

**New Milford Board of Education
 Facilities Sub-Committee Meeting Minutes
 March 11, 2025 6:30pm
 Sarah Noble Intermediate School Library Media Center**

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 NEW MILFORD, CT

Present:	Mr. Tom O'Brien, Chairperson Mr. Eric Hansell Mrs. Wendy Faulenbach Mr. Brian McCauley
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Absent:	
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Also Present:	Dr. Janet Parlato, Superintendent of Schools Mr. Matthew Cunningham, Director of Facilities Mr. Anthony Giovannone, Director of Finance Mr. Jeffrey Turner, Technology Director Mrs. Teresa Kavanagh, Director of Human Services
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1.		Call to Order The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:33 pm by Mr. Tom O'Brien, Chairperson.	Call to Order
2.		Public Comment There was none.	Public Comment
3.		Items for Information A. New Milford High School RFP Mr. Cunningham stated an RFP has been posted for the gutter seam repairs at New Milford High School. It has original gutters and is at a point that it needs to be addressed. The site visit is this Saturday and the bid will open April 4, 2025. B. Hill & Plain School RFP Mr. Cunningham stated an RFP has been posted for the canopy roof repairs at Hill and Plain School. There are 2 canopy roofs that need replacing. The recommendation is to replace it with a thicker material for longevity. Site visit is this Saturday, and the bid will open April 4, 2025. C. Schaghticoke Middle School UST Mr. Cunningham stated Weston & Sampson is currently developing the scope for the eventual	3. Items for Information A. New Milford High School RFP B. Hill & Plain School RFP C. Schaghticoke Middle School UST

	<p>replacement of the underground storage tank at Schaghticoke Middle School. It is more cost effective to have it in the ground. Once complete an RFP will be posted for the actual construction phase of the project. Currently it is a 20,000 gallon tank, and based on consumption, it is recommended to reduce to a 12,000 gallon tank. Mrs. Faulenbach asked if the project is already earmarked in the capital plan. Mr. Cunningham stated that was correct, and we've already encumbered some money for it. We will have a more concrete idea once the RFP is out. Mr. O'Brien asked if there was a deadline. Mr. Cunningham stated there was not. Ideally it should be done over the summer but lead time can be up to 6 months. Mr. O'Brien asked if it had to be a summer project. Mr. Cunningham stated it does not have to be. Since there are no leaks or remediations needed, it could be done around the school schedule. It is dependent on the response from the RFP.</p> <p>D. Northville Elementary School Exterior Locks Mr. Cunningham stated all the exterior doors at Northville Elementary have been rekeyed to a new master key. This work eliminates the different door locks that were in place and the need for multiple keys to access those exterior doors. This gives a refresh, and helps streamline. There is still work to do on door locks and ADA door handles. Mrs. Faulenbach asked about funding for the project. Mr. Cunningham stated it was a small amount that came out of the Northville budget. Mrs. Faulenbach stated Facilities does a lot of great projects. Mr. Cunningham stated the summer time is when their plate is most full. Mr. O'Brien added that it is terrific work that is done in-house.</p> <p>E. Northville Elementary School Roof Mr. O'Brien stated at the recent MBC meeting, it was unanimously agreed that the fourth (and most expensive) option was the way to go. Given the bonding cycle, it will have to wait until next summer. Pushing it back a year will increase the</p>	<p>D. Northville Elementary School Exterior Locks</p> <p>E. Northville Elementary School Roof</p>
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	<p>cost estimate. Mr. O'Brien also stated Dean Petrucelli thought it could potentially be done during the fall. Mr. Cunningham stated there is a meeting with the town next week. He would be reluctant to do the project in the fall. One concern would be the noise. The other is the elements. The project involves using an adhesive and if it suddenly turns cold, it could affect the application. Mr. Cunningham added that the project could be eligible for the DAS grant, which is not a fast process and could affect the timing. Mrs. Faulenbach stated it is important to know who is responsible for what, with it all clearly defined. This way everyone knows who is tasked with what. Mrs. Faulenbach stated she is not sure how MBC purchasing works with the recent changes. Dr. Parlato stated she will email the board a summary of the upcoming March 17th meeting with the Mayor.</p> <p>Mr. O'Brien added that also in the MBC meeting it was mentioned that there could be future issues with the tariffs.</p> <p>F. Sarah Noble Intermediate School Fence Repair</p> <p>Mr. Cunningham stated the fencing along the Sarah Noble Intermediate School driveway sustained damages on the evening of February 14, 2025, after it was struck by a motor vehicle. It is unknown who is responsible for the damage. The fence has since been repaired. Mr. O'Brien asked if it was a hit and run. Mr. Cunningham stated it was.</p> <p>Mrs. Faulenbach asked to address the line of cars for parent pickup at Sarah Noble during dismissal. Dr. Parlato stated it is a controlled pickup process with a lot of supervision.</p> <p>Mr. O'Brien asked if the fence repairs were done in-house. Mr. Cunningham stated it was outsourced and came out of operational money.</p>	<p>F. Sarah Noble Intermediate School Fence Repair</p>
<p>4.</p>	<p>Public Comment None</p>	<p>Public Comment</p>

5.		Adjourn <i>Mr. Hansell moved to adjourn the meeting at 6:51 pm, seconded by Mr. McCauley and passed unanimously.</i>	Adjourn <i>Motion made and passed unanimously to adjourn the meeting at 6:51 pm.</i>

Respectfully submitted:



Tom O'Brien
Chairman, Facilities Subcommittee