

LSAT Committee Meeting

Date: January 11, 2022

Scheduled Time: 5:00pm

Meeting Start Time: 5:06pm

Facilitator: Kassekert (Chair)

Member Attendance: B. Baker, Bradley, Craig, Crumlin, Edelin, M. Hicks, Hurt, Little, Marshall, Venzant,

Staff Attendance:

Points of Discussion

I. Staff Update

- a. No longer have a Director of Strategy and Logistics due to Mrs. Adams-Johnson's departure. The position is turning into a Manager of Strategy and Logistics (Ms. Coble). Ms. Crumlin will be moving into the Coordinator of Strategy and Logistics position (Ms. Coble's former position).
- b. There is an upcoming Assistant of Strategy and Logistics position that will be opening in the future.
- c. There is an upcoming Administrative Aide position that will be opening in the future.

II. ESSER Funds Update

- a. \$39,538.38 was supposed to be spent by Jan. 10, 2022. We have an extension until Jan. 12, 2022.
 - i. \$3,700 was allocated to the Science Department for new equipment.
 - ii. \$2,400+ is being allocated to furniture.
 - iii. \$16,000 is being allocated to technology with an additional \$9,000 for student devices.
 - iv. \$2,500 is being allocated for student incentives.
 - v. Other departments and initiatives are still able to receive funds.
- b. This money is meant to work on infrastructure and things that will change our school in the long run (not for short-term needs such as snacks, t-shirts, etc.).
- c. People will be asked for ideas on how to spend the money.
- d. Other Notes:
 - i. Some of the money does not have to be spent until September 2022.
 - ii. We have a budget for reading materials that is available.

III. LSAT Chair Huddle

- a. Kassekert met with LSAT Chairs of Roosevelt and Macfarland with the support of Central Office. This was an introductory meeting where topics such as school perception, student safety, safe passage, and creating cross-campus meetings with school members,
- b. LSAT Chairs plan to meet once every month.
- c. Individuals who want to be part of this huddle should inquire with Ms. Kassekert.

IV. Next Steps

- a. Ms. Marshall will send an email invitation for interested members to be part of the Community School Advisory Board.
- b. Another meeting may be added in January 2022.
- c. Schedule a meeting regarding Esser Funds

Meeting adjourned: 5:32pm

Addendum January 12, 2022

- Departments consulted regarding ESSER funds:
 - English Department
 - SPED Department
 - ELL Department
 - Math Department
 - Science Department
 - Deans/Climate & Culture
 - SEL
 - Operations
 - Leadership (APs)
- RSTAY was asked to provide a spend plan for \$39,539.38 by 1/09. We received an extension to submit the plan by today. I received clarification that this money is leftover from the summer ESSR funds.
 - **Categories and Amounts** (Categories dictated by the grant)
 - Educational Supplies- \$7,436.85
 - Furniture and Fixtures- \$4882.8
 - IT Equipment/Hardware- \$16,588.14
 - Recreational Supplies- \$9,982.57
 - This is in addition to the \$214,375 in ESSR funds that we can continue to spend through September.
 - All of these funds are in addition to the regular school budget.