



# Coffee County

## CENTRAL HIGH SCHOOL



Registration  
2026-2027

# SCC (Student Counseling Center)

SCC Website



Mrs. Arlana Hendricks  
*Student Registrar*



Mrs. Angela Saner  
*Administrative Assistant*

# Counselors



DR. DONNA JONES



June Fann



LACY COTE



EMILY HASTON

# Counselor: Name Ranges

Dr. Donna Jones: Last Names A-F

June Fann: Last Names G-O, Early Graduates

Emily Haston: Last Names P-Z

Lacy Cote: Middle College Students, DE Questions



Richard Skipper  
CTE Director



Jason Creek  
Instructional and  
Testing Coordinator



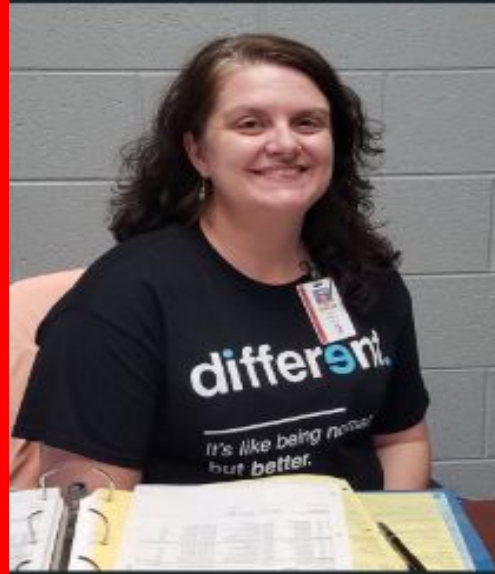
Maddison Taylor  
Student Support Services



# Special Services



Katie Lowe  
10th Coordinator



Naomi Hoover  
11th & 12th Coordinator



Tina Daniel  
Administrative  
Assistant



# GRADUATION REQUIREMENTS

## GRADUATION CHECKLIST

23 Credits (Graduation Course Checklist)

ACT (Junior Year)

CIVICS EXAM (Senior Year)

# Graduation Course Requirements

- 4 English Credits
- 4 Math Credits\*
- 3 Science Credits
- 3 Social Studies Credits
- 2 Foreign Language Credits (Must be the Same Language)
  - Foreign Language Waiver/Native Speaker
- 1.0 Lifetime Wellness (Wellness-PE/Wellness-Health) Credit
  - JROTC I Substitutes
- 0.5 Physical Activity Credit
  - JROTC II Substitutes
- 1 Fine Arts Credit
- 0.5 Personal Finance Credit
  - JROTC III, Business Management, or SDC Business Substitutes
- 3 Program of Study (POS) Credits
- 1 Elective Credit

\*4 Math Credits can be Earned in 3 Years of High School

★ 1 Computer Science Credit (Class of '28 and beyond)



# What if I took Algebra I in 8th grade?

*Do I still have to take 4 years of Math in high school?*

- Students who took Algebra I prior to 9th grade shall receive graduation credit for that coursework.
- However, those students are still required to enroll in math in at least (3) years of high school.

**Coffee County Central High  
Graduation Checklist**

Name: \_\_\_\_\_ Graduation Year: '27 '28 '29 '30

FAFSA  
Completed: \_\_\_\_\_

NOTE: A MINIMUM OF 23 CREDITS IS REQUIRED FOR GRADUATION

**English (4 credits)**

English I S1 \_\_\_\_\_ S2 \_\_\_\_\_  
English II S1 \_\_\_\_\_ S2 \_\_\_\_\_  
English III S1 \_\_\_\_\_ S2 \_\_\_\_\_  
English IV S1 \_\_\_\_\_ S2 \_\_\_\_\_

\* ACT ELA Exemption 27-30 or AP Lang 3+  
\*\* ACT ELA Exemption 31+ or AP Lang 4 or 5

**English III/IV Options:**

AP English Language  
AP English Literature  
DE American Literature  
DE British Literature  
DE Composition I\*  
DE Composition II\*  
DE Fund of Speech/Comm  
SDC Speech & Communication

**Math (4 credits)**

Algebra I S1 \_\_\_\_\_ S2 \_\_\_\_\_  
Geometry S1 \_\_\_\_\_ S2 \_\_\_\_\_  
Algebra II S1 \_\_\_\_\_ S2 \_\_\_\_\_  
Upper Level Math S1 \_\_\_\_\_ S2 \_\_\_\_\_

**Upper Level Math Substitutions:**

AP Computer Science Principles  
AP Computer Science A  
AP Physics I  
Coding I  
Coding II  
Computer Science  
Computer Science Foundations  
Cybersecurity I  
Cybersecurity II  
Physics

**Upper Level Math Options:**

AP Statistics  
AP Calculus AB  
AP Precalculus  
DE College Algebra  
DE Probability & Stats  
Mathematical Reasoning (MRDM)  
Mathematical Reasoning (MRDM) SAILS  
Precalculus  
SDC Statistics  
Statistics

**Science (3 credits)**

Lab Science S1 \_\_\_\_\_ S2 \_\_\_\_\_  
Biology S1 \_\_\_\_\_ S2 \_\_\_\_\_  
Chemistry or Physics S1 \_\_\_\_\_ S2 \_\_\_\_\_

**Lab Science Options:**

AP/IB  
Agriculture  
AP Biology  
AP Chemistry  
AP Physics I  
AP Physics II  
AP Comp Sci A  
AP Comp Sci Prin  
Coding I  
Computer Sci Found  
Cybersecurity I  
Cybersecurity II  
Environmental Science  
Physical Science  
Physical World Concepts  
Veterinary Science

**Social Studies (3 credits)**

World History, World Geo, AP Human Geo, S1 \_\_\_\_\_ S2 \_\_\_\_\_  
AP Euro, or SDC World History  
SDC US History S1 \_\_\_\_\_ S2 \_\_\_\_\_  
Economics, Bus Econ, Marketing I\*, or SDC Bus\* \_\_\_\_\_ (½ credit)  
US Government, ABLs, or JROTC III\* \_\_\_\_\_ (½ credit)

**US History Options:**

AP US History  
DE US History I  
DE US History II

\*1 Credit

**Personal Finance (½ credit)**

Personal Finance or \_\_\_\_\_ (½ credit)  
JROTC III, DE/SDC Business or Business Mgmt S1 \_\_\_\_\_ S2 \_\_\_\_\_

**Foreign Language (2 credits)** \_\_\_\_\_ waived

Must be the same language

S1 \_\_\_\_\_ S2 \_\_\_\_\_  
S1 \_\_\_\_\_ S2 \_\_\_\_\_

**Additional Graduation Requirements**

Civics Test (Passed) \_\_\_\_\_  
ACT or SAT (Taken) \_\_\_\_\_

**Computer Science Requirement (1 credit)**

(Does Not Apply for Class of '27)

Course Taken: \_\_\_\_\_ Year \_\_\_\_\_

**Computer Science Options:**

AP Computer Science A  
AP Computer Science Prin  
Coding I  
Coding II  
Computer Science  
Computer Science Foundations  
Cybersecurity I  
Cybersecurity II

**Program of Study / CTE Pathway (3 credits)**  
(Minimum of (3) credits in SAME Program of Study)

Program Title: \_\_\_\_\_

**Elective/Other (1 credit)**

Any additional credit to complete 23 required for graduation.

S1 \_\_\_\_\_ S2 \_\_\_\_\_

**Fine Art (1 credit)** \_\_\_\_\_ waived

S1 \_\_\_\_\_ S2 \_\_\_\_\_

**Fine Art Options:**

AP 3D Art and Design  
AP 3D Art and Design  
AP Art History  
AP Drawing  
AP Music Theory  
Chorus  
Color Guard  
DE Art History  
DE Fund of Speech/Comm  
DE Music Appreciation  
Digital Arts & Design I  
General Music  
Guitar I/II/III/IV  
Music History 20th Century to Present  
Music Production  
Music Theory  
Percussion Ensemble  
Show Choir  
Symphonic Band I  
Theatre I/II/III/IV  
Visual Arts I/II/III/IV  
Wind Ensemble I/II/III/IV  
Women's Chorus

**Additional Information:**

Equivalent courses such as Marketing Ed I for Economics may be counted for the required class and for the Program of Study if applicable. Additional courses may be needed in the Program of Study to complete the 23 credits for graduation.

The (3) required foreign language and fine art credits may NOT be used in either the Humanities or the Fine Art Programs of Study.

JROTC I replaces the Wellness credit.

JROTC II replaces the Physical Activity requirement.

JROTC III replaces the Personal Finance & US Government requirements.

Dual Enrollment Courses are semester only and a full credit (exception - DE TCAT).

# Graduation Checklist

## Graduation Checklist

# RIGOROUS COURSES

## Rigorous Course Requirements & Application

Course Type	<u>Advanced Placement (AP)</u> <u>College Level Exam Program (CLEP)</u> <u>Dual Enrollment (DE)*</u> <u>State Dual Credit (SDC)</u> <i>Must have parental and CCCHS approval</i>	<u>Honors</u>  <i>Must have parental and CCCHS approval</i>
Rigor Points	Students must take the course exam in order to receive rigor points (excluding DE).	Rigor points are awarded for taking the course.
GPA & Grade	3.25 GPA 85+ in previous honors courses 90+ in previous regular courses	3.25 GPA 85+ in previous honors courses 90+ in previous regular courses
ACT or EOC	19 ACT composite score or EOC scores of met or exceeded expectations	None
Attendance	Attendance – 10 days maximum absences <i>(can be appealed)</i>	Attendance – 10 days maximum absences <i>(can be appealed)</i>

\* Criteria doesn't apply for students in DE through TCAT.



# Class Rankings

## 2. SENIOR CLASS RANK

Seniors will be ranked based on the numeric cumulative average of all semester averages of courses attempted for high school credit. Seniors are ranked after the end of the first semester of the senior year.

## Valedictorian/Salutatorian & Top 10%

## Eligibility Requirements

### 3. VALEDICTORIAN/SALUTATORIAN & TOP TEN PERCENT

The Valedictorian and Salutatorian and Top Ten Percent are selected on the basis of the highest scholastic average from all high school credit bearing courses through the end of the first semester of the 12<sup>th</sup> grade year. In order to qualify for Valedictorian/Salutatorian, students must also be enrolled as a CCCHS student for six (6) consecutive semesters beginning with the first semester of the sophomore year (Board Policy 4.602). In order to qualify for the Valedictorian and Salutatorian and the Top Ten Percent, students must have taken or be currently enrolled in a minimum of one (1) honors course and/or one (1) AP/DE/SDC course in each core subject (Mathematics, English, Science, and Social Studies).

# New Courses: 2026-2027

## CTE Courses

Business Management

DE Machine Tech (I-IV) (TCAT)

DE Cosmetology (V) (TCAT)

## Other Courses

DE Courses (Bethel University)

# WORK-BASED LEARNING

COURSE OFFERINGS	CREDIT HOURS	REQUIREMENTS	APPLICATION	WBL EXPECTATIONS
<ul style="list-style-type: none"><li>• Manufacturing</li><li>• Criminal Justice</li><li>• Marketing</li><li>• Aligned with POS</li><li>• Elective</li><li>• Service Learning</li></ul>	<p>Students can earn 1-5 credit hours MAX 5CREDIT HOURS</p>	<ul style="list-style-type: none"><li>• Senior</li><li>• On track to graduate</li><li>• Attendance</li><li>• Some WBL requires:<ul style="list-style-type: none"><li>◦ Transportation</li><li>◦ Medical Insurance</li><li>◦ Passing of a physical &amp; drug test</li></ul></li></ul>	<p>Students must fill out the WBL application in addition to the WBL Google Form to be considered. Approval must come from Mr. Skipper.</p>	<ul style="list-style-type: none"><li>• Maintain good attendance</li><li>• Maintain good behavior</li><li>• Work a set amount of hours during the school day</li></ul>



# WBL Opportunity

## *Translator School Based Enterprise*

If you are a bi-lingual student and would be willing to help out throughout the school day next year, we would love to give you school credit and enroll you in our New Translator SBE.

### Details:

You would be assigned randomly to a period during the school day. One that best fits your schedule.

You would actually be enrolled in the TAP Practicum course.

You would have some minor assignments each quarter in order to receive a grade. This work would be focused towards taking and completing your Seal of Biliteracy Certificate.

When a situation arises in a certain class or in one of our offices where translation assistance is needed then you would be requested to assist.

There is also the potential that you could be placed in a specific classroom where translation assistance is needed on a more consistent basis.

If you are even remotely interested in this opportunity then just reach out to Mr. Skipper for more details.

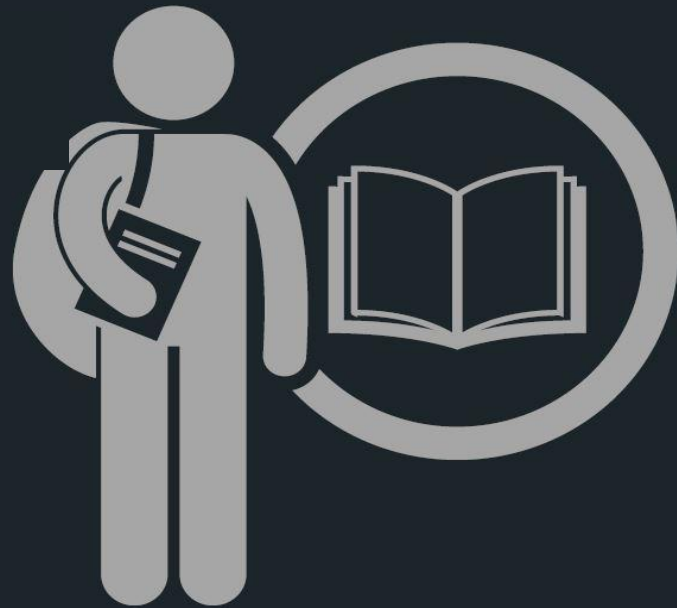
[skipperr@k12coffee.net](mailto:skipperr@k12coffee.net)

# FACULTY/OFFICE AIDE

1. Must be a Junior or Senior.
2. Must have a cumulative GPA of 3.0+ (Seniors) or 3.75+ (Juniors).
3. Must have satisfactory conduct with no ISD, out of school suspension, or alternative school assignments during the previous or current semester.
4. Must have no more than five (5) absences the previous semester.
5. Must have no more than five (5) tardies and/or checkouts the previous semester.  
(Attendance will be verified in June and/or January and can be appealed.)

- No more than one (1) aide can be assigned per teacher and cannot be during the teacher's planning time.
- Students who qualify may be a faculty aide and/or an office aide for a maximum of two periods.
- Students are not allowed to be an office aide for two (2) periods in the same office or a faculty aide for two (2) periods with the same teacher.

→ Juniors must have completed or being enrolled in the 2nd course of their POS (Program of Study).



**EPSO'S**



# **EARLY POST- SECONDARY OPPORTUNITIES**

EPSOs provide students with the opportunity to earn college credit or career training while in high school.

# CCCHS OFFERS



Industry  
Certifications



Local & State  
Dual Credit



Dual-Enrollment  
Courses



Advanced  
Placement

# Coffee County Central HS

## 2026-2027 Early Post-Secondary Opportunites (EPSO)

Academic	Type of EPSO	Structure	Post Secondary Credit	Transferring Credit	Term	Type	Rigor Points	Outside Institution
	Local Dual Credit (LDC)	Course & Exam	Credit awarded by institution providing the exam; based on exam score	Motlow State Community College	Full Year and Semester	In-Person	4 Extra Pts	Motlow State Community College
	State Dual Credit (SDC)	Course & Exam	Credit awarded by State of TN; based on exam score	All Tennessee Transfer Pathway Schools	Full Year	In-Person	4 Extra Pts	
	Dual Enrollment (DE)	Course	Credit awarded by institution providing the course; based on course grade	All Tennessee Transfer Pathway Schools	Semester	In-Person and/or Online	5 Extra Pts	Bethel University; Motlow State Community College; TN Tech University
	Advanced Placement (AP)	Course & Exam	Credit awarded by the College Board; based on exam score	Determined by transferring institution	Full Year	In-Person	5 Extra Pts	
	Advanced Placement All Access (APAA) (AP Online)	Course & Exam	Credit awarded by the College Board; based on exam score	Determined by transferring institution	Full Year and Semester (Spring Only)	Online	5 Extra Pts	
CTE Career & Technical	Type of EPSO	Structure	Post Secondary Credit	Transferring Credit	Term	Type	Rigor Points	Outside Institution
	Dual Enrollment (TCAT)	Course	Credit awarded by institution providing the course	Determined by transferring institution	Full Year	In-Person	5 Extra Pts	Tennessee College of Applied Technology (TCAT)
	Industry Certification	Course & Exam	Credit award by CTE Teacher					



# INDUSTRY CERTIFICATIONS

## CLASSROOM COURSE & CERTIFICATION ASSESSMENT

Industry Certifications are earned through Career & Technical Education Courses paired with Certification Assessments.

Fees for Assessments can range from \$10 -\$349

INDUSTRY CERTIFICATIONS ARE RECOGNIZED  
STATEWIDE, SOME ARE NATIONALLY RECOGNIZED.



# INDUSTRY CERTIFICATIONS



AutoCAD

Automotive Service Excellent Student Certification: Maintenance & Light Repair

Automotive Service Excellence Certification: Painting and Refinishing

Automotive Service Excellence Student Certification: Nonstructural Analysis/Repair

Certified Nursing Assistant

Certified Personal Trainer

Commercial Pesticide

Computers- CompTIA A+

Computers - CompTia Tech+

Employability Skills

Machining Level I (NIMS)

Microsoft Office Specialist (Excel)

Microsoft Office Specialist (PowerPoint)

Microsoft Office Specialist (Word)

OSHA 10

Precision Measurement

ServSafe Food Manager

ServSafe Food Handler

TN Board of Cosmetology & Barbering – TN Cosmetology 1010



# LOCAL DUAL CREDIT (LDC)



## FORMAT

Classroom Course & Exam

## FEES

Exam Fees \$10 - \$25

## POST-SECONDARY CREDIT

Credit is awarded by the institution that offers the exam.

Credit can be transferred.

## COURSES OFFERED

Adv Computer Apps

Certified Nursing Assistant

Criminal Justice

Marketing and Management

Medical Therapeutics

Personal Finance

Teaching as a Profession

Veterinary Science

# STATE DUAL CREDIT (SDC)



## FORMAT

Classroom Course & Exam Required

## FEES

None

## POST-SECONDARY CREDIT

SDC Exam Scores are placed on the High School transcript. Credit is awarded by the post-secondary institution when the student enrolls.

## COURSES OFFERED

American History

# DUAL ENROLLMENT

Bethel University



## FORMAT - BETHEL UNIVERSITY

Online Courses - Semester Only

## FEES

Dual Enrollment Grant

(10 Courses Free with Dual Enrollment Grant and Bethel Scholarship)

## POST-SECONDARY CREDIT

Credit Awarded by Bethel University

Credits can transfer (exception Old and New Testament)

## COURSES OFFERED

Art Appreciation

Music Appreciation

Public Speaking

College Algebra

New Testament

Psychology

English Comp I

Old Testament

US History I

English Comp II

Personal Finance

US History II

Health

Macroeconomics

# DUAL ENROLLMENT

MSCC



## FORMAT - MOTLOW STATE COMMUNITY COLLEGE

Online or Classroom Course - Semester Only

## FEES

Dual Enrollment Grant - Book/Lab Fees  
(5 Courses Free with Dual Enrollment Grant)

## POST-SECONDARY CREDIT

Credit Awarded by Motlow State Community College  
Credits can transfer

## ONLINE COURSES OFFERED

American Govt	Microeconomics
American Lit	Music Appreciation
Art History	Probability & Stats
British Lit	Psychology
College Algebra	Sociology
English Comp I	Speech and Communication
English Comp II	Teaching as a Profession I
Intro to Theater	US History I
Macroeconomics	US History II

## IN PERSON COURSES OFFERED

English Comp I  
English Comp II  
US History I  
US History II



# DUAL ENROLLMENT

Middle College  
MSCC



## FORMAT - MOTLOW STATE COMMUNITY COLLEGE

Online or Classroom Course - Semester Only

## FEES

Middle College Scholarship - \$2,000 per semester

Book/Lab Fees not included

Must be enrolled as a full time student - at least 12 hours

## POST-SECONDARY CREDIT

Associates Degree Awarded by Motlow State Community College  
before you graduate high school.

- Credits transfer to any TTP school.

## COURSES OFFERED

Dependent upon your degree plan with Motlow.

**MUST BE DECLARED BY DECEMBER 20<sup>TH</sup> OF  
SOPHOMORE YEAR**



# DUAL ENROLLMENT

UT @ Martin



## FORMAT - UNIVERSITY OF TENNESSEE AT MARTIN

Online Courses - Semester Only

## FEES

Dual Enrollment Grant

(5 Courses Free with Dual Enrollment Grant)

## POST-SECONDARY CREDIT

Credit Awarded by University of Tennessee at Martin

Credits can transfer

## COURSES OFFERED

On-Line (UTM)

Intro to Horse Science

Intro to Animal Science

# DUAL ENROLLMENT

TN Tech



## FORMAT - TENNESSEE TECH UNIVERSITY

Online Courses - Semester Only

## FEES

Dual Enrollment Grant

(5 Courses Free with Dual Enrollment Grant)

## POST-SECONDARY CREDIT

Credit Awarded by University of Tennessee Tech University

Credits can transfer

## COURSES OFFERED

American Sign Language I

American Sign Language II

Cybersecurity I

# DUAL ENROLLMENT

TCAT



## FORMAT - TENNESSEE COLLEGE OF APPLIED TECHNOLOGY

Classroom Course

## FEES

Dual Enrollment Grant

(5 Courses Free with Dual Enrollment Grant)

## POST-SECONDARY CREDIT

Credit Awarded by Tennessee College of Applied Technology

## COURSES OFFERED

Building Construction I/II/III/IV/V

Machine Tech I/II/III/IV/V

Cosmetology I/II/III/IV/V

Industrial Maintenance I/II/III/IV/V

Welding I/II/III/IV/V

# ADVANCED PLACEMENT (AP)



## FORMAT

Exam (Course Recommended)

## FEES

Exam fee of \$100

Students are responsible for 50% if enrolled

Free & Reduced Lunch Discount

## POST-SECONDARY CREDIT

Post-secondary institutions determine credit by the score.

Most institutions require at least a 3 on the exam.

## COURSES OFFERED

Biology

Calculus

Chemistry

Computer Science A

Computer Science Principles

English Language

English Literature

European History

Music Theory

Physics I

Physics II

Precalculus

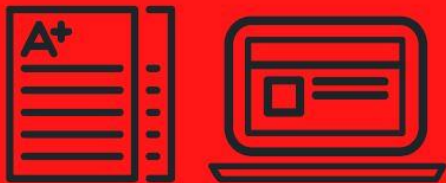
Psychology

Statistics

US History

US Government & Politics

# ADVANCED PLACEMENT (AP)



## FORMAT

Online - AP Access for All - Year Long or Spring Semester Only

## FEEES

No Exam Fee

## POST-SECONDARY CREDIT

Post-secondary institutions determine credit by the score. Most institutions require at least a 3 on the exam.



# Courses Offered: APAA (Online AP)

## Printable Course listing

^ Offered ONLY on a Year-Long Pace

\* Great Introductory Course

AP 2D Art & Design (2 credits of previous Art required) ^	AP Language & Composition (Juniors/Seniors ONLY)
AP 3D Art & Design (2 credits of previous Art required) ^	AP Literature & Composition (Juniors/Seniors ONLY)
AP Art History	AP Macroeconomics
AP Biology	AP Microeconomics
AP Calculus AB	AP Physics 1
AP Calculus BC	AP Precalculus
AP Computer Science A (offering again Fall 2025)	AP Psychology *
AP Computer Science Principles	AP Spanish Language & Culture
AP Drawing (2 credits of previous Art required) ^	AP Statistics
AP Environmental Science	AP US Government and Politics
AP Human Geography *	AP US History



CRS (Course Request Sheet): 26-27

## Course Descriptions: 26-27

- What is this course about?
- What are the requirements for each course?

# Student Registration

- Individual meetings with counselors will take place through your English class.
  - ❖ Rising Sophomores: 2/23 - 2/27 (through World Geography class)
  - ❖ Rising Juniors: 1/27 - 2/19
  - ❖ Rising Seniors: 3/3 - 3/19

Check with your English (or World Geography) teacher on specific dates for registration with your counselor.

## Notes

**Select at least 3 alternate choices.**

**Check with your counselor to see if you are eligible for a foreign language waiver.**

**Be prepared prior to meeting with your counselor for registration (picking classes).**

# Counselor: Name Ranges

Dr. Donna Jones: Last Names A-F

June Fann: Last Names G-O, Early Graduates

Emily Haston: Last Names P-Z

Lacy Cote: Middle College Students, DE Questions

# Counselors



DR. DONNA JONES



June Fann



LACY COTE



EMILY HASTON



Questions??