

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING AGENDA

County Road School – Media Center
November 12, 2024
7:00 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into executive session for the following reasons:

- 1. Student discipline
- 2. Personnel

- B. Move to approve the following resolution to enter the executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter executive session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- September 24, 2024 COW and Regular Meeting Minutes
- September 24, 2024 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports

XII. REVIEW OF AGENDA

- A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
B. Public comment.
C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following substitute teacher(s) for the remainder of the 2024/2025 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c. 116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.

First Name	Last Name
Amanda	Gordan
Jason	Lee
McKenzie	Dargan
Taylor	Paster
Stacy	Roberts

B. Instruction – Pupils/Programs

1. Move to approve the following field trip(s), as recommended by the Chief School Administrator:

Location	Month/Year	Grade/Group
Northvale, Norwood, Old Tappan, Harrington Park, Haworth	October, November and December 2024 February and March 2025	DMS Brain Busters
NJIT Science Olympiad Regionals Newark	January 2025	DMS Science and Engineering Team
JCC Tenafly NJ	November 2024	DMS 5th & 6th grade ERI class
JCC Tenafly NJ	November 2024	LLE 2nd - 4th LLD and ERI class
Target Closter	November 2024	DMS LLD class

C. Support Services – Staffing

1. Move to approve the provisional employment of the following paraprofessional not to exceed 29 hours per week, according to the paraprofessional hourly guide, for the 2024/2025 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7

School/Position	Staff Name	Step
Luther Lee Emerson School	Norma Suazo	10

2. Move to approve the provisional employment of the following lunch aide not to exceed 29 hours per week, according to the aide's hourly guide for the 2024/2025 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7

School/Position	Staff Name	Step
Luther Lee Emerson School	Aida Hernandez	1

D. Support Services – Board of Education

1. Move to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Event	Date(s) and time	Location
DAA basketball and soccer	11/1/24-6/20/25 Friday's only 4:30 PM - 5:30 PM as needed and available	LLE gymnasium and APR
PTO Lunar New Year practice	1/7/25, 1/17/25, 1/21/25, 1/28/25 4:20 PM - 5:00 PM 1/24/25 5:00 PM - 6:00 PM	CRS gymnasium
PTO Lunar New Year practice	1/14/25, 1/22/25, 1/24, 1/28/25, 1/30/25 5:00 PM - 6:00 PM	LLE gymnasium

2. Move to approve the attendance of the following workshops, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Kelly Stevens Supervisor of Curriculum, Instruction and Assessments	Techspo January 29-31, 2025 Atlantic City	\$590.00

3. Move to approve and authorize the submission of the Health and Safety Evaluation of School Building Checklists and Statement of Assurance for the 2024/2025 school year, as recommended by the Chief School Administrator.
4. Move to approve the in-district tuition rate for Demarest Early Learners preschool at \$12,500.00 for the 2025/2026 school year, as recommended by the Chief School Administrator.
5. Move to approve the in-district tuition rate for Demarest Early Learners preschool aftercare at \$75.00 for the 2025/2026 school year, as recommended by the Chief School Administrator.
6. Move to approve the first of two annual drill for bus riders for the 2024/2025 school year that was conducted as noted below, as per Administrative Code (NJAC 6A:27-11.2), as recommended by the Chief School Administrator:

School	Location	Date/time	Person conducting drill:
Demarest Middle School 568 Piermont Rd.	parking lot	9/19/2024-9/20/2024 8:30 AM - 2:45 PM	Mr. Bolt/driver Ms. Moran/teaching staff Mr. Romeo/teaching staff

7. Move to approve the following resolution for submission of the [Comprehensive Maintenance Plan](#) to the Executive County Superintendent, as recommended by the Chief School Administrator:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities listed in the attached document for the various school facilities of the Demarest School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE, BE IT RESOLVED that the Demarest Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Demarest School District in compliance with the Department of Education requirements

8. Move to approve contracted speech services with Best of You Therapy for FMLA replacement for staff #10313012, from November 15, 2024, to April 4, 2025, at a rate of \$125.00 per hour, fourteen hours per week, as recommended by the Chief School Administrator.

E. Support Services—Fiscal Management

1. Move to confirm the October payrolls as follows, as recommended by the Chief School Administrator:

October 15	\$ 522,773.28
October 31	\$ 516,421.07

- Move to approve November 12, 2024 bill list as follows, as recommended by the Chief School Administrator:

11 General Current Expense	\$ 1,536,288.97
12 Capital Outlay	\$ 4,705.93
20 Special Revenue Fund	\$ 18,217.46
21 Student Activity Fund	\$ 302.30
22 Athletic Fund	\$ 1,927.00
30 Capital Projects Fund	\$ 650,122.01
60 Cafeteria Fund	\$ 40,532.42
61 Laptop Account	\$ <u>11,101.80</u>
Total Bills:	\$ 2,263,197.89

- Move to approve the following resolution, as recommended by the Chief School Administrator:
Receipt of Certification from Board Secretary
 Pursuant to N.J.A.C. 6:20-2.13 (d), I, Antoinette Kelly, certify that as of October 31, 2024, no budgetary line item account has obligations or payments (contractual orders) that, in total, exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

- Move to approve the following resolution, as recommended by the Chief School Administrator:
Certification of Board of Education
 Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of October 31, 2024 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- Move to acknowledge receipt of the October 2024 Report of the Board Secretary, A148 and the Report of the Treasurer, A-149, as recommended by the Chief School Administrator.

- Move to confirm the following budget transfer for October 2024, as recommended by the Chief School Administrator:

To:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-190-100-340	Regular Programs-Purchased Technical Services	7,742.22
11-000-230-339	General Administration-Other Professional Services	250.00
Total Transfers In		7,992.22

From:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-190-100-610	Regular Programs-General Supplies	7,742.22
11-000-230-590	General Administration-Misc Purchased Services	250.00
Total Transfers Out		7,992.22

- Move to approve change order #4 with Daskal, LLC., for the Demarest Middle School Gymnasium, NJDOE Project # 1070-040-23-1000, as recommended by the Chief School Administrator:

This change order is the result of additional work done to remove and infill previously unknown seepage pits.

Original contract contingency sum	\$250,000.00
Net change of previously authorized change orders	\$26,558.31
Contract contingency sum will be decreased by this change order in the amount of	\$20,948.21
New remaining contingency sum including this change order will be	\$202,493.48

Original contract sum was	\$7,161,000.00
Net change by previously authorized change orders	0.00
Contract sum prior to this change order	\$7,161,000.00
contract sum will be increased by this change order in the amount of	0.00
New contract sum including this change order will be	\$7,161,000.00

8. Move to approve payment application #7, in the amount of \$265,452.60 to Daskal LLC for the Demarest Middle School Gymnasium addition, NJDOE Project # 1070-040-23-1000, as recommended by the Chief School Administrator.
9. Move to approve payment application #8, in the amount of \$373,448.60 to Daskal LLC for the Demarest Middle School Gymnasium addition, NJDOE Project # 1070-040-23-1000, as recommended by the Chief School Administrator.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the executive session to discuss personnel/legal matters/negotiations.
- B. Move to close the executive session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.