



Navigation

- PowerTeacher Pro
- Start Page
- Daily Bulletin
- Schedule
- Staff Directory
- Meals
- Personalize
- Reports
- Recommendations

Entering Grades in PowerTeacher Pro Kindergarten

PTG 2.8

[Launch](#)

4(A-B)

PowerTeacher Pro



Grading Preferences have been setup at the district level. This means that the setup for the terms are set at the district level and are locked and cannot be changed.

Grade Setup Sample

▶ 2-4(A-E) Lang. Arts K - 19-20

Traditional Grade Calculations

Expand

REPORTING TERM	FORMULA TYPE	EDIT CALC	EDIT DRO
Y1	Term Weighting		✓
S1	Term Weighting		✓
R1	Total Points	✓	✓
R2	Total Points	✓	✓
S2	Term Weighting		✓
R3	Total Points	✓	✓
R4	Total Points	✓	✓

At the end of S1 S2 and
the Y1,
Kindergarten teachers
will simply enter a final
grade for those terms.

Navigation

PowerTeacher P

Start Page

Daily Bulletin

Schedule

Staff Directory

Meals

Personalize

Reports

Recommendati

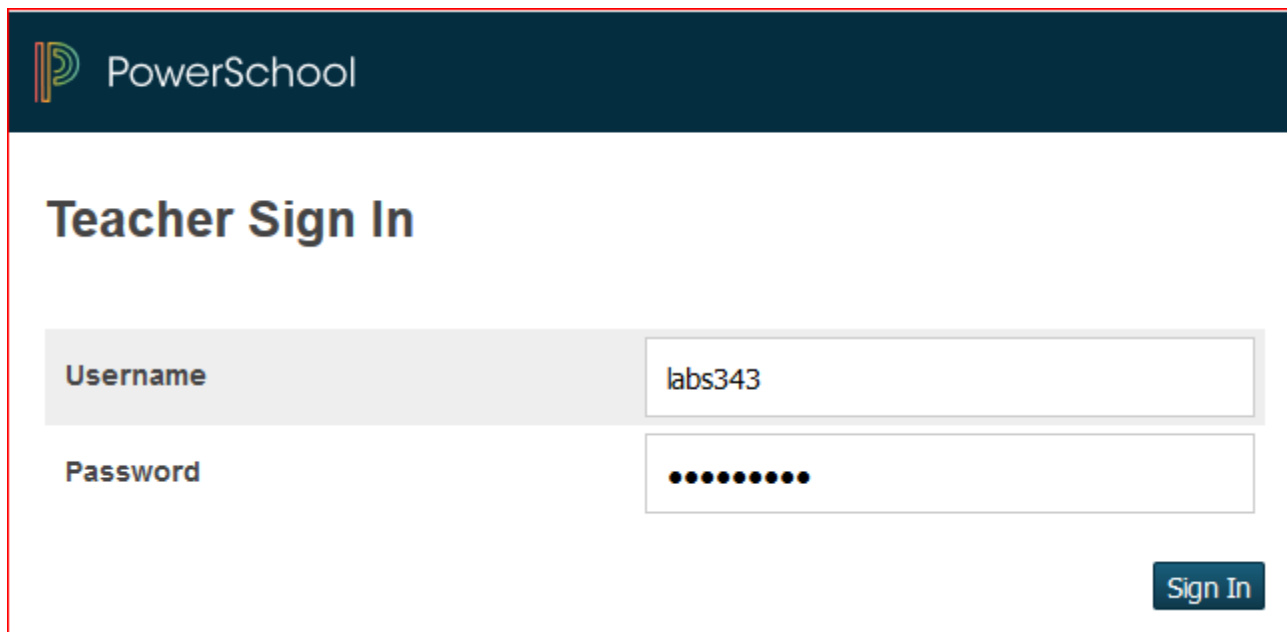
PTG 2.8

4(A-B)

PowerTeacher Pro

Launch

- PowerTeacher Pro is accessed from within the Power Teacher portal. There is no desktop shortcut, as PTP is totally web based.
- From within your browser, log in to the PowerTeacher portal at www.desotopowerschool.com/teachers
- Enter your User name and Password issued by your PowerTeacher administrator and click Sign In.



PowerSchool

Teacher Sign In

Username

Password

Sign In

The logo for PowerTeacher Pro, featuring the text "PowerTeacher Pro" in white on a blue rounded rectangular background. A vertical blue line is positioned to the right of the logo. Below the logo is a horizontal grey bar with a thin red vertical line extending downwards from its center.

PowerTeacher Pro

- You will be taken to the PowerTeacher portal screen.
- Click the **PowerTeacher Pro** link to access the gradebook.

The screenshot shows the PowerTeacher Pro interface. At the top, there is a navigation bar with a play button icon, the text "1(A-B) English 12 - 16-17", a "Create" button with a plus sign, and a help icon (a question mark in a circle) which is circled in white. Below the navigation bar is a sidebar with icons for "Grading" (A+), "Students", "Progress", "Reports", "Settings", and "Apps". The main area displays an "Assignments" table with columns for "CATEGORY", "ASSIGNMENT", "DUE DATE", and "STATUS". A "Welcome to PowerTeacher ..." dialog box is open in the center, containing a logo, a paragraph of text, and a list of features. Callout boxes point to various elements: "Select Classes" points to the "ASSIGNMENT" column; "Enter Scores" points to the "Grading" icon; "Select Students" points to the "Students" icon; "Create Assignments" points to the "Create" button; "Help" points to the help icon; and "Change Text Size" points to a gear icon in the top right.

1(A-B) English 12 - 16-17 + Create ?

A+ Grading

Students

Progress

Reports

Settings

Apps

Assignments

CATEGORY	ASSIGNMENT	DUE DATE	STATUS
4.Egyptian Pyramids	24 / 25	7/23/2017	G
2.Transfer Grade 2	24 / 25	7/18/2017	Percent
4.Rat	Exp		
5.Pag	Clas		
6.Rec	Clas	155	
7.Pg	Grou		
8.Col	Clas	Spe	
9.5/0	Clas		

Welcome to PowerTeacher ... ×

PowerTeacher Pro combines an intuitive user interface with robust functionality for managing the classroom. In addition to providing advanced features for both standards-based and traditional grading, PowerTeacher Pro improves tremendously on the previous gradebook. It also provides the same great user experience and full functionality from any computer or tablet, including Mac, Windows, iOS, Android, and Chromebooks.

Features include:

- Easy-to-use class progress

PowerSchool

Callouts: Select Classes, Enter Scores, Select Students, Create Assignments, Help, Change Text Size

- When you first log in to PTP, there will be a Welcome message that introduces some of the features. Click Close once you have read the message.
- To access the Welcome message again, click the Help icon and select Getting Started.

- Kindergarten teachers will enter S, N, and U for the final terms grades.
- Grade Scale for K and 1 is
S=3, N=2, U=1.

Scoresheet - Y1

2-4(A-E) Lang. Arts K

Class Grade: Y1 Calculation: Term Weighting

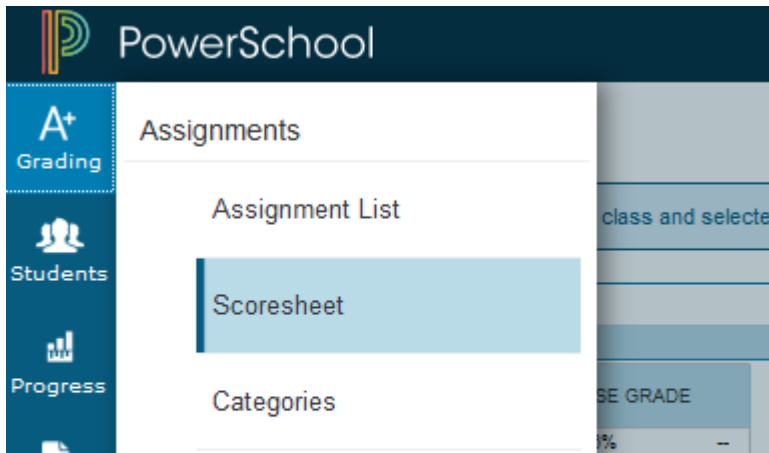
Grade Scale Type: (S - I) Grade: S | 3% | --

STUDENTS (23)	GRADE
cher, Grayson	S 3%
ver, Carson	N 2%
wn, Chasidy	U 1%
ards, Lochlan	S 3%
es, Baylor	S 3%
er, Ella	-- --
ard, Peyton	-- --
ss, Jacob	-- --

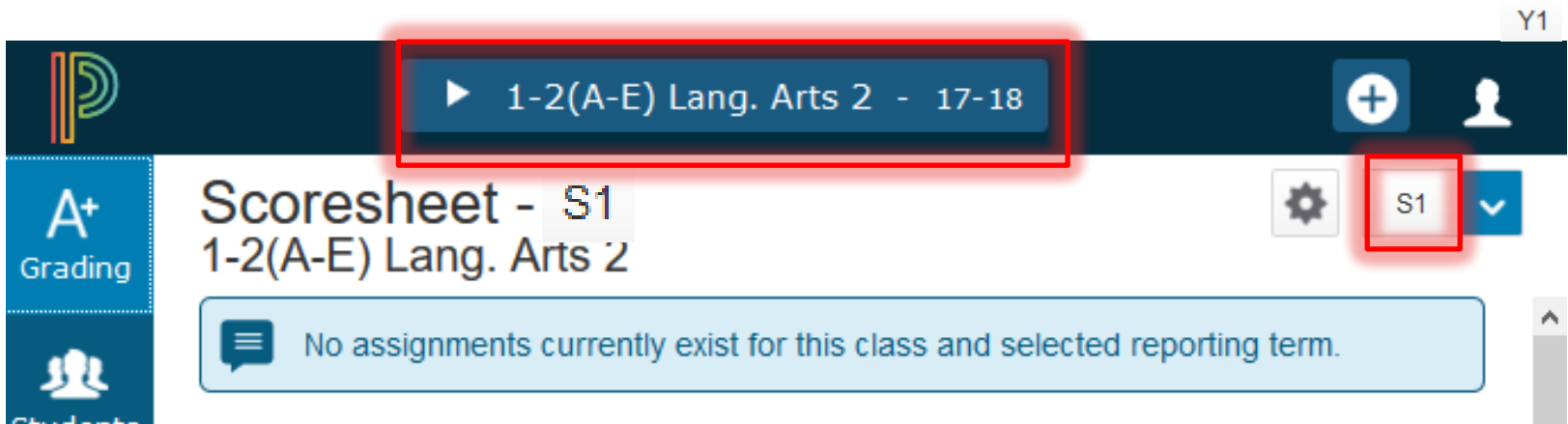
Calculator overlay: Course Grade - Grade

Input: S

Calculator buttons: 3, %, S, N, U, Enter



- To enter scores, click A+ Grading on the navigation bar, then click Scoresheet.
- Be sure that you are in the correct Reporting Period and the class in which you wish to work. Clicking the arrow beside the Class Name or Term will allow you to change classes and terms.



The screenshot shows a 'Scoresheet - S1' interface. At the top, there is a title 'Scoresheet - S1' and a dropdown menu set to 'S1'. Below this is the course title '2-4(A-E) Lang. Arts K'. A summary bar indicates 'Class Grade: S1' and 'Calculation: Term Weighting'. Below that, it shows 'Grade Scale Type: (S - I)' and 'Grade: -- | -- | --'. The main part of the interface is a table with 23 students. The table has two columns: 'STUDENTS (23)' and 'GRADE'. The first row is highlighted, and a red arrow points to the cell in the 'GRADE' column for the student 'Grayson'. To the right of the table, a 'Score Inspector' panel is visible, showing the student's name 'Grayson', the course grade 'Course Grade - Grade', and a numeric keypad with buttons for 'S', 'N', 'U', and 'Enter'. A red arrow points from the 'S' button on the keypad to the selected cell in the table.

STUDENTS (23)	GRADE
Grayson	-- -- --
Carson	-- -- --
Chasidy	-- -- --
Lochlan	-- -- --
Baylor	-- -- --

- Click in the cell below the Grade column and to the right of the student name. (The Scoresheet functions much like a spreadsheet.)
- The Score Inspector will appear on the right of the screen.

Scoresheet - S1

Settings S1

2-4(A-E) Lang. Arts K

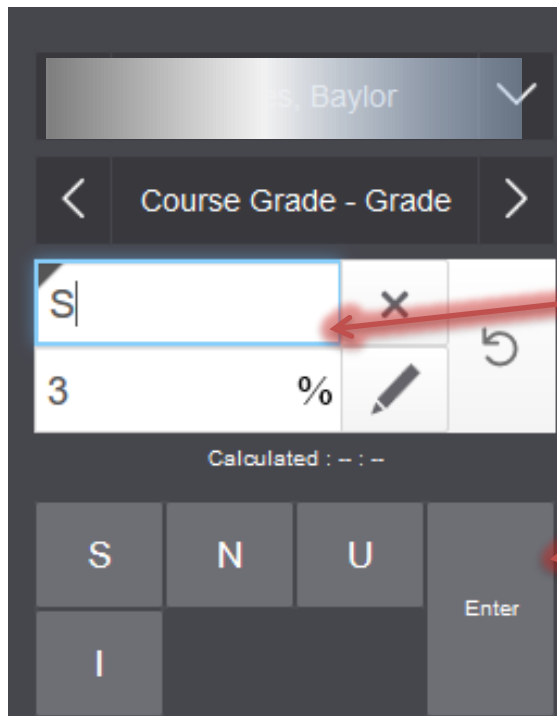
Class Grade: S1 Calculation: Term Weighting Show More

Grade Scale Type: (S - I) Grade: -- | -- | --

STUDENTS (23)	GRADE	
her, Grayson	--	--
ver, Carson	--	--
vn, Chasidy	--	--
ards, Lochlan	--	--
es, Baylor	--	--
er, Ella	--	--
ard, Peyton	--	--

The Score Inspector overlay is shown on the right side of the image. It features a header with the student name 'Grayson' and a course title 'Course Grade - Grade'. Below the header are two input fields: a top box and a bottom box with a percentage sign (%). A keyboard is displayed below the input fields, with the keys 'S', 'N', 'U', and 'I' highlighted in red. The 'Enter' key is also visible.

- The appearance of the Score Inspector is dependent upon the cell that is active in the Score Inspector. If the active cell is the top box, alphanumeric values will be entered. If the bottom box (%) is active, numeric values will be entered.



You can enter a grade one of several ways:

- Click in the cell in the Score Inspector and key in the grade and click Enter or press Enter.

OR

- Click on the grade buttons in the Score Inspector and click Enter or press Enter.

OR

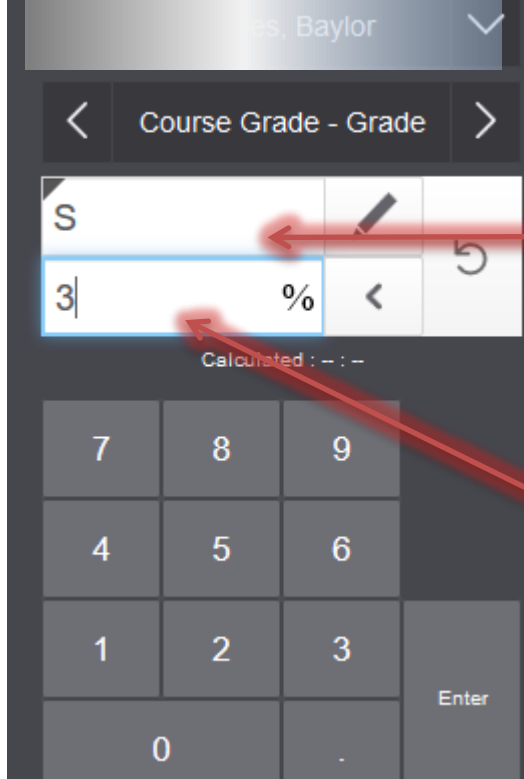
- Key the score directly into the cell to the right of the student name and under the Grade and press enter. When entering in this manner, be aware of which box in the Score Inspector is active.

2-4(A-E) Lang. Arts K

Class Grade: S1 Calculation: Term Weighting [Show More](#)

Grade Scale Type: (S - I) Grade: S | 3% | --

STUDENTS (23)	GRADE	
er, Grayson	S	3%
er, Carson	N	2%
a, Chasidy	S	3%
ts, Lochlan	U	1%
s, Baylor	S	3%
ella	--	--
d, Peyton	--	--



Entering the grades in the cells below the Grade Column:

- If the top (Alphanumeric) box is active in the Score Inspector, it expects you to key an alphanumeric value. If you key a numerical value, you will receive an error message. If you key letter grade in the top box, it will generate a numerical value at the middle of the grade scale for that letter grade. Example: S=3, N=2, etc.

Scoresheet - S1



2-4(A-E) Lang. Arts K

Class Grade: S1		Calculation: Term Weighting	
Grade Scale Type: (S - I)		Grade: S 3% --	
		GRADE	
er, Grayson		S	3%
er, Carson		N	2%
m, Chasidy		S	3%
rds, Lochlan		U	1%
es, Baylor		S	3%
er, Ella		--	--

If the bottom box (%) is active in the Score Inspector, it expects you to key a numerical value. If you don't, you will receive an error message. When you key a numerical value here, it will generate the letter grade appropriate to that numerical value.

Scoresheet - S1

⚙️ S1 ▾

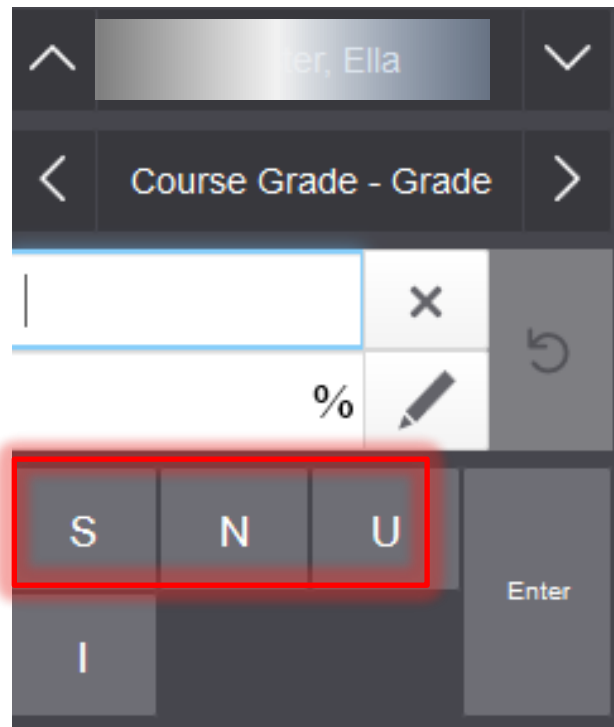
2-4(A-E) Lang. Arts K

Class Grade: S1 **Calculation:** Term Weighting [Show More](#)
Grade Scale Type: (S - I) **Grade:** S | 3% | --

STUDENTS (23)	GRADE	
1. Boucher, Grayson	S	3%
2. Brower, Carson	N	2%
3. Brown, Chasidy	S	3%
4. Edwards, Lochlan	U	1%
5. Forbes, Baylor	S	3%

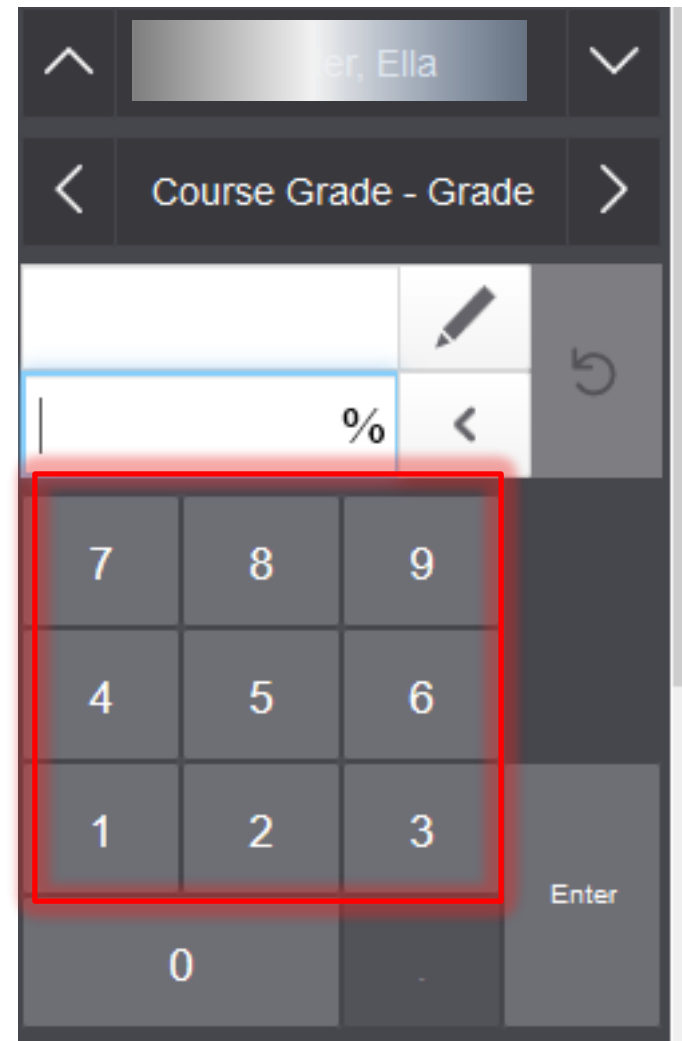
Score Inspector interface showing the 'Baylor' dropdown menu and the 'Course Grade - Grade' dropdown menu. The 'Course Grade - Grade' dropdown is open, showing the selected grade 'S'. The input field below the dropdown shows '3' and a percentage sign. The interface also displays a numeric keypad with buttons for 7, 8, and 9.

- Move to the next student by either Clicking in the cell to the right of the student's name in the Scoresheet OR
- Clicking the up or down arrow beside the student's name in the Score Inspector.
- Enter the grade for the next student and continue this process for all students in all courses that you teach.



Alphanumeric cell is active.

You can identify which cell is active by the keypad in the Score Inspector.



% cell is active.

- Once you enter the final grade for all of your students in all of your classes, you have completed entering grades for the term.
- Grades are to be entered at the end of S1, S2 and the Y1, as they are mandatory for state reporting.

STUDENTS (26)		GRADE	
er, Dawson		✓ S	3%
l, Charley		✓ S	3%
ers, Reagan		✓ S	3%
son, Mason		✓ S	3%
am, Cambria		✓ S	3%
s, Rhealayna		✓ S	3%
er, Zaniaya		✓ S	3%
zalez, Leighton		✓ S	3%
ttfried, Kenzie		✓ S	3%
fer, Rylee		✓ S	3%
st, Emerson		✓ S	3%
nson, Jace		✓ S	3%
ie, Brodie		✓ S	3%