

To: Board of Directors

From: Mark Bergthold, Bond Project Manager

Subject: Bond Activity Report as of October 31, 2021

Bond-related activity during October included the 2nd and final meeting of the Design Advisory Committee, a survey of the 73 VAV boxes which are located above the ceilings of both CMHS floors, and a survey of the CMHS front parking lot. The VAV boxes will be replaced during the December holiday break. When one of these boxes fails, classrooms are flooded, so we've pushed to get these replaced as soon as possible. I've also asked that they replace the defunct Walker control system at the same time, which they are going to do. Paul just notified us that the Walker circuit board has failed, so until the break, the system cannot be adjusted. This has resulted in some rooms being too warm, and some too cold. Unfortunately, there's nothing that can be done until break. I'm still waiting for updated costs for each project, but we learned that some, if not most, projects on the list already included a 5-10% contingency. Based on that, I reduced the blanket contingency from 20% to 10%, and we were still in the black.

Tasks completed during October:

- The usual volume of conference calls and emails
- DAC 2 was held on October 12th. Results was the prioritization of the top 3 projects, and a redesign of the front parking lot for both bus and parent pick up/drop off
- Survey of VAV boxes, replacements have been ordered
- In depth survey of the roof HVAC units
- Kathy Engle was added to the biweekly Zoom project meetings, with Megan as her alternate

Next steps:

- BLRB and McKinstry continue to update cost estimates for each identified project
- Awaiting results of the survey of CMHS parking lot
- The final project list will be presented at the December 13th board meeting
- Site walk thru scheduled for Nov 4 to look at the condition of a number of items to determine the specific scope of work required for each (repair, refurbishing, or replacing)

Respectfully submitted,

Mark Bergthold

Bond Project Manager