

Tatum ISD Out of District Transfer Guidelines

Tatum ISD

The Tatum ISD Board delegates to the Superintendent the authority to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language. The Tatum Independent School District may admit students who live outside the District boundaries. Tatum ISD reserves the right to accept or reject transfer requests on an individual basis in accordance with Board of Trustees policies FDA (Legal) and FDA (Local).

Tatum ISD accepts transfer applications for students living outside the boundaries of the district each year. The district does not currently charge a tuition fee.

The District does not provide bus transportation for transfer students.

Out of district transfer applications are valid for one school year. A new application must be submitted each year. District approval of this transfer creates no right or expectation that another student from the same family will be admitted as a transfer.

Transfer requests must be approved by the campus principal and the Superintendent.

Transfer Request Timeline

It may be after the first week of school for Kindergartners to be notified, depending on space availability.

Applications received once the school year has started will be notified as promptly as possible.

The first day of school is August 16, 2023.

Transfer Process

Current Students: For a transfer application to be considered, the district must receive a fully completed and signed transfer application and transfer agreement.

The parent/guardian must acknowledge and agree to the terms and conditions of the board policies FDA (local) and FDA (legal), and acknowledge an understanding of the transfer agreement.

New students: Parent/guardian must provide appropriate documentation WITH the application.

The following documents shall be attached to the application for students new to Tatum Independent School District:

- Report card
- Attendance record from the prior year. (Must be by class for secondary students)
- Discipline History with detail for the prior year
- STAAR/EOC test results

Transfer Factors

Students who transfer into the district may have their enrollment denied or revoked during the current school year for the following reasons:

- Receiving campus at capacity for grade level/campus or requires employment of additional staff
- The student's attendance record, discipline record or academic record (grades, test scores)
- Positive Drug Test, Removal to DAEP, JJAEP, or the student has been expelled
- Discipline
- Failure to follow the Student Code of Conduct
- Parent/Guardian behavior that negatively depicts the district, campus, or employee
- Other lawful reasons determined by the District

Transfer students must follow all Tatum ISD rules and regulations, including but not limited to District policies and regulations, the Student Code of Conduct, and attendance requirements.

Campus Structure

Tatum Primary Grades PreK - 2nd grade
Tatum Elementary Grades 3-5

Tatum Middle School - Grades 6-8
Tatum High School Grades 9-12

ADMISSIONS
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

Authority	The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.
Transfer Requests	Any nonresident student who wishes to transfer into the District, including a resident student who becomes a nonresident during a school year, shall file an application for transfer with the Superintendent or designee. Transfers shall be granted for one regular school year at a time and shall not continue without a new application for each school year.
Factors	<p>In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff, and the student's disciplinary history and attendance records.</p> <p>In addition, the Superintendent or designee shall consider the student's performance on applicable state-mandated assessments and the student's record of promotion to the next grade level.</p>
Transfer Agreements	A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year; however, the District may also revoke a transfer during a school year based on a student's poor attendance, excessive tardiness, or violation of the Student Code of Conduct.
Tuition	If the District charges tuition, the amount shall be set by the Board, within statutory limits.
Waivers	The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]
Nonpayment	The District may initiate withdrawal of students whose tuition payments are delinquent.
Appeals	Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

ADMISSIONS
INTERDISTRICT TRANSFERS

FDA
(LEGAL)

Agreement Between Districts

The board may, by means of a mutual agreement with the board of an adjoining district, transfer any student to the jurisdiction of that adjoining district. All transfers shall be made pursuant to the requirements of Education Code 25.032 through 25.034. The board, together with the board of the adjoining district, shall agree to the transfer of school funds proportionate to the transfer of attendance when such interdistrict transfers are made. *Education Code 25.035*

Initiated by Student or Parent

Any student, other than a high school graduate, who is under 21 years of age and eligible for enrollment on September 1, may transfer to another Texas district, provided that both the receiving district and the applicant's parent, guardian, or person having lawful control agree in writing to the transfer. *Education Code 25.036* [See also FD]

Transfer to a District Offering In-Person Instruction

If a district provides notice to the parent or person standing in parental relation to a student enrolled in the district of the district's intent to offer only virtual instruction for more than one grading period during a school year, the student may transfer for that school year to another district that offers in-person instruction during that school year and accepts the student's transfer.

"Virtual instruction" means instructional activities delivered to students primarily over the internet.

A student who transfers to another school district under this section may not be charged tuition. The student is included in the average daily attendance of the district in which the student attends school.

Education Code 25.045

Basis for Transfer

The board or its designee must make transfer decisions on an individual basis and may not consider as a factor in arriving at any decision regarding assignments any matter relating to the national origin of the student or the student's ancestral language. *Education Code 25.032* [See FDAA]

Transportation

A board may establish and operate an economical public school transportation system outside the district if students enrolled in the district reside outside the district and the district meets the requirements of Education Code 34.007(a)(3) [see CNA]. *Education Code 34.007(a)*

Funding for Transfers

Upon the filing and certification of any transfer, the state per capita apportionment shall transfer with the student. For purposes of computing state allotments to districts eligible under the Foundation School Program, the student's attendance prior to the date of transfer shall be counted by the sending district and the student's attendance after transfer shall be counted by the receiving district. *Education Code 25.037*

ADMISSIONS
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FDA
(LEGAL)

Tuition

The district may charge a tuition fee to the extent that the district's actual expenditure per student in average daily attendance exceeds the sum of state available school fund apportionment benefits transferred to the district under Education Code 25.037. However, unless a tuition fee is prescribed and set out in a transfer agreement prior to its execution by the parties, no increase in tuition charge shall be made for the year of that transfer that exceeds the tuition charge, if any, of the preceding school year. *Education Code 25.038*

Tuition for
Education Outside
District

Home districts that do not offer each grade, kindergarten–grade 12, shall pay tuition to the district if they have a contract to educate students in grades not taught in the home district. If the home district has contracted for students to attend another district(s), it shall not be required to pay tuition to any district with which it has not contracted. A contract under this section may not be for a period exceeding five years.

The amount of tuition paid may not exceed the greater of:

1. The amount by which the district's actual expenditure per student in average daily attendance exceeds the sum the district receives from state aid sources, as provided by Education Code 25.037. However, the district may not charge more than the tuition charge for the preceding school year unless a tuition fee is set out in a transfer agreement; or
2. The calculated tuition limit specified by commissioner's rule.

Under the commissioner's rule, tuition charged to the home district for a transfer student in payment for that student's education may not exceed the district's calculated tuition limit. The calculated tuition limit applies only to tuition paid to the district for the education of a student at a grade level not offered in the home district.

The calculated tuition limit is the sum of the excess maintenance and operations (M&O) revenue per enrollee and the excess debt revenue per enrollee as calculated in accordance with 19 Administrative Code 61.1012(b).

Education Code 25.038, .039; 19 TAC 61.1012

Credits and
Records

Credits earned in local credit courses may be transferred at the enrolling district's discretion. Transfer students shall not be prohibited from attending school pending receipt of transcripts or academic records from the district the student previously attended. *19 TAC 74.26(a)(1)*

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FDA
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Nonpublic Schools	Records and transcripts of students from Texas nonpublic schools or from out of state or out of the country (including foreign exchange students) shall be evaluated, and students shall be placed promptly in appropriate classes. The district may use a wide variety of methods to verify the content of courses for which a transfer student has earned credit. <i>19 TAC 74.26(a)(2)</i>
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