



Wednesday, July 31, 2024
Board of Education Regular Meeting

PAULSBORO PUBLIC SCHOOLS

Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066

6:00 p.m. - Board of Education Executive Session
7:00 p.m. - Board of Education Meeting

- **The Board will take official action at this meeting.**
- **The meeting is open to the public and comments will be solicited from citizens in attendance.**

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

A. OPENING OF MEETING

Subject	1. Roll Call
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	A. OPENING OF MEETING
Access	Public
Type	Procedural

Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo.

B. EXECUTIVE SESSION

Subject	1. WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists.
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	B. EXECUTIVE SESSION
Access	Public
Type	

C. EXECUTIVE SESSION - 6:00 p.m.

Subject	1. Adjourn to Executive Session
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	C. EXECUTIVE SESSION - 6:00 p.m.
Access	Public
Type	Action
Recommended Action	BE IT RESOLVED: The Paulsboro Board of Education will adjourn to the Executive Session to - discuss Personnel, Contracts, and Legal matters the results of which may be made known upon return to regular session or when conditions warrant.

D. OPENING OF PUBLIC SESSION 7:00 - p.m.

Subject	1. Pledge of Allegiance
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	D. OPENING OF PUBLIC SESSION 7:00 - p.m.
Access	Public
Type	Information, Procedural

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

E. PUBLIC COMMENTS:

F. RESOLUTIONS: None at this time.

G. PRESENTATIONS

Subject	1. 2023-2024 Attendance Activity for the Paulsboro Public Schools.
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	G. PRESENTATIONS
Access	Public
Type	Information

Attendance Officer Kenneth Ridinger presenting 2023-2024 Attendance Activity for the Paulsboro Public Schools.

H. CORRESPONDENCE: None at this time.

I. BOARD BUSINESS - COMMITTEE OF THE WHOLE - POLICY - Chairperson: Danielle Scott Members: Theresa Cooper, Markee Robinson

Subject	1. Policy
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	

I. BOARD BUSINESS - COMMITTEE OF THE WHOLE - POLICY - Chairperson: Danielle Scott
Members: Theresa Cooper, Markee Robinson

Access Public

Type Information

POLICY:

Chairperson: Danielle Scott

Members: Theresa Cooper, Markee Robinson

The Committee met Monday, April 8, 2024.

5:30 p.m. in the Central Office Conference Room in the Administration Building.

Updates:

Attendance:

- Markee Robinson
- Theresa Cooper
- Dr. Neff
- Douglas McGarry
- Danielle Scott

During the meeting, the following were reviewed:

- Bylaw #0155 Board Committees
 - The subcommittee plans to compare and examine Bylaw #9130, which discusses the creation of subcommittees. The thought behind reviewing this policy is to ensure that decision to operate with or without subcommittees is decided and voted on by the Board and not just the Board President.
 - It was also agreed that subcommittee meetings can take place virtually or in-person.
 - Additionally, this subcommittee needs to ensure that these two policies are not redundant or duplicative.
- Bylaw #0164.6 Remote Public Board Meetings During a Declared Emergency
 - The subcommittee intends to extrapolate some of this language from this bylaw to focus on offering virtual meeting options for members and the public.
 - The subcommittee will review policies and bylaws from other school districts (Kingsway, Voorhees, Haddon Heights, etc) that address virtual meetings.
 - Issues around confidentiality were identified when discussing the possibility of virtual executive sessions.
- Bylaw #0165 Voting
 - The subcommittee is interested in virtual voting for Board meetings. This will make voting results easier to capture in the minutes.
 - To make this possible, the Board would need be issued a Chromebook to use during the meetings and IT support at each meeting, as well as some training/capacity building.
- Recording of Board Meetings and minutes
 - The subcommittee agreed to add the usage of *BoardDocs* for approval to the April agenda.
 - The estimated cost is \$11,000 per year.
 - This database will allow for a more concise way to develop the agenda and maintain the meeting minutes.
 - If approved, the roll out of this will take place incrementally. The first stage is that it would be used to create the agenda and keep meeting minutes. Eventually, linking in the virtual/electronic voting will take place in the future.
 - In the interim, the subcommittee agreed that the Board Secretary purchase a recorder with microphones to record all Board meetings.
- Fan conduct and banning fans from athletic events.
 - The subcommittee agreed to review other school districts' policies, procedures, and/or bylaws.
- Reserving School District Facilities
 - The subcommittee is interested in developing a policy to charge a variety of entities to utilize facilities and grounds in the district.
 - The subcommittee reviewed policies from Woodbury and West Deptford.
 - At the next meeting, the subcommittee will identify those entities who can use the facilities and grounds for free.

During this meeting, it was discovered that there may be redundant/duplicated policies and bylaws. At some point in the future, this subcommittee will review, compare, and analyze the policies/bylaws that are possibly duplicated.

J. BOARD BUSINESS - COMMITTEE OF THE WHOLE - HUMAN RESORUCES AND NEGOTIATIONS - Chairperson: Kyana Evans Members: Joseph Lisa, Markee Robinson

Subject	1. HUMAN RESOURCES AND NEGOTIATION:
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	J. BOARD BUSINESS - COMMITTEE OF THE WHOLE - HUMAN RESORUCES AND NEGOTIATIONS - Chairperson: Kyana Evans Members: Joseph Lisa, Markee Robinson
Access	Public
Type	Information

HUMAN RESOURCES AND NEGOTIATION:

Chairperson: Kyana Evans

Members: Joseph Lisa, Markee Robinson

Paulsboro Education Association (PEA)

On February 28, 2024, the Paulsboro Board of Education Negotiation Team: Chairperson Kyana Evans, Joseph Lisa, Danielle Scott was in attendance for Markee Robinson who was unable to attend along with Acting Superintendent Dr. Phillip C. Neff, Jr. held their first meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

On March 26, 2024, the Paulsboro Board of Education Negotiation Team: Chairperson Kyana Evans, Joseph Lisa, Danielle Scott was in attendance for Markee Robinson who was unable to attend along with Acting Superintendent Dr. Phillip C. Neff, Jr. and Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

On April 9, 2024, the Paulsboro Board of Education Negotiation Team: Chairperson Kyana Evans, Joseph Lisa, Danielle Scott was in attendance for Markee Robinson who was unable to attend along with Acting Superintendent Dr. Phillip C. Neff, Jr. and Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

Update: The Paulsboro Board of Education Negotiation Team will meet with the PEA on the following recommended dates at 6:00pm in the Paulsboro Junior / Senior High School Parenting Center:

On Tuesday, April 23, 2024, the Paulsboro Board of Education Negotiation Team: Joseph Lisa and Markee Robinson along with Acting Superintendent Dr. Phillip C. Neff, Jr. and Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

On Wednesday, May 8, 2024, the Paulsboro Board of Education Negotiation Team: Kyana Evans, Joseph Lisa and Markee Robinson along with Acting Superintendent Dr. Phillip C. Neff, Jr. and Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

On Wednesday, May 28, 2024, the Paulsboro Board of Education Negotiation Team: Kyana Evans, Joseph Lisa and Markee Robinson along with Acting Superintendent Dr. Phillip C. Neff, Jr. and Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

Paulsboro Administrators Association (PAA)

On Wednesday, July 10, 2024, the Paulsboro Board of Education Negotiation Team: Business Administrator Douglas McGarry held their meeting with the Paulsboro Administrator Association (PAA) Negotiation Team in the Administrative Building Conference Room.

On Monday, July 22, 2024, the Paulsboro Board of Education Negotiation Team: Business Administrator Douglas McGarry held their meeting with the Paulsboro Administrator Education Association (PAA) Negotiation Team in the Administrative Building Conference Room.

K. BOARD BUSINESS - BUDGET - Chairperson: Theresa Cooper Members: Frank Damminger, Tyesha Scott

Subject**1. BUDGET**

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

K. BOARD BUSINESS - BUDGET - Chairperson: Theresa Cooper Members: Frank Damminger, Tyesha Scott

Access

Public

Type

Information

BUDGET:

Chairperson: Theresa Cooper

Members: Frank Damminger, Tyesha Scott

The previous Committee met Monday, July 24, 2023.

5:00 p.m. in the Central Office Conference Room at the Administration Building.

No updates provided.

L. BOARD BUSINESS - FACILITIES - Chairperson: Joseph Lisa Members: Lawrence Haynes, Sr., Jack Henderson**Subject****1. FACILITIES**

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

L. BOARD BUSINESS - FACILITIES - Chairperson: Joseph Lisa Members: Lawrence Haynes, Sr., Jack Henderson

Access

Public

Type

Information

FACILITIES:

Chairperson: Joseph Lisa

Members: Lawrence Haynes, Sr., Jack Henderson

Friday, May 3, 2024.

8:00 a.m. Building Walk Through Billingsport Early Childhood Center

Friday, May 10, 2024.

8:45 a.m. Building Walk Through Paulsboro High School

Thursday, May 16, 2024.

10:30 a.m. Building Walk Through Loudenslager Elementary School

M. BOARD BUSINESS - CURRICULUM - Chairperson: Roseanne Lombardo Members: Kyana Evans, Tyesha Scott**Subject****1. COMMITTEE OF THE WHOLE:**

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

M. BOARD BUSINESS - CURRICULUM - Chairperson: Roseanne Lombardo Members: Kyana Evans, Tyesha Scott

Access

Public

Type

Information

CURRICULUM:

Chairperson: Roseanne Lombardo

Members: Kyana Evans, Tyesha Scott

The previous Curriculum Meeting was held on April 24, 2024.

N. OLD BUSINESS

Subject	1. Old Business
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	N. OLD BUSINESS
Access	Public
Type	Information

NOVEMBER 2024 ELECTION - OFFICES OPEN FOR GENERAL ELECTION

<u>Term of Office</u>	<u>Incumbents</u>
Three (3) three-year terms	Joseph Lisa Danielle Scott Frank Damminger

Election petitions are available through the Gloucester County Board of Elections office located at 550 Grove Road, West Deptford, New Jersey. Petition submission deadline to the County Board of Elections Office is Monday, July 29, 2024.

SAVE THE DATE – NJSBA 2024 CONFERENCE

QUEST FOR STUDENT SUCCESS

Atlantic City Convention Center

Monday, October 21, 2024, to Thursday, October 24, 2024

Please let the Business Office know by May 10th, 2024, if you would like to attend.

PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

O. PENDING ITEMS: None at this time.

P. REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Subject	1. BOARD SECRETARY/BUSINESS ADMINISTRATOR
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	P. REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Budgeted	Yes

Recommended
Action

RECOMMEND APPROVAL OF A – C: The Greenwich Township Representative may vote on items in this section of the agenda.

- A. Approval of Minutes (**Attachments**)
- Special Meeting

June 12, 2024
- Special Executive Meeting

June 12, 2024
- Regular Meeting

June 24, 2024
- Executive Meeting

June 24, 2024
- Special Meeting

July 10, 2023
- Special Executive Meeting

July 10, 2023

- B. Approval of the June 2024 transfers. (**Attachment**)
- C. Approval for payment of the July bills that are duly signed and authorized. (**Attachment**)

Informational: The Report of the Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

File Attachments

[6.12.24 special meeting minutes.pdf \(240 KB\)](#)

[6.24.24 minutes.pdf \(1,231 KB\)](#)

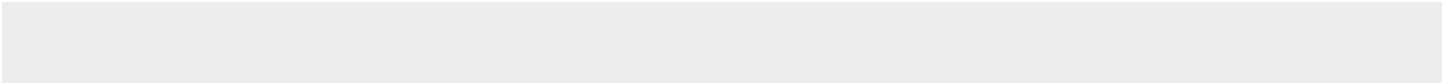
[7.10.24 special meeting minutes.pdf \(524 KB\)](#)

[Paulsboro Board of Education Monthly Transfer Report 2023-24 June.pdf \(38 KB\)](#)

Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.

Subject	1. Personnel Informational
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Information

Informational: All people being recommended for employment and entities performing work for the Board of Education will make provisions to have their employees complete a Criminal History Background Review and meet certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.



Subject

2. ESS

Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (Attachment)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers for them to work within the district.

File Attachments
[July 31 2024 Board Approval-ESS.xlsx \(21 KB\)](#)

Subject 3. School Photographer

Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	IRecommend approval to appoint John Hurst as the School Photographer at a rate of \$50.00 per hour not to exceed \$800.00 for the 2024 - 2025 school year.

Informational: Mr. Hurst will take photographs of students, citizens and staff who are being honored by the Board of Education. He has replaced Marc Kamp who served as the School Photographer for many years.

Subject 4. Letter of Intent

Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to grant the Superintendent authority to use a letter of intent to hire staff, as needed, prior to the Wednesday, August 21, 2024, meetings of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

Subject	5. Videographer for the Paulsboro High School Football Team
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Recommend approval to appoint Steven Hunckler as the videographer for the Paulsboro High School Football Team. Mr. Hunckler earns \$55.00 per game and / or scrimmage for the 2024 - 2025 school year.

Informational: Mr. Hunckler has served in this position for many years.

Subject	6. AEP Program - Teaching Staff
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	11-140-100-101-01-150
Recommended Action	Recommend approval for all Paulsboro Public School employees who hold a valid certificate to teach in New Jersey be approved for the Alternative Education Program (AEP) at Paulsboro Junior / Senior High School for the 2024 - 2025 school year.

AEP Teachers

The teachers will be on a rotating schedule working as follows:

Teacher # 1	3:00p.m. – 5:00p.m.	2.0 hr. / day	\$40.00 per hour	\$ 80.00 per day
Teacher # 2	5:30p.m. – 7:30p.m.	2.0 hr. / day	\$40.00 per hour	\$ 80.00 per day
				\$160.00

Subject 7. AEP - Administrators

Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	11-000-240-104-01-150
Recommended Action	Recommend approval for all Paulsboro Public School employees who hold a valid Principal's certificate in New Jersey be approved for the Alternative Education Program (AEP) at Paulsboro Junior / Senior High School for the 2024 - 2025 school year.

AEP Administrator/Principal

The following will be working this schedule:

Administrator/Principal 4:00p.m. – 7:30p.m. 3.5 hr./day at \$40.00 per hour -\$ 140.00 per day

Subject 8. AEP - Counselor

Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	11-140-100-101-01-150

**Recommended
Action**

Recommend approval for all Paulsboro Public School employees who hold a valid School Counselor's certificate in New Jersey be approved for the Alternative Education Program (AEP) at Paulsboro Junior / Senior High School for the 2024 – 2025 school year.

AEP School Counselor

The following will be working this schedule:

Counselor 3:00p.m. – 5:30p.m. 2.5 hr./day \$40.00 per hour \$ 100.00 per day

Informational: For many years, the Paulsboro Public Schools has operated alternative programs in order to prevent students from dropping out of school as well as develop the skills, behaviors and attitudes required to re-enter the typical day school program at Paulsboro High School and Paulsboro Junior High School.

The Alternative Education Program (AEP) is a twilight program which is open between 3:00 PM and 7:30 PM on Monday through Friday. The AEP serves students in Grades 7 – 12 who are experiencing academic, behavioral, and/or social problems while attending the typical school program during the day. Classes are composed of only a few students so each receives the individual attention from the teacher that is needed for them to grow academically. Students follow the same curricular framework as their counterparts who attend school during the regular school day.

The program includes a counseling component designed to help students develop the social and behavior skills needed to return to and flourish in the typical day school program.

Subject**9. Substitute Custodian**

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.

Access

Public

Type

Action, Information

**Recommended
Action**

Recommend approval to appoint Brenda Hoffman as a Substitute Custodian for the remainder of the 2024-2025 school year. This position is on an "as needed" basis and will earn \$15.13 per hour and does not include benefits. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interview was conducted by Director of Facilities Derek Gieschen, Acting Superintendent Dr. Phillip C. Neff, Jr. and Director of School Safety & Security Brett Waller.

Subject**10. Part-Time Hall Monitor - PHS**

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.

Access

Public

Type

Action, Information

Preferred Date

Jul 31, 2024

Absolute Date

Jul 31, 2024

Fiscal Impact

Yes

Budgeted

Yes

**Recommended
Action**

Recommend approval to approve George Johnson to the position of Part-Time Hall Monitor at Paulsboro High School. Mr. Johnson will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits. This recommendation is contingent on the successful completion of a criminal history background review.

Informational: Mr. Johnson is an active member in the Paulsboro Community and has served in a similar capacity at Paulsboro Junior/Senior High School last year. Interviews were conducted by Paulsboro High School Principal Matthew Browne.

Subject**11. Additional Extra Services For Staff - PHS/PJHS****Meeting**

Jul 31, 2024 - Board of Education Regular Meeting

Category

Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.

Access

Public

Type

Action, Information

Preferred Date

Jul 31, 2024

Absolute Date

Jul 31, 2024

Fiscal Impact

Yes

Budget Source

Local

**Recommended
Action**

Recommend approval for all Paulsboro Public School employees who hold a valid certificate to teach including substitute teachers in New Jersey for the following services on an as needed basis for the 2024-2025 school year; Breakfast Monitor, After School Detention Monitor, Credit Completion Teacher, Saturday School Teacher, Homebound Instruction Teacher, After School Tutoring Instructor. The pay rate for these positions is \$40.00 an hour per the agreement with the Paulsboro Education Association (PEA).

Morning Monitors
Instruction
Saturday School

After School Detention
Credit Completion

Tutoring / Homebound
Afternoon Monitors

Informational: From time to time buses are delayed, or some other circumstance exists that requires a student to be supervised after regularly contracted hours for the staff. The change recommended clarifies that instructional aides and other employees who hold valid certificates as Substitute Teachers may perform these duties. It also adds afternoon monitors to the list.

Subject**12. Resignation****Meeting**

Jul 31, 2024 - Board of Education Regular Meeting

Category

Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.

Access

Public

Type

Action, Information

Recommended
Action

Recommend approval to accept the resignation of Paulsboro High School Chemistry Teacher Shane Kovalesky effective date will be June 28, 2024.

Informational: Mr. Kovalesky has served the Paulsboro Public Schools for 14 years.

Subject

13. Superintendent of Schools Contract

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

Q. PERSONNEL 1-13 The Greenwich Township Representative may vote on items in this section of the agenda.

Access

Public

Type

Action, Information

Recommended
Action

Recommend approval to appoint Dr. Phillip C. Neff, Jr. to the position of Superintendent of Schools effective August 1, 2024, to June 30, 2025, at a salary of prorated \$173,188.00.

Informational: The Acting Executive County Superintendent of Schools Mr. Robert Bumpus has approving the contract for Superintendent Dr. Phillip C. Neff, in accordance with N.J.S.A. 18A:7-8 U, and has determined that the contract is in compliance with the standards as adopted by the Commissioner of Education at N.J.A.C. 6A:23A-3.1. Based upon his review, he has determined that the provisions of the contract subject to his review pursuant to N.J.A.C. 6A:23A-3.1 are in compliance with applicable laws and regulations.

R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category

Subject

1. Field Experience Hours

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category

Access

Public

Type

Action, Information

Recommended
Action

Recommend approval for Billingsport Early Childhood Center Instructional Aide Alfia Tomarchio a Grand Canyon University Student to complete her field experience at Billingsport Early Childhood Center with Preschool Teacher Debra Persicketti.

Informational: Practicum/Field Experience for the following:

Course Title: ECE-230: Assessing, Monitoring, and Reporting Progress of Young Children Practicum Details: In this course, teacher candidates will examine the learning cycle from the perspective of the student as well as the teacher. Key components include pre-assessment, analysis of data, lesson planning, instruction, post-assessment and reflection, and next steps. Assessing, monitoring, and reporting the performance and progress of young children is examined, as well as making educated projections for children's future performances based on age/grade level standards. Areas of focus in the course include the history and challenges of testing and the role of technology in assessment. Hours required: 10 hours Grade and Content Required: K-3rd grade.

Course Title: ECS-430: Early Childhood Phonics and Science of Reading Development Practicum Details: This course explores components of typical and atypical literacy development for children Birth to Age 8/Grade 3. Coursework emphasizes the science of reading and components of literacy development, including phonics, phonemic awareness, vocabulary, fluency, and comprehension. Teacher candidates focus on assessing developmental and other literacy concerns, through differentiation strategies to support literacy learning in young children, including dyslexia. Hours required: 10 hours Grade and Content Required: K-3rd grade.

Course Title: ECE-360: Family, Community, and Cultural Awareness in Early Childhood Practicum Details: In this course, teacher candidates examine cultural learning theories as well as the relationships and structures of family that make up the classroom and community. Emphasis is placed on identifying community, school, and familial needs maintaining open communication with families in order to enhance the learning environment. Hours required: 5 hours Grade and Content Required: Birth-Pre-K.

Course Title: ECE-455: Instructional Methodologies: Mathematics Practicum Details: This course examines mathematical methodologies for teaching children Pre-K to Grade 3, with an emphasis in hands-on and manipulative-based learning. Teacher candidates apply the skills necessary to develop a mathematical unit plan that is standards-based and data-driven. Candidates are also given the opportunity to deliver instruction and evaluate their professional practice. Hours required: 15 hours Grade and Content Required: Pre-K-3rd grade. Requires a mathematics classroom setting.

Course Title: ESL-436N: Methods of Structured English Immersion for Early Childhood Education Practicum Details: In this course, teacher candidates examine the fundamentals of the legal, historical, and educational foundations of Structured English Immersion (SEI) and other instructional programs for English language learners. Theoretical principles of language acquisition and the role of culture in learning are examined. Methods of assessment are identified and analyzed. Teacher candidates identify strategies to promote English language development and improve student achievement. Through Universal Design for Learning they plan, deliver, and evaluate standards-based instruction for English language learners. Hours required: 15 hours Grade and Content Required: K-3rd grade. Requires an ESL classroom setting or with a general education teacher with ELL students. Course Title:

ECE-300: Development of Health, Safety and Nutrition in Young Children Practicum Details: The course examines child growth and development as they relate to the health, safety, nutrition and fitness of young children. Principles and practices of personal and community health and safety are explored. Teacher candidates also consider strategies for developing the motor skills, social skills, confidence and enjoyment of movement in young children. Hours required: 5 hours Grade and Content Required: Birth-Age 3.

Course Title: ECE-470: Birth through Preschool Early Childhood Practicum Practicum Details: Teacher candidates spend time in a birth through preschool setting observing, working with small groups, and teaching. Emphasis will be placed on planning, implementing, and evaluating developmentally appropriate curricula, instruction, and adaptations based on knowledge of development and learning with young children, the family, and the community. The practicum/field experiences for this course are in a birth through preschool setting. Hours required: 30 hours Grade and Content Required: Birth-Pre-K.

Course Title: ECE-450: Instructional Methodologies: Language Arts and the Creative Arts Practicum Details: This course examines literacy methodologies for teaching children Kindergarten to Grade 3, with an emphasis in incorporating the arts. Teacher candidates apply the skills necessary to develop instruction for language arts and creative arts that is standards-based and data-driven. Candidates are also given the opportunity to deliver instruction and evaluate their professional practice. Hours required: 15 hours Grade and Content Required: K-3rd grade. Requires setting with an academically diverse student population.

Course Title: ECE-400: Child Guidance and Management in Early Childhood Education Practicum Details: This writing intensive course focuses on creating a positive culture in the learning environment, implementing classroom management strategies, supporting students with challenging behaviors, and addressing young children's social and emotional needs. This course explores theories and models, including Montessori methodologies, which foster a safe and effective classroom environment. Special attention is placed on the guidance approach. Teacher candidates are introduced to the educational benefits of family involvement, addressing diverse learning needs, and developing realistic management policies and procedures that benefit the learning environment. Hours required: 10 hours Grade and Content Required: Pre-K-3rd grade.

Course Title: ECE-460: Instructional Methodologies: Science Practicum Details: This course examines science methodologies for teaching children Birth to Grade 3, with an emphasis on inquiry-based learning. Teacher candidates apply the skills necessary to develop a science unit plan that is standards-based and data-driven. Candidates are also given the opportunity to deliver instruction and evaluate their professional practice. Hours required: 15 hours Grade and Content Required: Birth-3rd grade. Requires a science classroom setting.

Course Title: ECE-465: Instructional Methodologies: Social Studies Practicum Details: This course examines social studies methodologies for teaching children Kindergarten to Grade 3, with an emphasis on connections to past, present, and future concepts and events. Teacher candidates apply the skills necessary to develop a social studies unit plan that is standards-based and data-driven. Candidates are also given the opportunity to deliver instruction and evaluate their professional practice. Hours required: 15 hours Grade and Content Required: K-3rd grade. Requires a social studies classroom setting.

Subject	2. 6th Grade Inclusion Teacher at Loudenslager Elementary School
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to appoint John Aragona to the position of 6th Grade Inclusion Teacher at Loudenslager Elementary School for the 2024-2025 school year. Mr. Aragona will earn Step L – BA - \$67,302.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Mr. Aragona has 12 years of educational experience. Interviews were conducted by Loudenslager Elementary School Principal Monica Moore Cook, Paulsboro High School Principal Matthew Browne and Superintendent Dr. Phillip C. Neff Jr.

Subject	3. Voluntary Transfer
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Recommended Action	Recommend approval of a voluntary transfer of Prudence Hanly from the position of Billingsport Early Childhood Center Kindergarten Teacher to Billingsport Early Childhood Center STEAM Teacher start date will be September 3, 2024. Ms. Hanly will remain at her current salary of MA - Step L - \$69,702.00.

Informational: Ms. Hanly will replace Tahje Thomas who transferred to Paulsboro High School Business Teacher on December 31, 2023. Interviews were conducted by Billingsport Early Childhood Center Principal Tina Morris and Superintendent Dr. Phillip C. Neff.

Subject	4. Voluntary Transfer
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category

Access	Public
Type	Action, Information
Recommended Action	Recommend approval of a voluntary transfer of Jacqueline Breshock from the position of Loudenslager Elementary School Special Education BD Teacher to Paulsboro Junior High School Special Education BD Teacher effective start date will be September 3, 2024. Ms. Breshock will remain at her current salary of MA+30 - Step O - \$89,494.00.

Informational: Ms. Breshock will replace Peter DIPol who resigned on January 12, 2024

Subject	5. Summer Planning - Character Counts - Loudenslager
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,440.00
Budgeted	Yes
Budget Source	SIA Funds,
Recommended Action	Recommend approval for Loudenslager Elementary School Staff Members; Marcelina Guzman, Charisse Generette, Janice Esters and Shaun Darby to receive reimbursement for planning time during the summer to organize the Loudenslager Character Counts & Social Skills Programs in preparation for the 2024 - 2025 School Year.

Informational: This planning is part of one of the identified SMART Goals for Loudenslager Elementary School and is listed in the required Annual School Plan for the 2024 - 2025 School Year. Each teacher will participate in 2, 4-hour work sessions between August 5th and August 30th. Each teacher will receive reimbursement for 8 hours of work at the rate agreed upon in the PEA Contract. This amount should not exceed \$360.00 per staff member and will be paid for through SIA Funding.

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Admin Content
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Subject	6. Summer Planning - Math - Loudenslager
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	

R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category

Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,440.00
Budgeted	Yes
Budget Source	SIA Funds
Recommended Action	Recommend approval for Loudenslager Elementary School Math Teachers; Bonnie McHale, Samantha Ard, Tara Stahl, Danielle Relation, Lou McCall, David Denelsbeck, Tom Richardson, and Jennifer Hoffman to receive reimbursement for planning time during the summer to organize the scope and sequence of the Math Curriculum in preparation for the 2024 - 2025 School Year.

Informational: This planning is part of one of the identified SMART Goals for Loudenslager Elementary School and is listed in the required Annual School Plan for the 2024 - 2025 School Year. Each teacher will participate in a 4-hour work session between August 5th and August 30th. Each teacher will receive reimbursement for 4 hours of work at the rate agreed upon in the PEA Contract. This amount should not exceed \$180.00 per staff member and will be paid for through SIA Funding.

Subject	7. Summer Planning - ELA - Loudenslager
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,620.00
Budgeted	Yes
Budget Source	SIA Funds
Recommended Action	Recommend approval for Loudenslager Elementary School Language Arts Teachers; Laura Pettit, Kaitlyn Silvia, Donna Keane, Elaine Andrus, Krista Lange, Mary Ann Giannotti, Aprilanne Young, Christina Myers, and Cheryl Serpiello, to receive reimbursement for planning time during the summer to organize the scope and

sequence of the Language Arts Curriculum in preparation for the 2024 - 2025 School Year.

Informational: This planning is part of one of the identified SMART Goals for Loudenslager Elementary School and is listed in the required Annual School Plan for the 2024 - 2025 School Year. Each teacher will participate in a 4-hour work session between August 5th and August 30th. Each teacher will receive reimbursement for 4 hours of work at the rate agreed upon in the PEA Contract. This amount should not exceed \$180.00 per staff member and will be paid for through SIA Funding.

Subject	8. Substitute Custodian Hires
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Recommend approval to appoint Jessica Torres and Timothy Davis as a Substitute Custodians for the remainder of the 2024-2025 school year. This position is on an "as needed" basis and will earn \$15.13 per hour and does not include benefits. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interviews were conducted by Director of Facilities Derek Gieschen and Head of Security Brett Waller.

Subject	9. Summer Planning - RTI - Loudenslager
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,080.00
Budgeted	Yes

Budget Source	SIA Funds
Recommended Action	Recommend approval for Loudenslager Elementary School Teachers; Christina Roberts, Corey Hoffman, and Shirley Gill to receive reimbursement for planning time during the summer to organize the Loudenslager Response to Intervention Program in preparation for the 2024 - 2025 School Year.

Informational: This planning is part of one of the identified SMART Goals for Loudenslager Elementary School and is listed in the required Annual School Plan for the 2024 - 2025 School Year. Each teacher will participate in 2, 4-hour work sessions between August 5th and August 30th. Each teacher will receive reimbursement for 8 hours of work at the rate agreed upon in the PEA Contract. This amount should not exceed \$360.00 per staff member and will be paid for through SIA Funding.

Subject	10. Workshop - Moby Max - Loudenslager
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,260.00
Budgeted	Yes
Budget Source	SIA Funds
Recommended Action	Recommend approval for Loudenslager Elementary School Special Education Teachers; Donna Keane, Elaine Andrus, Maria Phillips, Chelsea Fagely, Karen Slavinski, Jackie Breshock, and Tamara Diodati to receive reimbursement for their time to participate in a summer training workshop pertaining to the instructional program, Moby Max.

Informational: This planning is part of one of the identified SMART Goals for Loudenslager Elementary School and is listed in the required Annual School Plan for the 2024 - 2025 School Year. Each teacher will participate in a 4-hour workshop focused on the effective utilization of Moby Max to assess and track student progress toward student specific IEP goals. Each teacher will participate in a 4-hour training session between August 5th and August 30th. Each teacher will receive reimbursement for 4 hours of work at the rate agreed upon in the PEA Contract. This amount should not exceed \$180.00 per staff member and will be paid for through SIA Funding.

Subject	11. Extra-Service - Mentors - Loudenslager
Meeting	Jul 31, 2024 - Board of Education Regular Meeting

Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$12,000.00
Budgeted	Yes
Budget Source	SIA Funds
Recommended Action	Recommend approval to post eight, extra-service, grant-funded stipend positions for current Loudenslager Elementary School teachers to serve as School-Based Mentors for students enrolled in the Loudenslager Elementary School mentoring program during the 2024-2025 School year.

Informational: Each school-based mentor will be assigned students as identified by school administration or the I&RS Team who would benefit from an additional positive role model. School-based mentors will participate in weekly check-ins and monthly programming to build a positive bond with their assigned students. Funding for these positions are state-approved and will be paid for through School Improvement Funds (SIA).

Subject	12. Extra-Service - ASP Leads - Loudenslager
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$7,500.00
Budgeted	Yes
Budget Source	SIA Funds
Recommended Action	Recommend approval to post five extra-service, grant-funded stipend positions for current Loudenslager Elementary School teachers to serve as Annual School Plan (ASP) Team Leaders for the content areas of Mathematics (2), Language Arts (2), and Special Education (1) during the 2024 - 2025 School Year.

Informational: Each ASP Team Leader will be tasked with coordinating and guiding common planning for their assigned team, monitoring progress toward goals related to their assigned content area, and ensuring the proper implementation of the activities related to the state approved Smart Goals identified in the Loudenslager Annual School Plan. Funding for these positions are state-approved and will be paid for through School Improvement Funds (SIA).

Subject	13. Summer Planning - ASP Plan - Loudenslager
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$2,700.00
Budgeted	Yes
Budget Source	SIA Funds
Recommended Action	Recommend approval for Loudenslager Elementary School Teachers; Tara Stahl, Christina Myers, Krista Lange, Lou McCall, Jillian Garren, Corey Hoffman, Shirley Gill, Christina Roberts, Shaun Darby, and Marcelina Guzman to receive reimbursement for planning time to participate in the Loudenslager Leadership Team Summer Planning Summit.

Informational: This planning is part of one of the identified SMART Goals for Loudenslager School and is listed in the required Annual School Plan for the 2024 - 2025 School Year. Each teacher will participate in a 6-hour work session to be scheduled between August 5th & August 30th. Each teacher will receive reimbursement for 6 hours of work at the rate agreed upon in the PEA Contract. This amount should not exceed \$270.00 per staff member and will be paid for through SIA Funding.

Subject	14. Approval of classroom aides for summer articulation meetings - Billingsport
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024

Fiscal Impact	Yes
Budgeted	Yes
Budget Source	ESSER Fund
Recommended Action	Recommend approval for classroom aides to receive a stipend to work 7 hours during the summer. They will be conducting vertical and horizontal articulation meetings to plan for the 2024-2025 academic school year. The teachers and aides will discuss different strategies and assessments to address the academic deficiencies that occurred throughout the year.

Informational: The classroom aides were selected to participate in the meetings. The work sessions will be offered throughout the summer. This recommendation includes approval to pay the classroom aides at their contractual rate per hour. The summer work stipend will be funded by the ARP ESSER and/or Pre-School money.

Subject	15. Extra-Service - Mentor Program Lead - Loudenslager
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$2,000.00
Budgeted	Yes
Budget Source	SIA Funds
Recommended Action	Recommend approval to post one, extra-service, grant-funded stipend positions for a current Loudenslager Elementary School teacher or staff member to serve as the Lead Staff Member for the Loudenslager Elementary School Mentoring Program during the 2024 - 2025 School year.

Informational: The Lead Staff member will be responsible for assigning students to mentors, coordinating quarterly mentor-mentee programming, ensuring weekly meetings are taking place, and maintaining record of progress for students assigned to the program. Funding for this position is state-approved and will be paid for through School Improvement Funds (SIA).

Subject	16. Workshop - Moby Max - Presenter
Meeting	Jul 31, 2024 - Board of Education Regular Meeting

Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$315.00
Budgeted	Yes
Budget Source	SIA Funds
Recommended Action	Recommend approval for Loudenslager Elementary School Special Education Teacher Jillian Garren to coordinate, organize, and implement a professional development workshop for special education teachers pertaining to the instructional program, Moby Max.

Informational: Mrs. Garren is the Special Education Team Lead for Loudenslager Elementary School, and has effectively utilized the instructional program, Moby Max to assess and track student progress toward IEP Goals. This workshop will include setting up accounts and rostering students in preparation for the upcoming school year, inputting goals within the Moby Max system, and utilizing the reporting features to track student progress. This 4-Hour workshop will be conducted between August 5th and August 30th. Mrs. Garren will receive reimbursement for up to 7 hours (4 Hour Workshop + 3 Hours Preparation) at the contractual rate agreed upon in the PEA Contract. This amount will not exceed \$315.00 and will be paid for through SIA Funding.

Subject	17. Part-Time Hall Monitor at Billingsport Early Childhood Center
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$20.00
Budgeted	Yes
Budget Source	ESSER II
Recommended Action	Recommend approval to reappoint Bridget Golembiewski to the position of Part-Time Hall Monitor at Billingsport Early Childhood Center. Mrs. Golembiewski will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits.

Informational: Mrs. Golembiewski held this position for the 2023-2024 school year. This is a temporary grant funded position that is funded through Elementary and Secondary School Emergency Relief Funds (ESSER II).

Subject	18. Playground/Cafeteria Aide at Billingsport Early Childhood Center
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Recommend approval to reappoint Kimberly Ritter to the position of Playground / Cafeteria Aide at Billingsport Early Childhood Center for the 2024-2025 School Year at a rate of \$15.13 per hour for 2 hours per day on those days that lunch is served. This recommendation is contingent on the successful completion of a criminal history background review.

Informational: Interviews were conducted by Billingsport Early Childhood Education Center Principal Tina Morris.

Subject	19. Part-Time Playground Aides-Hours to complete Safe Schools Training
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Budgeted	Yes

**Recommended
Action**

Recommend approval to pay the following Billingsport Early Childhood Center Part-Time Playground Aide up to six hours at their contracted rate in order to provide time for her to complete the online Safe School Training mandated by the State of New Jersey.

<u>Staff Member</u>	<u>Position</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Kimberly Ritter	Playground Aide	6.0	\$15.13	\$90.78

Subject**20. Part-Time Inclusion Aide - Loudenslager**

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category

Access

Public

Type

Action, Information

Preferred Date

Jul 31, 2024

Absolute Date

Jul 31, 2024

Fiscal Impact

Yes

Budgeted

Yes

Budget Source

Local Funds

**Recommended
Action**

Recommend approval to appoint Valeri Moya to the position of Part-Time Inclusion Aide at Loudenslager Elementary School. Ms. Moya will earn \$20.00 per hour for 19 Hours Per Week. This recommendation is contingent upon completion of all required paperwork and the Criminal Background Review.

Informational: Ms. Moya has worked for 7 years as a head teacher at the Gateway Community Action Partnership Head Start Program. Interview and reference checks were conducted by Loudenslager Elementary School Principal, Mr. Matthew Browne.

Subject**21. Degree Status**

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category

Access

Public

Type

Action, Information

Fiscal Impact

Yes

Budgeted

Yes

**Recommended
Action**

Recommend approval to change the degree status for Loudenslager Elementary School BD Teacher Jacqueline Breshock from MA Step O - \$88,294.00 to MA+30 - Step O - \$89,494.00 effective September 3, 2024.

Informational: Ms. Breshock completed her MA+30 at Saint Joseph's, William Patterson and West Chester Universities.

Subject**22. Part-Time Hall Monitor - Loudenslager****Meeting**

Jul 31, 2024 - Board of Education Regular Meeting

Category

R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category

Access

Public

Type

Action, Information

Preferred Date

Jul 31, 2024

Absolute Date

Jul 31, 2024

Fiscal Impact

Yes

Budgeted

Yes

**Recommended
Action**

Recommend approval to approve Elizabeth Moore to the position of Part-Time Hall Monitor at Loudenslager Elementary School. Ms. Moore will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits. This recommendation is contingent on the successful completion of a criminal history background review.

Informational: Ms. Moore is an active member of the Paulsboro Community including a volunteer coach for local sports organizations. Interviews and references were checked by Loudenslager Elementary School Principal, Matthew Browne.

Subject**23. Extra-Service - Mentor Program Lead - PJHS****Meeting**

Jul 31, 2024 - Board of Education Regular Meeting

Category

R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category

Access

Public

Type

Action, Information

Preferred Date

Jul 31, 2024

Absolute Date

Jul 31, 2024

Fiscal Impact

Yes

Dollar Amount

\$2,000.00

Budgeted

Yes

Budget Source	SIA
Recommended Action	Recommend approval to post one, extra-service, grant-funded stipend positions for a current Paulsboro Junior High teacher or staff member to serve as the Lead Staff Member for the Paulsboro Junior High Mentoring Program during the 2024 - 2025 School year.

Informational: The Lead Staff member will be responsible for assigning students to mentors, coordinating quarterly mentor-mentee programming, ensuring weekly meetings are taking place, and maintaining record of progress for students assigned to the program. Funding for this position is state-approved and will be paid for through School Improvement Funds (SIA).

Subject	24. Extra-Service - Mentors - PJHS
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$9,000.00
Budgeted	Yes
Budget Source	SIA
Recommended Action	Recommend approval to post six, extra-service, grant-funded stipend positions for current Paulsboro Junior High teachers to serve as School-Based Mentors for students enrolled in the Paulsboro Junior High mentoring program during the 2024-2025 School year.

Informational: Each school-based mentor will be assigned students as identified by school administration or the I&RS Team who would benefit from an additional positive role model. School-based mentors will participate in weekly check-ins and monthly programming to build a positive bond with their assigned students. Funding for these positions are state-approved and will be paid for through School Improvement Funds (SIA).

Subject	25. Extra-Service - ASP Leads - PJHS
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024

Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$9,000.00
Budgeted	Yes
Budget Source	SIA
Recommended Action	Recommend approval to post five extra-service, grant-funded stipend positions for current Paulsboro Junior High teachers to serve as Annual School Plan (ASP) Team Leaders for during the 2024 - 2025 School Year.

Informational: Each ASP Team Leader will be tasked with coordinating and guiding common planning for their assigned team, monitoring progress toward goals related to their assigned content area, and ensuring the proper implementation of the activities related to the state approved Smart Goals identified in the Paulsboro Junior High School Improvement Plan. Funding for these positions are state-approved and will be paid for through School Improvement Funds (SIA).

Subject	26. Substitute Part-Time Hall Monitor - Loudenslager
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Local Funds
Recommended Action	Recommend approval to reappoint Janet Sharper as a substitute for the Part-Time Hall Monitor position at Loudenslager Elementary School for the 2024-2025 School Year. Mrs. Sharper would be utilized on an as-needed basis in the case that one of the regular part-time monitors is absent and her hours would not exceed the 29 hours per week at \$20.00 per hour.

Informational: Ms. Sharper has served as a substitute hall monitor for the past two years and currently serves as a part-time playground aide at Loudenslager Elementary School.

Subject	27. Part-Time Hall Monitor - Loudenslager
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public

Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Local Funds
Recommended Action	Recommend approval to reappoint Tiffanie Thomas to the position of Part-Time Hall Monitor at Loudenslager Elementary School. Ms. Thomas will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits.

Informational: Ms. Thomas has held this position for two years and has developed positive and meaningful relationships with the students at Loudenslager.

Subject	28. Long-Term Substitute Teacher for Loudenslager Elementary School
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Recommend approval to appoint Erica Scott to the position of Long-Term Substitute Teacher for Loudenslager Elementary School Grade 6th Grade Language Arts. Ms. Scott will earn prorated Step A – BA - \$50,037.00. We will continue her medical waiver eligibility status with this new role. This recommendation is contingent on completion of all required paperwork. Reume and /or application are on file in the Administration Building.

Informational: Interviews were conducted by Loudenslager Elementary School Principal Matthew Browne.

Subject	29. Paulsboro Junior High School Science Teacher
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information

Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Recommend approval to appoint Stacey Ridinger-Robles to the position of Paulsboro Junior High School Science Teacher for the 2024-2025 school year. Ms. Ridinger-Robles will earn BA - \$67,302.00. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Ridinger-Robles has 12 years of educational experience. Interviews were conducted by Paulsboro Junior/Senior High School Principal Matthew Browne, Paulsboro High School Assistant Principal James Pandolfo, Loudenslager Elementary School Principal Monica Moore-Cook and Superintendent Dr. Phillip C. Neff, Jr.

Subject	30. Part-Time Hall Monitor - PJHS
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Budgeted	Yes
Recommended Action	Recommend approval to approve Rozetta Baylor to the position of Part-Time Hall Monitor at Paulsboro Junior/Senior High School. Ms. Baylor will work 29 Hours per week at \$20.00 per hour. This is a part-time position for 10 months that does not include benefits. This recommendation is contingent on the successful completion of a criminal history background review.

Informational: Ms. Baylor has served as a hall monitor as well during the 2022 - 2023 School Year. Interviews were conducted by Paulsboro High School Principal Matthew Browne.

Subject	31. Summer Planning - PJHS Planning Team
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes

Budgeted	Yes
Budget Source	SIA
Recommended Action	Recommend approval for Paulsboro Junior/Senior High School Teachers; Kayla Kushner, Rachel Wulk, Christina Lord, Doug Foglein, and Kelly Moncrief to receive reimbursement for summer planning time in preparation for the 2024 - 2025 School Year.

Informational: This planning is part of one of the identified SMART Goals for Paulsboro Junior High School and is listed in the required Annual School Plan for the 2024 - 2025 School Year. Each teacher will participate in 2, 3-hour work sessions between August 5th and August 30th. Each teacher will receive reimbursement for 6 hours of work at the rate agreed upon in the PEA Contract. This amount should not exceed \$270.00 per staff member and will be paid for through SIA Funding.

Subject	32. ASP Leads - PHS
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information, Action
Preferred Date	Dec 30, 1899
Absolute Date	Dec 30, 1899
Fiscal Impact	Yes,Yes
Budgeted	Yes,
Budget Source	,
Recommended Action	Recommend approval to post seven extra-service, grant-funded stipend positions for current Paulsboro High staff members to serve as Annual School Plan (ASP) Team Leaders for during the 2024 - 2025 School Year.,Recommend approval for Paulsboro High School Teachers; Rachael Wulk and Tom Damminger to receive reimbursement for summer planning time in preparation for the 2024 - 2025 School Year.

Informational: Each ASP Team Leader will be tasked with coordinating and guiding common planning for their assigned team, monitoring progress toward goals related to their assigned content area, and ensuring the proper implementation of the activities related to the state approved Smart Goals identified in the Paulsboro High School Improvement Plan. Funding for these positions are state-approved and will be paid for through School Improvement Funds (SIA).

Informational: This planning is part of one of the identified SMART Goals for Paulsboro Junior High School and is listed in the required Annual School Plan for the 2024 - 2025 School Year. Each teacher will participate in 2, 3-hour work sessions between August 5th and August 30th. Each teacher will receive reimbursement for 6 hours of work at the rate agreed upon in the PEA Contract. This amount should not exceed \$270.00 per staff member and will be paid for through SIA Funding.

Admin Content

Executive Content

Subject	33. ASP Planning Time - PHS
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	R. PERSONNEL 1-33: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Recommended Action	Recommend approval for Paulsboro High School Teachers; Rachael Wulk and Tom Damminger to receive reimbursement for summer planning time in preparation for the 2024 - 2025 School Year.

Informational: This planning is part of one of the identified SMART Goals for Paulsboro Junior High School and is listed in the required Annual School Plan for the 2024 - 2025 School Year. Each teacher will participate in 2, 3-hour work sessions between August 5th and August 30th. Each teacher will receive reimbursement for 6 hours of work at the rate agreed upon in the PEA Contract. This amount should not exceed \$270.00 per staff member and will be paid for through SIA Funding.

S. STAFF AND CURRICULUM 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject	1. School Safety Professional Development
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	S. STAFF AND CURRICULUM 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Recommended Action	Recommend approval for Paulsboro Junior/Senior High School Principal Matthew Browne and Director of Safety and Security Brett Waller to attend monthly workshops provided by the New Jersey Office of School Preparedness and Emergency Planning during the 2024 - 2025 School Year.

Informational: Both Mr. Browne and Mr. Waller hold the School Safety Specialist Certification, and as a result are required to complete a minimum of 10 hours of training each year to maintain this credential. School Security related workshops are provided by the New Jersey Office of Preparedness and Emergency Planning each year via online seminars or when necessary, as an in-person workshop. There is no cost to the Board of Education for participation in these workshops.

Subject	2. The American Rescue Plan Act of 2021 (ARP)
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Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	S. STAFF AND CURRICULUM 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Recommend approval for Paulsboro Public Schools to re-submit the American Rescue Plan (ARP) Safe Return Plan.

Informational: The American Rescue Plan Act of 2021 (ARP) provided additional funds for the elementary and Secondary School Relief Fund (ESSER). Regulations require that any public school district receiving federal funds complete a Safe Return Plan that describes how a district will ensure the safe return to in-person instruction and continuity of services. The original plan was submitted in June 2021 and updated accordingly during the grant project period ending September 30 2024. (**Attachment**).

File Attachments
[Emergency Remote Instruction Plan 2024-2025.pdf \(337 KB\)](#)

Subject	3. Remote Learning Plan for the 2024-2025 school year
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	S. STAFF AND CURRICULUM 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for Paulsboro Public Schools to submit the Remote Learning Plan for the 2024-2025 school year

Informational: In April 2020, Governor Murphy signed into law Chapter 27 which, in part, requires each school district to submit a proposed program for emergency virtual or remote instruction annually to the New Jersey Department of Education. The plan must include provisions for the continuity of instruction in the event of a public health-related district closure. (Attachment)

File Attachments
[Safe Reopening Plan Updated July 2024.pdf \(242 KB\)](#)

Subject	4. LinkIt Data Forward Summer Institute
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	S. STAFF AND CURRICULUM 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Access	Public
Type	Action, Information
Recommended Action	IRecommend approval for Paulsboro High School teacher, Rachel Wulk, to attend the LinkIt Data Forward Summer Institute in Washington Township from August 14 – August 15, 2024.

Informational: At the LinkIt Data Summer Institute participants will plan, collaborate and review the new dashboard functionality of the platform. The three themes that will be presented are seasonal data analysis protocols, assessment and data tools and services and culture and climate. The total cost for the workshop, including mileage reimbursement, is \$390.98. Registration will be paid for utilizing the ARP ESSER sub-grant for Accelerated Learning and Coaching. Total mileage reimbursement of \$40.98 will be paid using local funds.

T. TUITION 1: The Greenwich Township Representative may not vote on items in this section of the agenda.

Subject	1. Approval of Out of District Tuition Contracts Grades PK-8
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	T. TUITION 1: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Recommend approval for the following items: for the 2024-2025 school year. <ul style="list-style-type: none"> Recommend approval for one 7th grade student to attend Hampton Academy for the ESY Program for fifteen days. Tuition cost \$2,150.00 Recommend approval for one 7th grade student to attend Pineland Learning Center for the 2024-25 School Year. Summer School Tuition is \$10,200. School Year Tuition is \$61,200. Total Tuition cost is \$71,400.00 Recommend approval for one 3rd grade student to attend Brookfield Elementary for the 2024-25 School Year. Summer School Tuition is \$ 7,147.60 and the School Year Tuition is \$64,328.40. Total Tuition cost is \$71,476.00 Recommend approval for contract with Delicate Home Agency Corporation to provide one-to-one nursing services for student #272573 for the 2024-25 School Year in the amount of \$74,970.00. Recommend approval for the contract with Bayda Nursing to provide one to one nursing services for students #331729 and #261993 for the 2024-25 School Year. Total amount \$184,800.00

U. INSTRUCTIONAL SERVICES 1-5: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject	1. New Jersey Graduation Proficiency Assessment for Spring 2024
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	U. INSTRUCTIONAL SERVICES 1-5: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public

Type

Information

Informational: Report of Statewide assess results of the New Jersey Graduation Proficiency Assessment for Spring 2024
(Attachment).

File Attachments

[Spring 2024 Results July 31, 2024 BOE Agenda.pptx \(515 KB\)](#)

Subject	2. New Teacher/Staff Orientation
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	U. INSTRUCTIONAL SERVICES 1-5: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Information

Informational: New Teacher/Staff Orientation will be held on Thursday, August 22 at 9:00 AM in the Paulsboro High School Library/Parenting Center.

Subject	3. Paulsboro High School Advanced Placement
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	U. INSTRUCTIONAL SERVICES 1-5: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Information

Informational: Congratulations to Paulsboro High School Advanced Placement Literature teacher, Amy Bria, Advanced Placement Calculus AB teacher, Shamima Nasrin, English as a Second Language teacher, Jessica LaPorta, and Spanish teacher, Barbara Thomson for their hard work and dedication to the students at Paulsboro High School. Their commitment to and passion for teaching and learning resulted in the following student achievements:

Six students passed the AP Literature exam: Chase Bish, Josiah Brown, Keith Laroco, Roman Onorato, Antonio Pandolfo, Austin Willetts

One student passed the AP Calculus AB exam: Antonio Pandolfo

Six students received the Seal of Biliteracy in Spanish: Jordanie Alvarado, Jeishkamar Berrios Rivera, Yandiel Rodriguez, Caleb Martinez, Yuralis Nieves, Samuel Bey Albino

Subject	4. The Nurses’ Standing Orders
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Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	U. INSTRUCTIONAL SERVICES 1-5: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval of the Nurses' Standing Orders for the 2024-2025 school year. The School Physician David Koerner, MD has reviewed and approved. (Attachment)

Informational: The Nurses' Standing Orders are reviewed annually by the school nurses and school physician. The Nurses' Standing Orders are instructions from the School Physician to the School Nurses relative to allowable treatments for specific medical situations.

File Attachments

[Paulsboro School District Nurses Standing Orders 2024-2025 SY.pdf \(1,425 KB\)](#)

Subject	5. 2024-2027 Language Instruction Educational Program (LIEP) Three-Year Plan
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	U. INSTRUCTIONAL SERVICES 1-5: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for Paulsboro Public Schools to submit the 2024-2027 Language Instruction Educational Program (LIEP) Three-Year Plan.

Informational: Under the requirements for Bilingual Education, every three years districts must submit a plan describing the language instruction educational program for multilingual learners. The 2024-2025 school year is the beginning of a new three-year cycle which will end in the spring of 2027.

V. Instructional Services 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.

Subject	1. iReady Program- Teacher In-Service
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	V. Instructional Services 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024

Fiscal Impact	No
Budgeted	No
Budget Source	NA
Recommended Action	Recommend approval for the kindergarten through second grade teachers to participate in an i-Ready Program training. This training is scheduled for Wednesday, September 4, 2024, from 10:15am until noon at the Billingsport Early Childhood Center.

Informational: The i-Ready Program is an online program for reading and/or mathematics that will help the teachers determine their student's needs, personalize their learning, and monitor progress throughout the school year. It will also identify students' strengths and weaknesses, while supporting data-driven differentiated instruction. I-Ready provides valid and reliable growth data, which helps teachers track both yearly and long-term student progress.

Subject 2. Professional Courtesy Student

Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	V. Instructional Services 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for the following student to attend for the first time at Billingsport Early Childhood Center as a Professional Courtesy Student. This is the child of a member of the certificated staff. Accept the professional courtesy student pending satisfying the enrollment of all local preschool students.

Student	2024-2025 Grade	Note
Mason Duda	Preschool	If approved, will attend Billingsport Early Childhood Center for the first time during the 2024-2025 school year

Informational: The Board of Education has for many years welcomed the children of its employees who live outside of Paulsboro to attend the Paulsboro Public Schools. It is a tribute to the quality of the district when employees want their children to attend the schools where they work.

Subject 3. JOY Program - Loudenslager

Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	V. Instructional Services 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024

Absolute Date	Jul 31, 2024
Fiscal Impact	No
Recommended Action	Recommend approval for the Loudenslager JOY After-School Program to operate an in-person after school program starting on September 30, 2024 to May 30, 2025 from 3:00pm - 6:00pm, Monday thru Friday.

Informational: The JOY After-School Program is a 21st Century Learning Grant partnership, which can serve up to 90 students in grades three through six. This program is coordinated by Loudenslager Technology Teacher Shaun Darby in collaboration with Loudenslager Principal Monica Moore-Cook.

W. STUDENT ACTIVITIES 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject	1. Winter Athletics - Coaches
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	W. STUDENT ACTIVITIES 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Local Funds
Recommended Action	Recommend approval of the following winter athletic coaches for Paulsboro Junior/Senior High School for the 2024 - 2025 school year with stipends as per agreement with the Paulsboro Education Association (PEA). This recommendation is contingent on the New Jersey Department of Education and the New Jersey State Interscholastic Athletic Association approving sports during the winter season.

Boys Basketball:

Daryus Quarles	Head Coach	Step 3	\$7,903.00
John Marcucci	Assistant Coach	Step 3	\$5,259.00
Ryan Pennypacker	7 th / 8 th Grade Coach		\$3,342.00

Girls Basketball:

Erica Scott	Head Coach	Step 3	\$7,903.00
Thomas Richardson	Assistant Coach	Step 3	\$5,259.00
Macianna Mazzeo	7 th / 8 th Grade Coach		\$3,342.00

Wrestling:

Paul Morina	Head Coach	Step 3	\$8,522.00
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Dean Duca	Assistant Coach	Step 3	\$5,948.00
Joseph Duca	Assistant Coach	Step 3	\$5,948.00
Carmel Morina	Assistant Coach	Step 3	\$5,948.00
Ryan Surman	7 th / 8 th Grade Coach		\$3,342.00

Subject**2. Approval For Event Worker**

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

W. STUDENT ACTIVITIES 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Access

Public

Type

Action, Information

Preferred Date

Jul 31, 2024

Absolute Date

Jul 31, 2024

Fiscal Impact

Yes

Recommended
Action

Recommend approval for Raymond Moore to serve on an as needed basis for home athletic events. Mr. Moore will setup, break down and clean up fields at \$45.00 per event for the 2024-2025 school year.

Informational: Mr. Moore is a Paulsboro graduate and works in the high school cafeteria for Nutri-Serve. Mr. Moore has his fingerprints approved by the state.

Subject**3. Event Workers - PHS/PJHS Athletics**

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

W. STUDENT ACTIVITIES 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Access

Public

Type

Action, Information

Preferred Date

Jul 31, 2024

Absolute Date

Jul 31, 2024

Fiscal Impact

Yes

Budgeted

Yes

Recommended
Action

Recommend approval of all Paulsboro Public School employees to serve as event workers for athletic events during the 2024-2025 school year. This recommendation includes approval of the pay rates for event workers.

<u>Football</u>	<u># of Workers</u>	<u>Pay Rate (per event)</u>
Announcer / Clock Operator	1	\$45.00

Ticket Seller	3	\$45.00
Ticket Collector	4	\$55.00
Clock Operator	1	\$45.00
Grounds Crew	2	\$45.00
Filming of Games	1	\$50.00

Wrestling **# of Workers** **Pay Rate (per event)**

Announcer / Clock Operator		
• Varsity and Junior Varsity	1	\$60.00
• 7/8 th Grade	1	\$60.00

Ticket Seller	3	\$55.00
Ticket Collector	4	\$55.00

Basketball **# of Workers** **Pay Rate (per event)**

Announcer / Clock Operator		
• Varsity & Junior Varsity	1	\$60.00
• Third Game	1	\$30.00
Clock operator – Student	1	\$30.00
Ticket Seller / Collector	1	\$55.00

All Other Sports

Clock Operator (if needed)	1	\$45.00
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Subject **4. Security Event Workers**

Meeting Jul 31, 2024 - Board of Education Regular Meeting

Category W. STUDENT ACTIVITIES 1-4: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action, Information

Fiscal Impact Yes

Budgeted Yes

Recommended Action Recommend approval of all Paulsboro Public School employees to serve as Security Event Workers for athletic events during the 2024-2025 school year. This recommendation includes approval of the pay rate for the Security Event Workers.

Informational: Director of Safety and Security Brett Waller will be managing and assigning the school employees for the Security Event Worker positions during the games.

<u>Football</u>	<u># of Workers</u>	<u>Pay Rate (per event)</u>
Security	1	\$60.00

<u>Wrestling</u>	<u># of Workers</u>	<u>Pay Rate (per event)</u>
Security	not to exceed 2	\$60.00

<u>Basketball</u>	<u># of Workers</u>	<u>Pay Rate (per event)</u>
Security	not to exceed 3	\$60.00

X. STUDENT ACTIVITIES 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.

Subject	1. Virtua Pediatric Mobile Van
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	X. STUDENT ACTIVITIES 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	No
Budgeted	No
Budget Source	NA
Recommended Action	Recommend approval to utilize Virtua's Pediatric Mobile Van. The fully-equipped program on wheels offers a range of services, including dental and developmental screenings, blood lead level testing, lead poisoning education, flu shots, back-to-school physicals, vision and hearing screenings, health education, community resources, and referrals to specialized services.

Informational:

Below are additional dates the Mobile Van will provide services at Billingsport Early Childhood Center for their students.

Hearing, Vision and Dental

- November 14th and 21st
- December 5th, 12th and 19th
- January 13th and 23rd
- February 3rd, 13th and 24th
- March 10th, 20th and 24th

Informational: Virtua's Pediatric Mobile Services provides children from infancy to age six in underserved communities throughout South Jersey with the health services they need. These services are free. The van and services are completely powered by Virtua's Philanthropic Partners.

Subject	2. Fall Sports - Coaches
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	X. STUDENT ACTIVITIES 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public

Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	Yes
Dollar Amount	\$3,342.00
Budget Source	Local Funds

Recommend approval of the following athletic coaches for Paulsboro Junior High School for the 2024 - 2025 school year with stipends as per agreement with the Paulsboro Education Association (PEA). This recommendation is contingent on the New Jersey Department of Education and the New Jersey State Interscholastic Athletic Association approving sports during the fall season.

Position	Staff Member	2024 - 2025 Salary	Step
7th & 8th Grade Field Hockey Coach	Lisa Latch	\$3,342.00	1

Informational: The salary for 7/8th grade coaches are the same for Steps 1, 2 and 3 as per agreement with the PE

Subject	3. Back To School Bash - 8/28/24
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	X. STUDENT ACTIVITIES 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Recommended Action	Recommend approval for the Paulsboro Police Department in collaboration with the Volunteers of America Delaware Valley to hold a Back to School Bash Program for students and members of the community on Wednesday August 28, 2024 from 10:00 AM - 12:00 PM at Loudenslager Elementary School.

Informational: This will be the second year of the back to school bash program, celebrates the start of the school year with music, food, and a book bag giveaway for students and members of the Paulsboro Community. The Back to School Bash is sponsored by the Volunteers of America and is completely free to members of the Paulsboro Community. This program is coordinated by the Paulsboro Police Department Chief of Police in collaboration with Paulsboro Junior/Senior High School Principal Matthew Browne and Loudenslager Elementary School Principal Monica Moore-Cook.

Y. FACILITIES 1: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject	1. Organizations requests for use of School Facilities
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	Y. FACILITIES 1: The Greenwich Township Representative may vote on items in this section of the agenda.

Access	Public
Type	Action, Information
Recommended Action	Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2024-2025 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
Rutgers University	Town Hall Meeting Update on PFAS Health Study 5:00pm-9:00pm Tuesday, September 17, 2024	Paulsboro High School Auditorium Cafeteria	Tonya Kidd

Z. FACILITIES 1-2: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category

Subject	1. Alternate Toilet Room Facilities
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	Z. FACILITIES 1-2: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	No
Budgeted	No
Budget Source	NA
Recommended Action	Recommend approval to submit an application for Alternate Toilet Room Facilities at Billingsport Early Childhood Center for Preschool and Kindergarten classrooms 2024-2025 school year pursuant to NJAC 6A:26-6.3 (h) 4.ii,iii. (Attachments)

Informational: Preschool and kindergarten classrooms must include a toilet room. A school district may elect to use the alternate method of compliance with NJAC 6A:26-6.3(h) 4.ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. Billingsport Early Childhood Center was designed to include enough classrooms with toilet rooms to meet this requirement. With the addition of one section of kindergarten, there will be one room without an internal toilet room. The Executive County School Business Administrator will inspect the building prior to approving the waiver. The district has used the waiver approach for a number of years. **(Attachments)**

File Attachments

[NJDOE Annual Toilet Room Facilities 2024-2025 PreK and Kindergarten.pdf \(62 KB\).](#)
[NJDOE Waiver Application for Kindergarten and Preschool 2024.pdf \(58 KB\).](#)

Subject	2. New Jersey Department of Education Waiver Application for Preschool Classrooms
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	Z. FACILITIES 1-2: The Greenwich Township Representative may not vote on items in this section of the agenda.New Category
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	No
Budgeted	No
Budget Source	NA
Recommended Action	Recommend approval for the New Jersey Department of Education Waiver Application for Billingsport Early Childhood Center's preschool classrooms.

Recommend approval for the New Jersey Department of Education Waiver Application for Billingsport Early Childhood Center's preschool classrooms.

Informational: This waiver is necessary because N.J.A.C. 6A:13A-7.1, Space Requirements, requires preschool classrooms to be a minimum of 950 sq. ft. The six (6) classrooms at Billingsport Early Childhood Center do not meet current space requirements. There are no other classrooms in the building that meet those requirements. These classrooms are equipped with learning and technology to provide preschool students with a high-quality learning environment. The classroom spacing for the six (6) classrooms is as follows:

Classroom 1: 713 sq. ft.	Classroom 10: 784 sq. ft.
Classroom 8: 784 sq. ft.	Classroom 11: 784 sq. ft.
Classroom 9: 784 sq. ft.	Classroom 12: 784 sq. ft.

AA. FINANCE 1-6: The Greenwich Township Representative may vote on items in this section of the agenda.

Subject	1. Exxon Mobil Donation
Meeting	Jul 31, 2024 - Board of Education Regular Meeting

Category	AA. FINANCE 1-6: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Recommended Action	Recommend approval to accept a donation from Exxon Mobil for \$4700 for general school supplies.

File Attachments
[Application Preview.pdf \(30 KB\)](#)

Subject 2. The Wright Choice - Nurse Subs

Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	AA. FINANCE 1-6: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Recommended Action	Recommend approval to enter into a contract with The Wright Choice to provide substitute school nurses on an as needed basis for the 24/25 school year.

File Attachments
[The Wright Choice - Paulsboro Public Schools 2024 2025.docx \(33 KB\)](#)

Subject 3. GHR Education - Nurse Subs

Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	AA. FINANCE 1-6: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Recommended Action	Recommend approval to enter into a contract with GHR Education to provide substitute school nurses on an as needed basis for the 24/25 school year.

File Attachments
[Paulsboro Public Schools - GHR Education - Nurse Contract.pdf \(134 KB\)](#)

Subject**4. Palo Alto Firewall**

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

AA. FINANCE 1-6: The Greenwich Township Representative may vote on items in this section of the agenda.

Access

Public

Type

Action, Information

Fiscal Impact

Yes

Budgeted

Yes

Recommended
Action

Recommend approval of a purchase through E-rate with CDW-G for a Palo Alto Firewall and associated peripherals and licenses.

File Attachments

[K12 NJ Paulsboro Public Schools Erate Contract#122245 470# 240025545 pending customer signature.pdf.pdf \(889 KB\)](#)

Subject**5. Turf Management**

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

AA. FINANCE 1-6: The Greenwich Township Representative may vote on items in this section of the agenda.

Access

Public

Type

Action, Information

Fiscal Impact

Yes

Dollar Amount

\$41,092.54

Budgeted

Yes

Recommended
Action

Recommend approval of a contract with South Jersey Turf Consultants, LLC, through the CCESC Cooperative Purchasing Consortium #66CCEPS/RFP #FY21-03 for the following services at the High School Athletic Complex:

1. Turf Management Program (13 Acres)
2. Soil Amendment Program (13 Acres)
3. Sand Topdressing at Stadium Field
4. Cultural Service Plan at Stadium Field

File Attachments

[Paulsboro 24'SpringSummer Soil AmendCCESC06132024.docx \(1\).docx \(90 KB\)](#)
[Paulsboro FY 24'-25 Turf Prop CCESC06132024.docx \(1\).docx \(93 KB\)](#)
[Paulsboro SpringSummer 24' Sand Topdressing at Stadium CCESC06132024.docx \(1\).docx \(89 KB\)](#)
[Paulsboro SpringSummer 24' Varsity Stadium Cultural Service CCESC06132024.docx.docx \(94 KB\)](#)

Subject**6. Disposal of Property**

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category	AA. FINANCE 1-6: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Fiscal Impact	No
Recommended Action	Recommend approval to dispose of (1) 1992 Dodge Utility Body Truck that is unsafe and not serviceable.

File Attachments

[Disposition of Property Form Maintenance Vehicle.pdf \(287 KB\)](#)

BB. FINANCE 1: The Greenwich Township Representative may not vote on items in this section of the agenda.**New Category**

Subject	1. Disposal of Property
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	BB. FINANCE 1: The Greenwich Township Representative may not vote on items in this section of the agenda. New Category
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to dispose of (1) Xerox Work Center Copy Machine that does not work and in poor condition.

File Attachments

[Request for Disposal BECC Copier 7-31-2024 Agenda Item.pdf \(53 KB\)](#)

CC. SCHOOL SAFETY 1:The Greenwich Township Representative may vote on items in this section of the agenda.

Subject	1. Paulsboro Police Department - Tactical Training
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	CC. SCHOOL SAFETY 1:The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Jul 31, 2024
Absolute Date	Jul 31, 2024
Fiscal Impact	No
Budgeted	No

**Recommended
Action**

Recommend approval for the Paulsboro Police Department to conduct a tactical training session at Paulsboro Junior/Senior High School, Loudenslager Elementary School, and Billingsport Early Childhood Center during the 2024-2025 School Year. This tactical training session will be conducted under the supervision of Captain Kenneth Ridinger and Chief of Police Gary Kille.

Informational: This police tactical training session will allow the local police department to practice and refine their response to a school emergency at each of the district's schools. Additionally, providing the local police department the opportunity to conduct tactical training sessions in the school is a recommended practice from the New Jersey Office of School Security. It should be noted that this police training exercise will be completed after hours and will not include any students or staff from the Paulsboro Public Schools.

Subject

2. Report of School Security Drills

Meeting

Jul 31, 2024 - Board of Education Regular Meeting

Category

CC. SCHOOL SAFETY 1: The Greenwich Township Representative may vote on items in this section of the agenda.

Access

Public

Type

Information

Report of Paulsboro Public Schools Security Drills for the 2024-2025 School Year				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Fire Evacuation	Each school must conduct one per month	7-23-24	7-15-24	7-2-24
Communication Drill**	Optional			
Evacuation (Non-Fire)	Each school must conduct two annually			
Bomb Threat (Hold)	Each school must conduct two annually			
Lockdown / Active Shooter	Each school must conduct two annually	7-2-24		
Shelter In Place (Hold)	Each school must conduct two annually		7-8-24	7-15-24
Other Drills				
Bus Evacuation	School District (Annually)			
Bus Evacuation	School Routes (2 Annually)			

Report of Paulsboro Public Schools Security Drills for the 2024-2025 School Year				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure			

DD. BOARD COMMENTS

EE. NEXT MEETINGS OF THE BOARD OF EDUCATION

Subject	1. Regular Meeting
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	EE. NEXT MEETINGS OF THE BOARD OF EDUCATION
Access	Public
Type	Information

Wednesday, August 21, 2024
 7:00 p.m.
 Paulsboro High School Auditorium

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

FF. ADJOURNMENT

Subject	1. Adjourn the Meeting
Meeting	Jul 31, 2024 - Board of Education Regular Meeting
Category	FF. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn the meeting.