

**HAPPY VALLEY SCHOOL DISTRICT  
BOARD OF TRUSTEES  
September 11, 2024  
3:30 pm, Multi-Purpose Room  
Agenda**

**A. Approval of Agenda**

**B. Approval of Minutes-Regular Board Meeting, August 14, 2024**

**C. Community Input**

Members of the audience are welcome to address the Board of Trustees at this time during the meeting regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on those matters, if desired, until such matters are appropriately placed on a future agenda, according to law. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter (Board bylaws 9323).

**D. Board Report**

**E. Superintendent's Report**

**F. Staff Report**

**G. Public Hearing**

**1. Sufficient Textbooks/Instructional Materials**

A public hearing will be held to allow for public comment on whether the district has supplied each student with sufficient textbooks and instructional materials to ensure a quality educational program.

**2. Adopting the Gann Limits**

A public hearing will be held on whether the district establishes maximum appropriation limitations, commonly called the Gann Limit.

**H. Information Items**

**1. Parcel Tax Expenditures**

The Board will receive information regarding 2023/2024 Parcel Tax Expenditures.

**2. 6<sup>th</sup> Grade Board Members**

The Board will be introduced to the new 6<sup>th</sup> Grade Board Members.

**3. Supplemental PE Curriculum**

The Board will receive information regarding a supplemental PE curriculum.

**4. 2024-2025 LCAP and Budget Approval**

The Board will receive information regarding the Santa Cruz County Office of Education's approval of Happy Valley's 2024-2025 LCAP and Budget.

**5. Construction Update**

The Board will receive an update regarding construction.

**I. Action Items**

**1. Resolution 24-25-01, Sufficient Textbook/Instructional Materials**

The Board will consider approval of Resolution 24-25-01, certifying that each student in grades K-6 has sufficient textbooks and instructional material to ensure a quality educational program.

**2. Resolution 24-25-02, Adopting the Gann Limit**

The Board will consider approval of Resolution 24-25-02, which establishes maximum appropriation limitations, commonly called Gann Limits, for public agencies, including school districts.

**3. Certification of Provision of Standards-Aligned with Instructional Materials**

The Board will take action to certify that each student in the district has been provided with standard-aligned textbooks or basic instructional material in History/Social Studies, Mathematics, Reading/Language Arts, and Science.

**4. Board Policy**

The Board will receive information regarding board policy updates and will consider approval of these.

**5. Unaudited Actuals**

The Board will consider approval of the Unaudited Actuals for 2023/2024.

**J. Consent Items**

1. Approval of contract with Brite Horizons.
2. Approval of contract with Bloom Pediatric Occupational Therapy.
3. Approval of vendor warrants paid since the last meeting.

**K. Communications and Announcements**

1. Sept. 17- Picture Day, 8:30 am, Stage
2. Sept. 18- Parent Club Meeting, 6:30 pm, Via Zoom
3. Sept. 23- Hearing and Vision Testing, 8:30 am
4. Sept. 27- Peacebuilder Assembly, 11:15 am, Stage
5. Oct. 09 - Board Meeting, 3:30 pm, MPR
6. Oct. 14- Staff Development Day, No School
7. Oct. 16- Parent Club Meeting, 6:30 pm, Via Zoom

**L. Closed Session**

1. Superintendent Goals

**M. Report Out of Closed Session**

**N. Adjournment**

Happy Valley School District  
Regular Board Meeting  
August 14, 2024  
MINUTES

The meeting was called to order by the Board President at 3:36pm

BOARD MEMBERS PRESENT: Freeman, Willet, Hodges, Trotter

BOARD MEMBERS ABSENT: Frandle

STAFF MEMBERS PRESENT: Stewart, Lynd

STUDENTS PRESENT: None

A. APPROVAL OF THE AGENDA

MSC FREEMAN/WILLET to approve the Board Meeting agenda as written. Unanimous.

B. APPROVAL OF THE MINUTES

MSC TROTTER/FREEMAN to approve the minutes from the Regular Board Meeting June 18, 2024. Unanimous.

C. COMMUNITY INPUT

None.

D. BOARD REPORT

1. Katie Freeman attended the first day of school coffee with the Parent Club.

E. SUPERINTENDENT'S REPORT

Michelle Stewart informed the Board of the following:

1. The Scotts Valley Fire Department had a community meeting. Measure T is no longer on the tax rolls, there will be a new bond measure going out to voters for a new fire station. The Barnes trust money will be for a fire engine that can access the Happy Valley mountainous roads. Increased traffic accidents and fire department response times are being addressed by the department.
2. Great start to the school year despite the construction. Positive feedback from the parents.
3. Publicly thanked Cliff Hodges for all of his help and support over the summer with the construction project, attending many meetings both online and in person.
4. Our office is currently in the back of the school in the Computer Lab.

F. STAFF REPORT

None.

G. INFORMATION ITEMS

1. CONSTRUCTION UPDATE

The Board received a construction update. The construction timeline is behind, in



part because of necessary change orders. Hooking up internet and phones came down to the final hours in order to start school. Originally no construction was to occur during school hours, but it is necessary to for the first few weeks of school. There are processes for fingerprinting and background checks for all workers on campus and there will be no interaction between crew members and children. The porta potties will be cleaned nightly and pumped twice a week. The MPR will once again be the library.

2. ENDOWMENT FUND

The Board received an update regarding the Happy Valley School Foundation funds through June 30, 2024.

H. ACTION ITEMS

1. SERVICE AGREEMENT WITH SCI CONSULTING GROUP

MSC FREEMAN/WILLET to approve the service agreement between Happy Valley Elementary School and SCI Consulting Group. Unanimous.

2. QUARTERLY STATUS REPORT OF UNIFORM COMPLAINT

MSC FREEMAN/HODGES to approve the 4th quarterly report of 2023/2024 Uniform Complaints related to the Williams Settlement. Unanimous.

3. SCIENCE CAMP

MSC WILLET/TROTTER to approve the 6th grade class attending Outdoor Science School from October 21,2024 - October 25, 2024. Unanimous.

4. PORTABLE RESTROOM

MSC FREEMAN/HODGES to approve the revised contract with Class Leasing regarding the portable restroom. Unanimous.

I. CONSENT AGENDA

MSC FREEMAN/TROTTER to approve the following consent items. Unanimous.

1. Contract with Sprouts.
2. Proposal for Technology Services.
3. Individual Service Agreement.
4. Vendor Warrants paid since the last meeting.

J. COMMUNICATION AND ANNOUNCEMENTS

1. August 16, 2024 - Welcome Back Assembly, 11:15am, Stage
2. August 30, 2024 - Peace Builder Assembly, 11:15am, Stage
3. September 2, 2024 - No School, Labor Day
4. September 11, 2024 - Board Meeting, 3:30pm, MPR
5. September 17, 2024 - Picture Day, 8:30am, Stage
6. September 18, 2024 - Parent Club Meeting, 6:30pm, Via Zoom

L. ADJOURNMENT

MSC WILLET/FREEMAN to adjourn the meeting, there being no further

business, 4:23pm. Unanimous.

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Posted: August 30, 2024  
District Office, Branciforte Fire Dept. and  
Happy Valley Conference Center

# **Notice of Public Hearing September 11, 2024, 3:30 pm Multi-Purpose Room**

The Happy Valley

Elementary School District will hold a public hearing regarding sufficient textbooks and instructional materials at the September 11, 2024, Board Meeting which begins in the Multi-Purpose Room at approximately 3:30 pm.

Posted: August 30, 2024  
District Office, Branciforte Fire Dept. and  
Happy Valley Conference Center

**Notice of  
Public Hearing  
September 11, 2024 3:30pm  
Happy Valley Multi-Purpose Room**

The Happy Valley

Elementary School District will hold a public hearing regarding the approval of a Resolution Adopting the Gann Limit at the September 11, 2024 Board Meeting which begins at 3:30 pm, in the Multi-Purpose Room. The Gann Limit will be discussed at approximately 3:40 p.m., on September 11, 2024. Detailed information is available in the school office.

REPORT OF THE HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT PARCEL TAX INDEPENDENT CITIZENS'  
OVERSIGHT COMMITTEE

The Parcel Tax Citizens' Independent Oversight Committee ("the Committee") has met once in this fiscal year, on June 18, 2024 in the Multi-Purpose Room at Happy Valley School. That meeting is the basis of this report. The Committee was originally established by the Happy Valley Elementary School District Board of Trustees on March 20, 2019, "with the responsibility of annually reviewing the expenditures of purposes set forth in the measure. Such Committee will provide an annual report to the District Board and the public summarizing its review of expenditures of the proceeds of the education parcel tax and findings relating thereto".

The Committee consists of three citizens of Happy Valley who have no fiscal or contractual relationship with HVESD, and who have varied backgrounds in finance, business and homemaking.

During the Committee's meetings, the following documents and information were reviewed:

- Committee bylaws as established the HVESD Board of Trustees.
- HVESD Board Resolution 17-18-04 calling for the June 5, 2018 parcel tax (measure Q).
- HVESD Board Resolution 18-19-01 confirming successful parcel tax election and directing county auditor-controller to levy voter approved parcel tax.
- Minutes from the June 13, 2023 Committee meeting.
- The prior year committee report.
- HVESD budget reports and unaudited actuals for the fiscal year 23-24.
- Parcel tax exemption criteria and the process to regularly update and review the exemption rolls.

Michelle Stewart, HVESD Superintendent/Principal was available to the Committee to answer questions and provide background information.

There was no public comment at the June 18, 2024 meeting.

The finding of the Committee are as follows:

- The parcel tax funds are being appropriately accounted for by HVESD in accordance with fund accounting principles used by governmental entities, as required by the Governmental Accounting Standards Board. Parcel tax monies are tracked in a separate parcel tax fund.
- The parcel tax funds have been used solely for the purposes described in Measure Q parcel tax ballot language (see ballot language of parcel tax at the end of this report). Based on current budget productions, HVESD appears to be using 2023-2024 parcel tax revenues in a consistent manner, for providing the integration of modern technology into classrooms, supporting quality art and music programs and supporting classroom instruction.
- For the fiscal year 2023-2024, HVESD's general fund projected revenues totaled \$1,957,852 Parcel tax funding for that year was projected at \$51,876 or 2.65% of the total budget.

## Parcel Tax Financial History

As of 8/24/2023	18/19 Actual	19/20 Actual	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Actual	24/25 Budget
<b>Revenue</b>							
Parcel Taxes Rcvd	\$ 53,064	\$ 52,371	\$ 52,236	\$ 52,173	\$ 51,975	\$ 51,876	\$ 51,579
Contribution			\$ 435	\$ (464)		\$ (236)	
Carryover					\$ 10,520	\$ 17,427	\$ -
<b>Total</b>	<b>\$ 53,064</b>	<b>\$ 52,371</b>	<b>\$ 52,672</b>	<b>\$ 51,709</b>	<b>\$ 62,495</b>	<b>\$ 69,067</b>	<b>\$ 51,579</b>
<b>Expenditures</b>							
Salaries	\$ 11,140	\$ 18,243	\$ 33,898	\$ 22,293	\$ 11,461	\$ 33,737	\$ 13,033
Benefits	\$ 1,564	\$ 2,614	\$ 4,366	\$ 2,260	\$ 2,517	\$ 6,026	\$ 3,475
Supplies	\$ 7,029	\$ 11,961	\$ -	\$ 2,794	\$ 2,183	\$ 16,469	\$ 18,478
Contracted Services	\$ 18,880	\$ 8,355	\$ 5,868	\$ 4,403	\$ 21,562	\$ 12,834	\$ 16,593
Communications	\$ 9,620	\$ 11,040	\$ 8,540	\$ 9,440	\$ -	\$ -	\$ -
Travel	\$ 4,831	\$ 158	\$ -	\$ 9,440	\$ 7,370	\$ -	\$ -
<b>Total</b>	<b>\$ 53,064</b>	<b>\$ 52,371</b>	<b>\$ 52,672</b>	<b>\$ 41,190</b>	<b>\$ 45,093</b>	<b>\$ 69,067</b>	<b>\$ 51,579</b>
<b>Balance</b>							
				\$ 10,520	\$ 17,401	\$ -	\$ -
<b>Total General Fund Revenue</b>	<b>\$ 1,579,560</b>	<b>\$ 1,539,215</b>	<b>\$ 1,580,469</b>	<b>\$ 1,733,719</b>	<b>\$ 2,054,768</b>	<b>\$ 1,957,852</b>	<b>\$ 1,867,578</b>
Parcel Tax as a % of Revenue	3.36%	3.40%	3.31%	3.01%	2.53%	2.65%	2.76%



**SANTA CRUZ**  
COUNTY OFFICE OF  
**EDUCATION**  
DR. FARIS SABBAH • SUPERINTENDENT OF SCHOOLS

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September 15, 2024

Cliff Hodges  
President, Governing Board  
Happy Valley Elementary School District  
280 Branciforte Ridge  
Santa Cruz, CA 95065

Re: 2024-25 LCAP and Budget Approval and Comments

Dear Mr. Hodges:

In accordance with Education Code Sections 52070 and 42127, the Santa Cruz County Office of Education (SCCOE) has reviewed the Local Control Accountability Plan (LCAP) and Adopted Budget of the Happy Valley Elementary School District for fiscal year 2024-25. Based on this analysis, the district's LCAP and Budget for the 2024-25 fiscal year have been **approved** by the Santa Cruz County Superintendent of Schools.

The review included an assessment and analysis of the following major components of the district's report:

- Local Control Accountability Plan
- Average Daily Attendance (ADA) & Enrollment
- Unrestricted Ending Fund Balance and State Minimum Reserve
- Balances in Excess of Minimum Reserves
- Unrestricted Deficit Spending Trends
- Current and Multiyear Projections (MYP)
- Staffing Projections/Salary Settlements
- Ending Cash and Monthly Cash Flow

Assembly Bill (AB) 2756 requires school districts to submit copies of any study or reports that indicate signs or symptoms of fiscal distress to the County Office of Education. Should the district be issued any such reports or studies during the fiscal year, please submit them to the attention of Liann Reyes, Deputy Superintendent, Business Services as soon as they are available.

The analysis and comments regarding the LCAP and Adopted Budget are contained on the following pages.

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LOCAL CONTROL AND ACCOUNTABILITY PLAN

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The 2024-25 LCAP provides a comprehensive analysis of strengths and identified areas for improvement. Happy Valley Elementary School District is committed to serving the whole child with an emphasis on academics, art, music, garden,

technology integration as well as establishing strong partnerships with the community. The LCAP goals center on engagement, achievement, access and opportunity. Actions outlined are clear and intentional in order to address areas identified for continuous growth.

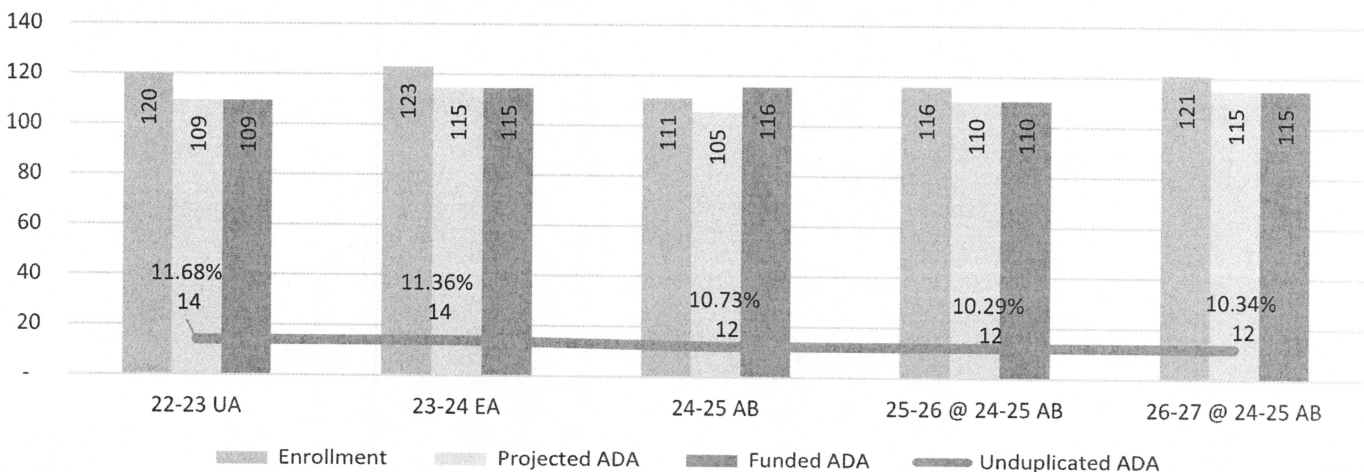
**ENROLLMENT, AVERAGE DAILY ATTENDANCE AND UNDUPLICATED PUPIL COUNT PROJECTIONS**

The district is projecting a decrease in enrollment of 12 students in the budget year to a total of 111. The decline in enrollment is primarily driven by an agreement with Mountain Elementary School District to educate the Transitional Kindergarten grade span. It is expected that those students will return to Happy Valley in Kindergarten. The district is projecting an increase in enrollment of five for 2025-26 and five for 2026-27. For Basic Aid districts, the SCCOE will typically note how much of an enrollment increase the district would need to experience before it grows out of Basic Aid status. Based on data from the recently approved State budget, it is estimated that an increase of roughly two students over current 2024-25 projections would begin to push the district out of Basic Aid status in 2024-25. There are multiple variables in this calculation, including but not limited to, changes in property tax, ADA funding levels in each of the grade spans as well as ADA growth or decline.

For the Local Control Funding Formula (LCFF) calculation, the district is projecting a funded ADA of 116 for the budget year, 110 for 2025-26 and 115 for 2026-27. The district’s funded ADA for the budget year was calculated using the prior year method. The district’s ADA to enrollment ratio was 95.52% in 2023-24. The district is projecting the ADA to Enrollment ratio at 95.00% for 2024-25, 2025-26 and 2026-27.

As the district is Basic Aid, its revenue is primarily derived from property taxes. However, it is still imperative to monitor the correlation between enrollment and ADA closely. Unduplicated Pupil counts remain relatively flat when compared to prior years. The following chart displays the district’s enrollment, P-2 ADA, funded ADA and the unduplicated pupil percentage.

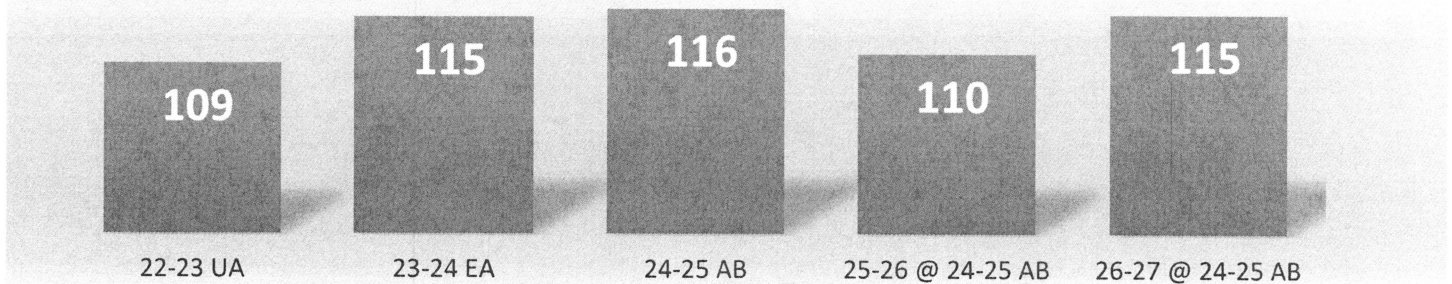
**Happy Valley Elementary 2024-25 Adopted Budget  
 Enrollment vs ADA with Unduplicated Pupil Count**





The chart below shows the district's funded ADA. It is important to monitor ADA closely as much of the County as well as the State continues to be in declining enrollment.

### Happy Valley Elementary 2024-25 Adopted Budget Basic Aid Average Daily Attendance Trend



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#### UNRESTRICTED ENDING FUND BALANCE AND STATE MINIMUM RESERVE

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As certified by the Governing Board, the district is projecting an unrestricted ending balance in the General Fund of \$415,666 in the budget year, \$181,171 in 2025-26, and \$214,058 in 2026-27. The District's State Required Minimum Reserve percentage is 5.0% or \$117,839 for 2024-25. This district also maintains a balance in Fund 17, Special Reserve for Other Than Capital Outlay.

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#### BALANCES IN EXCESS OF MINIMUM RESERVES

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Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget. Further, Education Code Section 42127 (d)(1) requires a county superintendent to either conditionally approve or disapprove a school district budget if the district does not provide the statement of reasons for public review and discussion at its public budget hearing. The district has complied with the above noted Education Code sections.

Education Code Section 42127.01 states that for the 2024-25 Adopted Budget, the district's ending fund balance will be capped at 10% using the assigned and unassigned ending balance within the General Fund 01 and Special Reserve Fund 17. Basic Aid districts and small school districts with fewer than 2,501 ADA are exempt from the requirement. As the district's ADA is fewer than 2,501 and is Basic Aid, it is exempt from this provision of the law.

UNRESTRICTED DEFICIT SPENDING

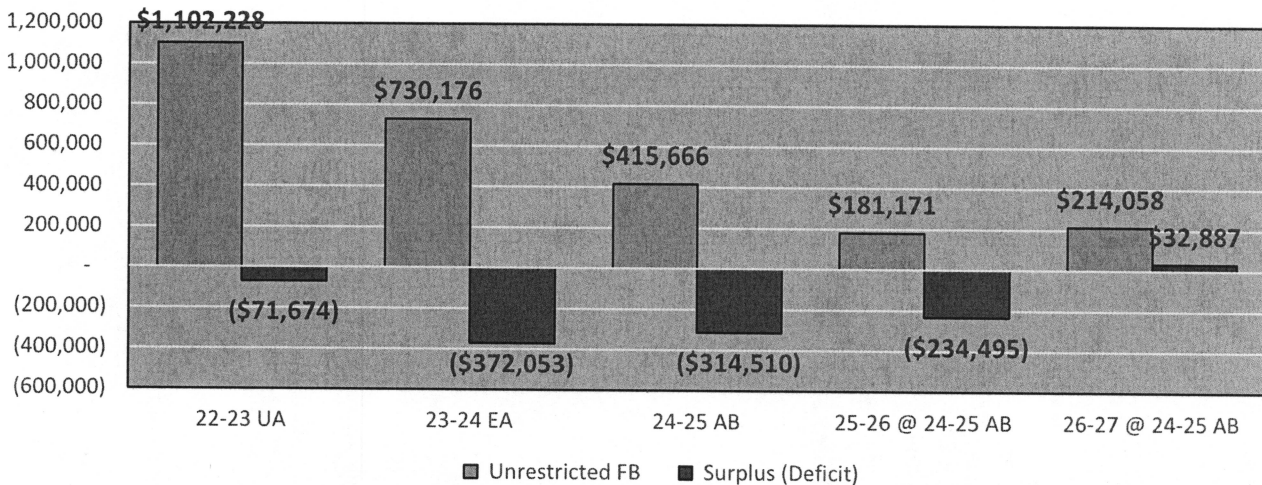
The district is projecting to deficit spend by \$314,510 in the unrestricted resources in the budget year and by \$234,495 in 2025-26. The district is not projecting to deficit spend in 2026-27. The district is projecting to spend down its fund balance by the 2026-27 fiscal year, requiring a contribution from Special Reserve for Other Than Capital Outlay Fund 17 to meet the state required minimum reserve. As noted, the adopted budget projects a decrease of \$314,510 or 43.1% of its unrestricted ending fund balance. Based on the actual deficit of 2022-23, the anticipated deficit for 2023-24 and the projected deficit for 2024-25, this level of deficit spending is concerning as the district is quickly eroding its unrestricted general fund balance.

As the district is basic aid, it is necessary to maintain a higher ending fund balance than non-basic aid districts in order to manage unforeseen expenditures. Examples of such expenditures include increasing retirement costs, unfunded mandates, special education expenses, negotiations and facility issues.

The State's established standard for deficit spending is one-third (1/3) of the district's available unrestricted reserve percentage. The district's projected deficit spending is not within the established state standard for the 2024-25 budget year and the district is strongly cautioned against on-going deficit spending, other than one-time, planned expenditures.

The following chart displays the unrestricted general fund balance and projected deficit spending.

Happy Valley Elementary 2024-25 Adopted Budget  
 Unrestricted Fund Balance and Deficit Spending



CURRENT AND MULTI-YEAR PROJECTIONS

The district's projection of revenues in the current and two subsequent fiscal years was reviewed. The district is projecting a 4% increase in property taxes each year, which is in line with the county estimate for property tax growth. The district passed a parcel tax for the period July 1, 2024 – June 30, 2032. The district included \$51,975 for all three years of the budget.

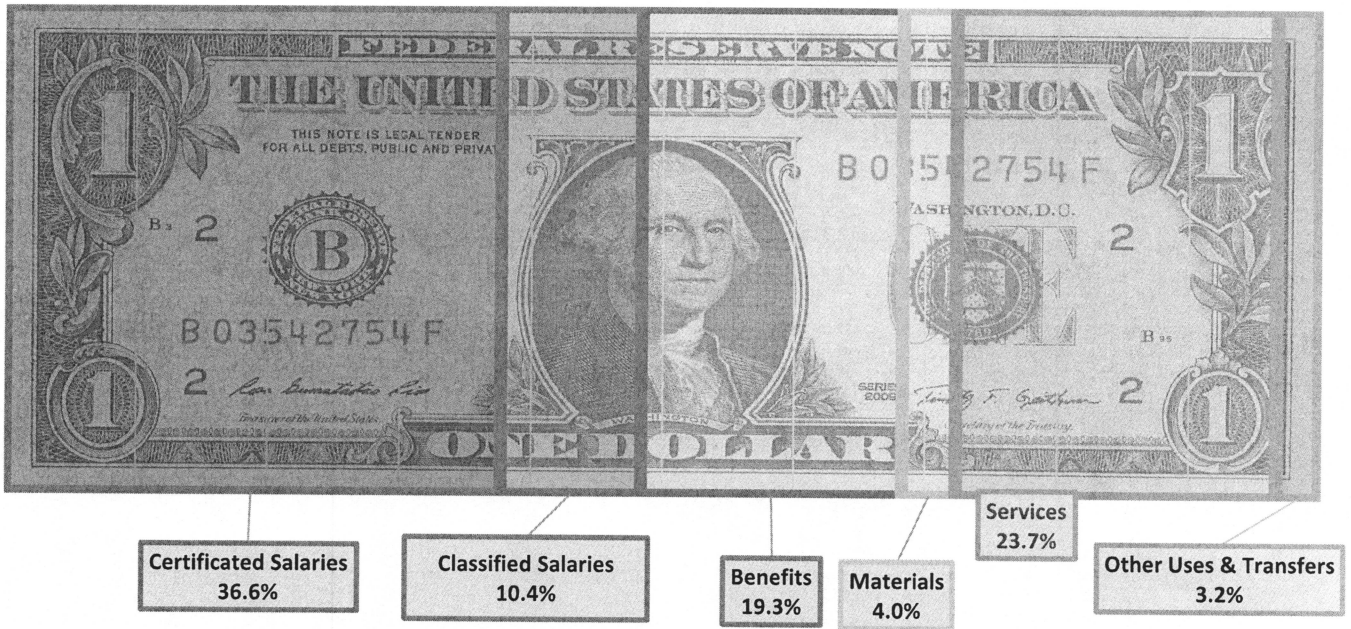
The district is projecting a slight decline in federal funding in the Rural Education Achievement Program (REAP) and is not projecting to qualify for Title I funding.

Expenditure projections for the current and two subsequent years were also reviewed. The district is currently experiencing historically high extraordinary expenses. Also, the district's food service facilities are not adequate to enable it to participate in the National School Lunch Program and is therefore required to use general fund dollars to support the universal meals program. This considerable increase in expenditures is causing strain on the district's ability to maintain a balanced budget.

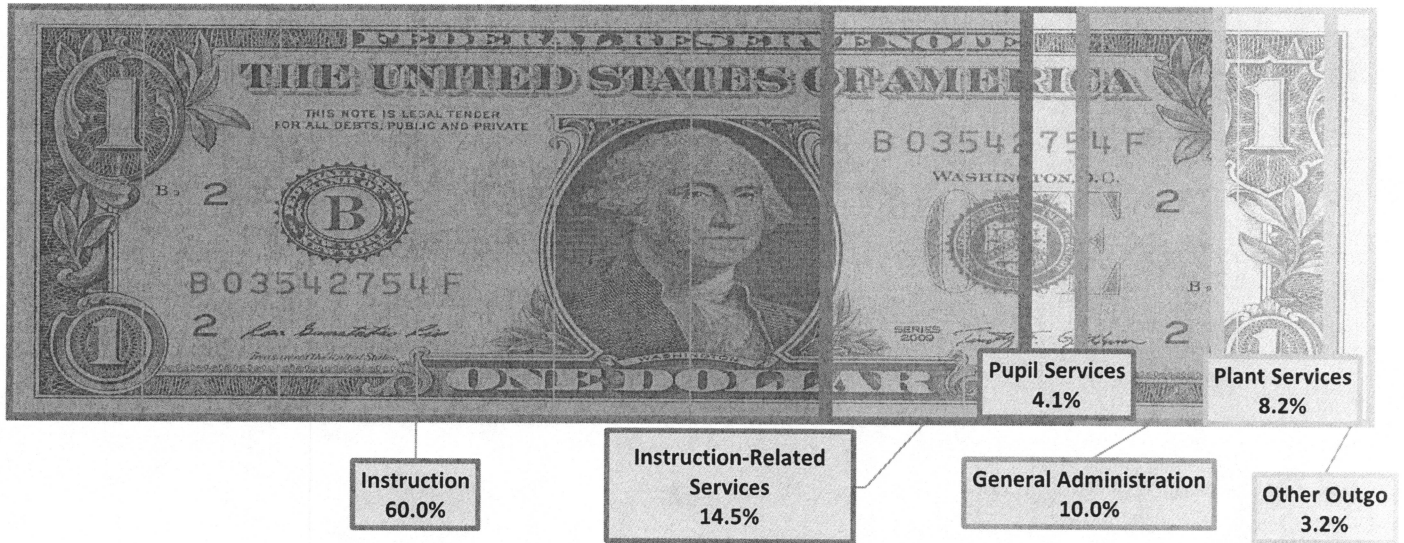
Contributions are projected to increase from \$198,395 to \$200,233 in the budget year which is a 0.9% increase when compared to estimated actuals. The district is projecting contributions to decline by 13.6% in 2025-26 and increase by 2.4% in 2026-27. The contributions are entirely to Special Education (100%).

The following graphics provide a breakdown of expenditures by object code and then by function for the budget year.

### Happy Valley Elementary 2024-25 Adopted Budget Expenditures by Object



## Happy Valley Elementary 2024-25 Adopted Budget Expenditures by Function



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### STAFFING PROJECTIONS AND SALARY SETTLEMENTS

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Negotiations are settled with the district's certificated bargaining unit for the budget year and those costs are included in the budget and MYP. The district also budgeted a \$100 annual increase in the health and welfare benefits cap.

Most of a school district's budget is spent on salaries and benefits. If these costs are growing at a rate faster than total expenditures, they will consume a disproportionately greater share of the district's resources, putting significant pressures on the rest of the budget. The percentage of unrestricted salaries and benefits to the total unrestricted general fund expenditures for the budget year and multiyear projections are 81.0%, 80.6% and 80.0%.

The state's established standard for unrestricted salary and benefits ratio is based on plus or minus 5% of the average of the district's three prior years of unrestricted salaries to total unrestricted expenditures. The district's historical average ratio of unrestricted salaries and benefits to total unrestricted expenditures is 80.4%. As the budget and multi-year projections do not exceed the ratio plus 5% variance, the district is within the state's established standard.

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### ENDING CASH POSITION AND MONTHLY CASH FLOW

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A review of the 2024-25 cash flow provided indicates that the district will have a positive cash balance at the end of each month and at the end of the budget year. The district is projecting to have low cash in three of the twelve months in fiscal year 2025-26, with two months falling below \$60,000 and one month ending with a negative cash balance. Maintaining an adequate fund balance ensures adequate cash reserves, as it is often low cash balances that

contribute to a district's "lack of going concern" status. As a point of comparison, an average month's expenditures, including payroll, for the district is approximately \$190,000. It is essential that the district continue to participate in county schools borrowing pool as an option in the event of negative cash balances.

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## EDUCATION CODE

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Education Code requires the County Superintendent of Schools to approve the LCAP or annual update for each school district after determining all of the following:

- The plan adheres to the template adopted by the State Board of Education;
- The budget includes sufficient expenditures to implement the actions and strategies included in the plan, based on the projected costs included in the plan; and
- The LCAP adheres to the expenditure requirements for funds apportioned on the basis of the number and concentration of unduplicated students pursuant to Sections 42238.02 and 42238.03.
- The LCAP includes the required calculations to determine whether there is a carryover requirement pursuant to Education Code Sections 42238.07 and 52064 and, if applicable, includes a description of the planned uses of the specified funds and a description of how the planned uses of those funds satisfy the requirements for specific actions to be considered as contributing toward meeting the increased or improved services requirement {Education Code Section 52070(d)(4)}.

Education Code requires the County Superintendent to approve, conditionally approve, or disapprove the final adopted budget for each school district after doing the following:

- Examine the adopted budget to determine whether it complies with the standards and criteria established pursuant to Section 33127 and identify any technical corrections needed to bring the budget into compliance with those standards and criteria;
- Determine whether the adopted budget will allow the district to meet its financial obligations during the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multiyear financial commitments;
- Determine whether the adopted budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.

The district's 2024-25 Adopted Budget has been analyzed in the context of the guidance provided by the California County Superintendents Educational Services Association (CCSESA) and the California Department of Education (CDE).

If you have any questions about the LCAP, please contact Marcia Russell, Associate Superintendent of Educational Services at (831) 466-5890 or Brooke Hofkins, Senior Director, District Support and Leadership at (831) 466-5806.

Education Code 42127(h) specifies that "Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to reflect the funding made available by the Budget Act." Please note that this section does not actually require districts to prepare a 45 Day revision, but only to make revisions publicly available if prepared. Best practice would dictate that districts show any



material changes due to the Budget Act and indicate the impact to the ending fund balance. Please note, there is no requirement to update SACS or your multi-year projections. Since the State's Adopted Budget was signed on June 26, 2024, any 45 Day budget adjustments would have been made available for public review by August 12, 2024.

If you have any questions about the adopted budget, please contact Liann Reyes, Deputy Superintendent, Business, at (831) 466-5601 or Rebecca Olker, Executive Director, Fiscal Services at (831) 466-5630.

The district's budget will be re-evaluated at the First Interim reporting cycle to determine its certification.

Sincerely,

Dr. Faris Sabbah  
County Superintendent of Schools

FS/rmh

c: Michelle Stewart, Superintendent, Happy Valley Elementary School District  
Liann Reyes, SCCOE Deputy Superintendent, Business  
Rebecca Olker, SCCOE Executive Director, Fiscal Services  
Marcia Russell, SCCOE Associate Superintendent, Educational Services  
Brooke Hofkins, SCCOE Senior Director, District Support and Leadership  
Jacob Willet, Board Member, HVESD  
Kyle Frandle, Board Member, HVESD  
Katie Freeman, Board Member, HVESD  
Carly Trotter, Board Member, HVESD

SANTA CRUZ COUNTY SCHOOLS  
 HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT

FINANCIAL ANALYSIS OF CURRENT GENERAL FUND UNRESTRICTED AND RESTRICTED MONIES

GENERAL FUND	2022-23			2023-24			2024-25			2025-26			2026-27		
	Unaudited Actuals			Estimated Actuals			Adopted Budget			Projected @ 24-25 AB			Projected @ 24-25 AB		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>REVENUES</b>															
8010-8099 Local Control Funding Formula	\$ 1,275,040	\$ -	\$ 1,275,040	\$ -	\$ -	\$ 1,274,923	\$ 1,374,238	\$ -	\$ 1,374,238	\$ 1,424,304	\$ -	\$ 1,424,304	\$ 1,478,337	\$ -	\$ 1,478,337
8100-8299 Federal	171,281	171,281	342,562	49,286	49,286	49,931	43,486	43,486	43,486	43,486	43,486	43,486	43,486	43,486	43,486
8300-8599 Other State	31,836	248,784	280,620	187,064	187,064	212,370	232,111	208,458	208,458	201,495	176,836	201,495	25,688	181,050	206,738
8600-8799 Other Local	78,397	134,361	212,758	174,147	174,147	318,515	217,743	139,868	139,868	77,875	91,232	169,097	77,875	91,232	169,097
8910-8929 Interfund Transfers In	44,136	-	44,136	61,367	-	61,367	73,463	-	73,463	78,170	-	78,170	324,347	-	324,347
8930-8979 Other Sources	-	-	-	198,395	-	198,395	(200,233)	-	(200,233)	(173,084)	-	(173,084)	(177,153)	-	(177,153)
8980-8998 Contributions	(27,853)	-	(27,853)	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue, Transfers, and Other Sources</b>	\$ 1,402,871	\$ 582,479	\$ 1,985,349	\$ 608,892	\$ 608,892	\$ 1,987,106	\$ 1,941,042	\$ 592,045	\$ 1,411,924	\$ 1,431,924	\$ 484,628	\$ 1,916,552	\$ 1,729,094	\$ 492,911	\$ 2,222,005
<b>EXPENDITURES</b>															
2000-2999 Classified Salary	652,522	166,468	818,989	134,605	134,605	801,256	863,698	112,616	751,082	758,747	82,456	841,203	760,122	82,456	851,578
3000-3999 Classified Salary	175,674	50,038	225,712	34,812	34,812	258,545	245,172	16,970	228,202	229,636	16,970	246,596	230,695	16,970	247,665
4000-4999 Employee Benefit	330,845	113,369	444,214	102,902	102,902	461,129	455,505	103,740	351,765	354,277	100,620	459,897	357,241	104,477	461,718
5000-5999 Books & Supplies	22,032	52,377	74,409	34,135	34,135	86,283	93,233	54,428	40,745	40,745	7,334	48,079	42,782	7,701	50,483
6000-6999 Services & Other Operating Expenditures	283,472	137,151	420,623	232,150	232,150	547,428	538,605	277,633	280,972	290,342	224,796	515,138	303,685	216,203	519,888
7000-7299 Other Outgo	163	-	163	120,275	-	120,438	65,572	65,572	65,572	-	-	55,000	-	-	55,000
7300-7399 Direct & Indirect Support	(10,163)	10,163	-	8,212	-	8,212	7,319	7,319	(7,319)	(7,319)	7,319	-	(7,319)	7,319	-
7610-7629 Interfund Transfers Out	20,000	-	20,000	20,000	-	20,000	20,000	-	20,000	-	-	-	-	-	-
7630-7699 Other Uses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Adjustments (Form MIP)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures, Transfers, and Other Uses</b>	\$ 1,474,545	\$ 529,516	\$ 2,004,060	\$ 1,730,266	\$ 667,490	\$ 2,397,756	\$ 2,356,783	\$ 693,277	\$ 1,663,507	\$ 1,666,418	\$ 494,495	\$ 2,160,913	\$ 1,696,206	\$ 490,126	\$ 2,186,332
<b>Excess (Deficiency)</b>	\$ (71,674)	\$ 52,963	\$ (18,711)	\$ (372,051)	\$ (58,598)	\$ (430,650)	\$ (415,742)	\$ (101,232)	\$ (314,510)	\$ (234,493)	\$ (9,807)	\$ (244,362)	\$ 32,887	\$ 2,785	\$ 35,672
<b>Beginning Balance</b>	\$ 1,173,903	\$ 177,962	\$ 1,351,865	\$ 1,102,228	\$ 230,925	\$ 1,333,153	\$ 902,503	\$ 172,327	\$ 730,176	\$ 415,666	\$ 71,095	\$ 486,761	\$ 181,171	\$ 61,228	\$ 242,399
<b>Adjustments / Restatements</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Ending Balance</b>	\$ 1,102,228	\$ 230,925	\$ 1,333,153	\$ 730,176	\$ 172,327	\$ 902,503	\$ 486,761	\$ 71,095	\$ 415,666	\$ 181,171	\$ 61,228	\$ 242,399	\$ 214,058	\$ 64,013	\$ 278,071
<b>Reserve</b>															
Minimum Reserve Level per Orders & Standards	5%	-	-	5%	-	-	-	-	5%	-	-	-	5%	-	-
<b>Recommended REU (Computed in C&amp;S)</b>	\$ 100,203	\$ -	\$ 100,203	\$ 119,588	\$ -	\$ 119,588	\$ -	\$ -	\$ 117,839	\$ 108,046	\$ -	\$ 108,046	\$ 109,317	\$ -	\$ 109,317
<b>Reserves per District (REU 9789)</b>															
Nonspendable (Rev. Cash, Prepaid, Stores)	150	-	150	-	-	-	-	-	-	-	-	-	-	-	-
Restricted	-	230,925	230,925	-	172,327	172,327	-	71,095	-	-	61,228	-	-	64,013	64,013
Committed	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Assigned	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Unassigned	1,102,078	-	1,102,078	730,176	-	730,176	415,666	-	415,666	73,125	-	73,125	104,741	-	104,741
<b>Excess (Deficiency) above state recommended REU</b>	\$ 1,102,078	\$ -	\$ 1,102,078	\$ 1,006,823	\$ -	\$ 1,006,823	\$ 718,362	\$ -	\$ 718,362	\$ 493,662	\$ -	\$ 493,662	\$ 278,277	\$ -	\$ 278,277
Contributions to Restricted Programs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Special Reserve Fund 17 (REU Only)</b>	\$ 100,203	\$ -	\$ 100,203	\$ 396,536	\$ -	\$ 396,536	\$ -	\$ -	\$ 420,536	\$ -	\$ -	\$ 420,536	\$ 173,536	\$ -	\$ 173,536

SANTA CRUZ COUNTY SCHOOLS  
 HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT

FINANCIAL ANALYSIS OF GENERAL FUND

GENERAL FUND	2022-23	2023-24	2024-25	2025-26	23-24 2I	2026-27	24-25 PB
	Unaudited Actuals	Estimated Actuals	Adopted Budget	Projected @ 24-25 AB	vs 24-25 PB	Projected @ 24-25 AB	vs 25-26 PB
<b>Revenues</b>							
8010-8099 Local Control Funding Formula	1,275,040	1,324,923	1,374,238	1,424,304	3.64%	1,478,337	3.79%
8100-8299 Federal	172,595	49,931	43,486	43,486	0.00%	43,486	0.00%
8300-8599 Other State	280,620	212,370	232,111	201,495	-13.19%	206,738	2.60%
8600-8799 Other Local	212,958	318,515	217,743	169,097	-22.34%	169,097	0.00%
8910-8929 Interfund Transfers In	44,136	61,367	73,463	78,170	6.41%	324,347	314.93%
8930-8979 Other Sources	-	-	-	-	-	-	-
8980-8998 Contributions	-	-	-	-	-	-	-
<b>Total Revenue, Transfers, and Other Sources</b>	<b>1,985,349</b>	<b>1,967,106</b>	<b>1,941,042</b>	<b>1,916,552</b>	<b>-1.26%</b>	<b>2,222,005</b>	<b>15.94%</b>
<b>Expenditures</b>							
1000-1999 Certificated Salary	818,989	901,856	863,698	841,203	-2.60%	851,578	1.23%
2000-2999 Classified Salary	225,712	258,545	245,172	246,596	0.58%	247,665	0.43%
3000-3999 Employee Benefit	444,214	461,129	455,505	454,897	-0.13%	461,718	1.50%
4000-4999 Books & Supplies	74,358	88,385	93,233	48,079	-48.43%	50,483	5.00%
5000-5899 Services & Other Operating Expenditures	420,623	547,428	558,605	515,138	-7.78%	519,888	0.92%
6000-6599 Capital Outlay	-	-	65,572	-	-100.00%	-	-
7100-7299 Other Outgo	163	120,413	55,000	55,000	0.00%	55,000	0.00%
7300-7399 Direct & Indirect Support	-	-	-	-	-	-	-
7610-7629 Interfund Transfers Out	20,000	20,000	20,000	-	-100.00%	-	-
7630-7699 Other Uses	-	-	-	-	-	-	-
Other Adjustments (From MYP)	-	-	-	-	-	-	-
<b>Total Expenditures, Transfers, and Other Uses</b>	<b>2,004,060</b>	<b>2,397,756</b>	<b>2,356,783</b>	<b>2,160,913</b>	<b>-8.31%</b>	<b>2,186,332</b>	<b>1.18%</b>
<b>Excess (Deficiency)</b>	<b>(18,711)</b>	<b>(430,650)</b>	<b>(415,742)</b>	<b>(244,362)</b>	<b>-41.22%</b>	<b>35,672</b>	<b>-114.60%</b>
<b>Beginning Balance</b>	<b>1,351,865</b>	<b>1,333,153</b>	<b>902,503</b>	<b>486,761</b>	<b>-46.07%</b>	<b>242,399</b>	<b>-50.20%</b>
Audit Adjustments / Restatements	-	-	-	-	-	-	-
<b>Ending Balance</b>	<b>1,333,153</b>	<b>902,503</b>	<b>486,761</b>	<b>242,399</b>	<b>-50.20%</b>	<b>278,071</b>	<b>14.72%</b>
<b>Reserves:</b>							
Minimum Reserve Level per Criteria & Standards	5%	5%	5%	5%	0.00%	5%	
<b>Recommended REU (Computed in C&amp;S)</b>	<b>\$ 100,203</b>	<b>\$ 119,888</b>	<b>\$ 117,839</b>	<b>\$ 108,046</b>	<b>-8.31%</b>	<b>\$ 109,317</b>	<b>1.18%</b>
<b>Reserves per District (REU 9789)</b>							
Nonspendable (Rev. Cash, Prepaid, Stores)	150	-	-	108,046	-	109,317	1.18%
Restricted	230,925	172,327	71,095	61,228	-13.88%	64,013	4.55%
Committed	-	-	-	-	-	-	-
Assigned	-	-	-	-	-	-	-
Unassigned	1,102,078	730,176	415,666	73,125	-82.41%	104,741	43.24%
Excess (Deficiency) above state recommended REU	1,102,078.34	1,006,823.45	718,362.45	493,662	-31.28%	278,277	-43.63%
Contributions to Restricted Programs	27,853	198,395	200,233	173,084	-13.56%	177,153	2.35%
<b>Special Reserve Fund 17</b>	<b>100,203</b>	<b>396,536</b>	<b>420,536</b>	<b>420,536</b>	<b>0.00%</b>	<b>173,536</b>	<b>-58.73%</b>



**HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT**  
**All Funds Summary**  
**2023-24**  
**Estimated Actuals**

	01	17	25	35	57	Total All Funds
	General	Special Reserve	Capital Facilities	County Sch Facilities	Foundation	
<b>Revenue</b>						
8000-8099 Local Control Funding Formula	1,324,923	-	-	-	-	1,324,923
8100-8299 Federal Revenue	49,931	-	-	-	-	49,931
8300-8599 State Revenue	212,370	-	-	1,636,478	-	1,848,848
8600-8699 Local Revenue	318,515	13,000	5,157	23,000	37,791	397,463
<b>Total Revenue</b>	<b>1,905,739</b>	<b>13,000</b>	<b>5,157</b>	<b>1,659,478</b>	<b>37,791</b>	<b>3,621,165</b>
<b>Expenditures</b>						
1000 Certificated Salaries	901,856	-	-	-	-	901,856
2000 Classified Salaries	258,545	-	-	-	-	258,545
3000 Employee Benefits	461,129	-	-	-	-	461,129
4000 Books & Supplies	88,385	-	-	-	-	88,385
5000 Services & Other Oper.	547,428	-	5,131	155,000	-	707,559
6000 Equipment	-	-	-	-	-	-
7100-7299 Other Outgo (74XX)	120,413	-	-	-	-	120,413
7300 Indirect Costs	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>2,377,756</b>	<b>-</b>	<b>5,131</b>	<b>155,000</b>	<b>-</b>	<b>2,537,887</b>
<b>Surplus (Deficit)</b>	<b>(472,018)</b>	<b>13,000</b>	<b>26</b>	<b>1,504,478</b>	<b>37,791</b>	<b>1,083,278</b>
<b>Other Sources/Uses</b>						
89XX Transfers In	61,367	20,000	-	-	-	81,367
8930-8979 Other Sources	-	-	-	-	-	-
7610-7629 Transfers Out	20,000	-	-	-	61,367	81,367
7630-7699 Other Uses	-	-	-	-	-	-
<b>Total Other Sources/Uses</b>	<b>41,367</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>(61,367)</b>	<b>-</b>
<b>Total Incr (Decr) in Fund Balance</b>	<b>(430,650)</b>	<b>33,000</b>	<b>26</b>	<b>1,504,478</b>	<b>(23,576)</b>	<b>1,083,278</b>
<b>Beginning Fund Balance</b>	<b>1,333,153</b>	<b>363,536</b>	<b>11</b>	<b>23,870</b>	<b>1,044,600</b>	<b>2,765,170</b>
Audit Adjustments/Restatements	-	-	-	-	-	-
<b>Ending Fund Balance</b>	<b>902,503</b>	<b>396,536</b>	<b>37</b>	<b>1,528,348</b>	<b>1,021,024</b>	<b>3,848,448</b>
Deficit (Surplus) as % of Fund Balance	-32.30%	9.08%	249.48%	6302.79%	-2.26%	39.18%

**HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT**  
**All Funds Summary**  
**2024-25**  
**Adopted Budget**

	01	17	25	35	57	Total All Funds
	General	Special Reserve	Capital Facilities	County Sch Facilities	Foundation	
<b>Revenue</b>						
8000-8099 Local Control Funding Formula	1,374,238	-	-	-	-	1,374,238
8100-8299 Federal Revenue	43,486	-	-	-	-	43,486
8300-8599 State Revenue	232,111	-	-	-	-	232,111
8600-8699 Local Revenue	217,743	4,000	4,200	5,000	36,000	266,943
<b>Total Revenue</b>	<b>1,867,578</b>	<b>4,000</b>	<b>4,200</b>	<b>5,000</b>	<b>36,000</b>	<b>1,916,778</b>
<b>Expenditures</b>						
1000 Certificated Salaries	863,698	-	-	-	-	863,698
2000 Classified Salaries	245,172	-	-	-	-	245,172
3000 Employee Benefits	455,505	-	-	-	-	455,505
4000 Books & Supplies	93,233	-	-	-	-	93,233
5000 Services & Other Oper.	558,605	-	-	1,533,348	-	2,091,953
6000 Equipment	65,572	-	-	-	-	65,572
7100-7299 Other Outgo (74XX)	55,000	-	-	-	-	55,000
7300 Indirect Costs	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>2,336,783</b>	<b>-</b>	<b>-</b>	<b>1,533,348</b>	<b>-</b>	<b>3,870,132</b>
<b>Surplus (Deficit)</b>	<b>(469,205)</b>	<b>4,000</b>	<b>4,200</b>	<b>(1,528,348)</b>	<b>36,000</b>	<b>(1,953,354)</b>
<b>Other Sources/Uses</b>						
89XX Transfers In	73,463	20,000	-	-	-	93,463
8930-8979 Other Sources	-	-	-	-	-	-
7610-7629 Transfers Out	20,000	-	-	-	73,463	93,463
7630-7699 Other Uses	-	-	-	-	-	-
<b>Total Other Sources/Uses</b>	<b>53,463</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>(73,463)</b>	<b>-</b>
<b>Total Incr (Decr) in Fund Balance</b>	<b>(415,742)</b>	<b>24,000</b>	<b>4,200</b>	<b>(1,528,348)</b>	<b>(37,463)</b>	<b>(1,953,354)</b>
<b>Beginning Fund Balance</b>	<b>902,503</b>	<b>396,536</b>	<b>37</b>	<b>1,528,348</b>	<b>1,021,024</b>	<b>3,848,448</b>
Audit Adjustments/Restatements	-	-	-	-	-	-
<b>Ending Fund Balance</b>	<b>486,761</b>	<b>420,536</b>	<b>4,237</b>	<b>-</b>	<b>983,561</b>	<b>1,895,094</b>
Deficit (Surplus) as % of Fund Balance	-46.07%	6.05%	11369.79%	-100.00%	-3.67%	-50.76%

**Happy Valley Elementary School District**  
**Resolution #24-25-01**  
**Sufficient Textbooks/Instructional Materials**

WHEREAS, the governing board of the Happy Valley Elementary School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on September 11, 2024, at 3:30 pm o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days' notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, the information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional material, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned with the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics – Engage NY (2016),
- Science – Grades K-6 Foss (2018)
- History-Social Science – Teacher Created Material - Content and Literacy in Social Studies (2022); Teachers' Curriculum Institute (6)
- English/language arts, including the English language development component of an adopted program – Lucy Calkins Writers (20180 and Readers (2022) Workshop, grade-level novels fiction and non-fiction,

Therefore, it is resolved that for the 2024-2025 school year, the Happy Valley Elementary School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

The foregoing Resolution was duly adopted at a meeting of the Board of Trustees of the Happy Valley Elementary School District on September 11, 2024, by the following called vote:

AYES \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

\_\_\_\_\_  
Cliff Hodges, President  
Board of Trustees  
Happy Valley Elementary School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michelle Stewart, Administrator  
Secretary to the Board  
Happy Valley Elementary School District

\_\_\_\_\_  
Date

**HAPPY VALLEY SCHOOL DISTRICT  
RESOLUTION #24-25-02  
RESOLUTION FOR ADOPTING THE “GANN” LIMIT**

*(Normal, no increase to Limit pursuant to G.C. 7902.1 [nothing on line 10 {COE line 15}])*

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2023-2024 fiscal year and a projected Gann Limit for the 2024-25 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2023-2024 and 2024-2025 fiscal years are made in accordance with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2023-24 and 2024-25 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

This resolution is passed on a motion made by Trustee \_\_\_\_\_ and Seconded by Trustee \_\_\_\_\_, at the Board Meeting of the Happy Valley School District held on September 11, 2024.

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

Attest: \_\_\_\_\_  
Michelle Stewart, Administrator  
Secretary of the Board

Date \_\_\_\_\_

**Happy Valley Elementary School District**  
**Instructional Materials Funding Realignment Program (IMFRP)**  
**Certification of Provision of Standards-Aligned Instructional Materials**

The local governing board of the Happy Valley Elementary School District hereby certifies that as of this date, each pupil in the district, in kindergarten through grade six, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

History/Social Science

Mathematics

Reading/Language Arts

Science

The instructional materials were purchased from an approved standards-aligned state adoption list as required by CCR, Title 5, Section 9531

Certification was approved by the local governing board at a public meeting held on September 11, 2024.

**EXHIBIT B: 2024-2025 ISA**

**INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC, NONSECTARIAN SCHOOL SERVICES**  
(Education Code Sections 56365 et seq.)

This agreement is effective on July 1, 2024 or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2025, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency Harvey Valley Elementary Nonpublic School Brite Horizons  
LEA Case Manager Name Melinda Vahradian, RSP Teacher Phone Number 831-429-1456

Pup [Redacted] Grade CA 95065  
Add [Redacted]  
DOB [Redacted]  
Part [Redacted] (Residence) (Business)  
Address (If different from student) \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

**AGREEMENT TERMS**

1. *Nonpublic School:* The average number of minutes in the instructional day will be \_\_\_\_\_ during the regular school year  
\_\_\_\_\_ during the extended school year
2. *Nonpublic School:* The number of school days in the calendar of the school year are \_\_\_\_\_ during the regular school year  
\_\_\_\_\_ during the extended school year

3. Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below  
A. **INCLUSIVE AND/OR BASIC EDUCATION PROGRAM RATE** (Applies to nonpublic schools only) Daily Rate \$255  
Estimated Number of Days 209 x Daily Rate 255 = PROJECTED BASIC EDUCATION COSTS \$53,295

**B. RELATED SERVICES**

SERVICE	Provider			# of Times per wk/mo/yr. Duration, or per IEP, or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)		✓		<u>209/yr</u>	<u>\$305</u>		<u>\$63,745</u>
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							
Health and Nursing Specialized Physical Health Care (435)							
Health and Nursing Services Other (436)							
Assistive Technology Services (445)							
Occupational Therapy (450)		✓		<u>40</u>	<u>\$70</u>		<u>\$2800</u>
Physical Therapy (460)							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Individual Counseling (510)							
Counseling and guidance (515)							
Parent Counseling (520)							
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)							
Specialized Services for Low Incidence Disabilities (610)							
Specialized Deaf and Hard of Hearing Services (710)							
Interpreter Services (715)							
Audiological Services (720)							
Specialized Vision Services (725)							
Orientation and Mobility (730)							
Braille Transcription (735)							
Specialized Orthopedic Service (740)							
Reader Services (745)							
Note Taking Services (750)							
Transcription Services (755)							
Recreation Services (760)							
College Awareness Preparation (820)							
Vocational Assessment, Counseling Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							
Agency Linkages (865)							
Travel Training (870)							
Other Transition Services (890)							
Other (900)J							
Other (900) Meals				209	\$ 10		\$ 2090
Transportation-Emergency b Transportation-Parent							

SERVICE	Provider			# of Times per wk/mo/yr.. Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Bus Passes							
Other							

ESTIMATED MAXIMUM RELATED SERVICES COSTS \$ 121,930

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION AND RELATED SERVICES COSTS \$ \_\_\_\_\_

4 Other Provisions/Attachments:

\_\_\_\_\_

5 MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON \_\_\_\_\_

6 Progress Reporting Requirements	Quarterly	Monthly	Other (Specify)
	y	y	

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-		-LEA-	
(Name of Nonpublic School Agency)		Happy Valley Elementary School (Name of LEA)	District
(Signature)	(Date)	Michelle Stewart (Signature)	8/12/2006 (Date)
(Name and Title)		Michelle A. Stewart (Name of Superintendent or Authorized Designee)	



**OCCUPATIONAL THERAPY SERVICES AGREEMENT**

This agreement, hereinafter called AGREEMENT, entered into on **8/14/24** by and between the **Happy Valley Elementary School**, hereinafter called SCHOOL DISTRICT, and **Bloom Pediatric Occupational Therapy**, hereinafter called CONTRACTOR.

The parties hereto agree as follows:

1. DUTIES: The Contractor will provide Occupational Therapy services, beginning 8/14/24.
2. COMPENSATION: In consideration for the performance of said services by Contractor, School District agrees to pay Contractor \$75.00 per hour, as needed, for the 2024-2025 academic year, not to exceed 100 hours.
3. TERM: The term of this contract shall be from 8/14/24 to 5/30/25.
4. EARLY TERMINATION: Either party hereto may terminate this contract for any reason at any time by giving written notice.
5. RELATIONSHIP: CONTRACTOR agrees that it is an independent contractor and this Agreement is not an employment agreement between SCHOOL DISTRICT and CONTRACTOR, and CONTRACTOR is not entitled to benefits, rights or privileges of the sort provided to employees. No agency, joint venture or other relationship between the parties is intended.
6. INDEMNITY: SCHOOL DISTRICT shall defend, hold harmless, and indemnify CONTRACTOR, officers, employees, and directors from and against any and all damages, liabilities, losses, penalties, fines, claims, suits, and expenses incidental thereto (including court costs of defense, settlement, and reasonable attorneys' fees) asserted by a third party against CONTRACTOR as a direct or indirect result of CONTRACTOR'S performance under this Agreement.
7. LIMITATION OF LIABILITY. IN NO EVENT SHALL CONTRACTOR'S TOTAL AND CUMULATIVE LIABILITY TO SCHOOL DISTRICT OR ANY RELATED THIRD PARTIES HOWSOEVER CLASUSE AND REGARDLESS OF THEORY OF LIABILITY EXCEED ONE THOUSAND DOLLARS.

IN WITNESS WHEREOF the parties hereto have set their hands the day and year first written above.

BLOOM PEDIATRIC OCCUPATIONAL THERAPY

Happy Valley ELEMENTARY  
SCHOOL DISTRICT

Signature:

By Katelyn Lauzier

Date 8/14/2024

Signature:

By [Signature]

Date 8/26/2024

Federal Tax ID Number: 92-3168223

Checks Dated 08/01/2024 through 08/30/2024

Check Number	Check Date	Pay to the Order of	FF-RRRR-Y-GGGG-FFFF-O000-SSS-MMM	Comment	Expensed Amount	Check Amount
1073325	08/05/2024	ADROIT		01-6500-0-5760-3600-5800-200-1304 SPED TRANSPORTATION		2,926.80
1073326	08/05/2024	AT&T		01-0000-0-0000-2700-5900-200-2801 internet		187.31
1073327	08/05/2024	DIVISION OF STATE ARCHITECT		01-0000-0-0000-8500-5800-200-2801 DSA FILING RESTROOMS		4,695.00
1073328	08/05/2024	ESTRADA HERRERA, CARLOS		01-0000-0-0000-8100-5800-200-2801 SUMMER YARD MAINT		2,800.00
1073329	08/05/2024	SANTA CRUZ MUNICIPAL UTILITIES		01-0000-0-0000-8100-5514-200-2801 WATER		87.72
1073330	08/05/2024	SISC 3		01- - - -9514- - AUGUST MEDICAL 2024	10,858.00	
				01-0000-0- -9524- - AUGUST MEDICAL 2024	2,016.00	12,874.00
1073331	08/05/2024	US BANK		01-0000-0-0000-2700-5900-200-2801 ZOOM		159.90
1073813	08/12/2024	ROBERTSON & ASSOC CPAS		01-0000-0-0000-7191-5809-200-2801 AUDIT		1,050.00
1073814	08/12/2024	STAPLES		01-1100-0-0000-2700-4350-200-3000 OFFICE SUPPLIES	218.52	
				01-1100-0-0000-7200-4350-200-3000 OFFICE SUPPLIES	72.84	291.36
1073815	08/12/2024	19six Architects		35-9719-0-0000-8500-5800-200-0000 MODERNIZATION PORTABLE		6,762.50
1073816	08/12/2024	AT&T		01-0000-0-0000-2700-5900-200-2801 PHONE	114.92	
				01-0000-0-0000-7200-5900-200-2801 PHONE	38.31	153.23
1073817	08/12/2024	AT&T MOBILITY		01-0000-0-0000-2700-5900-200-2801 MOBILE PHONE	41.54	
				01-0000-0-0000-7200-5900-200-2801 MOBILE PHONE	13.85	55.39
1073818	08/12/2024	CONEXWEST		35-9719-0-0000-8500-5600-200-0000 MODERNIZATION STORAGE		130.01
1073819	08/12/2024	Ruwe, Carey L		01-9009-0-1110-1000-4300-200-RM04 REIMBURSE ROOM 4	149.35	
				REIMBURSE ROOM 4 MATERIALS AND SUPPLIES	17.32	166.67
1073820	08/12/2024	SAN LORENZO LUMBER		01-0000-0-0000-8100-4350-200-2801 YARD MAINT SUPPLIES		19.71

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

**Checks Dated 08/01/2024 through 08/30/2024**

Check Number	Check Date	Pay to the Order of	FF-RRRR-Y-GGGG-FFFF-O000-SSS-MMM	Comment	Expensed Amount	Check Amount
1073821	08/12/2024	Stewart, Michelle A	01-0000-0-0000-8100-4350-200-2801	REIMBURSE MAINT SUPPLIES FOR SUMMER CLEANING		168.97
1073822	08/12/2024	US BANK EQUIPMENT FINANCE	01-1100-0-0000-7100-5600-200-3000	COPIER LEASE	81.30	
			01-1100-0-0000-7200-5600-200-3000	COPIER LEASE	20.32	
			01-1100-0-1110-1000-5600-200-3000	COPIER LEASE	304.88	406.50
1074424	08/19/2024	CUMMING MANAGEMENT GROUP, INC	35-9719-0-0000-8500-5800-200-0000	PROJECT MANAGEMENT MODERNIZATION		7,135.00
1074425	08/19/2024	DeMeyer-Guyer, Sarah E	01-6300-0-1110-1000-4100-200-3000	ROOM 6 TEST BOOKS REIMBURSEMENT		131.25
1074426	08/19/2024	Doolan, Lindsey A	01-9009-0-1110-1000-5808-200-RM03	REIMBURSE FIELD TRIP		40.00
1074427	08/19/2024	GREENWASTE RECOVERY INC	01-0000-0-0000-8100-5523-200-2801	GARBAGE		591.09
1074428	08/19/2024	ORBACH HUFF & HENDERSON LLP	35-9719-0-0000-8500-5801-200-0000	LEGAL MODERNIZATION		121.20
1074429	08/19/2024	PROJECT SUPPORT SERVICES, INC	01-0000-0-0000-8100-5800-200-2801	DSA CLOSEOUT		262.50
1074430	08/19/2024	Ruwe, Carey L	01-9009-0-1110-1000-4300-200-RM04	REIMBURSE MATERIALS AND SUPPLIES		57.43
1074431	08/19/2024	SAN LORENZO LUMBER	01-0000-0-0000-8100-4350-200-2801	YARD MATERIALS AND SUPPLIES		70.81
1074432	08/19/2024	SANTA CRUZ FIRE EQUIPMENT CO	01-0000-0-0000-8100-5800-200-2801	FIRE EXT SERVICE		460.86
1074433	08/19/2024	SELWAY CONSTRUCTION, INC	35-9719-0-0000-8500-6200-200-0000	MODERNIAZATION ADMIN PAY APP JULY		84,191.98
1074434	08/19/2024	STAPLES	01-1100-0-0000-2700-4350-200-3000	OFFICE - SCHOOL MATERIALS AND SUPPLIES	135.87	
			01-1100-0-0000-7200-4350-200-3000	OFFICE - SCHOOL MATERIALS AND SUPPLIES	45.29	181.16
1074435	08/19/2024	Stewart, Michelle A	01-0000-0-0000-8100-4350-200-2801	REIMBURSE YARD MATERIALS AND SUPPLIES		164.26
1074436	08/19/2024	Tom-Conway, Katherine E	01-9009-0-1110-1000-4300-200-MURT	REIMBURSE MATERIALS AND SUPPLIES		97.40

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**Checks Dated 08/01/2024 through 08/30/2024**

Check Number	Check Date	Pay to the Order of	FF-RRRR-Y-GGGG-FFFF-O000-SSS-MMM	Comment	Expensed Amount	Check Amount
1075015	08/26/2024	ACHIEVEMENT ENGINEERING CORP				
1075016	08/26/2024	COAST PAPER & SUPPLY, INC	35-9719-0-0000-8500-5600-200-0000	MODERNIZATION BLDG 1		2,030.00
1075017	08/26/2024	DeMeyer-Guyer, Sarah E	01-1100-0-0000-8100-4350-200-3000	JANITORIAL SERVICES - ELOP AND GF	254.09	
1075018	08/26/2024	Doolan, Lindsey A	01-2600-0-0000-8100-4350-200-0000	JANITORIAL SERVICES - ELOP AND GF	84.69	338.78
1075019	08/26/2024	ESTRADA HERRERA, CARLOS	01-9009-0-1110-1000-4300-200-RM06	ROOM 6 MATERIALS AND SUPPLIES		153.20
1075020	08/26/2024	PACIFIC GAS & ELECTRIC	01-9009-0-1110-1000-4300-200-RM03	ROOM 3 MATERIALS AND SUPPLIES		188.21
1075021	08/26/2024	PALACE BUSINESS SOLUTIONS C/O TROWBRIDGE ENTERPRISES	01-0000-0-0000-8100-5800-200-2801	SUMMER YARD MAINT		2,625.00
1075022	08/26/2024	Royer, Kate	01-0000-0-0000-8100-5511-200-2801	ELECTRIC PUMP HOUSE STREET LIGHT	26.26	
1075023	08/26/2024	Ruwe, Carey L	01-9009-0-1110-1000-4300-200-RM04	ROOM 4 MATERIALS AND SUPPLIES	34.86	71.36
1075024	08/26/2024	SAN LORENZO LUMBER	01-9009-0-1110-1000-4300-200-RM01	ROOM 1 MATERIALS AND SUPPLIES	10.24	
1075025	08/26/2024	SCHOOL MATE	01-9009-0-1110-1000-4300-200-RM04	ROOM 4 MATERIALS AND SUPPLIES		183.10
1075026	08/26/2024	STAPLES	01-0000-0-0000-8100-4350-200-2801	YARD MAINT MATERIALS AND SUPPLIES	70.29	
1075027	08/26/2024	USI INC	01-9009-0-1110-1000-4300-200-RM05	ROOM 5 MATERIALS AND SUPPLIES	453.38	
			01-1100-0-0000-2700-4350-200-3000	LAMINATOR SUPPLIES	124.97	217.25
					124.97	
					124.93	
					249.93	
					217.25	
					150.13	
					43	
					133,358.70	

**Fund Recap**

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	37	32,988.01

Total Number of Checks

43

133,358.70

The preceding Checks have been issued in accordance with the Districts Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

002 - Happy Valley Elementary School District

**Checks Dated 08/01/2024 through 08/30/2024**

Check Number      Check Date

Pay to the Order of

FF-RRRR-Y-GGGG-FFFF-0000-SSS-MMM

Comment

Expensed Amount

Check Amount

**Fund Recap**

Fund	Description	Check Count	Expensed Amount
35	COUNTY SCHOOL FACILITIE:	6	100,370.69
	Total Number of Checks	43	133,358.70
	Less Unpaid Tax Liability		.00
	<b>Net (Check Amount)</b>		<b>133,358.70</b>

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002 - Happy Valley Elementary School District