of the student(s) or that induces or coerces a student to endanger his/her mental or physical health or safety. Coaches and other employees of the school district shall not encourage, permit, condone or tolerate hazing activities.

"Hazing" does not include customary athletic events or similar contests or competitions and is limited to those actions taken and situations created in connection with initiation into or affiliation with any organization.

COMPLAINTS AND INVESTIGATIONS - Alleged victims of the above-referenced offenses shall report these incidents immediately to a teacher, counselor or building administrator. All school employees are required to report alleged violations of this policy to the principal/designee. All other members of the school community, including students, parents, volunteers, and visitors, are encouraged to report any act that may be a violation of this policy.

While reports may be made anonymously, an individual's need for confidentiality must be balanced with obligations to cooperate with police investigations or legal proceedings, to provide due process to the accused, to conduct a thorough investigation or to take necessary actions to resolve a complaint, and the identity of parties and witnesses may be disclosed in appropriate circumstances to individuals with a need to know.

The principal/designee at each school shall be responsible for investigating and resolving complaints. Once a complaint is received, the principal/designee shall initiate an investigation within forty-eight (48) hours of receipt of the report. If a report is not initiated within forty-eight (48) hours, the principal/designee shall provide the director of schools with appropriate documentation detailing the reasons why the investigation was not initiated within the required timeframe.

The principal/designee shall notify the parent/legal guardian when a student is involved in an act of discrimination, harassment, intimidation, bullying, or cyber-bullying. The principal/designee shall provide information on district counseling and support services. Students involved in an act of discrimination, harassment, intimidation, bullying, or cyber-bullying shall be referred to the appropriate school counselor by the principal/designee when deemed necessary.

The principal/designee is responsible for determining whether an alleged act constitutes a violation of this policy, and such act shall be held to violate this policy when it meets one of the following conditions:

It places the student in a reasonable fear or harm for the student's person or property; It has a substantially detrimental effect on the student's physical or mental health; It has the effect of substantially interfering with the student's academic performance; or it has the effect of substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.

Upon the determination of a violation, the principal/designee shall conduct a prompt, thorough, and complete investigation of each alleged incident. All investigations shall be completed and appropriate intervention taken within twenty (20) calendar days from the receipt of the initial report. If the investigation is not complete or intervention has not taken place within twenty (20) calendar days, the principal/designee shall provide the Director of Schools with appropriate documentation detailing the reasons why the investigation has not been completed or the appropriate intervention has not taken place. Within the parameters of the federal Family Educational Rights and Privacy Act (FERPA) at 20 U.S.C. § 1232g, a written report on the investigation will be delivered to the parents of the complainant, parents of the accused students, and to the Director of Schools.

RESPONSE AND PREVENTION - School administrators shall consider the nature and circumstances of the incident, the age of the violator, the degree of harm, previous incidences or patterns of behavior, or any other factors as appropriate to properly respond to each situation.

A substantiated charge against an employee shall result in disciplinary action up to and including termination. A substantiated charge against a student may result in corrective or disciplinary action up to and including suspension.

An employee disciplined for violation of this policy may appeal the decision by contacting the Federal Rights Coordinator. Any student disciplined for violation of this policy may appeal the decision in accordance with disciplinary policies and procedures.

REPORTS - When a complaint is filed alleging a violation of this policy where there is physical harm or the threat of physical harm to a student or a student's property, the principal/designee of each middle school, junior high school, or high school shall report the findings and any disciplinary actions taken to the Director of Schools and the chair of the Board of Education.

By July 1 of each year, the Director of Schools/designee shall prepare a report of all of the bullying cases brought to the attention of school officials during the prior academic year. The report shall also indicate how the cases were resolved and/or the reasons they are still pending. This report shall be presented to the Board of Education at its regular July meeting, and it shall be submitted to the state department of education by August 1.

The Director of Schools shall develop forms and procedures to ensure compliance with the requirements of this policy and TCA 49-6-4503.

RETALIATION AND FALSE ACCUSATIONS - Retaliation against any person who reports or assists in any investigation of an act

alleged in this policy is prohibited. The consequences and appropriate remedial action for a person who engages in retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act.

False accusations accusing another person of having committed an act prohibited under this policy are prohibited. The consequences and appropriate remedial action for a person found to have falsely accused another may range from positive behavioral interventions up to and including suspension and expulsion.

Title IX Sexual Harassment - Policy 6.3041 Please note any questions or concerns may be directed to Rachel Wyatt, Federal Programs Director and Title IX Coordinator: Phone (423) 447-2914,
email: rachelwyatt@bledsoecountyschools.org

BEHAVIORAL INTERVENTIONS

Behavioral interventions are designed to be short term and enhance academic and behavioral skills. Students may be assigned to behavioral interventions for violation of certain school policies and/or procedures. The purpose is to provide a positive learning environment that will develop the academic and social skills necessary in the school setting and ultimately should enable the student to make a satisfactory adjustment. The amount of time assigned to Behavioral Interventions will be determined by the number of offenses, student disciplinary record, the severity of the offenses, etc…

Disciplinary action may result from any of the following: (but not limited to these)

1. Leaving school without permission or being out of their assigned area.

2. Truant from school and/or class.
3. Any form of gambling.
4. In cars during school hours without permission.
5. Violation of rules of good conduct and school regulations at any activities, including home and away athletic events.
6. Any major misbehavior which is unbecoming to a student.
7. Falsifying excuses to leave school or to re-enter school or to re-enter school following an absence.
8. Immoral or disreputable conduct, or disrespectful conduct, vulgar language, or violence or threatened violence against any person or personnel attending or assigned to the school
9. Personal Relationships – Displays of affection will be limited to holding hands while walking to class.
10. Tardies
11. Videoing a fight.
12. Having over the counter medication in your possession.
13. Any student that willfully does not comply with a reasonable request is subject to an unruly charge and will be cited to court.

ALTERNATIVE SCHOOL

Students placed in alternative school must follow the guidelines and procedures in this handbook plus the additional rules specific to alternative school. Students who do not follow the guidelines and procedures will be considered unruly and will be charged and cited to court. A formal transition plan will be developed and implemented for students attending alternative school.

Alternative School Rules

1. Follow directions the first time given

2. Do not talk or be a distraction to others
3. Do not leave seat without permission
4. Keep hands, feet, and all other objects to yourself
5. Work on and complete assignments
6. No gum, outside drinks or outside food
7. Only school issued devices
8. No sleeping
9. Alternative students must use clear backpacks
10. Bus transportation is not provided for Alternative students
11. Students may not sign out from Alternative school for Work-Based Learning
12. All attendance laws still apply in Alternative School
13. Alternative School students are not permitted to be at extracurricular, school-sponsored activities (any athletics or prom etc)
14. Participation in the graduation ceremony will be reviewed prior to graduation

Morning Routine

- Students enter the library immediately upon arrival.
- At the bell students are picked up by the teacher and taken to the ISS room.
- Students will turn in their phone to the teacher and find their seat.
- Students will be taken to breakfast.
- Students will return and get their school supplies from their bag and place their bag on the counter or other alternate location.
- Students will sign into the Google Classroom for ISS–this will allow the ISS teachers to use Classwize.
- The teacher will take morning attendance and send an email to office staff at middle and high school.

Throughout the Day

- If students need to use the restroom, they will use the sign in/out sheet (located in the front of the room).
- If students are using the desk tops, the screen must be visible to the teacher and the area must be left neat and clean of trash.
- Students are to remain quiet and not communicate with other students in the room.
- Students may use headphones given by the ISS teacher to complete assignments. These must be turned in at the completion of the assignment.
- Short term ISS students will keep their work and turn it to their teachers when they return to the classroom or when the teacher visits the ISS room.
- All Alternative students will keep their daily assignments at the desk to turn in to their teacher when they visit. All tests and/or quizzes will be turned in to the ISS teacher upon completion.
- Students need to be awake and working throughout the day.

End of the Day

- All ISS students must take their belongings with them at the end of each day.
- Alternative students may leave their belongings in the room if there is no need to take it home.
- All headphones must be turned in and put away neatly.
- Any books issued by the ISS teacher need to be returned and put away.
- Student area/desk must be left neat and clean of trash.

OUT-OF-SCHOOL SUSPENSION (OSS)

Suspension is used as disciplinary action to punish inappropriate

student behavior including violation of school rules, policies, and procedures. NOTE: EVERY EFFORT WILL BE MADE TO NOTIFY PARENTS WHEN A STUDENT IS SUSPENDED UNLESS THE STUDENT IS A THREAT TO THE HEALTH AND SAFETY OF OTHERS.

Suspension from school may come as a result of any of the following: (but not limited to these)

1. Willfully damaging school property. (Student must also pay for the damage.)
2. Possessing, using, or transporting any type of explosives – firecrackers, etc., on campus or on school buses. POSSESSING OR FIRING FIREWORKS is cause for suspension and referral to authorities.
3. Possession of a knife or other weapons, as defined in state law, on school property.
4. Fighting on school grounds, in the school buildings, or on the school buses. (See section on Fighting).
5. Taking, selling, or possessing any type of controlled substance including but not restricted to the following: marijuana, cocaine, etc., or any drug not prescribed by a physician. (See Zero Tolerance Policy)

PARTICIPATION DURING SUSPENSIONS

Any student suspended from school (Alternative School, or Out-of-School Suspension) for any reason will **NOT** be allowed to participate in any extra-curricular activity (including sports practice or game) during the dates covered by the suspension. Students who are suspended out of school or assigned to the Alternative School will be suspended from attending all school sponsored events during their alternative placement.

SCHOOL SAFETY

BUS SAFETY AND CONDUCT (POLICY 6.308)

The bus is an extension of school activity; therefore, students shall conduct themselves on the bus in a manner consistent with the established standards for safety and classroom behavior. Students are under the direct supervision and control of the driver while on his/her bus, and are expected to follow all reasonable directions given by the driver. Students who do not follow the policy are subject to disciplinary action.

Students cannot disembark the bus at a destination that is not authorized by written parental/guardian consent and the principal/designee other than his/her routine stop.

Students who want to go home with another student after school, must have a note that is signed and can be verified by 8am. The person I am going with must also have a note that is signed and can be verified by 8am.

DRILLS

Students must be familiar with all emergency procedures. Students should handle any emergency situation in a calm, controlled manner. Practice drills will be held regularly.

INTERQUEST DETECTION CANINES, INC.

Bledsoe County School District has entered into an agreement with Interquest Detection Canines, Inc. to provide trained detection canines to conduct random unannounced inspections of all campus locations in the county.
The canines are trained to detect the presence of illicit drugs, prescription pills, alcohol, and firearms.
Campus buildings, parking lots, and grounds will be randomly inspected for prohibited items. If detected and found, the county will initiate the appropriate disciplinary action.
The canines are non-aggressive and they are trained to discriminate

against specific "scents" of contraband items.
With the recent publicity concerning the dramatic increase in teenage drug use and shootings, the county is taking every reasonable precaution to ensure a safe and healthy learning environment for all concerned.

OUTSIDE DOORS IN CLASSROOMS

The outside doors in classrooms are NOT to be used except for emergencies or fire drills.

USE OF POLICE AT BLEDSOE COUNTY HIGH SCHOOL

It is the philosophy and belief of the administration at Bledsoe County High School that the responsibility for dealing with student discipline is our responsibility and rests with us. Thus, we will make every effort to handle such problems in-house, according to the policies and procedures established by the Board of Education and the school. However, when violations of state laws or municipal ordinances occur, when students or parents refuse to work with the established policies of the Board of Education or when security of person or property appears to be in jeopardy, we will not hesitate to call the police and initiate arrest and prosecution proceedings. School personnel are authorized to search any and all properties brought to school. This includes, but is not limited to, cars, handbags, lockers, etc.

School Resource Officer The School Resource Officer (SRO) program is a joint venture of the Bledsoe County Sheriff's Department and the Bledsoe County Board of Education. The Board of Education wants to share as many community resources with its students as possible and the Sheriff's Department continues to provide services above and beyond the normal scope of expected police activities.
The SRO will advise students on responsibilities and procedures concerning criminal matters. The SRO will help resolve, by advice and/ or mediation, issues between students that may involve criminal

matters, or matters which may result in a criminal matter or disturbance or disruption of the educational process. Student confidentiality shall be maintained as appropriate. The SRO will provide information to school faculty concerning legal issues as they relate to the school community.
The SRO is a police officer first and is responsible for carrying out all the duties of a police officer. The officer is not a school disciplinarian and will not assume that role.

VIDEO SURVEILLANCE

Having carefully weighed and balanced the rights of privacy of students and staff against a duty to maintain order and discipline, Bledsoe County Schools may employ the use of video surveillance equipment on school property and in school vehicles. Such use shall be subject to the other policies of the System including policies concerning the confidentiality of student and personnel records. Video surveillance shall be used to promote order, safety, and security of students, staff, and property.

VISITORS

Students will not be permitted to bring friends or relatives to visit them during school hours.
Any visitor must first secure a pass from the office. No visitor will be permitted to remain in the building or on the campus unless he/she is here on school business.
If it is necessary for a parent/guardian to bring a book, coat, or deliver a message during school hours, he/she should come to the office. This service can be done through the secretary to prevent classroom interruptions. If it is necessary for a parent/guardian to speak with his/her child, the student will be called to the office.

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Tennessee state law mandates that school administrators protect the safety and educational environment of all students. Therefore, the principal/assistant principal reserves the right and authority as outlined by the Tennessee Code Annotated to declare the rules outlined here null and void should a severely disruptive behavior problem occur that mandates immediate action.

STUDENT SERVICES AND INFORMATION

ATHLETIC PARTICIPATION

All TSSAA rules and guidelines will be followed. TSSAA website: https://tssaa.org

CONFERENCES

The school is committed to the well-being of each student and recognizes the importance of open communication between parent/guardian and teacher. Parent/Guardian conferences are held at the request of the student, parent, or school at a time acceptable to all involved.

Impromptu conferences are likely to be very unsatisfactory to all concerned, whereas one that can be scheduled is likely to be very beneficial. Please contact the teacher, counselor, or an administrator to schedule a parent/student/school conference.

DRIVER'S LICENSE PROCEDURES

Tennessee has mandated a provision in the law for the past several years that requires a documentation of enrollment status for any student, fifteen (15) years or older, to be presented to the Department of Safety before a student can apply or be reinstated for a permit or license to operate a motor vehicle.

The 99th General Assembly went a step farther not only to require proper enrollment status, but also to require students to make satisfactory academic progress before **receiving** or **maintaining** a driver's license. "Satisfactory academic progress", as defined in this section, means that such student earns a passing grade in at least three (3) full unit subjects or their equivalency.

FEES

Students may be required to pay costs/fees for items such as parking spaces, lockers/locks, extra-curricular activities, and field trips etc..

FIELD TRIPS

Field trips are a privilege. Students attending field trips must have passing grades in all classes and have no more than five unexcused absences for the semester. A student that has been suspended out of school or has served more than three days of in-school suspension for the semester may not be allowed to attend a field trip.

GUIDANCE SERVICES

Students are encouraged to consult the School Counselor about their high school programs of study, career plans, college entrance information, and personal issues. A sizable collection of college information, publications, scholarship programs, and career materials is maintained for students in the Guidance Office. We have the AYERS foundation in our school to support students in their post secondary success and social workers to support students with personal issues.

ILLNESS/MEDICINE/SCHOOL NURSE

If you become ill at school, you should notify a teacher or the office or if you are too ill to do either, send someone to the office for help.

The secretary or the principal/assistant principal will respond to your call for help.

Administering any medicine (prescription or over-the-counter) to students is not a recommended procedure for school, but at times it is necessary. Any medicine that needs to be administered at school should be done as follows:

1. Written order from a physician detailing the name of the drug, dosage, and time interval medications are to be taken.
2. Written permission from the parent or guardian of the student requesting that the school comply with the physician's order.
3. Medication must be brought to school in its original container and appropriately labeled by the pharmacy or physician and given to school secretaries.
4. The school nurse is available to enhance the educational process by maximizing the health and well-being of school age children and adolescents physically, intellectually, socially, emotionally, and developmentally. The school nurse accomplishes this through the modification or removal of health-related barriers to learning and through the promotion of optimal level health. The school nurse is available as needed to protect and promote the health of the student.

Student Communicable Diseases Policy 6.403 - Parents or guardians of infected students shall inform appropriate school officials of the infection so that proper precautions for the protection of other students, employees, and the infected student shall be taken.

MEDICINES

Students must leave medicines in the school office. Medicines must be in the original container, clearly labeled with directions for dispensing. No student should have any medicines on their person while at school; this includes prescription and over the counter drugs.

LOCKERS

Students are assigned a locker at the beginning of the school year. Students should not go to their lockers during class unless a valid, specific reason is noted on a hall pass. Lockers may be opened at any time for inspection without notice to the student or parent. Gym lockers are free to students in PE classes. Students that do not return a lock at the end of the year will be charged $8.00.
Bledsoe County High School is NOT responsible for student's personal items that are left unattended or left in lockers. Students may not decorate the outside of their lockers.

LUNCHROOM

The cafeteria has computerized cash registers. The cafeteria cannot cash checks through the line. Charges are not permitted for "extras" and/or second servings.
During lunch, students are to STAY in designated eating areas at all times.
Any parent, guardian, or grandparent wishing to eat lunch with their student is welcome at BCHS. However, in order to respect the subject of safety, we do ask that visitors adhere to the following guidelines:
1. Each visitor must sign in and leave a driver's license in the office while eating lunch with a student.
2. If the visitor is found anywhere other than the designated area, they will receive a warning.
3. If the procedure is violated a second time, the visitor will not be allowed back to lunch for the remainder of the year.
4. The visitor will have their driver's license returned when they sign out.
5. There will be a designated seating area for students and a visitor.

MEDIA CENTER

The Bledsoe County High School Library/Media Center provides

students and staff with a variety of learning resources. Books, magazines, newspapers, reference materials, audio-visual materials, etc., are available for use. Books may be borrowed from the Library/Media Center for a period of two weeks with unlimited renewals; however, some books are reserved for overnight checkout only. Students are responsible for the cost of any books or materials that are lost, damaged, or not returned. All debts must be paid before the end of the semester.

The Library/Media Center is for all students who plan to do research, to read for pleasure, to study, or to use audio-visual materials. The main area of the Library/Media Center is designed for students who need a place which provides an atmosphere for individual work.

MILITARY RECRUITER NOTICE

Parents have the right to request that their student's name, address and telephone number not be released to a military recruiter without their consent. Please contact the school principal if you have any questions.

NON-DISCRIMINATION POLICY

It is the policy of the Bledsoe County School System not to discriminate on the basis of sex, race, national origin, creed, age, marital status, or disability in its educational programs, activities or employment policies as required by Title II of the Americans with Disabilities Act, Title VI and VII of the 1964 Civil Rights Act, Title IX of the 1972 Education Amendments and Section 504 of the Federal Rehabilitation Act of 1973. If any student, parent, or employee feels that he/she has been discriminated against, he/she may file a written complaint with the Coordinator –Rachel Wyatt, Bledsoe County Board of Education, P. O. Box 369, Pikeville, TN 37367 – Phone (423) 447-2914. An informal hearing will be conducted at the building level and may be appealed to the Director of Schools and to the Bledsoe County Board of Education.

Statement of Non-Discrimination in Sports Equity

State law prohibits discrimination based on gender in athletic programs of local school systems. Students are hereby notified that the Bledsoe County School System does not discriminate on the basis of gender in its athletic programs.

Inquiries or complaints concerning sports equity may be submitted to the Bledsoe County Athletic Director. The Athletic Director can be reached at Bledsoe County High School, Ph (423) 447-6851.

PASSES

Restroom passes WILL NOT be granted during class periods except in emergencies. The five minutes between classes is sufficient time for students to go to the lockers and to the restroom. ONLY one student will be excused to the restroom from any class at a time.
NO STUDENT IS TO LEAVE CAMPUS FOR ANY REASON WITHOUT FIRST SECURING PERMISSION FROM THE OFFICE. STUDENTS ARE NOT PERMITTED TO LEAVE CAMPUS TO EAT LUNCH.

RIGHTS AND RESPONSIBILITIES POLICY 6.301

The Board expects all school staff, students and parents to assume the responsibility for appropriate behaviors in the school.

Each student has the right to:

1. Have the opportunity for a free education in the most appropriate learning environment;
2. Be secure in his/her person, papers and effects against unreasonable searches and seizure;
3. Expect that the school will be a safe place;

4. Have an appropriate environment conducive to learning;
5. Not be discriminated against on the basis of sex, race, color, creed, religion, national origin or disabilities; and
6. Be fully informed of school rules and regulations.

Each student has the responsibility to:

1. Know and adhere to reasonable rules and regulations established by the Board;
2. Respect the human dignity and worth of every other individual;
3. Refrain from libel, slanderous remarks, and obscenity in verbal and written expression;
4. Study and maintain the best possible level of academic achievement;
5. Be punctual and present in the regular school program;
6. Dress and groom in a manner that meets reasonable standards of health, cleanliness, modesty and safety;
7. Maintain and/or improve the school environment, preserve school and private property, and exercise care while using school facilities;
8. Refrain from behavior which would lead to physical or emotional harm or disrupts the educational process;
9. Respect the authority of school administrators, teachers and other authorized personnel in maintaining discipline in the school and at school- sponsored activities;
10. Obey the law and school rules as to the possession or the use of alcohol, illegal drugs and other unauthorized substances or materials;

and

11. Possess on school grounds only those materials which are acceptable under the law and accept the consequences for articles stored in one's locker.

SCHOOL SPONSORED EVENTS

If the board or a school principal authorizes an event at which a student is to speak, a limited public forum shall be established for such student speakers. The appropriate administrators shall ensure that:

1. The forum is provided in a manner that does not discriminate against a student's voluntary expression of a religious viewpoint, if any, on an otherwise permissible subject;
2. There is an appropriate method of selecting student speakers which is based on neutral criteria;
3. Student speakers do not engage in speech that is obscene, vulgar, offensively lewd, indecent or promotes illegal drug use.

To the extent possible and practical, prior to events in which students will speak, notice shall be provided orally and/or in writing that the student's speech does not reflect the endorsement, sponsorship, position, or expression of the board and its employees.

SIGN-OUT POLICY

Students under the age of eighteen can only be released to the custody of their parents or guardians. The parent/guardian must have picture identification in order to sign-out a student. Students that need to sign themselves out of school shall give written notice by 8:00 AM to the office so that verification can be confirmed by contacting the student's parent/guardian giving permission for the student to sign out.

A student may not leave with another student unless both students have turned in written notes from parents and they have been confirmed. (This policy also applies to students that are leaving school together and riding a bus home.) Parents may list other individuals that have permission to pick-up their student on the student enrollment information sheet. These individuals will also be asked to have picture identification.

Students may not sign out to go get lunch even with parental permission. Students taking college classes and who desire to sign out and return to school must receive permission from the school principal.

SILENT REFLECTIONS AND PLEDGE OF ALLEGIANCE

Each student will be given a moment of silence each day for the purpose of reflecting on the anticipated activities of the day. The time for the moment of silence will be announced each morning by intercom. Also at this time, the Pledge of Allegiance will be led. Students in the hallway at the announcement should stop and observe the moment of silence and Pledge of Allegiance.

STUDENT MEETINGS

Schools may allow students to form clubs or groups that meet before, during, and/or after the school day. Requests to form such clubs or groups shall not be denied based upon the religious nature or beliefs of the proposed club or group. If permitted, school administrators shall ensure that all clubs and groups have the same abilities to access facilities and advertise their meetings.

No funds shall be expended by the school for any such meeting beyond the incidental costs associated with providing meeting space. Groups meeting under this policy may be required to pay a reasonable fee for compensating school personnel in the supervision of the activity.

No student may be compelled to attend or participate in a meeting under this policy.

A student or a group of students who wish to conduct a meeting under this policy must file an application with the principal at least three days prior to the proposed date.

The principal shall approve the meeting if he/she determines that:

1. The meeting is voluntary and student-initiated;
2. There is no sponsorship of the meeting or its content by the school, the board, or its employees;
3. The meeting will not materially and substantially interfere with the orderly conduct of the school's educational activities or conflict with other previously scheduled meetings;

4. Employees of the district are to be present in a non-participatory monitoring capacity; however, no employee shall be required to attend in this capacity if the content of the meeting is contrary to the beliefs of the employee; and
5. Non-school persons will not direct, control or regularly attend.

Subject to the act's provisions, a student shall be permitted to voluntarily:
1. Pray in a public school, vocally or silently, alone or with other students to the same extent and under the same circumstances as a student is permitted to vocally or silently reflect, meditate, or speak on non-religious matters alone or with other students in such public school;
2. Express religious viewpoints in a public school to the same extent and under the same circumstances as a student is permitted to express viewpoints on non-religious topics or subjects in such school;
3. Speak to and attempt to share religious viewpoints with other students in a public school to the same extent and under the same circumstances as a student is permitted to speak to and attempt to share non-religious viewpoints with other students; and
4. Possess or distribute religious literature in a public school, subject to reasonable time, place, and manner restrictions to the same extent and under the same circumstances as a student is permitted to possess or distribute literature on non-religious topics or subjects in such school.

TELEPHONE

The telephone in the office is for school business ONLY. Therefore, permission will be granted for its use ONLY for urgent calls, NOT for personal calls. Students WILL NOT be called to the phone except for emergency situations. For other calls the message or number will be taken and delivered. A log will be provided for students to sign after each phone use.

TEXTBOOKS/CHROMEBOOKS

Textbooks/Chromebooks used in the school are provided by the State of Tennessee and are the property of the Bledsoe County Board of Education. Charges will be incurred by students by the Board of Education for lost or damaged textbooks/chromebooks. These charges MUST BE paid before the end of each semester. Student grades or records will not be released until books/chromebooks are returned or paid for. If books/chromebooks have any damage when issued, please notify the teacher so this can be noted.

CAREER/TECHNICAL CENTER

Mission Statement

"Preparing for the Future through Vocational Education"

Bledsoe County Career/Technical Center believes that every student should have the privilege and opportunity to achieve their potential. Development of specific skills and knowledge in an individual is an integral part of vocational education. Effectiveness, character development, reliability, honesty and a spirit of cooperation are important ingredients in human relations and are an important component in every program of instruction.

Programs of Study for Elective Focus:

Automotive	**Education**	**Marketing**
Agriculture	**Engineering/STEM**	**Welding**
Construction	**Health Science**	
	MEPS	

Rules/Procedures

1. Students will not damage, deface, mark or destroy school equipment, books, buildings, or other property. It will be the

student's responsibility to replace or repair damaged items at their expense. Students will not enter another student's locker or tamper with any other students' personal possessions.

2. Students should immediately report any rule/policy violation or safety hazard that they observe which might endanger themselves, others, school or private property to a BCCTC staff member.

Testing Information

1. All students will be required to score a 100 on both shop/lab and safety test rules.
2. Any student who fails to achieve a minimum passing score (90) on the conduct rules examination will be assigned to staff for tutoring and retesting until such time that they are able to make an acceptable passing score.

Shop/Lab Rules

1. Eye protection must be properly worn at all times in all shop/lab areas.
2. Absolutely NO HORSEPLAY will be tolerated in any shop/lab or class-room area.
3. Students will use tools and operate machinery only after receiving permission, instructions and safety training from the teacher.
4. Students will wear proper clothing and hair restraints, and refrain from wearing jewelry at all times in any shop/lab areas.
5. Students will not tamper with or remove any safety shields, safety equipment, or signs from any school equipment, tools or machinery.
6. Students will become familiar with and will conform to the specific shop/lab procedures established by each instructor.
7. Students unable to follow basic instructions, such as staying in

their assigned area, will be considered a safety hazard to themselves and others and will be reassigned to classes at Bledsoe County High School.

8. All students must pass the OSHA 10 Industry Certification.
9. Any student that does not follow safety protocols may be removed from shop classes.

Work Based Learning

Students must be in good standing with grades and attendance in order to participate and remain in Work-Based Learning.

ANNUAL NOTICE TO PARENTS

In compliance with state and federal law, the Bledsoe County Board of Education will provide to each protected student with a disability without discrimination or cost to the student or family, those related aids, services or accommodations which are needed to provide equal opportunity to participate in and obtain the benefits of the school program and extracurricular activities to the maximum extent appropriate to student's abilities. In order to qualify as a protected student with a disability, the student must be of school age with a physical or mental disability, which substantially limits or prohibits participation in or access to an aspect of the school program. These services and protections for "protected students who are disabled" are distinct from those applicable to all eligible or exceptional students enrolled (or seeking enrollment) in special education programs. For further information on the evaluation procedures and provision of services to protected disabled students, contact Emily Bice, Supervisor of Special Education, P.O. Box 369, Pikeville, TN 37367, or call 423- 447-2915.

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“For information on the meningococcal disease and the effectiveness of the vaccination against meningococcal disease, please refer to the Bledsoe County School’s website under Coordinated School for more information”. (According to TCA 49-6-5005).

The purpose of this handbook is to inform students and parents of the rules and regulations for Bledsoe County High School and the Bledsoe County Career Technical Center approved by the Bledsoe County Board of Education. All students are held responsible for knowing and abiding by the regulations in the student handbook. Bledsoe County High School is not responsible for students’ personal items that have been left unattended or left in unlocked lockers.

If you have any questions, please feel free to contact the principal at 423-447-6851.

All Bledsoe County Board policies can be found at https://tsba.net/bledsoe-county-board-of-education-policy-manual/

Protection of Pupil Rights (PPRA) Annual Notice to Parents

This is to inform you of your rights regarding district surveys, collection and use of student information for marketing purposes, and certain physical examinations. These rights include:
1. Your consent is required before students are required to complete a survey that concerns one or more of the following protected areas if the survey is funded in whole or in part by a program of the U.S. Department of Education.

- Political affiliations or beliefs of the student or student’s parent;

- Mental or psychological problems of the student or student's family;
- Sex behavior or attitudes;
- Illegal behavior, socially unacceptable behavior, behavior that implies your own guilt, or humiliating behavior;
- Critical appraisals of others with whom respondents have close family relationships;
- Legally recognized privileged relationships, such as with lawyers, doctors or ministers;
- Religious practices, affiliations or beliefs of the student or parents; or
- Income, other than is required by law to determine program eligibility.

2. You must receive notice and an opportunity to refuse to have your student participate in –

- Any other protected information survey, regardless of funding;
- Any non-emergency, in depth physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student. Exceptions are made for hearing, vision or scoliosis (spine disorder) screenings, or any physical exam or screening permitted or required under State law; and
- Activities involving collection, release, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

3. You may review, upon request and before administration or use –

- Protected information surveys of students;
- Instruments used to collect personal information from students for any of the above marketing, sales or other distribution purposes; and
- Instructional material used as part of the educational curriculum.

- When a student reaches the age of 18 or is an emancipated minor (has independent status) under State law, the parent's rights transfer to the student.

The district has adopted policies, in consultation with parents, regarding these rights. These policies relate to arrangements to protect student privacy in the administration of protected information surveys and the collection, release, or use of personal information for marketing, sales or other distribution purposes. Parents will be notified of these policies at least annually at the start of each school year and after any important changes. The district will also inform parents at the beginning of the school year if the district has identified the specific or approximate dates of activities or surveys and will provide an opportunity for the parent to refuse to have his or her child participate in a specific activity or survey. For activities scheduled after the school year starts, parents will be provided reasonable notice of the planned activities and surveys and will be provided an opportunity to refuse to have their child participate in these activities and surveys. Parents will also be provided an opportunity to review any relevant surveys. The following are specific activities and surveys covered under this requirement:

- collection, release or use of personal information for marketing, sales or other distribution;
- administration of any protected information survey not funded by the U.S. Department of Education; and
- any non-emergency, in depth physical examination or screening as described above

To file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of PPRA, contact:

Family Policy Compliance Office
U.S. Department of Education