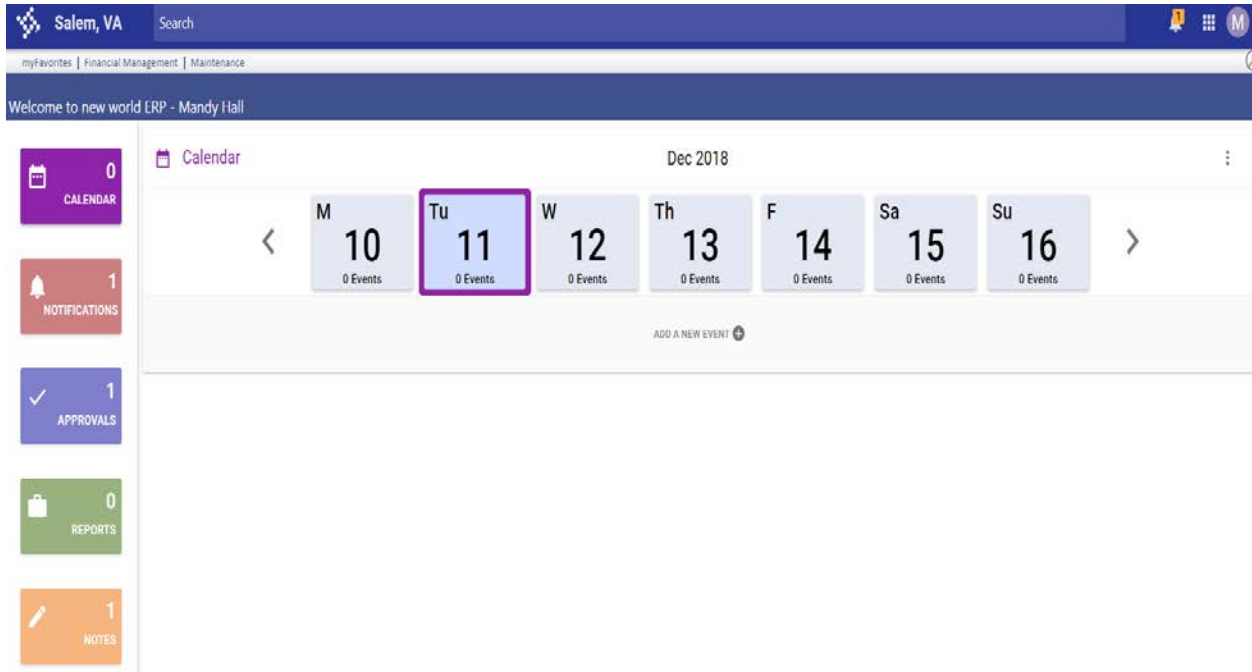
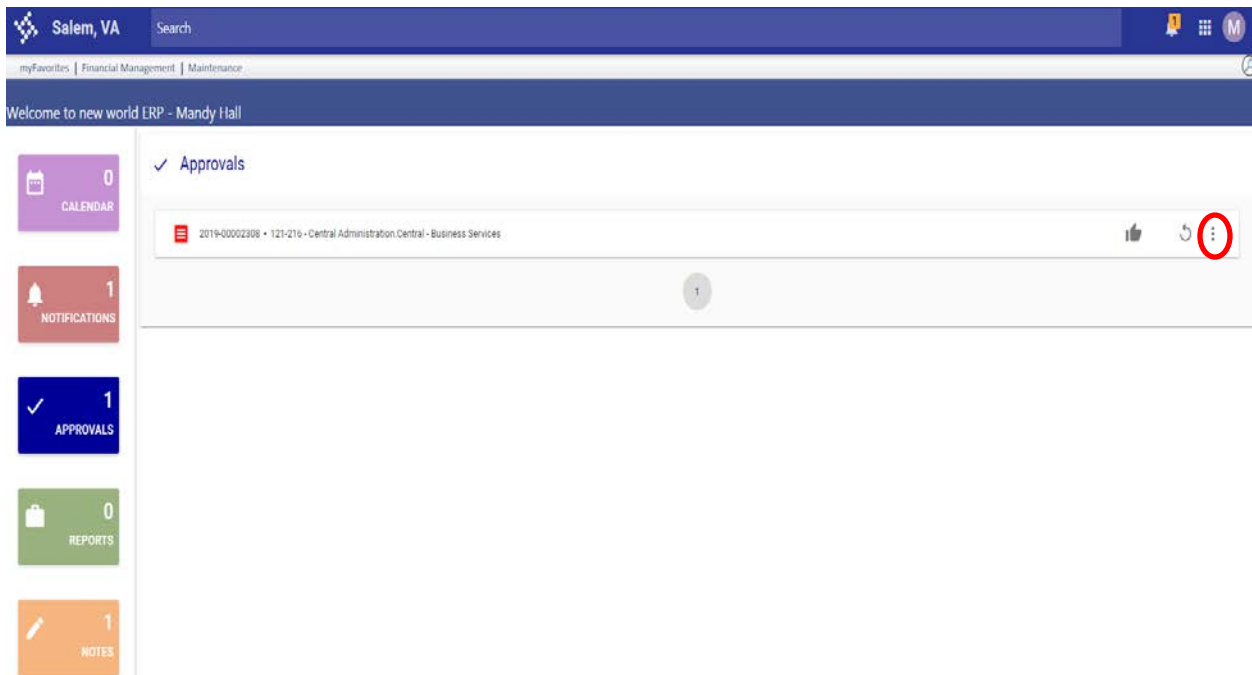


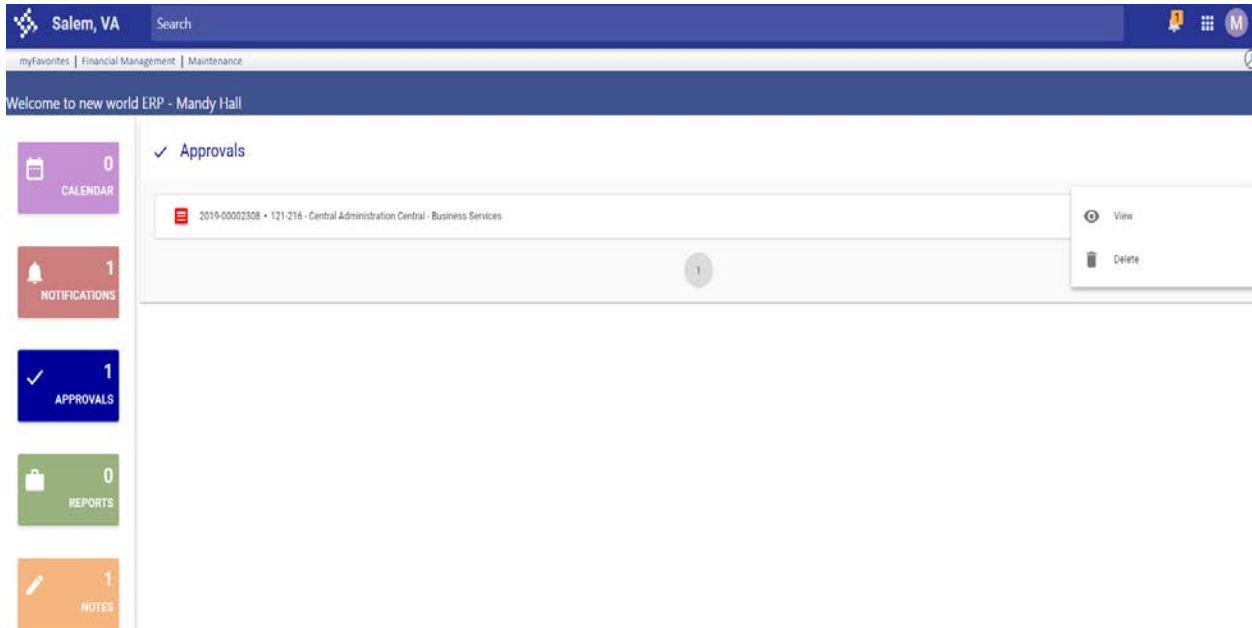
Below is what the new home screen looks like. You would click the blue approvals box to the left to approve items that need your attention.



When you click the blue approvals box, the information below appears listing all that you have to approve.



To the right of the screen, there are three vertical dots (circled in red in the previous screen shot) near the thumbs up and other icon shapes. Please click that and then click View as displayed below.



Below is the screen that will appear. You will then need to click the approval button (thumbs up icon circled in red) and you will be taken to the screen you are used to seeing to review and approve your items.

