

June 29, 2023
Date

Special
Kind of Meeting

District Office
Where held

Drew Shuster
Presiding Officer

Members Present:

Drew Shuster
Jean Jaeger
Melissa Maldonado
Loni Koument-Holdridge
John Wiktorko, Superintendent of Schools
Michelle Mattice, Treasurer
Karen Van Valkenburgh, District Clerk

Absent

Debra Bunce

Others Present:

The special meeting of the Board of Education of the Windham-Ashland-Jewett CSD was called to close the books for the fiscal year ending June 30, 2023, and to finalize other open items.

Call to Order

Drew Shuster called the meeting to order at 2:06 p.m.

Drew Shuster led those assembled in the Pledge of Allegiance.

Recommended Actions:

1. Routine Matters
 - i. **RESOLVED**, the Board approves the minutes from the Regular Meeting held on June 14, 2023.
 - ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the final Superintendent's Transfers for June 2023.
 - iii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Bill Schedule for June 2023, as presented:
General Fund – Ck#52600 – Ck#52657 in the amount of \$166,324.56
Capital Fund – Ck#10009 – Ck#10011 in the amount of \$23,771.01
School Lunch Fund – Ck#354 in the amount of \$66.55
Federal Fund – Ck#2498 – Ck#2499 in the amount of \$2,873.44
2. New Business
 - a. Personnel
 - i. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the following individuals to the pool of staff members for the 2023 summer work as follows:
Bus Driver Pool – Georgia Cross, Catherine Stang and Jessica Lacombe
Monitor Pool – Bernie Gribbins, Janelle Schoonmaker, Jessica Lacombe and Gehan Arjomand
 - b. Other
 - i. **RESOLVED**, upon the recommendation of the Superintendent, the Board renews the contract for the complete maintenance on vertical transportation (elevator) by Otis Elevator, effective July 1, 2023, as presented under separate cover.
 - ii. **RESOLVED**, upon the recommendation of the Superintendent, the Board approves the Agreement between Windham-Ashland-Jewett Central School District and the Columbia Memorial Hospital as presented under separate cover, for the 2023-2024 school year.
 - iii. **RESOLVED**, that the Board of Education authorizes an appropriation of up to \$100,000.00 be made to the Windham-Ashland-Jewett Districts Retirement Contribution Reserve Fund and that the appropriation be funded by transfer from the general fund; the source of funds shall be the unappropriated fund balance from the 2022-2023 school year.

The consent agenda 1i–2bii was approved on motion by Jean Jaeger, second by Loni Koument-Holdridge. Yes: Loni Koument-Holdridge, Drew Shuster, Jean Jaeger and Melissa Maldonado.
Absent: Debra Bunce.

Executive Session

RESOLVED, that the Board go into Executive Session at 2:14 p.m. for the purpose of collective bargaining, on a motion by Loni Holdridge-Koument, seconded by Drew Shuster, carried by those present.

The items discussed during the Executive Session will be made public as appropriate at future meetings of the Board of Education.

The Board reconvened into regular session at 3:30 p.m. on a motion by Loni Koument-Holdridge, seconded by Jean Jaeger, carried by those present.

With no further business, the meeting was adjourned at 3:31 p.m., on a motion by Loni Koument-Holdridge, second by Jean Jaeger, and carried by those present.

Karen Van Valkenburgh
District Clerk

John Wiktorko
Clerk Pro Tem