

Kansas School for the Deaf

TO ENSURE THAT ALL STUDENTS WE SERVE ACHIEVE THEIR FULL POTENTIAL IN A LANGUAGE-RICH ENVIRONMENT



**** JOB OPENING ANNOUNCEMENT ****

- POSITION TITLE:** ASL Instructor/Deaf Interpreter
- SALARY:** Starting pay range \$48,000.00 - \$52,000.00 per year (depending on experience and education) Unclassified, regular, full-time, salaried position. Excellent benefits.
- EMPLOYMENT DATE:** Open until filled
- SCHEDULE:** Monday-Friday, 8:30 am – 4:30 pm. The schedule may vary due to the need to accommodate other staff members' shift schedules; this position may require attendance at special events outside of normal working hours. This is a 12-month position.

JOB DESCRIPTION: (Detailed position description upon request.) This position is responsible for the ongoing lesson planning, class development, and day-to-day tasks to develop, implement, and execute ASL classes for staff. This position will also function as a Deaf Interpreter.

- Prepare for and teach ASL classes to hearing staff who are beginning and/or developing their ASL skills to attain the predetermined level of expected ASL proficiency for their position.
- Prepare and render ASL translations of communications for all staff.
- Provide Deaf Interpreter services either as a CDI or while pursuing CDI credentialing.
- Prepare for interpreting assignments by reviewing handouts, multimedia content, or meeting with the interpreter coordinator or other designated staff.
- Ability to interpret between ASL and English maintaining a high level of accuracy and appropriately meeting the language needs of staff, students, parents, and potential campus visitors.
- Assist in planning, teaching, and facilitating the annual Family ASL Immersion Camp experience in coordination with the Department Head.
- All other duties as assigned.

MINIMUM REQUIREMENTS:

- Native or near-native fluency in American Sign Language.
- Completion of 90 hours of academic credit from a post-secondary institution towards a Bachelor's degree in one of, or a combination of the following areas: American Sign Language or Deaf Studies, Education/Deaf Education, Interpreting, Linguistics, or General Studies; other degree areas may be



considered if coupled with relevant ASL teaching experience. Unless already earned, a Bachelor's degree must be completed within three years of hire.

- Minimum one year experience in providing instruction in American Sign Language in a class-based setting.
- Ability to communicate and instruct with clarity in a bilingual environment using both American Sign Language and written English. ASL assessment and written English assessment at KSD will be given during the interview process.
- Proficient skills in utilizing common computing software programs pertinent to the position including but not limited to email, word processing, spreadsheets, presentation software, learning management systems, etc.
- Beginner level skills in video creation and editing.

PREFERRED REQUIREMENTS:

- Completion of a Deaf Interpreter Training Program or course, or already possess Certified Deaf Interpreter Credentials (Within three years of hire, a Certified Deaf Interpreter credential is required.)
- Bachelor's degree in one of or a combination of the following areas: American Sign Language or Deaf Studies, Education/Deaf Education, Interpreting, Linguistics, or General Studies; other degree areas may be considered if coupled with relevant ASL teaching experience
- Three to five years experience as an ASL Instructor

SPECIAL REQUIREMENTS: All offers of employment from Kansas School for the Deaf (KSD) are contingent upon background check results and any applicable workplace references. Background checks are completed via the KS Bureau of Investigation, Backgrounds Plus consents, Kansas Department of Children and Family Services, and Dru Sjodin National Sexual Offender Registry. KSD may contact previous employers for workplace references. **Within 30 days of employment, a tuberculosis test (and any applicable treatment), as well as a health certificate must be completed by a medical provider at the cost of the employee.**

APPLICATION: Open Until Filled. For consideration, request an official KSD application or go to our website at www.ksdeaf.org/Employment and apply; copies of all college transcripts and licenses will be required.

CONTACT: **Human Resource Office**
Voice: 913-210-8114
Videophone: 913-324-5850
Fax: 913-791-0557
E-Mail: hr@kssdb.org

TOBACCO-FREE CAMPUS
KSD AND KSSB EMBRACE DIVERSITY
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