

Stewartstown School Board Meeting Minutes							
Date		August 5, 2024					
Time		5:15 pm					
Location		Stewartstown Community School					
Chairperson		Philip Pariseau					
Attendance							
Attendance Legend: P – Present at SCS A – Absent Z – Via Zoom C – Cell Phone							
School Board Members			Principals		SAU Members		
A	Betsy Gray	P	Courtney Sierad	P	Stephanie Humphrey	P	Dana Hilliard
P	Philip Pariseau					P	Bridget Cross
Public in Attendance:							

Philip Pariseau, Chairman, opened the meeting at 5:15 pm.

Adjustments to the Agenda: .

Reading of the Minutes: School Board Meeting Minutes of June 3, 2024.

C. Sierad/P. Pariseau: To accept the minutes of School Board Meeting June 3, 2024.

VOTE: AFFIRMATIVE

Special Reports: None

Hearing of the Public: None

School Administrator’s Report – Stephanie Humphrey

1. Eighteen students initially signed up for Title I Summer School. Stephanie included a report from Alexis Scott, Summer School Director. She reported that attendance in the program ranged from 12 to 19 students each day. They used STEAM to engage students. The 45th Parallel Ambulance gave a presentation and tour of an ambulance. Border Patrol agents joined us to teach about their jobs. We also had a representative from UNH Cooperative Extension teach everyone how to make marshmallow catapults.
2. Stephanie thought she had filled all the vacant positions, but Kelly Roy, who was going to be a para in the PreK/K room, declined the position that morning. She accepted a position in another school that could offer her insurance.
3. Mr. Towle has been painting the lobby area. Mr. Rainville has the building very clean and ready to go at the end of August.
4. Our 24/25 calendar is filling up quickly. On the last day of school, as a staff, we planned many fun activities for students and staff. We look forward to the whole school tie-dying shirts, SISKIN, Sue Bergman, and many other activities. We plan to use the CLif Grant to focus on reading and making it fun. We have planned monthly activities focusing on whole-school reading, such as book giveaways, themed reading classrooms, Drop Everything and Read times throughout the year.
5. This year the staff will implement the RULER curriculum in their classrooms.
6. Enrollment as of August 5, 2024 is 54 students.
7. Stephanie asked the board to review the 24/25 Student and Faculty Handbooks. She has made some updates which include only clear water bottles will be allowed in school and students must wear helmets if they ride their bikes to school. Helmets are a state law.

- Stephanie included upcoming dates/events for the beginning of the school year. Community Builders Hub will be presenting two new programs for Stewartstown Community School After School - Helping Parents and Strengthening Families.

C. Sierad/P. Pariseau: To approve both the student and faculty handbooks for 24/25.

VOTE: AFFIRMATIVE

Superintendent's Report – Dana S. Hilliard:

- Just like that and it's August. It is hard to believe that a month has transpired since officially coming onboard. In that month's time we have reset how we function as an SAU, opened the doors of communication and are working on fostering an understanding of celebrating each school's uniqueness and value to community. All while gaining a broader perspective on how we are all part of SAU 7.
- As calendar days turn, we continue to inch closer and closer to the beginning of the school year. We are looking forward to our Admin retreat where we will gain a better understanding of how we can improve our team approach. We will also focus on developing measurable goals for the year and how we can reach them through open communication and support from all members of the team. As the full district gathers on August 22nd, we will welcome new members to our SAU 7 family. We will celebrate our team spirit and begin to journey together with our SAU 2024-2025 theme "**Dream**."
- Dana discussed adoption of policies. He and Bridget have spoken with the school lawyer about this. The joint SAU Board does not have the authority to approve policies. Local Boards must adopt their own policies. The joint board can review and recommend policies, but they must go to the individual school board for adoption.
- Goal Setting for SAU 7 Board: Dana recommended that the Board members consider moving forward with an October Joint Board meeting for the purpose of goal setting for the 2024-2025 school year. Rick Alper from Primex will guide us and moderate the goal setting for free.
- Administrative Retreat: The full Admin team is gathering this week on both the 6th and 7th for our annual retreat. The team will be guided by Sue Bergman.
- On August 15th at 3 pm we will hold an SAU Board mixer. The purpose will be to enjoy each other's company and for board members and SAU staff to meet each other.
- Recruitment and hirings are still taking place. Dana presented a list of current hires to date.

Business Manager's Report – Bridget Cross

- Laura Bush Foundation Grant of \$5,000.

C. Sierad/P. Pariseau: To approve the Laura Bush Foundation Grant of \$5,000 to purchase books, e-books, and magazines.

VOTE: AFFIRMATIVE

- Pre-K Students on School Buses. Bridget presented a Guideline for the Safe Transportation of Pre-school Age Children in School Buses. This was information only.
- Dana has developed a matrix for Bus Behavior that both parents and students will need to sign.
- Approval of Quote for Cleaning and Servicing Boilers. Two companies submitted bids: Colebrook Plumbing & Heating, Inc. (\$935.00) and Daniels Heating Solutions LLC (\$950.00). The Board discussed the merits of both companies. The owner of Daniels Heating Solutions

used to work for Colebrook Plumbing and has been the technician who worked on the boiler since the school was built.

C. Sierad/P. Pariseau: To approve Daniels Heating Solutions bid of \$950.00 to clean and service the boiler and hot water heater.

VOTE: AFFIRMATIVE

5. Hydro Credit Agreement: This is a 5-year agreement that is available to the school district at no cost. The school district will receive approximately \$400 from this agreement once copies of invoices are submitted to them.

C. Sierad/P. Pariseau: To approve the Hydro Credit Agreement.

VOTE: AFFIRMATIVE

Unfinished Business: None

New Business:

1. Policy JFAB-C – Non-Resident Student Enrollment for Children of Staff Members Policy

C. Sierad/P. Pariseau: To adopt Policy: JFAB-C – Non-Resident Student Enrollment for Children Of Staff Members

VOTE: AFFIRMATIVE

2. HVAC Discussion: Due to the width of the door to the mechanical room, the school board members went to look at the existing HVAC system before discussing the installation of the new HVAC unit. Daniel Hebert, Inc. presented two options for the installation:
Option 1: Remove the existing single door and install a double door in its place.
Cost would be an additional \$8,540.

Option 2: Remove existing door and frame, cut hole bigger in wall, move unit into Room, patch drywall, paint, and re-install existing door. No additional cost.

C. Sierad/P. Pariseau: To accept Option 2 from Daniel Hebert, Inc.

VOTE: AFFIRMATIVE

Meetings:

Next School Board Meeting will be on Wednesday, September 4, 2024 at 5:15 pm.
(Changed from regular day due to Labor Day being on Monday, September 2)

C. Sierad/P. Pariseau: To adjourn the meeting at 6:27 pm.

VOTE: AFFIRMATIVE

Respectfully submitted,

Patricia E. Grover
School District Clerk/Minutes Taker

Board Adopted: September 4, 2024