



Pioneer Valley High School

School Site Council

Minutes

Council Members:

Acting Principal

Paul Robinson, PhD

Parents

Cecilia Baddley
Irma Gonzalez-Morales
Robin Ilac

Students

Lisa Casares
Esperanza Hurtado
Jianna Lopes

Teachers

Michelle Allen
Arturo Avila-Meza
Sharon Domingues
Michele Lyon

Alternate

TBD

Support Staff

Araceli Mandujano

DATE: Monday, January 27, 2025

TIME: 5:00 p.m.

LOCATION: Conference Room A

Call to Order: Esperanza Hurtado and Dr. Paul Robinson

1. Welcome and Introductions:

- a. In Attendance: Dr. Paul Robinson, Michelle Allen, Arturo Avila-Meza, Michele Lyon, Araceli Mandujano, Robin Ilac, Irma Gonzalez Morales and Esperanza Hurtado.

2. Review of Minutes:

- a. Approval of October 28, 2024 minutes. Approved via email.

3. SSC Responsibilities- Paul Robinson:

- a. SSC Responsibilities postponed from last SSC Meeting until all students are present
- b. The SSC along with input from stakeholders decides how to allocate Title 1 funds. Title 1 goals have been revised and reorganized to align with the new LCAP goals to better meet the needs of students. The plan is reviewed and approved for the upcoming school year.

4. Review

- a. **Technology Grants for Teachers** – The SSC (School Site Council) reviewed the technology grants. Some grants were under \$1500, while two exceeded the amount. The remaining balance for these were covered by LCAP (Local Control Accountability Plan) funds. Mrs. Allen made a special request to be contacted immediately when her items arrive, as they require refrigeration. All technology grants have been entered in the system and approved. SSC requested that grant recipients share the outcomes of how the items were used toward.
- b. **Expulsion/Suspension Data – Fall Semester.** Safety plan needs revisions due to its reformatting with “Knowledge Saves Lives.” A significant amount of physical data contributes to the plan. There were 18 expulsions last year and 7 this school year. Overall, there

have been fewer disruptions this school year. The reduction in expulsions is partly due to the removal of key disruptive leaders. We have integrated bathroom passes this year. Security staff has been actively reminding students to return to class after bathroom breaks. Input from the team is crucial for further revisions to the Safety Plan. Barricades were installed outside restrooms to help manage student lines and prevent large gatherings. An additional 30 tables were purchased using admin and maintenance funds to provide extra seating for students. We still have a need for more tables. The Safety Plan will be emailed to the team for review.

- c. **Question:** Some staff have continuously the same students tardy to first period. Discussion around intervention for these students and how to handle tardies, particularly for those students that arrive late to school due to the city bus dropping off students after 8:30am. Dr. Robinson will send a reminder to all families regarding tardy policies. The initial communication was sent in November by admin. Can we send students with a late pass when the city bus drops off after the bell rings. Students will be sent with a tardy pass or an email will be sent to staff to inform them of the late bus.
- d. **Suggestions:** Can bathroom breaks be limited to 5 minutes or less? All teachers need to be on board with this change. Colored bathroom passes by zone have been successful, and security is rerouting students who head in the wrong direction.
- e. **WASC Update- March 9th - 11th, 2026.** Annette MacCuish has been hired as the WASC Chair. Six focus group leaders have been appointed. The WASC group is an independent body that accredits schools. Accreditation is crucial for students, as it ensures their diplomas and transcripts are recognized by universities and the military. Additionally, diplomas and transcripts that are stamped with the WASC seal are officially recognized and validated. There will be a staff meeting in March 2025 and May 2025 for training certificated staff in preparation for the accreditation process. The goal is to have the WASC report completed by December 2025. This is a full WASC visit.
- f. **Approval of Safety Plan** – The Safety Plan will need to be approved at the next SSC meeting. It will be sent to the March Board Meeting for approval. The plan will be emailed to the group for review and will discuss at the next SSC meeting.

5. Reports

- a. **Student Reports.** Students returned from winter break. Monsters, Inc. Rally on Friday, January 31st. Winter Formal is scheduled for February 22nd.
- b. **School Report.** Next ELAC meeting is Wednesday, January 29th. Panther Forum for Parents is March 12th. Site staff will conduct ELPAC testing, in previous years, the district hired proctors. The idea is to have teachers test their own students, which would help students feel more comfortable and be able to ask questions if needed. CAASPP testing is in May. Will overlap with AP testing. Students are to take the AP Test and can attend a makeup day for CAASPP. 95% CAASPP completion is needed.

6. Public Comment – Panorama Data - Where does the data go and who reviews it? The data is sent to the district, Mr. Pereyra's office will oversee the data for this year. Where does the written feedback go? Dr. Robinson will ask and relay information to the group.

7. Meeting dates: 2/24/2025; 3/31/2025

8. Adjourn: Motion/RI, 2nd/MA, all in favor to adjourn the meeting at 5:37pm.

Draft 2/14/25am Approval: Motion/MA; 2nd/ML; SD; IGM; RI; AAM; PR; AM