

# TSÉ HOOTSOÍ II (FORT DEFIANCE) NAVAJO SCHOOLS

## School Board

### Schools:

Ch'ooshgai Community School, Inc.

Dilcon Community School, Inc.

Greasewood Springs Community School, Inc.

Hunters Point Boarding School, Inc.

Kin Dah Łichí'í Ołta, Inc.

T'iisyaakin Residential Hall, Inc.

Wide Ruins Community School, Inc.

Winslow Residential Hall, Inc.

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Pursuant to 10 NNC §200 (E), the general public is hereby notified that the **Tsé Hootsoí II Navajo School Board** will hold a **Regular Board Meeting** on **Tuesday, September 10, 2024 at 9:00 AM-DST** at T'iisyaakin Residential Hall, Inc., Holbrook, AZ.

Pursuant to 10 NNC §200 (E), the **Tsé Hootsoí II Navajo School Board** may go into **Executive Session** with regards to disciplinary matter, individual personnel matter, or litigation at any point in the agenda or as noted by asterisk. The **Tsé Hootsoí II Navajo School Board** reserves the discretion to take agenda items out of order either for the convenience of the board or upon request of the public attending.

## TSÉ HOOTSOÍ II (FORT DEFIANCE) NAVAJO SCHOOLS

### REGULAR SCHOOL BOARD MEETING

**Tuesday, September 10, 2024**

**9:00 AM-DST**

*T'iisyaakin Residential Hall, Inc., Holbrook, AZ*

### AGENDA

**ZOOM Login: 992 518 4487    Passcode: 7cRA7U**

#### **I. Preliminaries:**

- A. Call Meeting to Order
- B. Invocation
- C. Roll Call of Board Members
- D. Welcome & Recognition of Guests

#### **II. Approval of the Agenda:**

#### **III. Accepting/Approving of Previous Meeting Minutes:**

- A. August 13, 2024 – Regular School Board Meeting, Ch'ooshgai Community School, Inc., Tohatchi, NM.
- B. August 26, 2024 – Special School Board Meeting, Wide Ruins Community School, Inc., Wide Ruins, AZ.

#### **IV. Call to the Public: (3 minutes)**

- A. *No Public Comments submitted for this meeting.*

#### **V. Old Business:**

- A. **Ch'ooshgai Community School, Inc.**
  - 1. **CCSBE-2024/25-018.** Adding [Individual TBD] to Wells Fargo Bank Accounts.
  - 2. **CCSBE-2024/25-019.** Approving [Individual to be TBD] as Trustee to Native American Health and Welfare Trust for CCSBE.
- B. **Dilcon Community School, Inc.**
  - 1. Discussion and Possible Action Regarding Changes to Facilities Policy.

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**TSÉ HOOTSOÍ II (Ft. Defiance)**  
**NAVAJO SCHOOL BOARD**

Sophia Attakai-Francis, **Member** · Genevieve Jackson, **Member** · Hoskie Bryant, **Member**  
VACANT, **Member** · Linda Youvella, **Member**

**C. Winslow Residential Hall, Inc.**

1. Approve/Disapprove June 2024 Monthly Financial Report.

**VI. New Business:**

**A. Financial/Business Action Item(s) (Budget Approvals, etc.):**

**1. Tsé Hootsoí II Navajo School Board.**

- a. **THII Budget Report** from Ramona Antone-Nez, CCSBE Business Manager.

**2. Ch'ooshgai Community School, Inc.**

- a. **CCSBE Budget Report** from Ramona Antone-Nez, CCSBE Business Manager.
- b. **CCSBE-2024/25-024.** Approving and Authorizing the Diné Bí Ołta School Board Association Membership Agreement for School Year 2024/2025 between Ch'ooshgai Community School Board of Education, Inc. and DBOSBA, in the Amount of \$1,900.00 Annually, Based on Student Enrollment from the Previous School Year.
- c. **CCSBE-2024/25-025.** Approving BDR Richards, CPA's PLC Auditing Firm to Conduct and Complete the SY 2023/24 Financial Audit Ending June 30, 2024, for Ch'ooshgai Community School Board of Education, Inc.

**3. Dilcon Community School, Inc.**

- a. Discussion and Possible Action to Amend 002, 246 IDEA Part B Budget in the amount of \$205,900.00
- b. Discussion and Possible Action to Amend 003, 235 21<sup>st</sup> Century Funds Budget in the amount of \$95,000.00
- c. Discussion and Possible Action to Amend 003, 224 Title 1 Part A Funds Budget in the amount of \$6,368.52
- d. Discussion and Possible Action to Amend 003, 224 Title II Teacher Quality Funds Budget in the amount of \$4,309.57
- e. Discussion and Possible Action to Amend 003,224 IV Student Support & Academic Enrichment Funds Budget in the amount of \$9,319.42
- f. Discussion and Possible Action to Amend 003224 Rural Education Funds Budget in the amount of \$110.88
- g. Discussion and Possible Action Regarding Amendment to the Dilcon Community School, Inc. Articles of Incorporation to add the current Tsé Hootsoí II (Fort Defiance) Navajo Schools School Board Members as the Board of Directors of Dilcon Community School, Inc.

**4. Greasewood Springs Community School, Inc.**

- a. Consideration and Possible Action of Accounts Payable/Payroll Vouchers for August 2024.
- b. Consideration and Possible Action to Purchase a Playground Apparatus to Replace the Existing Playground Equipment for School Year 2024-2025.

**5. Hunter's Point Boarding School, Inc**

- a. Discuss and Consider for Approval to Implement the 21<sup>st</sup> Century After School Program for SY 2024-25.
- b. Discuss and Consider for Approval the 2024-2025 BIE Residential Program Narrative.

- c. Discuss and Consider for Approval for Installation of All New Bathroom Partitions Located in the Girls and Boys Restroom Located at the Dorm Building. This will Finalize Full Completion of Residential Program.
- d. Discuss and Consider for Approval to Demo, Repair and Replace Sidewalk and ADA Handicap Entrance to the Dorm.
- e. Discuss and Consider for Approval to Replace All Existing Toilets and Sinks in Both Girls and Boys Restrooms Located at the Dorm Building at a Total Cost of \$41,082.00.
- f. Discuss and Consider for Approval Membership Agreement between HPBS, Inc. and the Dine Bi Olta School Board Association, Inc., July 1, 2024 to June 30, 2025.

**6. *Kin Dah Lichi'i Otta, Inc.***

- a. Consideration and Possible Action to Approve Jury Duty Policy Revision.
- b. Discussion, Consideration and Possible Action to Request Approval of KDLO's August 2024 Monthly Financial Composite Report.

**7. *T'iisyaakin Residential Hall, Inc.***

- a. Approve/Disapprove Monthly Budget for July 2024 Expenditures.
- b. Approve/Disapprove Draft Budget for SY 2024-25.
- c. Approve/Disapprove PL 100-297 Annual Report for BIE SY 2023-24.

**8. *Wide Ruins Community School, Inc.***

- a. Discussion, Consideration and Possible Action to Approve August 2024 Accounts Payable & Payroll Vouchers.
- b. Discussion, Consideration and Possible Action to Approve Payment for SY 2023-24 Outstanding Invoices.
- c. Discussion, Consideration and Possible Action to Approve Open Purchase Order for Navajo Sanitation Services for SY 2024/25.

**9. *Winslow Residential Hall, Inc.***

- a. Approve/Disapprove July 2024 Monthly Financial Report.
- b. Approve/Disapprove MOU for Continuing of Operations Plan (COOP) with Dilcon Community School, Inc.
- c. Approve/Disapprove 21<sup>st</sup> CCLC Funding in the Amount of \$95,000.00.

**B. Travel, Training / Work Session Action Item(s):**

**1. *Tsé Hootsoi II Navajo School Board.***

- a. **THII -2024-09-10-001.** Approving School Board Travel for Board Members to attend the Diné Bí Olta School Board Association 2024 Fall Conference on September 26-27, 2024 in Farmington, NM and the Diné Bí Olta School Board Association 2024 Winter Conference on December 11-12, 2024 in Flagstaff, AZ.
- b. **THII -2024-09-10-002.** Approving School Board Travel for Board Members to attend the Native American Grant School Association 2024 Winter Conference on December 12-14, 2024 in Las Vegas, NV.

**2. *Ch'ooshgai Community School, Inc.***

- a. **CCSBE-2024/25-022.** Ratification for Out-of-State Travel for Renee Tolino to Attend the Tsé Hootsoi II Administrators Retreat in Durango, CO, August 28-30, 2024.

- b. **CCSBE-2024/25-023.** Approving Ch’ooshgai Community School Staff (HR Specialist and School Board Assistant) to attend the Native American Women’s Conference at Wild Horse Pass Hotel & Casino in Chandler, AZ on November 7-8, 2024.
  - c. **CCSBE-2024/25-026.** Approving Travel for Two CCS Staff Members to Attend the FACE Administrator and Coordinator Training in Tempe, AZ on September 18-19, 2024.
  - d. **CCSBE-2024/25-027.** Approving Travel for Two CCS Staff Members to Attend the FACE Pre-Kindergarten Services Training in Bloomington, MN on October 8-10, 2024.
  - e. **CCSBE-2024/25-028.** Approving Travel for One CCS Staff Member to Attend the FACE Adult Education Services Training in Phoenix, AZ on October 22-24, 2024.
3. ***Dilcon Community School, Inc.***
- a. Discussion and Possible Action Regarding Approval for Out-of-State Travel to attend the BIE NASIS Training in Albuquerque NM on 1 – 3 October 2024 for SPED and Enrollment Tech.
  - b. Discussion and Possible Action Regarding Approval for Out-of-State Travel to attend the 2024 NAEYC Annual Conference Nov 6 thru 9<sup>th</sup> 2024 in Anaheim for Pre-school teacher and 1 other teacher.
4. ***Greasewood Springs Community School, Inc.***
- a. *No Travel, Training / Work Session Action Items were submitted.*
5. ***Hunter’s Point Boarding School, Inc***
- a. Discuss and Consider for Approval for Registrar/Receptionist to Attend the 2024 NASIS New User & Intermediate User Training in Albuquerque, NM, on October 1-3, 2024.
  - b. Discuss and Consider for Approval for Residential Staff to Attend the Advance Behavioral Health Services Training in Farmington, NM on October 18-29, 2024.
6. ***Kin Dah Lichi’i Ohta, Inc.***
- a. Discussion, Consideration and Possible Action to Request Approval for Parent Liaison, PAC Officers (President, Vice President and Secretary/Treasurer) and Three (3) Para-Professionals to Attend the 2025 “Look Across the Mountain IX”, February 24-27, 2025 in Isleta, NM.
  - b. Discussion, Consideration and Possible Action to Request Approval for KDLOs Cross Country Schedule 2024, to include Off-Site Travel November 8-10, 2024 for Qualifying Cross-Country Runners to Compete in the AZ Youth Cross Country Championship at Asante Community Park in Surprise, AZ. (Head Coach, Assistant Coach and Youth Runners).
  - c. Discussion, Consideration and Possible Action to Request Approval for FACE Early Childhood Teacher and Principal to Attend the Administrator & Coordinator Training on September 18-19, 2024 in Tempe, AZ.
  - d. Discussion, Consideration and Possible Action to Request Approval for FACE Parent Educator to Attend the 2024 Parents as Teachers International Conference in San Diego, CA on October 13-17, 2024.
  - e. Discussion, Consideration and Possible Action to Request Approval for FACE Program Field Trip Request, Homebase Program to Participate in the Canyon De Chelly Beauty Way Jeep Tours on September 20, 2024, to include Four (4) Chaperones and Ten (10) Parents.

- f. Consideration and Possible Action to Approve Travel for Personnel Technician to Attend Human Resources Certification Program in Las Vegas, NV on October 20-26, 2024.
- 7. ***T'iisyaakin Residential Hall, Inc.***
  - a. Approve/Disapprove Travel Student Culture Trip to Shiprock/Farmington, NM on September 20-22, 2024.
- 8. ***Wide Ruins Community School, Inc.***
  - a. Discussion, Consideration and Possible Action to Approve Residential Staffs to Attend the "Advanced Medication Administration Training" in Farmington, NM, Saturday, October 12, 2024.
  - b. Discussion, Consideration and Possible Action to Approve NASIS Training in Albuquerque, NM, October 1-3, 2024.
- 9. ***Winslow Residential Hall, Inc.***
  - a. Approve/Disapprove Food Service Head Cook and Homeliving Manager to Attend Training in Las Vegas, NV on October 22-25, 2024.

**C. Human Resource/Personnel Action Item(s):**

- 1. ***Ch'ooshgai Community School, Inc.***
  - a. *HR/Personnel Action Items to be Discussed in Executive Session.*
- 2. ***Dilcon Community School, Inc.***
  - a. *HR/Personnel Action Items to be Discussed in Executive Session.*
- 3. ***Greasewood Springs Community School, Inc.***
  - a. Consideration and Possible Action of Voluntary Resignation by Teacher Assistant.
  - b. Consideration and Possible Action of Voluntary Resignation by Protection Services Specialist.
  - c. Consideration and Possible Action of Educational Classes & Tuition Reimbursement for a Certified Teacher.
- 4. ***Hunter's Point Boarding School, Inc***
  - a. Discuss and Consider for Approval to Lift 90-Day Probationary Status for Residential Assistant to Full-Time Employment Status, Effective 09/15/2024.
  - b. Discuss and Consider for Approval to Hire a Teacher for SY 2024-25.
  - c. Discuss and Consider for Approval to Hire a Residential Assistant for SY 2024-25.
  - d. Discuss and Consider for Approval to Staff the 21<sup>st</sup> Century After School Program with Teachers, Education Technicians and Bus Drivers.
  - e. Discuss and Consider for Approval to Hire a Cross-Country Coach on a Short-Term Contract for SY 2024-25.
  - f. Discuss and Consider for Approval to Hire a Volleyball Coach on a Short-Term Contract for SY 2024-25.
  - g. Discuss and Consider for Approval to Hire a Basketball Coach on a Short-Term Contract for SY 2024-25.
  - h. Discuss and Consider for Approval to Hire a Soccer Coach on a Short-Term Contract for SY 2024-25.

- i. Discuss and Consider for Approval to Hire an Athletic Director on a Short-Term Contract for SY 2024-25.
  - j. Discuss and Consider for Approval to Hire College Tutors for SY 2024-25. Not to Exceed 16 Hours per Week.
5. ***Kin Dah Lichi'i Ota, Inc.***
- a. Consideration and Possible Action to Approve Supplemental Contracts for Two (2) KDLO Staff for Before and After School Bus Runs.
  - b. Discussion, Consideration and Possible Action to Approve Supplemental Contract for FACE Coordinator for SY 2024/25.
6. ***T'üsyakin Residential Hall, Inc.***
- a. *No HR/Personnel Action Items were submitted.*
7. ***Wide Ruins Community School, Inc.***
- a. Discussion, Consideration and Possible Action to Approve Hiring of Human Resource Technician.
  - b. Discussion, Consideration and Possible Action to Approve Hiring of FACE Parent Educator.
  - c. Discussion, Consideration and Possible Action to Approve Hiring of Substitute Teacher.
  - d. *HR/Personnel Action Items to be Discussed in Executive Session.*
8. ***Winslow Residential Hall, Inc.***
- a. Approve/Disapprove Advertisement of Native American Culture Instructor Position.
  - b. *HR/Personnel Action Items to be Discussed in Executive Session.*
- D. Executive Session, (If Needed):** *Executive Session for Legal Advice and/or Personnel Matters: The Board may vote to go into executive session (1) for legal advice, discussion, and/or consultation with the school's attorney regarding policies and/or personnel matters and/or (2) for personnel matters. The school's attorney may appear telephonically. No final action, decision, or vote shall be taken in Executive Session.*
1. ***Ch'ooshgai Community School, Inc.***
- a. **CCSBE-2024/25-029.** Approving Personnel Action Recommendation, Herein Attached as "*Exhibit A.*"
2. ***Dilcon Community School, Inc.***
- a. \*Discussion and Possible Action to Approve Teacher Growth Bonus Requirements for 2024 – 2025.
  - b. \*Discussion and Possible Action Regarding Approval/Disapproval of Hiring Middle School ELA Teacher.
  - c. \* Discussion and Possible Action Regarding Extending Temporary Teacher Aide from Sept 20<sup>th</sup> thru October 11<sup>th</sup> 2024.
  - d. \*Discussion and Possible Action to Approve Mental Health Night with Budget of \$19,000.
3. ***Wide Ruins Community School, Inc.***
- a. Discussion, Consideration and Possible Action to Approve the Close Out Report by Michael Upshaw, Attorney.

- b. Discussion, Consideration and Possible Action to Approve Selection of Food Vendor to Provide Food Services (RFP).
- c. Discussion, Consideration and Possible Action to Approve Selection of Attorney Firm to Provide Legal Services to WRCS (RFP).

**4. Winslow Residential Hall, Inc.**

- a. Approve/Disapprove Hiring of Residential Advisor(s).
- b. Approve/Disapprove Resignation of Residential Advisor.
- c. Approve/Disapprove Budgets for SY 2024/25.
  - i. ISEP Funds.
  - ii. ISEP Transportation Funds.
  - iii. Tribal Grant Support Funds.
  - iv. 21<sup>st</sup> Century Funds.
  - v. ARPA Funds.
- d. Approve/Disapprove Personnel Policy Revisions.
- e. Approve/Disapprove Retreat/Work Session for All Staff to Flagstaff, AZ from December 28-31, 2024.

**E. Reports (*Administrator's Reports should be scanned and sent via email*):**

- 1. *Ch'ooshgai Community School, Inc.*
- 2. *Dilcon Community School, Inc.*
- 3. *Greasewood Springs Community School, Inc.*
- 4. *Hunters Point Boarding School, Inc.*
- 5. *Kin Dah Lichi'i Olta, Inc.*
- 6. *T'iisyaakin Residential Hall, Inc.*
- 7. *Wide Ruins Community School, Inc.*
- 8. *Winslow Residential Hall, Inc.*

**VII. Date, Time & Location of Next Regular Meeting:**

- A. **October 08, 2024:** Regular School Board Meeting @ Dilcon Community School, Inc., Dilcon, AZ @ 9:00 AM-DST.

**VIII. Adjournment: @\_\_\_\_\_ AM/PM**

**Concurrence by Sophia Attakai-Francis, THII Board President, on September 4, 2024.**