



**Community Action Inc. of Central Texas**  
**Board of Directors Meeting**  
September 19, 2024, 6:00 P.M.  
San Marcos, Texas  
**FINAL Agenda-**

Visitors and the press are welcome to attend.

**1.0 Call to Order and Review of Agenda – Insley**  
**Community Action’s Mission: “Our mission is helping Central Texans achieve economic self-reliance through a wide range of services and community partnerships”**

**2.0 Roll Call – Mudd**

**3.0 Public Comment Period** (Public comments are limited to 2 minutes per individual) –Insley

**4.0 Minutes-Insley**

4.1 Board Meeting Minutes July 18, 2024 (for approval)

**5.0 Correspondence, for review and discussion-Mudd**

5.1 Health & Human Services Childcare Licensing letter

5.2 Health & Human Services Childcare Licensing letter

5.3 Hays County Grant Announcement

**6.0 Leadership Programmatic Reports**

Written programmatic reports have been emailed to all board members. Bolded items below will be presented verbally. Opportunity for questions for un-bolded items.

**6.1 Executive Director-Doug Mudd**

**6.1.1 Village Fundraising Update**

**6.1.2 Discuss offering fed holidays of Juneteenth and Indigenous People’s Day (for approval)**

**6.1.3 Conflict of Interest forms to sign [OS 5.6]**

6.2 Human Resources-Ruth Salinas

**6.3 Agency Financial-Herington**

**6.3.1 Basic Financials**

**6.3.2 Grant Financial Report**

**6.3.3 Head Start Program Budget Reports**

**6.3.4 Head Start In-Kind**

**6.3.5 Head Start CACFP Report**

**6.3.6 Agency Credit Card**

**6.3.7 Other Credit Card**

6.4 Adult Education Board Report-Glenda Rose

**6.5 Community Services Board Report- Francesca Ramirez**

6.6 Health Services Board Report-Stacey Martinez

6.7 Head Start Board Report– Danielle Engelke

6.8 Home Visiting-Megan Campbell

6.9 Youth Services Board Report-Cristal Lopez

**7.0 Action Items-Review, Discuss and Take Proper Action**

**7.1 Finance Approvals- Keith Herington**

**7.1.1 IRS Form 990 [OS 8.6] (for review)**

**7.1.2 Organization-wide Budget for all programs [OS 8.9] (for approval)**

**7.1.3 Discussion of 2.3% COLA for all employees including Executive Director (for approval)**

**7.2 Community Service Block Grant FY 2025 public hearing (for approval)- Doug Mudd**

**7.3 Performance Evaluation of Executive Director (form committee)- Diane Insley**

**7.4 Election of Officers: President, Vice-President, Secretary, and Two Executive Committee Members- Diane Insley**

**8.0 Success Story- Community Services: Francesca Ramirez**

**9.0 Board Member’s Opportunity to Share**

**10.0 Board President’s Report. -Insley**

Next Board of Directors Meeting: November 21, 2024

**11.0 Adjournment – Insley**

*Community Action, Inc. Board of Directors may convene an executive session at any time between the call to order and adjournment for any purpose authorized in the Texas Revised Civil Statutes Code, Article 6252-17. Prior to call for such a session, the chairman will cite the specific section of this article for authorization. Any board action developing from the executive session will be taken in open session.*