

**HAPPY VALLEY SCHOOL DISTRICT
BOARD OF TRUSTEES
December 18, 2024
3:30 pm, Multi-Purpose Room
Agenda**

A. Approval of Agenda

B. Action Items

1. Swearing in of Elected Board Members

- a. Katie Freeman
- b. Carly Trotter
- c. David Stahl

2. Board of Trustees Organizational Business

- a. Election of Board President
- b. Election of Board Clerk
- c. Appointment of Board Secretary

C. Approval of Minutes- Regular Board Meeting, November 13, 2024

D. Community Input

Members of the audience are welcome to address the Board of Trustees at this time during the meeting regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on those matters, if desired, until such matters are appropriately placed on a future agenda, according to law. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter (Board bylaws 9323).

E. Board Report

F. Superintendent's Report

G. Staff Report

H. Student Report

I. Public Hearing

1. 2023/2024 Developer Fee Certification

A public hearing will be held to allow for comment on the need to continue the collection of developer fees.

J. Information Items

1. Construction Update

The Board will receive information regarding the fire hydrant located on Branciforte Drive.

2. 2024/2025 Consolidated Application for Funding Federal Programs (CARS)

The Board will receive information regarding the winter release of the 2024/2025 Consolidated Application for Funding Federal Programs.

3. LCAP Midyear Update

The Board will receive information regarding the LCAP midyear update.

4. Dashboard Update

The Board will receive an update regarding the Dashboard.

K. Action Items

1. 1st Interim Budget Report

The Board will consider approval of the Happy Valley Elementary Schools District's Positive Certification that it can meet its financial obligations for the remainder of the 2024/2025 school year.

2. 2023/2024 Developer Fees

The Board will consider approval of the 2023/2024 Developer Fee Certification.

L. Consent Items

1. Approval of vendor warrants paid since the last meeting
2. Memorandum of Understanding between Happy Valley Elementary School and Live Oak School District

M. Communications and Announcements

1. Dec. 20- Peacebuilder Assembly, 10:30 am, MPR
2. Dec. 23- Jan 3- Winter Break
3. Jan. 15- Board Meeting, 3:30 p.m., MPR
4. Jan. 15- Parent Club Meeting, 6:30 p.m., Via Zoom
5. Jan. 20- No School, Martin Luther King Jr. Day
6. Jan. 31- Peacebuilder Assembly, 11:15 a.m.

N. Closed Session

1. Superintendent Goals

O. Report Out of Closed Session

P. Adjournment

Happy Valley School District
Regular Board Meeting
November 13, 2024
MINUTES

The meeting was called to order by the Board President at 3:31pm

BOARD MEMBERS PRESENT: Freeman, Willet, Hodges, Trotter, Frandle

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Stewart, Lynd, DeMeyer-Guyer

STUDENTS PRESENT: Morgan, Saskia

- A. APPROVAL OF THE AGENDA
MSC FREEMAN/HODGES to approve the Board Meeting agenda as written.
Unanimous.
- B. APPROVAL OF THE MINUTES
MSC WILLET/FREEMAN to approve the minutes from the Regular Board Meeting
October 9, 2024. Unanimous.
- C. COMMUNITY INPUT
None.
- D. BOARD REPORT
1. Cliff Hodges informed the Board he is continuing his Masters in Governance classes
and will report to the Board when all classes are complete.
- E. SUPERINTENDENT'S REPORT
Michelle Stewart informed the Board of the following:
1. Successful Staff Development Day with a math coach.
2. Teachers are busy with assessments, report cards and preparing for Parent
Teacher Conferences.
3. Looked at maintenance that needs to be done after construction and preparing for
weatherizing school.
4. New report cards.
5. Selected president of the medical JPA.
6. Working on Special Education.
7. This is Kyle Frandle's last Board meeting as a Board member, we appreciate his
service on the Board for over 20 years and look forward to honoring him at the
December Board meeting.
- F. STAFF REPORT
Sarah DeMeyer-Guyer informed the Board of the following:
1. Every classroom has been busy with assessments, report cards, and preparing for
Parent/Teacher Conferences.

2. Kindergarten celebrated finishing their book series.
3. First grade had a narrative writing celebration.
4. Second grade has monarchs in the classroom and Flat Travelers are coming from all over.
5. Third grade did Friday Flag for Veterans Day.

G. STUDENT REPORT

Saskia and Morgan informed the Board of the following:

1. 6th Graders attended OSS.
2. They met with Dr. Faris Sabbah to go over their roles and responsibilities as student board members.
3. On Halloween there was a parade and a lot of fun activities.
4. On Career Day there were visitors in every classroom.

H. PUBLIC HEARING

MSC FREEMAN/HODGES to close the meeting for a Public Hearing at 3:44pm for the following. Unanimous.

1. HAPPY VALLEY ELEMENTARY SCHOOL UPDATED SAFE SCHOOL PLAN, EMERGENCY PROCEDURES
Allowing for comment on the Happy Valley Elementary School Safe School Plan, Emergency Procedures. Unanimous.

MSC FREEMAN/FRANDLE to reopen the meeting at 3:45pm there being no public comment. Unanimous.

I. INFORMATION ITEMS

1. CERTIFICATION OF 2023-2024 UNAUDITED ACTUALS
The Board received information regarding the certifying of Happy Valley's 2023-2024 Unaudited Actuals by the Santa Cruz County Office of Education.
2. COMMUNITY FOUNDATION OF SANTA CRUZ
The Board received an update regarding the Happy Valley School Foundation Fund through September 30, 2024.
3. CONSTRUCTION UPDATE
The Board received an update on the construction project. There continues to be water damage in the data room. Selway Construction received a delay letter with a final completion date or we would seek liquidated damages.

J. ACTION ITEMS

1. HAPPY VALLEY ELEMENTARY SCHOOL SAFE SCHOOL PLAN, EMERGENCY PROCEDURES
MSC TROTTER/FREEMAN to approve the Happy Valley Elementary School Safe Plan, Emergency Procedures. Unanimous.
2. STRATEGIC PLAN
MSC FREEMAN/FRANDLE to approve the Happy Valley Strategic Plan which includes benchmarks. Unanimous.

3. RESOLUTION 24-25-03, JOINT POWER AUTHORITY MEMBERSHIP - SCHOOL PROJECTION FOR UTILITY RATE REDUCTION

MSC FREEMAN/WILLET to approve Resolution 24-25-03, Joint Powers Authority Membership - School Project for Utility Rate Reduction (SPURR). Unanimous.

5. DECEMBER BOARD MEETING

MSC FREEMAN/HODGES to approve the rescheduling of the December Board meeting to December 18, 2024 to comply with Ed Code regarding the Organizational Meeting. Unanimous.

K. CONSENT AGENDA

MSC HODGES/WILLET to approve the following:

1. Vendor warrants paid since the last meeting. Unanimous.
2. School Project for Utility Rate Reduction - Joint Powers Agreement. Unanimous.

L. COMMUNICATION AND ANNOUNCEMENTS

1. November 18-22, 2024 - Parent Teacher Conferences
2. November 20, 2024 - Parent Club Meeting, 6:30pm, Via Zoom
3. November 22, 2024 - PeaceBuilder Assembly, 11:15am, Stage
4. November 25-29, 2024 - No School, Thanksgiving Break
5. December 18, 2024 - Winter Concert, 10:30am
6. December 18, 2024 - Parent Club Meeting, 6:30pm, Via Zoom
7. December 20, 2024 - PeaceBuilder Assembly, 11:15am
8. December 23 - January 3, 2024 - No School, Winter Break

M. CLOSED SESSION

The Board adjourned into closed session at 4:21pm to discuss Superintendent goals.

N. REPORT OUT OF CLOSED SESSION

The Board reported out of closed session, at 4:38pm, nothing to report.

O. ADJOURNMENT

MSC FREEMAN/HODGES to adjourn the meeting, there being no further business, 4:38pm. Unanimous.

pl

Posted: December 6, 2024
District Office, SVFD-Station 3,
And Happy Valley Conference Center

**Notice of
Public Hearing
December 18, 2024 3:30pm
The Happy Valley**

Elementary School District will hold a public hearing regarding the 2023/2024 Certification and Verification of Need for Developer Fees at the December 18, 2024 Board Meeting which begins at approximately 3:30pm, in the Multi-Purpose Room.

2024–25 Federal Transferability

Federal transferability of funds is governed by Title V in ESSA Section 5102. An LEA may transfer Title II, Part A and/or Title IV, Part A program funds to other allowable programs. This transferability is not the same as Title V, Part B Alternative Fund Use Authority (AFUA) governed by ESEA Section 5211.

Note: Funds utilized under Title V, Part B AFUA are not to be included on this form.

CDE Program Contact:

Lisa Fassett, Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963
 Kevin Donnelly, Rural Education and Student Support Office, TitleIV@cde.ca.gov, 916-319-0942

Title II, Part A Transfers

2024–25 Title II, Part A allocation	\$2,022
Transferred to Title I, Part C	\$0
Transferred to Title I, Part D	\$0
Transferred to Title III English Learner	\$0
Transferred to Title III Immigrant	\$0
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant	\$0
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant	\$0
Total amount of Title II, Part A funds transferred out	\$0
2024–25 Title II, Part A allocation after transfers out	\$2,022

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2024–25 Title II, Part A LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the local educational agency (LEA) for Title II, Part A Supporting Effective Instruction.

CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, ANg@cde.ca.gov, 916-323-4636

Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

2024–25 Title II, Part A allocation	\$2,022
Transferred-in amount	\$0
Total funds transferred out of Title II, Part A	\$0
2024–25 Total allocation	\$2,022
Administrative and indirect costs	\$87
Reservation for equitable services for nonprofit private schools	\$0
2024–25 Title II, Part A adjusted allocation	\$1,935

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2024–25 Consolidation of Administrative Funds

A request by the local educational agency (LEA) to consolidate administrative funds for specific programs.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

Title I, Part A Basic SACS Code 3010	No
Title I, Part C Migrant Education SACS Code 3060	No
Title I, Part D Delinquent SACS Code 3025	No
Title II, Part A Supporting Effective Instruction SACS Code 4035	No
Title III English Learner Students - 2% maximum SACS Code 4203	No
Title III Immigrant Students SACS Code 4201	No
Title IV, Part A Student Support - 2% maximum SACS Code 4127	No
Title IV, Part B 21st Century Community Learning Centers SACS Code 4124	No

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2022–23 Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Month

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2022 through September 30, 2024.

CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, ANg@cde.ca.gov, 916-323-4636

Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

2022–23 Title II, Part A allocation	\$2,427
2022–23 Title II, Part A total apportionment issued	\$2,427
Transferred–in amount	\$0
Transferred–out amount	\$0
2022–23 Total allocation	\$2,427

Professional Development Expenditures

Professional development for teachers	\$0
Professional development for administrators	\$0
Consulting/Professional services	\$0
Induction programs	\$0
Books and other supplies	\$0
Dues and membership	\$0
Travel and conferences	\$2,250

Personnel and Other Authorized Activities

Certificated personnel salaries	\$0
Classified personnel salaries	\$0
Employee benefits	\$0
Developing or improving an evaluation system	\$0
Recruitment activities	\$0
Retention activities	\$0
Class size reduction	\$0

Program Expenditures

Direct administrative costs	\$0
Indirect costs	\$177
Equitable services for nonprofit private schools	\$0
Total expenditures	\$2,427
2022–23 Unspent funds	\$0
Note: CDE will invoice the LEA for the unspent 2022–23 total allocation	

*****Warning*****

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Monitoring Goals, Actions, and Resources for the 2024-25 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2024-25 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Happy Valley Elementary School District	Michelle Stewart Superintendent	mstewart@hvesd.com (831)429-1456

Goal 1

Goal Description

ENGAGEMENT: Happy Valley School District will provide a safe and engaging environment for students and families will be actively involved in the educational process.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
1.1	Parent Survey	Parents report their children are more engaged in school due to the following: Art 98% Music 92% Library 97% Garden 100%			All classes have access to art and music library and garden. Aides are provided in every classroom.	Maintain high satisfaction rates with Art, Music, Library, and Garden.
1.2	Attendance rates Tardies and late rates	2023-24 Attendance rate 94.48%; increased 3.3% Tardy rate 3.3%; decreased 1.5%			Attendance rate 94.48%; increased 3.3% Tardy rate 3.3%; decreased 1.5%	Maintain or increase attendance rate. Maintain or decrease tardy rate.
1.3	Suspension and expulsion rates	Suspension and expulsion rates 0% in 2023-24			January: 0% 2023-24	Maintain suspension and expulsion rate
1.4	Social-Emotional Learning (SEL) program	100% of staff receive training in the PeaceBuilders Program. A mental health counselor is available at least 10 hours per week to students on an as-needed basis.			400 hours	Continue PeaceBuilders Program in all grades Continue to serve students identified as needing support.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.1	<p>All classes have access to Art and Music, Library and Garden. Aides are provided in every classroom.</p> <p>Instructional aides will be integrated into the instructional program to provide small group support, a VAPA arts and music program to provide teachers with valuable time to prepare and collaborate, Garden where students learn about native plants and implement the Ocean Guardian Grant, and the Library is accessed each week.</p>	No	Partially Implemented	All classes have access to Art and Music, and Garden. Aides are provided in every classroom.			\$0
1.2	<p>Attendance</p> <p>Maintain current attendance. Continue letters home to maintain awareness of tardies and absences and what constitutes truancy. Communicate the importance of good attendance through emails, phone calls and newsletters. Send out letters to parents regarding chronic absences and the importance of seat time at the beginning of school.</p>	No	Partially Implemented	Attendance: 94.5% Tardy rate 3%	Monthly letters are sent.		\$0
1.3	<p>Social Emotional Counselor</p> <p>A Social Emotional counselor will be available for students who are identified as needing support. The identification process will be through or parent or staff referrals. Unduplicated Students will be</p>	Yes	Fully Implemented	14 students have received counseling in 2024-25. Counseling interns will also be providing support beginning January, 2025.		\$6,000.00	

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	considered first for counseling. Students will be seen 1-4 times/month. Needs will be reassessed several times a year.						
1.4	Maintain low suspension rate. Maintain less than 1% suspension rate by maintaining awareness of school rules, how to resolve conflict and safe play, and provide a place for in school consequences instead of sending a student home for disciplinary action.	No	Fully Implemented	0 suspensions.			\$0
1.6	School Positive Discipline Program The staff will engage in the existing Peacebuilder SEL program. Unduplicated students will be considered first for support.	Yes	Fully Implemented	All students have access to the Peacebuilder Program.		\$1,000.00	

Goal 2

Goal Description

PUPIL ACHIEVEMENT: Happy Valley School District will fully implement Common Core Standards. The teachers will be fully trained and provided with appropriate, aligned materials and technology integration to ensure all students are college and career ready.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
2.1	Results of CAASPP tests.	2024 SBAC results 3rd-6th ELA: 78% Math: 75% Science 68% SED: ELA: 60% Math: 50% SpEd: ELA: 57% Math: 50%			n/a	2027 SBAC results 3rd-6th ELA: 90% Math: 90% Science 90% SED: ELA: 80% Math: 80% SpEd: ELA: 80% Math: 80%
2.2					The technology plan has been updated	
2.3	Report Card results	Report Card Results 2023-24 School Wide Primary (K-2) Proficient Reading 81% Writing 75% Math 88% School Wide Intermediate (3-6) Proficient (Meeting or Above Standards) Reading 88% Writing 76% Math 78%			Baseline results are end of year data	2027 Report Card Results School Wide Primary (K-2) Proficient Reading 90% Writing 90% Math 90% School Wide Intermediate (3-6) Proficient (Meeting or Above Standards) Reading 90% Writing 90% Math 90%
2.4	Teachers will be fully credentialed and there will be no	92.7% of teachers were fully credentialed in 2021-22. One of the			There were 2 misassignments found	100% of teachers will be fully credentialed.

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
	misassignments according to DataQuest	part time teachers did not have a current Special Education credential, and one did not have the proper EL authorization.			through the SARC. All have been corrected.	There will be no misassignments.
2.5	All students will have full access to standards aligned curriculum and materials according to Williams Reporting	There were 0 Williams reports of students who did not have full access to standards aligned curriculum and materials.			There were 0 reports of students who did not have full access to standards aligned curriculum and materials.	Maintain full access to standards aligned curriculum and materials.
2.6	ELPAC results	There were 2 English Learners in 2023-24. One of the Students was reclassified in March, 2024. The other did not make progress on the ELPAC.				Each English Learner will make at least 1 level of progress on the Summative ELPAC each year.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.1	Math focus The school will provide a math focus, specifically increasing instructional minutes and instructional strategies for all students.	No	Partially Implemented		One staff member and administrator have attended 4 meetings. A math coach has observed and met with every teacher. Ongoing staff meeting agenda item and work with the COE and math coach.		\$0
2.3	Academic Support	Yes	Fully Implemented	10 students have received intervention		\$12,771.00	

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>Benchmarks in math, reading and writing will continue to be used three times per year to create flexible group settings, reteach areas of need or give enrichment to students who have scored 95% or more on the benchmark assessment. The instructional aides will be available to work with students who need extra help with these areas. An Intervention teacher will be hired to support students.</p>			<p>individually 1st-erd grade. Daily intervention has been given to the intermediate grades. A new set of students will be seen beginning in January.</p>			
2.4	<p>English Learners All English Learners will be given extra support as needed. A teacher will see students at least 4 days a week to work on vocabulary, reading, writing and speaking skills.</p>	Yes	Fully Implemented		English Learners receive support at least 4 days a week.	\$5,776.00	

Goal 3

Goal Description

ACCESS AND OPPORTUNITY Happy Valley School District will ensure facilities, communication, and course access are responsive to the needs of all of our students.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
3.2	Technology	Chromebooks or iPads are available to all students who need a home device. 1:1 devices in 3rd-6th grade. Primary grades have 10 iPads per class.			100% of students are provided art and music twice a week for approximately 100 minutes.	Continue appropriate access to iPads in primary grades and full access to Chromebooks to students in intermediate grades.
3.3	Parents engagement (surveys)	2023-24 95% feel the newsletter is informative and useful. 89% feel the child's academic needs are met. 90% feel social and emotional needs are met. 97% believe Happy Valley teaches respect, kindness, acceptance and inclusion of all students. Added: Overall return rate:52% 94% feel their child is safe at school. 98% feel welcomed .			Chrome books or iPads are available to all students who need a home device. HV had 1:1 devices in 4th-6th grade. Primary grades have 10 iPads per class.	Maintain or increase high satisfaction rates on parent surveys.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.5	<p>Fund extracurricular activities Support and resources will be available to provide access for all students with any extra curricular activities which includes field trips and outdoor science school. The school will communicate with unduplicated students when services are offered.</p>	Yes	Planned		No requests for support have been received at this time.	\$1,000.00	\$0
3.7	<p>Technology Replace iPads or Chromebooks as needed for student use both at school and home.</p>	No	Planned		No requests for replacement iPads or Chromebooks have been needed.	\$0.00	

Happy Valley Elementary School District
 Certification and Verification of Need for Developer Fees
 2023-2024

Developer Fee Transactions - Fund 25/Capital Facilities (excluding RDA pass-through money)

Date	Deposit	Deadline Date	Expense	Fee Balance	Comment	Interest	Fund Balance(- RDA)	Interest Total
7/31/23					July Interest	\$.03	\$11.01	\$11.01
8/31/24					August Interest	\$.03	\$11.04	\$11.04
9/30/23					September Interest	\$.03	\$11.07	\$11.07
10/31/23					October Interest	\$.03	\$11.10	\$11.10
11/21/23	\$5092.08	11/21/28		\$5092.08	\$103.92 admin fees		\$5,103.18	\$11.10
12/13/23			(\$1662.50)	\$3429.58	Project Support Services DSA Closeout		\$3440.68	\$11.10
11/30/23					November Interest	\$14.27	\$3454.95	\$25.37
1/18/24			(\$571.25)	\$2858.33	19Six DSA Closeout		\$2883.70	\$25.37
1/18/24			(\$481.25)	\$2377.08	Project Support Serv DSA Closeout		\$2402.45	\$25.37
12/31/23					December Interest	\$13.26	\$2415.71	\$38.63
2/15/24			(\$1618.75)	\$758.33	Project Support Services DSA Closeout		\$796.96	\$38.63
2/22/24			(\$796.96)		19Six DSA Closeout		\$0.00	\$0.00
1/31/24					January Interest	\$9.82	\$9.82	\$9.82
2/29/24					February Interest	\$3.88	\$13.70	\$13.70
3/31/24					March Interest	\$.05	\$13.75	\$13.75
4/30/24					April Interest	\$.05	\$13.80	\$13.80
5/31/24					May Interest	\$.05	\$13.85	\$13.85
6/30/24					June Interest	\$.05	\$13.90	\$13.90

Certification

The Happy Valley Elementary School District Board of Trustees certifies that all expenditures of developer fee receipts are and will continue to be used for the purpose of paying for school facilities. The Board of Trustees certifies that there is a continued need to collect Developers' Fees.
 Board Certification and Verification of Need - December 18, 2024

 Board of Trustees President

Attest: _____
 District Administrator

Checks Dated 11/01/2024 through 11/30/2024

Check Number	Check Date	Pay to the Order of	FF-RRRR-Y-GGGG-FFFF-O000-SSS-MMM	Comment	Expensed Amount	Check Amount
1082569	11/04/2024	AA SAFE & SECURITY CO.		01-0000-0-0000-8100-4350-200-2801 GARAGE KEYS		52.12
1082570	11/04/2024	ACHIEVEMENT ENGINEERING CORP		35-9719-0-0000-8500-5600-200-0000 MODERNIZATION PROJECT MOD BUILDING		1,096.00
1082571	11/04/2024	BOWIE, CRAIG		01-9009-0-1110-1000-5800-200-OPLL GARDEN COORDINATOR		1,440.00
1082572	11/04/2024	CONEXWEST		35-9719-0-0000-8500-5600-200-0000 STORAGE FOR MODERNIZATION		130.01
1082573	11/04/2024	Doolan, Lindsey A		01-9009-0-1110-1000-4300-200-RM03 REIMBURSE SUPPLIES ROOM 3		14.60
1082574	11/04/2024	NASCO		01-9009-0-1110-1000-4300-200-MURT ART SUPPLIES		69.75
1082575	11/04/2024	OHLSEN FOODS		01-0000-0-0000-3700-5800-200-3007 OCT LUNCHES		1,098.00
1082576	11/04/2024	Royer, Kate		01-9009-0-1110-1000-4300-200-RM01 ROOM 1 MATERIALS AND SUPPLIES		19.16
1082577	11/04/2024	SAN LORENZO LUMBER		01-9009-0-1110-1000-4300-200-OPLL GARDEN SUPPLIES		19.73
1082578	11/04/2024	SANTA CRUZ MUNICIPAL UTILITIES		01-1100-0-0000-8100-4350-200-3000 WATER	75.88	
				01-2600-0-0000-8100-5514-200-0000 WATER	25.29	101.17
1082579	11/04/2024	STAPLES		01-9009-0-1110-1000-4300-200-RM03 MATERIALS AND SUPPLIES ROOM 3	58.67	
				01-9009-0-1110-1000-4300-200-RM06 MATERIALS AND SUPPLIES ROOM 6	39.33	98.00
1082580	11/04/2024	Stewart, Michelle A		01-0000-0-1110-1000-4300-200-2801 REIMBURSE STUDENT SUPPLIES		30.46
1082581	11/04/2024	US BANK		01-0000-0-0000-8100-4350-200-2801 YARD MAINT, ROOM 2 SUPPLIES, 0700 SUPPLIES	29.54	
				01-0700-0-1110-1000-4300-200-2801 YARD MAINT, ROOM 2 SUPPLIES, 0700 SUPPLIES	22.84	
				01-9009-0-1110-1000-4300-200-RM02 YARD MAINT, ROOM 2 SUPPLIES, 0700 SUPPLIES	77.84	130.22
1083139	11/12/2024	19six Architects		01-0000-0-0000-8100-5800-200-2801 DSA CLOSEOUT PROJECT ARCH	1,041.16	
				25-0000-0-0000-8100-5800-200-2801 DSA CLOSEOUT PROJECT ARCH	478.84	
				35-9719-0-0000-8500-5800-200-0000 MODERNIZATION ARCH	6,850.00	8,370.00

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Checks Dated 11/01/2024 through 11/30/2024

Check Number	Check Date	Pay to the Order of	FF-RRRR-Y-GGGG-FFFF-O000-SSS-MMM	Comment	Expensed Amount	Check Amount
1083140	11/12/2024	ADROIT	01-6500-0-5760-3600-5800-200-1304	SPEED TRANSPORTATION		3,053.38
1083141	11/12/2024	AT&T	01-0000-0-0000-2700-5900-200-2801	PHONE	120.77	
1083142	11/12/2024	AT&T MOBILITY	01-0000-0-0000-7200-5900-200-2801	PHONE	40.25	161.02
1083143	11/12/2024	CARLY PERLMAN	01-0000-0-0000-2700-5900-200-2801	MOBILE PHONE		55.42
1083144	11/12/2024	FURMAN CONSTRUCTION INS, INC	01-0700-0-1110-1000-5800-200-2801	OCT COUNSELING	1,105.00	
1083145	11/12/2024	SANTA CRUZ SENTINEL	01-6546-0-5760-3120-5800-200-0000	OCT COUNSELING	455.00	1,560.00
1083146	11/12/2024	SISC 3	35-9719-0-0000-8500-5800-200-0000	IOR DSA INSPECTION MOD PORTABLE		9,600.00
1083147	11/12/2024	STAPLES	01-0000-0-0000-7100-5900-200-2801	ERATE PROOF OF PUBLICATION NOTICE		147.20
			01- - - - -9514- - NOVEMBER MEDICAL		11,331.00	
			01-0000-0- - -9524- - NOVEMBER MEDICAL		2,205.00	13,536.00
			01-1100-0-0000-2700-4350-200-3000	OFFICE SUPPLIES	58.29	
			01-1100-0-0000-7200-4350-200-3000	OFFICE SUPPLIES	19.43	
			01-9009-0-1110-1000-4300-200-RM01	ROOM 1 MATERIALS AND SUPPLIES	79.62	
			01-9009-0-1110-1000-4300-200-RM02	ROOM 2 DRUM FOR PRINTER	101.71	
			01-9009-0-1110-1000-4300-200-RM03	ROOM 3 CONSTRUCTION PAPER	12.26	271.31
1083148	11/12/2024	UC REGENTS	01-4035-0-0000-2700-5200-200-2356	PD WORKSHOP MATH		200.00
1083149	11/12/2024	Willett, Kara E	01-9009-0-1110-1000-4300-200-RM02	REIMBURSE ROOM 2 MATERIALS AND SUPPLIES		60.37
1083846	11/18/2024	BETHEL JANITORIAL SERVICE	01-0000-0-0000-8100-5524-200-2801	JANITORIAL SERVICES	3,000.00	
1083847	11/18/2024	CALIFORNIA KINDERGARTEN ASSOC	01-2600-0-0000-8100-5524-200-0000	JANITORIAL SERVICES	1,000.00	4,000.00
1083848	11/18/2024	COAST PAPER & SUPPLY, INC	01-4035-0-0000-2700-5200-200-2356	KINDER PD CONFERENCE		385.00
			01-1100-0-0000-8100-4350-200-3000	JANITORIAL SUPPLIES FOR STUDENTS	30.71	
			01-2600-0-0000-8100-4350-200-0000	JANITORIAL SUPPLIES FOR STUDENTS	10.23	40.94

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Checks Dated 11/01/2024 through 11/30/2024

Check Number	Check Date	Pay to the Order of	FF-RRRR-Y-GGGG-FFFF-O000-SSS-MMM	Comment	Expensed Amount	Check Amount
1083849	11/18/2024	DASSEL'S PETROLEUM	01-0000-0-0000-8100-5511-200-2801	PROPANE	329.22	
			01-2600-0-0000-8100-5511-200-0000	PROPANE	109.74	438.96
1083850	11/18/2024	GREENWASTE RECOVERY INC	01-0000-0-0000-8100-5523-200-2801	GARBAGE		591.09
1083851	11/18/2024	PACIFIC GAS & ELECTRIC	01-0000-0-0000-8100-5511-200-2801	PUMPHOUSE		30.93
1083852	11/18/2024	SANTA CRUZ COUNTY CLERK	01-0000-0-0000-7100-5900-200-2801	IN LIEU OF ELECTION		75.00
1083853	11/18/2024	STAPLES	01-9009-0-1110-1000-4300-200-RM03	ROOM 3 MATERIALS AND SUPPLIES		58.67
1083854	11/18/2024	US BANK EQUIPMENT FINANCE	01-1100-0-0000-7100-5600-200-3000	COPIER CONTRACT	81.30	
			01-1100-0-0000-7200-5600-200-3000	COPIER CONTRACT	20.32	
			01-1100-0-1110-1000-5600-200-3000	COPIER CONTRACT	304.88	406.50
1084529	11/21/2024	SMALL SCHOOL DIST. ASSOC.	01-0000-0-0000-7110-5300-200-2801	SSDA DUES		900.00
1084543	11/25/2024	COAST PAPER & SUPPLY, INC	01-1100-0-0000-8100-4350-200-3000	JANITORIAL SUPPLIES	123.51	
			01-2600-0-0000-8100-4350-200-0000	JANITORIAL SUPPLIES	41.17	164.68
1084544	11/25/2024	DASSEL'S PETROLEUM	01-0000-0-0000-8100-5511-200-2801	PROPANE TANK	54.76	
				PROPANE TANK #2	54.76	109.52
1084545	11/25/2024	PACIFIC GAS & ELECTRIC	01-0000-0-0000-8100-5511-200-2801	ELECTRIC	565.49	
				STREET LIGHT	10.38	
			01-2600-0-0000-8100-5511-200-0000	ELECTRIC	188.49	764.36
1084546	11/25/2024	PEACEPARTNERS, INC	01-0700-0-1110-1000-4300-200-2801	PEACEBUILDERS MATERIALS AND SUPPLIES		66.78
1084547	11/25/2024	SAN LORENZO LUMBER	01-9009-0-1110-1000-4300-200-0PLL	GARDEN MATERIALS AND SUPPLIES		25.66
1084548	11/25/2024	STAPLES	01-1100-0-0000-2700-4350-200-3000	OFFICE SUPPLIES	174.66	
			01-1100-0-0000-7200-4350-200-3000	OFFICE SUPPLIES	58.22	232.88
1084549	11/25/2024	Stewart, Michelle A	01-4035-0-0000-2700-5200-200-2356	PROF DEV DAY		116.86

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Checks Dated 11/01/2024 through 11/30/2024

Check Number	Check Date	Pay to the Order of	FF-RRRR-Y-GGGG-FFFF-0000-SSS-MMMM	Comment	Expensed Amount	Check Amount
				Total Number of Checks	41	49,721.75

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	38	31,566.90
25	CAPITAL FACILITIES	1	478.84
35	COUNTY SCHOOL FACILITIES	4	17,676.01
	Total Number of Checks	41	49,721.75
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		49,721.75

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Live Oak School District

Our mission is to empower, inspire and ensure equitable opportunities for every student to thrive. We teach and nurture the whole child in an academically rigorous, collaborative and innovative environment.

Patrick Sanchez
Superintendent

Memorandum of Understanding

between

Happy Valley Elementary School District (HVESD)

&

Live Oak School District (LOSD)

2024-2025

This memorandum of understanding (MOU/"the agreement") between the Happy Valley Elementary School District (HVESD) and the Live Oak School District (LOSD) is intended to cover the time period of November 22, 2024 through May 30, 2025 (inclusive). LOSD agrees to provide educational services for student [REDACTED] whose district of residence is HVESD. [REDACTED] will attend LOSD in the Special Day Class (SDC) program at Green Acres Elementary School.

LOSD will be responsible for providing the following as specified in the Individualized Education Program (IEP):

- Specialized Academic Instruction (SAI)

HVESD agrees to pay an estimated LOSD \$24,908 for services rendered per the agreement. actual total cost may vary.

HVESD will be responsible for providing the following as specified in the Individualized Education Program (IEP):

- Occupational Therapy
- Speech and Language
- 1:1 Support Aide
- Any other services deemed necessary by the IEP team for which LOSD is unable to provide support due to program/provider capacity limitations

HVESD is responsible for transporting its own students; transportation costs are not included in the agreement.

The estimated budget for this program for this student is attached. The budget is based on the SELPA Special Education Cost Factors. Program costs are estimated then divided by the number of students enrolled to derive a per-student cost. Pupil support services are estimated and then divided by caseload to derive per-student cost. LOSD will invoice the participating district per pupil costs twice yearly. Payment terms will be 30 days from the invoice date.

Live Oak School District
Superintendent/Designee

Patrick Sanchez
Printed Name

Happy Valley Elementary School District
Superintendent/Designee

Michelle Stewart
Printed Name

Date: 11/22/2024

Date: 11/22/2024

SPECIAL EDUCATION PROGRAM COST FACTORS for LEA Billing

EXHIBIT B

*Estimated/Actual Prog Est. Cost Worksheet
Fiscal Year: 2024-25*

**Estimate
13,957**

EXPENDITURES	NOTES	Number of Students Total Cost	Per Student
REGIONAL PROGRAM			7
PROGRAM SPECIALIST SALARY (if applicable 1)	LEA FTE COST	110,939.00	361.40
TEACHER SALARY	LEA FTE COST	58,743	8,391.85
PROGRAM ADMINISTRATOR	ACTUAL COSTS		
SUBSTITUTE TEACHER SALARY	ACTUAL COSTS		
INSTRUCTIONAL AIDE SALARY	LEA FTE COST	27,465	3923.571429
SUBSTITUTE AIDE SALARY	ACTUAL COSTS		0
INSERVICE	Professional Development for Teacher and Instructional Aides		0
MILEAGE	ACTUAL COST (miles * IRS approved Rate)		0
EMPLOYEE BENEFITS	LEA Cost/Statutory/Health and Welfare	60,948	8,709.78
SUBTOTAL		258,115	21,387
FACILITIES			
CUSTODIAN	\$1,000 annually per classroom (adjusted by COLA/PERS annually)	\$1,000	142.8571429
SUBTOTAL		1,000	143
OPERATIONS			
Classroom SUPPLIES	\$200 / Classroom	200	29
Classroom COMPUTER SUPPLIES (i.e. ink, cartridge, copier costs, software)	\$1,000 / Classroom	1,000	143
OTHER CONSUMABLE SUPPLIES (not to exceed \$1,500)	ACTUAL COSTS		
EQUIPMENT/Equipment Replacement (if applicable) 2	\$300 PER CLASS WITH APPROVAL OVER \$500		0
SUBTOTAL		1,200	171
PUPIL SUPPORT			
DOCUMENTED STAFF 1			
Pupil Support for All Students in Program			
MENTAL HEALTH SPECIALIST/LEA FTE COST			
PSYCHOLOGIST/LEA FTE COST			
INCLUSION BEHAVIOR SPECIALIST/LEA FTE COST			
SITE TRAVEL MILEAGE (if applicable) 2	ACTUAL COST (miles * IRS approved Rate or Stipend)		0
Pupil Support - As Needed Per Student Per IEP			
NURSE/LEA FTE COST			
OCCUPATIONAL THERAPIST/LEA FTE COST			
SPEECH & LANGUAGE/LEA FTE COST			
COUNSELING/LEA FTE COST			
PHYSICAL THERAPIST/LEA FTE COST			
ADAPTED PHYSICAL EDUCATION/LEA FTE COST			
OTHER RELATED SERVICE PROVIDER/LEA FTE COST or ACTUAL COST			
SUBTOTAL		0	0
ADMINISTRATIVE DIRECT SUPPORT			
PROGRAM ADMINISTRATOR (Director)	\$600 annually per student (adjusted by COLA/PERS annually)	600	600
SUBTOTAL		600	600
INDIRECT COSTS (district approved rate)	24/25 LEA State Approved Rate = 7.01%	18,248	2,607
SUBTOTAL		18,248	2,607
TOTAL PROGRAM EXPENSE PER STUDENT			24,908
XP. TOTAL LESS REVENUE TOTAL			
REVENUE (NON-BASIC AID TO NON-BASIC AID ONLY)			
OFF AVERAGE ADA REVENUE (per student)		10,951	10,951
SUBTOTAL			
XP. TOTAL LESS REVENUE TOTAL			13,957

All supplies under \$500 came out to \$10,515.55 2/3/24

If program specialist is assigned directly to program include portion of FTE
Specialized supplies and equipment for individual students (refer to Section 4 of the AR607 Allocation Plan)