

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 22, 2023, 7:00 p.m.

AGENDA

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of July 25, 2023

Superintendent's Report

Solicitor's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit #18 submitting their regular meeting minutes of June 21, 2023.
2. West Side Career & Technology Center minutes of Joint Operating Committee of June 26, 2023.
3. Stacie Gula, Wyoming Area Drama Club Parents requesting permission to hold fundraisers.
4. Julie Matosky's letter of intent to return from her maternity leave.
5. Nikki Milcavage, Wyoming Area Intermediate Center PTO, requesting permission to hold fundraisers.
6. Chuck Yarmey, Wyoming Area Drama Club Advisor, requesting permission to attend the Pennsylvania State Thespian Conference, along with Thespian Troupe #4795, at North Penn High School in Lansdale, PA.
7. Brenda Bitters, Elementary Teacher, requesting permission to extend her medical leave of absence.
8. Mindy Stevens, Wyoming Area Kindergarten/Primary Center PTO, requesting permission to hold fundraisers.
9. Scott Skesavage, Custodian, requesting permission to extend his medical leave and intent to retire.
- (10.) Bill Roberts, Tennis Coach, notification letter that Joe Skrip will not be returning as a volunteer tennis coach.**
- (11.) Right to Know Request submitted for any written district, state, local for policies regarding updating and posting of approved board meeting minutes for public view.**
- (12.) Mara Kudasik, computer technician at the Wyoming Area Catholic School submitting her letter of resignation.**

Summary of Applications Received

Long Term Sub 2nd Grade – 9

Long Term Sub 3rd Grade – 2

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Special Education Teacher – 7
First Grade Teacher – 5
Elementary- 3
Teacher's Aide – 1
Art - 1

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Treasurer's Report

First National Community Bank	General Fund	4,082,893.03
First National Community Bank	Payroll Account	6,264.09
First National Community Bank	Cafeteria Account	19,816.83
First National Community Bank	Student Activities Account	145,674.81
First National Community Bank	Athletic Fund Account	47,219.05
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	138,019.38
First National Community Bank	Series 2022 GON Account	7,900.02

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Finance Report

1. Berkheimer Income Tax

Earned Income Tax	90,741.56
Local Services Tax	1,013.92
Per Capita Tax	9,838.44
Delinquent Per Capita	<u>3,682.29</u>
Total:	101,593.21

Local Realty Transfer Tax

Luzerne County	30,707.13
Wyoming County	<u>548.80</u>
Total:	31,255.93

2022 Supplemental Real Estate Taxes

Paul Konopka – Wyoming County	165.28
Thomas Pizano – Exeter Borough	<u>34.44</u>
Total:	199.72

2023 Real Estate Taxes

George Miller – West Pittston Borough	52,127.05
Paul Konopka – Wyoming Borough	1,725.31
Carol Bardzel – Exeter Twp., Wyoming County	<u>113,201.95</u>
Total:	167,054.31

Delinquent Real Estate Taxes

Wyoming County	5,705.00
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2. Approve the August payment of \$66,815.45 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2023-2024 school year.
3. Approve to ratify the August payment of \$69,097.00 to the West Side Career & Technology Center for the 2023-2024 school year.
4. Approve the request of Carol Bardzel, Exeter Township/Wyoming County Tax Collector, for remittance of payment for \$279.50 for services of auditing, sorting and mailing of the 2022 Wyoming Area School Real Estate Tax bills.

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5. Approve the Guest Teacher Agreement with the Luzerne Intermediate Unit #18 for the 2023-2024 school year. Annual membership is \$325.00 per year.

6. Approve to ratify the following payments:

Vendor	Invoice #	Amount	Location	Description
Champion Builders	App#2	72,308.70	JFK	HVAC Equipment
Mark Whitehead Electrical	App#3	<u>25,394.40</u>	JFK	Electrical Construction
		Total: 97,703.10		

(7.) Approve contract with Evercor for sponsorship of a scoreboard at the Primary Center pending approval of the school solicitor.

(8.) Approve the step placement of professional employee, Jennifer Shandra, at Masters+60, Step 4, \$65,092.00.

(9.) Approve the step placement of temporary professional employee, Terri Bugelholl, at Masters+30, step 8, \$62,456.00.

(10.) Approve the general ledger account:

Bill Listing: August 2023	627,212.90	
Prepays: July 2023	<u>580.625.83</u>	1,207,838.73
Cafeteria Account:	59,563.65	
Athletic Account:	<u>875.00</u>	<u>60,438.65</u>
Total:		1,268,277.38

Motion by _____, second by _____, to accept the finance report.
Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, Title III and Title IV) are currently being planned for the 2023-2024 school year. Anyone desiring information regarding these programs, contact Dr. Jon Pollard, Superintendent, at the District's Business Office.
2. Approve Julie Matosky's anticipated date to return to work from her maternity leave will be October 10, 2023.
3. Approve the professional substitute list for the 2023-2024 school year.
4. Approve the request of Brenda Bitters to extend her medical leave of absence for the first semester of the 2023-2024 school year.
5. Approve the tentative guest teacher substitute list for 2023-2024 school year.
- (6.) Approve the ATSI non-Title School Plan for the school year 2023-2024 school year.**
- (7.) Approve the Health and Safety Plan for the 2023-2024 school year.**
- (8.) Approve the appointment of Celeste Calpin as Driver Theory Instructor for the 2023-2024 school year.**
- (9.) Approve the appointments of the following Learning Support Paraprofessionals:**

- (10.) Approve the transfer of Renee DeAngelo from First Grade Teacher to Intervention Teacher effective for the 2023-2024 school year.**
- (11.) Approve the transfer of Amanda Amitia from Learning Support Teacher to First Grade Teacher effective for the 2023-2024 school year.**
- (12.) Approve the appointment of _____ as Learning Support Teacher effective for the 2023-2024 school year.**

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- (13.) Approve the appointment of _____ as Learning Support Teacher effective for the 2023-2024 school year.
- (14.) Approve the appointment of _____ as Long Term Substitute 2nd Grade Teacher for the 2023-2024 school year.
- (15.) Approve the appointment of _____ as Long Term Substitute 3rd Grade Teacher for the 1st semester of the 2023-2024 school year.
- (16.) Approve the appointments of Rosella Fedor and Juel Ann Klepadlo as Co-chairs for the Scholarship Program at their current stipend.

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Activities Report

1. Approve the request of Stacie Gula, Wyoming Area Drama Club Parents, to hold the following fundraisers:
 - Apparel sale fundraiser - September 1, 2023
 - Sabatini's Parents Fundraising – October 17, 2023
2. Approve the request of Nikki Milcavage, Wyoming Area Intermediate Center PTO, to hold the following fundraisers:
 - Smencils Sale – September 13, 2023
 - **Candle Sale – October/November 2023**
 - **Apparel Sale – October/November 2023**
 - Turkey Bingo fundraiser - Secondary Center cafeteria- Sunday, November 12, 2023, 10:00 to 5:00 p.m. (includes set up and break down)
 - **Lucky Draw Calendar – February 2024**
 - **Annual Earth Day Rummage Sale – April 20, 2024**
3. Approve the marching band staff for the 2023-2024 school year:

Kristen Santey	Assistant Band Director
Zachary Houston	Percussion Instructor
Jillian Vito	Color Guard Instructor
Kendra Dewey	Volunteer
Ben Hollister	Percussion Student Intern
Kyleigh Hutchins	Color Guard Student Intern
4. Approve the marching band schedule for the 2023-2024 school year.
5. Approve the request of Chuck Yarmey, Wyoming Area Drama Club Advisor, to attend the Pennsylvania State Thespian Conference, along with Thespian Troupe #4795, at North Penn High School in Lansdale, PA., from November 30th through December 2, 2023.

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6. Approve the request of Mindy Stevens, Wyoming Area Kindergarten/Primary Center PTO, to hold the following fundraisers for November/January.

- Movie Night – January 19, 2023
- Pointsettia Sale with Tobins
- Smencils Sales
- Holiday Shopping Workshop at Primary Center – December 14, 2023
- Holiday Shopping Workshop at Kindergarten Center – December 14th & 15th

(7.) Approve the cooperative agreement with Hanover Area School District for varsity girls wrestling.

(8.) Approve the following assistant/volunteer coaches for the 2023-2024 Fall sports season:

Field Hockey

Christina Granteed
Joe Bednarski

Junior High Asst.
Volunteer

Football

Patrick Nelson

Volunteer

Cross Country

John Kearns

Volunteer

Girls Soccer

Eric Fairchild

Volunteer

(9.) Approve the head coaches for the 2023-2024 winter sports season:

Boys Basketball

Anthony Macario

Girls Basketball

Mark Casper

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Winter Track
Joe Pizano

Wrestling
Steve Mytych

Swimming

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Building Report

1. Approve the support personnel substitute list for the 2023-2024 school year.
2. Approve the request of Scott Skesavage, Custodian, to extend his medical leave of absence through September 29, 2023, at which time he will retire.
- (3.) Approve the transportation drivers for the 2023-2024 school year.**
- (4.) Accept, with regret, Mara Kudasik's letter of resignation as computer technician at the Wyoming Area Catholic School effective August 21, 2023.**

Motion by _____, second by _____, to accept the building report.
Roll Call: