Mrs. Susan Berardinelli, Vice President 2023\_\_\_\_\_\_\_

Mr. Jason Corte 2025\_\_\_\_\_\_\_

Mr. Matthew Decort, Secretary 2025\_\_\_\_\_\_\_

Mrs. Kathy Hough, President 2023\_\_\_\_\_\_\_

Mr. John Jubina 2025\_\_\_\_\_\_\_

Mrs. Tina Latoche 2023\_\_\_\_\_\_\_

Mr. Christian Smith 2025\_\_\_\_\_\_\_

Mr. Dennis Squillario, Treasurer 2023\_\_\_\_\_\_\_

Dr. Todd Dishong \_\_\_\_\_\_\_

Superintendent of Schools

Mr. Jeff Vasilko \_\_\_\_\_\_\_

Business Manager

Mr. Pete Noel \_\_\_\_\_\_\_

Director of Special Education

Mr. Ralph J. Cecere \_\_\_\_\_\_\_

Junior-Senior High School Principal

Mrs. Jennifer Pisarski \_\_\_\_\_\_\_

Elementary School Principal

Law Office Dennis M. McGlynn \_\_\_\_\_\_\_

Solicitor

Mrs. Denise Moschgat \_\_\_\_\_\_\_

Recording Secretary

**I. CALL TO ORDER**

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board President.

**II. ROLL CALL**

The Recording Secretary will please call the roll.

**III. RECOGNITION OF VISITORS**

Those who wish to speak should limit their remarks to three but no longer than five minutes.

**IV. NOTICE TO PERSONNEL**

There may be reductions and/or reassignments of personnel due to fiscal circumstances.

**V. PUBLIC READING OF PROPOSED POLICIES**

First Reading - Policy 624 Taxable Fringe Benefits

Policies to be considering for board action are featured on the district website under the Administration Tab, Mission Statement and Legal Notices, District Policy.

**VI. ROUTINE MATTERS**

**1. NEXT REGULAR MEETING**

The Reorganization Meeting will be held **Wednesday, December 7, 2022,** beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

**2. APPROVING THE MINUTES**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_

The Administration recommends approving the October meeting minutes. A copy of the minutes was distributed with the advance agenda.

**3. ADDITIONS, DELETIONS OR CORRECTIONS TO THE AGENDA**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_

The Board moves to approve the written agenda with any noted additions, deletions or corrections as discussed.

**4. REPORTS**

IU 08 Operating Committee representative **Mrs. Kathy Hough**

Vo-Tech Operating Committee representative **Mr. Jason Corte**

Superintendent **Dr. Todd Dishong**

Director of Special Education **Pete Noel**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mrs. Jennifer Pisarski**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Mr. Jeff Vasilko**

Athletic Director **Mr. Jeremy Burkett**

**5. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_

(Roll Call Vote)

**A. Treasurers’ Reports**

A. General Fund Page 2

B. Cafeteria Report Page 3

D. Elementary School Activity Fund Page 5

E. Junior / Senior High School Activity Fund Page 6

H. Athletics Page 9

I. General Fund Page 10

J. Capital Reserve Fund Page 10.1

K. Capital Projects Fund Page 10.2

L. Investments/Pledged Collateral Report Page 11

**B.**

**General Fund Invoices $1,010,191.15**

**Cafeteria Fund Invoices $73,010.18**

**Athletic Fund Invoices $38,761.67**

**Capital Reserve Fund Invoices $0.00**

**Capital Projects Fund Invoices $0.00**

**Total Invoices paid $1,121,963.00**

**C.**

**Mrs. Chappell - Cassandra Boro –**

**Property, Per Capita, Occupation $400.41**

**Mr. Layo - Portage Boro –**

**Property, Per Capita, Occupation $32,820.20**

**Mrs. Chappell Portage Township –**

**Property, Per Capita, Occupation $9,146.65**

**Berkheimer Tax Administrators**

**PASD – EIT (Current) $36,362.15**

**Total Taxes $78,729.41**

**6. APPROVING PURCHASE OF SCHOOL VEHICLE**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Roll Call Vote)

The administration recommends purchasing a 2009 Chevy Van from the Department of General Services in the amount of $5,750, plus transfer fees.

**7. APPROVING BOARD AFFIRMATION STATEMENT**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The administration recommends approving the Board Affirmation Statement that they reviewed and approved the district’s Comprehensive Plan.

**8. APPROVING RENEWAL OF LETTER OF AGENCY AND CONTRACT RENEWAL FOR E-RATE**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The administration recommends approving a Letter of Agency and Contract Renewal with Educational Funding Group, Inc. to act as its Agents with the Schools and Libraries Division of the Universal Service Administrative Company regarding all matters involving E-Rate applications. This agreement covers the following school years: 2023-2024, 2024-2025 and 2025-2026.

**9. APPROVING AFFILIATION AGREEMENT WITH PITT-JOHNSTOWN**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The administration recommends approving an Affiliation Agreement for Field Practica, Pre-Clinical and Student Teaching with the University of Pittsburgh at Johnstown. This agreement will be in effect until June 30, 2027.

**10. APPROVING REVISIONS TO DISTRICT POLICY**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The administration recommends approving revisions to Policy 827 Conflict of Interest.

**11. ADOPTING RESOLUTION NO 2022-1**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The administration recommends adopting a Resolution Authorizing the Waiver of Additional Charges for the Late Payment of Real Estate Taxes in Certain Circumstances to Comply with Act 57 of 2022.

**VII. PERSONNEL MATTERS**

**1. HIRING AN ASSISTANT PRINCIPAL**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Roll Call Vote)

The administration recommends hiring \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as an assistant junior-senior high school principal. Salary will be $\_\_\_\_\_\_\_\_\_\_\_\_\_\_, with an Act 93 plan.

**2. REASSIGNMENT OF ADMINISTRATORS**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Roll Call Vote)

The administration recommends the following reassignments:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as the junior senior high school assistant principal

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as the elementary school assistant principal

**3. HIRING SADD CLUB ADVISOR**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Roll Call Vote)

The administration recommends hiring Dennis J. Link as the SADD Club Advisor. Salary will be based on the current contract between the district and the PAEA.

**4. HIRING A MATHEMATICS COMPETITION ADVISOR**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Roll Call Vote)

The administration recommends hiring Tina M. Lutz as the mathematics competition advisor. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

**5. HIRING HIGH SCHOOL READING COMPETITION ADVISOR**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Roll Call Vote)

The administration recommends hiring Makena Baumgardner as the high school reading competition advisor. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

**6. HIRING A VARSITY SOFTBALL HEAD COACH**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Roll Call Vote)

The administration recommends hiring Makena Baumgardner as the varsity girls’ softball head coach. Salary will be based on the current contract between the district and the PAEA.

**7. ADDING VOLUNTEER COACH**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Administration recommends adding Koby Kargo as a volunteer coach for boys’ basketball. Mr. Kargo’s current clearances are on file.

**VIII. BOARD REQUESTS / USE OF FACILITIES**

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Roll Call Vote)

Request for Approved Travel:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Requester** | **Destination** | **Date(s)** | **Approximate Cost** | **Budgeted**  **Y/N** |
|  |  |  |  |  |

Request for Approved Field Trip:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Requester** | **Destination** | **Date(s)** | **Approximate Cost** | **Budgeted**  **Y/N** |
| Kathleen Bodenschatz | Take students to a reading competition at Bellwood Antis Schools | November 15, 2022 | $435.00 | Yes |
| Addison Holyfield | Take students to participate at Cambria County Band at Forest Hill School District | December 1-2, 2022 | $757.00 | Yes |
| Addison Holyfield | Take students to play at the Ebensburg Christmas Parade | December 3, 2022 | $163.38 | Yes |
| Addison Holyfield | Participants (3) and volunteers (6) for PMEA District Chorus (held in the district)\* | January 11-13, 2022 | $225.00  (Registration for participants) | Yes |

\*Volunteers will help Mr. Holyfield in set up, management of the event, and tear down.

Requests for Use of Facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Requester** | **Purpose** | **Facility** | **Date(s)** | **Rental Fee/ Amount** |
| Elementary Title 1 Teachers | Fall Family Reading Night | Classrooms, outside and various spaces | November 15, 2022  6:00 – 7:30 p.m. | No Charge |

IX. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

X. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Second\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_