

REGULAR MEETING  
OF THE  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION

A regular meeting of the Board of Education of the Santa Maria Joint Union High School District was held in the Support Services Center on December 12, 2012, with a closed session at 5:30 p.m. and open session at 6:30 p.m. Members present: Reece, Tognazzini, Walsh, Garvin and Karamitsos. Absent: None

**Open Session**

Dr. Garvin called the meeting to order at 6:40 p.m. Mr. Tognazzini led the flag salute.

**Installation of Board Members Elected November 2012**

Education Code 5017 states that each elected governing board member shall hold office commencing on the first Friday in December. Dr. Richardson administered the Oath of Office to board members elected to office November 6, 2012: Dr. Garvin and Mr. Tognazzini.

**Announce Closed Session Actions**

Closed Session Actions – Dr. Richardson, Superintendent, reported the following closed session actions: (1) Student Matters were approved as presented; (2) Certificated and Classified Personnel Actions - The Board approved hiring, transfers, promotions, evaluations, terminations, and resignations as presented; 3) There was nothing to report for Conference with Labor Negotiators.

**Presentations**

**Recognition of Mid-Year Retirees**

Tracy Marsh, Assistant Superintendent of Human Resources, acknowledged classified retirees. Nancy Drewniak, Instructional Aide for 8 years, at Righetti High School; and John Sisson, Lead Warehouse Worker who worked for the district for 33 years.

Reese Thompson, Director of Facilities and Operations, acknowledged Luis Quintana, Painter, who worked for the district for 41 years. Mr. Quintana started as a Groundskeeper, and also worked as a Maintenance I, in addition to coaching. Mr. Quintana thanked the district for its support and will miss the employees he has worked with over the years. Mr. Quintana does plan to continue coaching in the district.

**Organization for Year December 12, 2012 to December 2013**

**Approval of President**

Board Bylaw 9100, specifies that the elected Clerk of the Board serves one year, then serves one year as President of the Board.

## **REGULAR MEETING**

### **December 12, 2012**

A motion was made by Dr. Walsh, seconded by Mr. Tognazzini, and carried with a 5-0 vote to approve Dr. Karamitsos as President of the Board of Education.

The meeting was turned over to the new president, Dr. Karamitsos.

#### **Election of Clerk**

A motion was made by Dr. Walsh, seconded by Mr. Tognazzini, and carried with a 5-0 vote to approve Dr. Reece to serve as the Clerk of the Board of Education.

#### **Appointment of Secretary to the Board of Education**

A motion was made by Dr. Walsh, seconded by Dr. Garvin, and carried with a 5-0 vote to appoint Dr. Richardson as Secretary to the Board of Education.

#### **County Committee on School District Organization**

The Board of Education is required to designate the representative and alternate to elect members to the County Committee on School District Organization.

A motion was made by Dr. Walsh, seconded by Dr. Reece, and carried with a 5-0 vote to appoint Dr. Garvin to continue to serve on the County Committee on School District Organization. An alternate representative was not elected.

#### **Selection of Meeting Dates, Time and Place**

In order to facilitate payroll requirements and other reporting deadlines, the administration recommended the Board meet on the second Wednesday of each month with the exception of January and April, which were scheduled on alternate dates due to various conflicts. The meetings will be held at 5:30 p.m. (closed meeting) and 6:30 p.m. (open meeting) at the District Support Services Center.

January 23, 2013  
February 13, 2013  
March 13, 2013  
April 17, 2013  
May 8, 2013  
June 12, 2013

July 10, 2013 (if needed)  
August 14, 2013  
September 11, 2013  
October 9, 2013  
November 13, 2013  
December 11, 2013

A motion was made by Mr. Tognazzini, seconded by Dr. Walsh, and carried with a 5-0 vote to approve the proposed dates and times for meetings of the Board of Education.

#### **Items Scheduled for Information**

#### **Superintendent's Report**

John Davis provided an overview of the Single School Plans that were included in the

## **REGULAR MEETING**

### **December 12, 2012**

Board packets, with the exception of Santa Maria High School, which will be provided in January. The plans include an analysis of student performance, and an analysis of educational practices and the instructional program. Each plan requires a series of performance goals for intent to improve. A key component is how federal funds would be used to support the educational plan and the performance goals.

### **Principal Reports**

Principals provided information on staff members and activities at their sites in reference to holiday giving and outreach from the staff.

Shanda Herrera, Pioneer Valley High School Principal, cheerleaders are participating in the Elks Annual Christmas Party for children age 4 through 8<sup>th</sup> grade. PVHS donated over 600 pounds of food to the Food Bank. The Key Club participated in the Heart Walk for heart patients, and the Astra Club is currently making blankets for babies in the NICU.

Joe Domingues, Santa Maria High School Principal, announced the birth of a baby girl to Jamie Tanner who is a PE teacher. The FFA program is contributing to the community by working in cooperation with the Salvation Army and providing gifts for Christmas. They also helped provide security to the Altrusa Club at their Christmas tree sale.

Esther Prieto-Chavez, Delta High School Principal, reported that the Leadership class has organized a food drive with all donations going to the local Food Bank.

Steve Molina, Righetti High School Principal, reported a food drive as well with the winning class to have a pizza party sponsored by ASB. The Special Education Department has donated items to two students who are in need. Rosie Gauna, the School/Community Liaison is working with St. Andrews Church to help out 20 families during Thanksgiving and Christmas. Jennifer Dolan has just renewed her National Board Certification which is good for another ten years. Jennifer Sportsman, a biology teacher, is working with UCSB on science literacy. UCSB has given \$1,000 to Righetti for lab equipment. Jennifer Sportsman is also participating in NOAA (National Oceanic Atmospheric Administration). Righetti has a parent who participated in the Victorian Dinner. She had a voice that Steve did not recognize; it was Dr. Karamitsos.

### **Student Reports**

Stephany Rubio, PVHS student representative provided the following highlights: The Drama department premiered their production of The Diary of Anne Frank on November 8<sup>th</sup>. November 16<sup>th</sup> was the annual fashion show. ASB organized a food drive and 600 pounds of food was collected. ASB is also hosting a Panther Pal's Dance on Friday, December 14 for special education students. December 14<sup>th</sup> is also the seasonal Winter Fair with over 25 clubs and sports participating. The PVHS Spirit Squads hosted and performed in this years' annual 805 Spirit Classic. The PVHS Choir performed their annual winter concert. The PVHS band won first place in the Santa Maria Parade of Lights. Boys wrestling won their Battle of the Sword against Nipomo. PVHS has had custody of the sword for 5 years. Both boys' and girls' soccer teams are doing well.

## **REGULAR MEETING**

### **December 12, 2012**

The other student representatives were home studying for finals.

### **Reports from Employee Organizations**

Krista Ballard spoke on behalf of Mark Goodman for CTA and stated they are looking forward to solidifying dates for negotiations.

Krista Ballard, CSEA representative, thanked the classified retirees for their years of service and dedication to the district, and stated that CSEA is also looking forward to negotiations in January.

### **Board Member Reports**

Dr. Garvin offered congratulations to the SMHS boys' basketball team. He thanked RHS for inviting him to the luncheon Tuesday. He also attended, with John Davis, the local school districts quarterly meeting where they receive updates from other districts. Dr. Garvin praised our Superintendent for meeting with Hancock College and working on career pathways for our students.

Dr. Karamitsos participated in the Victorian Dinner at RHS and had a lot of fun. She also got to see a wrestling match between PVHS and SMHS. She went to the girls' water polo tournament at SMHS last weekend. She also thanked Dr. Richardson for telling the district's story via the press releases. Dr. Karamitsos shared her experience from the CSBA conference. She was inspired by one of the speakers who is a psychologist from Harvard. What he talked about was that 'our brain receives a billion bits of information every second, but we only have the capacity to process about 2,000 bits of information every second'. We have a news cycle that is mainly negative, and we live in a society where there has been an erosion of common courtesy and thoughtfulness for those around us, so we need to feed our brains with good things. Neuroscience has shown that our brains change depending on what we put into them. As a group of humans, there is a wireless-like thing between our brains, so when you see someone smile, your brain tells you to smile. Basically we need to be positive with each other in our interactions.

### **Items Scheduled for Action**

#### **General**

#### **Reopener Proposal for Classified Negotiations**

CSEA has proposed reopening Article III, Pay and Allowances, of the classified employees' contract. A public hearing was held and there were no comments.

A motion was made by Dr. Walsh, seconded by Dr. Garvin, and carried with a 5-0 vote to acknowledge receipt of the reopener proposal from CSEA to the District in order to commence negotiations.

#### **Evaluator Competence**

## **REGULAR MEETING**

### **December 12, 2012**

The district certified that the following administrators have demonstrated competence in instructional methodologies and evaluation for certificated staff they are assigned to evaluate.

Rhett Carter	Frances Evans	Tracy Marsh
Elyssa Chavarria	Pete Flores	Leslie Martinez
Esther Prieto-Chavez	Peter Haws	Steve Molina
John Davis	Shanda Herrera	Mark Richardson
Greg Dickinson	David Hutton	Paul Robinson
Joe Domingues	Jose Iniguez	Karen Rotondi

It was moved by Mr. Tognazzini, seconded by Dr. Garvin, and carried with a 5-0 vote to approve the list of certificated evaluators as competent for the 2012/13 school year, per Education Code §35160.5 and Board Policy 5551.

### **Business**

#### **2012-2013 First Interim Report**

California Education Code requires each school district to file two interim reports detailing the financial and budgetary status to the County Office of Education. The First Interim report shall cover the period ended October 31, and approved by the Board of Education no later than 45 days after the close of this period.

The County Superintendent shall certify in writing that the district can meet its financial obligations for the remainder of the fiscal year, based on current forecasts and assumptions, and for the subsequent two fiscal years. The certification shall be classified as:

- 1) Positive Certification will be assigned indicating that the district can meet its financial obligations for the current and subsequent two years, or
- 2) Qualified Certification will be assigned to a school district if it may not meet its financial obligations for the current year and the subsequent two years, or
- 3) Negative Certification will be assigned to a school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or in the subsequent two fiscal years.

One item that Mrs. Ortiz wanted to reiterate is that the district continues deficit spending. Our ending fund balance continues to decline. If you look at revenues versus expenditures, there is \$1.9 million for next year and \$2.6 million the following year. Another item is Prop 30. Our district did not include Prop 30 failure, so we had hoped that it was going to pass and should it have failed we would have had to make significant cuts between 3 and 4 million dollars. That was not included in our adopted budget. We have identified positions that were not filled and that has allowed us to make small cuts by attrition which allowed for us to file a positive certification.

A motion was made by Dr. Walsh, seconded by Dr. Reece and carried with a 5-0 vote to adopt a Positive Certification for the First Interim report for fiscal year 2012/2013.

**REGULAR MEETING**  
**December 12, 2012**

**Authorization to make Budget Revisions**

Mrs. Ortiz requested authorization to make the actual budget revisions as reflected in the interim report. She explained that the income and expenditures were updated in accordance with revenues, grant awards, personnel and other expenditure adjustments. The working budget, as shown in the Projected Year Totals column of the 2012/13 First Interim Report has been adjusted to reflect these changes. Resolution Number 12-2012-2013 authorizing the revisions was presented.

A motion was made by Mr. Tognazzini, seconded by Dr Reece and carried with a 5-0 vote to approve Resolution Number 12-2012-2013 authorizing budget changes as identified in the 2012/13 First Interim Report.

**Annual Accounting for School Facilities Fees**

In accordance with Government Code 66006, the district shall make an accounting of developer fees collected. The district has identified the type of fees collected, beginning and ending fund balances, and interest earnings. In addition, the district has listed proposed projects for a period of five years. Government Code 66001 requires us to make additional findings every five years in which those fees remain unexpended at the end of a fiscal year.

A motion was made by Mr. Tognazzini, seconded by Dr Walsh and carried with a 5-0 vote to approve Resolution Number 13-2012-2013.

**Consent Items**

A motion was made by Mr. Tognazzini, seconded by Dr. Walsh, and carried with a 5-0 vote to approve the following consent items.

A. Approval of Minutes

November 6, 2012 – Special Meeting  
November 14, 2012 - Regular Meeting

B. Approval of Warrants for the Month of November 2012

Payroll	\$5,141,321.22
Warrants	<u>3,288,907.25</u>
<b>Total</b>	<b>\$8,430,228.47</b>

C. Facilities Report, Appendix B

D. Attendance Report, Appendix C

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, was available to answer questions regarding the third month attendance report.

**REGULAR MEETING**  
**December 12, 2012**

E. Acceptance of Gifts

F. Student Discipline Matters

1. Approved recommendation for student expulsion: Student #333746.
2. Approved recommendation for student re-admission from expulsion/suspended order and/or expulsion: Student #329304 and #334925.

**Open Session Public Comments**

There were no public comments.

**Items not on the Agenda**

There were no items discussed which were not on the agenda.

**Next Meeting Date**

Unless otherwise announced, the next regular meeting will be held on January 23, 2013, with a closed session at 5:30 p.m. and open session at 6:30 p.m. at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455.

**Adjourn**

The meeting was adjourned at 7:30 p.m.