

# AGENDA

## VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS

### Public Meeting

Thursday, May 14, 2026 – 6:00 p.m.

Vernonia Schools K-12 building, 1000 Missouri Ave., Vernonia

Join Zoom Meeting

<https://us06web.zoom.us/j/86763815027?pwd=nYc7tJPbrpMOt9II7Xel2SGBDKriyQ.1>

Meeting ID: 867 6381 5027

Passcode: H56ddW

**Public participation** on agenda items occurs at the discretion of the chair. Please indicate your interest by completing a “Public Comment Card” provided at the agenda table and give it to the Board Secretary or if attending virtually, email your interest to [bcarr@vernoniak12.org](mailto:bcarr@vernoniak12.org) 24 hours before the meeting. **Individual comments are limited to 3 minutes. Group comments are limited to 5 minutes.**

At 8:00 p.m., the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of agenda items. For special accommodations call 429-5891 at least 48 hours prior to the meeting.

### REGULAR SESSION

**1.0 CALL TO ORDER**..... Chair  
1.1 Flag Salute

**2.0 AGENDA REVIEW** ..... Chair  
2.1 Action to Approve the Agenda

**3.0 RECESS TO BUDGET COMMITTEE MEETING**

**4.0 RETURN TO BOARD MEETING**

**5.0 PUBLIC COMMENT ON AGENDA and NON-AGENDA ITEMS**

This is a time for public comment on items on and not on the agenda. Normally the Board will not take any immediate action, but will refer concerns to the Superintendent and ask him to report to the Board. We would appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note: Under Oregon Revised Statutes, we cannot discuss personnel concerns in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the Superintendent.

**6.0 SHOWCASING OF SCHOOLS**

6.1 Administrator Reports  
6.1.1 Staffing Update

**7.0 BUSINESS REPORTS**

7.1 Superintendent ..... Jim Helmen  
7.1.1 Collective Bargaining Negotiations Update – Review 150-day clock  
7.1.2 Mist Elementary School Expansion Update  
7.2 Financial ..... Marie Knight  
7.3 Maintenance ..... Mark Brown

**8.0 BOARD REPORTS / BOARD DEVELOPMENT** ..... Chair

8.1 Committee Reports

- 8.1.1 Safety Committee
- 8.1.2 Policy Committee
- 8.1.3 Scholarship Committee

- 8.2 Board Member Resignation
  - 8.2.1 Replacement timeline discussion

**9.0 OTHER INFORMATION and DISCUSSION**

- 9.1 2026-27 Instructional Calendar
- 9.2 2026-27 Fee Schedule
- 9.3 Policies – First Reading
  - 9.3.1 BFCA – Administrative Regulations (AR)
  - 9.3.2 BFE – Administration in the Absence of Policy
  - 9.3.3 BHE – Board Member Liability Insurance
  - 9.3.4 EDC/KGF – Authorized Use of District Equipment and Materials
  - 9.3.5 KG – Community Use of District Facilities (ver.2)
  - 9.3.6 KG-AR – Community Use of District Facilities
  - 9.3.7 KH – Public Gifts to the District
  - 9.3.8 KN – Relations with Law Enforcement Agencies
  - 9.3.9 KN-AR – Relations with Law enforcement Agencies ..
- 9.4 New Superintendent Contract

**10.0 ACTION ITEMS**

- 10.1 **Board Member Resignation**  
*I move to accept the resignation of board member Javoss McGuire and declare a vacancy.*
- 10.2 **Board Vacancy Timeline**  
*I move to set the board vacancy timeline as discussed in item 8.2.1*
- 10.3 **2026-27 Instructional Calendar**  
*I move to approve the 2026-27 Instructional Calendar Option \_\_\_ as discussed.*
- 10.4 **2026-27 Fee Schedule**  
*I move to approve the 2026-27 Fee Schedule as presented.*
- 10.5 **New Hire**  
*I move to approve the recommendation to hire Abby Welter, MS/HS Counselor.*

**11.0 MONITORING BOARD PERFORMANCE ..... Chair**

**12.0 CONSENT AGENDA ..... Chair**

The Board, on an individual basis prior to the meeting, has reviewed all material. All financial reports are available for review by the public in the business office. All items listed are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items at the time the board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.

- 12.1 Minutes of the 04/09/2026 Regular Meeting and the 04/15/2026, 04/18/2026, 04/20/2026 and 05/01/2026 Special Meeting

*I move to approve the consent agenda as presented.*

**13.0 OTHER ISSUES ..... Chair**

- 13.1 Next Agenda Setting – Wednesday, June 3, 2026 – 5:00 p.m.

**14.0 UPCOMING DATES**

- May 22, 2026 No School
- May 25, 2026 No School – Memorial Day
- June 6, 2026 VHS Graduation – 12:00 p.m. (doors open at 11:00 a.m.)
- June 9, 2026 VMS 8<sup>th</sup> Grade Promotion
- June 10, 2026 Last Day for Students
- June 11, 2026 Board Meeting – 6:00 p.m.

*(Dates and times are subject to change. Please check the district web site at [www.vernoniak12.org](http://www.vernoniak12.org) for the most up-to-date information)*

**15.0 ADJOURN ..... Chair**

# Vernonia School District 47J

May 1, 2026

	K	1	2	3	4	5	6	7	8	9	10	11	12	F/T	Total	F&R	SpEd		
<b>District</b>															1				
<b>Mist Elementary</b>	7	3	5	4	8	5											32	10	3
																31%	9%		
<b>Vernonia Elem.</b>	29	27	21	35	36	24											172	123	47
																72%			
<b>a Family Academy</b>	8	4	8	5	6	5											36		
<b>Elementary Total</b>	44	34	34	44	50	34											240	133	50
																56%	21%		

<b>Vernonia MS</b>							43	46	39						128	68	26
<b>f. Family Academy</b>							5	4	10						19		
															147	46%	18%
<b>Vernonia HS</b>										35	25	30	31	14	135	71	24
										1	10	10	9	0	30		
															165		
																43%	15%
<b>Total</b>	44	34	34	44	50	34	48	50	49	36	35	40	40	14	552	272	101
																49%	18%

(as of 6/1/25) 570

October 1	42	35	39	43	51	37	48	56	54	38	40	44	41	16	584
November 1	43	34	39	43	51	36	48	54	54	37	36	42	41	16	574
December 1	42	34	38	43	51	34	48	55	55	36	36	42	41	16	571
January 1	43	34	37	44	50	34	48	53	53	36	34	41	41	15	563
February 1	43	34	36	44	50	33	48	52	51	36	34	40	42	14	557
March 1	44	35	36	44	50	34	48	52	50	36	34	40	41	14	558
April 1	44	34	35	44	50	34	48	51	49	36	34	40	40	14	553
May 1	44	34	34	44	50	34	48	50	49	36	35	40	40	14	552
June 1															0

# VERNONIA AND MIST ELEMENTARY BOARD REPORT

May 15, 2026



“Building Bridges, Clearing Paths”

## 2025-2026 Goals:

- High Quality Instruction in all content areas with a focus on Reading, Writing, and Math
- Multiple Student Engagement Opportunities for All
- Consistent Behavior Systems: PBIS & Love and Logic
- Effective PLCs Focused on Data

## Community Town Hall

We appreciate all the feedback we received during our Mist Expansion Community Town Hall Meeting. Based on all the feedback we received, the administrative team has decided to not move forward with the proposed expansion model of 3 teachers, 1.5 classified staff and .5 custodial staff. We will continue to have 2 teachers with a K-2 and 3-5 teacher next year. We will also have 1.5 aides and .5 custodial support. A complete septic and water system inspection will be completed before any future expansion is considered.

## Kindergarten Registration

Thank you to everyone who participated in our Kindergarten Registration Night held on Thursday, May 7th: Songbird Nature Preschool, Wauna, Vernonia Dental, Curl's Transportation, Vernonia Fire and VFA. Special thanks to our kitchen staff, custodial staff, kindergarten teachers: Ms. Wall and Mrs. Groshong, nurse Julie Benes, Camrin Eyrrick, Elizabeth Woolsey, Angie Budge, Courtney Ferguson, Kendra Schlegel, Stacy Adams and board member, Greg Kintz.

The turn out was not as we had hoped for but the families that joined us were excited about their child starting kindergarten.



### 2nd Reading Adoption Community Preview Night

Our community is invited to a second opportunity to preview the reading curriculum adoption materials under consideration for the district on Thursday, May 14 from 5-6 pm.

### SBAC Testing

Testing is underway at the elementary schools. Here is our testing schedule:

- 5th Grade Science- 5/4-5/8
- 3rd-5th Grade ELA- 5/25-5/29
- 3rd-5th Grade Math- 5/25-5/29

### Math Professional Development

We had our last Math professional development with the NWRESA on Monday, May 4th. We reflected on our learning together, our celebrations and codesigned math professional development for next year. We are excited to continue to work with the NWRESA next year.

## Field Trips

Several of our classes have participated in some fun field trips over the last month of school. Mist, SLC, VES kindergarten and first grade all went to the Oregon Zoo. 2nd and 5th grade went to OMSI.



## Smokey Bear Visit

Smokey Bear visited our VES first grade and K-5 Mist classrooms on Tuesday, May 5th. Students were eager to meet Smokey and learn about fire safety. Thank you to Ranger Nicole Howard for sharing these safety messages with our students!



Mist-Birkenfeld Fire Department visits Mist Elementary

Thank you to the Mist-Birkenfeld fire Department for teaching the Mist students fire escape training and planning.





**May 2026**

**VHS/VMS Board Report–  
Greetings Board!  
Welcome to Logger Nation**

**MS/HS News**

- All staff
  - With an emphasis on improving communication, support, professionalism, and accountability amongst staff:
    - Staff to staff
    - Admin to staff
    - Staff to students

Staff as a whole began looking at what we all want to **See, Hear, Feel**, and **Do—More** and **Less**, as we work together as part of the Vernonia Schools Team. Building on previous work with the adopted Maxims of **Building Bridges** and **Clearing Paths**, staff created norms around:

- **Relationships**
- **Communication**
- **Professionalism**
- **Well-Being**
- **Mindset**

## **TEACHER APPRECIATION**

The week of May 4-8, we celebrate all licensed teachers! Words are not enough to say how much they are appreciated for all they do. Though teaching and working with youth is rewarding, it is definitely not easy. Thank you!

***Caroline Alexander, Charise Ash, Cecelia Barrie, Justin Benassi, Doug Bilodeau, Rachel Brown, Bret Bunke, Malin Campbell, Gienah Cheney, Nick Console, Lee Costanzo, Brett Costley, Courtney Ferguson, Sara Goodman, Tabetha Groshong, Kristin Hansen, Dakota Jackson, Jessica Kintz, Michael Lowry, Luke McCallum, Allison McLeod, Karla Mayatt, Angela Ortiz, Heidi Rice, Denise Rowland, Juliet Safier, Kendra Schlegel, Jenn Schram, George Spaulding, Terri Ann Stavens, Kydra Wall, Ashley Ward, Justin Ward, Pete Weisel, and Sena Wilmoth.***



- **OHSET State**
  - May 7-10 in Redmond
  - Good Luck to ***Isabelle Martinez*** and ***Rydia Boyer***



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- **Smarter Balanced State Test Assurance Training and Interim Assessments**

- Staff that may be involved in State Testing went through some annual training on proper administration. It is the goal to have students take subject interim assessments to get used to the testing platform with the ultimate goal for students to perform their very best.
- Testing at the HS/MS beginning the Week of May 4

## CTE

- **Construction**

- Students have been working on mini home builds (doghouse)



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- **Fire Science**

- Students have been working on Emergency Medical Responder activities—lifting and moving patients with the Vernonia Firefighters



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### Columbia County Youth Workforce Event at PPC Scappoose



### Machinery

Student learning about/working on a truck suspension





## PROM

### *Gala By The Beach-May 9, 2026*

- McMennimens-Gearhardt
- Thanks to Curls for providing Transportation



### 2026 High School Prom Court

- *Konnor Van Lom, Noah Novoa-Dodd, Riot Eriksen, Dilyn Lardy, Ruger Meier, Addison Coburn, Mackenzie Burklund, Kate Nelson, Charlie Campo, and \* Emma Scheuerman \* Not Pictured*

## Scholarship/Senior Update:

### Scholarships

- Ms. Safier has been diligently working with Seniors and local donors to assist with the application process. I appreciate the effort she has put forth to see this happen. Scholarships made available to Seniors include:

### Local

- Erik C. Kesterson Memorial
- Mist-Birkenfeld
- Vernonia Lions
- Vernonia School Board-College Focus
- Vernonia School Board-Career/Industry/Trades Focus
- Holce Logging Company
- Vernonia Education Association
- PEO
- Vernoni High School Alumni
- Camp Cedar Ridge "Discover The Good"
- Gene Weller Memorial
- Vernonia Booster Club
- Intercultural Society of Vernonia
- Mickey Buehrer's Memorial

### **Additional Scholarship Opportunities**

- JATC Area 1 Apprenticeship
- Five Star
- Warren Community Foundation, Inc
- Volta
- Renaissance Scholars Program
- Oregon Dairy Women
- Columbia County Hometown Heroes
- Nich
- A Better Financial Future
- Scholarship 360
- Sallie Mae
- Scholarship Owl
- Be Bold
- AGL Over the Rainbow
- Umps CARE Charities
- Carrington Philbert-



*"Building Bridges,.....Clearing Paths"*





# VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent  
Board Report  
May, 2026  
*70 -70 - 90*  
*"We, Not Me"*

## **Celebrating Our Certified School Employees**

As we recognized Teacher Appreciation Week last week, May 4 through 8, I want to take a moment to acknowledge and celebrate the incredible work of our educators across Vernonia School District.

The impact our teachers have extends far beyond the classroom. They build meaningful relationships, create a sense of belonging for students, and support growth not only academically, but personally. This work requires an extraordinary amount of time, energy, and heart, and our teachers consistently showed up each day with dedication and care. Even in the midst of lesson planning, problem solving, and meeting the wide range of student needs, they made this complex work look seamless.

I want to be clear that our teachers are essential to the strength of our district. Every student success is directly connected to their efforts, and our schools and community are stronger because of them.

Throughout the week, staff were recognized in a variety of ways, including breakfasts and additional snacks provided by our classified staff and generous community groups. The District Office also provided each staff member with a drink of their choice from the Logger Coffee Company. While these gestures were simple, they reflected our collective appreciation for the work our staff does every single day.

I want to extend our sincere thanks and appreciation to all of our staff for their continued commitment to our students and our community.

## **Board Member recognition: Javoss McGuire**

I would like to take a moment to formally recognize and express my deep appreciation for Javoss McGuire and his service to the Vernonia School District.

Javoss has had a profound and lasting impact on our district. His influence on the progress we have made is both meaningful and unmistakable. He has been a fierce and unwavering advocate for children, consistently placing student needs at the center of every decision. His commitment

to ensuring strong policies that protect both students and staff reflects his deep sense of responsibility and care for this community.

Beyond his work in governance, Javoss brought a rare combination of intelligence, empathy, and compassion to the board. He worked tirelessly—not only during board meetings, but also through community engagement and collaboration—to support his fellow board members and strengthen connections across our district.

On a personal note, as a new superintendent, I am especially grateful for Javoss’ steady support, guidance, and belief in our work. His leadership helped provide clarity, encouragement, and a strong foundation during a time of transition.

It is truly rare to find someone who leads with both head and heart in the way Javoss does. His presence on the board will be deeply missed, but his impact on the Vernonia School District will continue to be felt for years to come.

On behalf of the district, I extend my sincere thanks for his dedicated service and lasting contributions.

#### **District-Wide Calendar Proposal and Instructional Minutes requirements related to the Governor's Executive Order**

The Governor’s Executive Order 26-06 establishes a clear statewide expectation to maximize protected instructional time and limit reliance on waivers, reduced calendars, or non-instructional substitutions. In response, the district conducted a detailed analysis of the 2026–2027 instructional calendar and associated bell schedules to ensure alignment with state requirements.

While Vernonia School District is generally well-positioned due to a balanced calendar, full 168 instructional days, and built-in make-up days, the current high school schedule presents a compliance concern. Based on a calculation of actual instructional minutes, excluding lunch, passing time, and breaks, the high school schedule yields approximately 978 instructional hours. This falls below the 990-hour requirement for grades 9–11. It should be noted that this calculation does not include student conferences or professional development days, which have historically been considered in instructional time calculations but may no longer be allowable under the Governor’s directive.

To evaluate potential adjustments, a revised model was developed that removes non-instructional “break” periods and standardizes lunch to 30 minutes daily. Under this scenario, total instructional time increases to approximately 1,010 hours annually, providing a 20-hour buffer above the state minimum and aligning more closely with the intent of the Executive Order to prioritize direct student-teacher instructional time.

This analysis has been shared with Mr. Underwood. Based on these findings, adjustments to the 2026–2027 middle and high school schedules will be necessary to ensure compliance and to establish an appropriate margin above minimum instructional time requirements.

### **Collective Bargaining Update with VEA and OSEA**

The 150-day bargaining period in Oregon requires school districts and certified employee unions to engage in good-faith negotiations for a minimum of 150 calendar days before either party may request state mediation. This timeline begins once initial proposals are exchanged and formal bargaining starts.

VSD engaged in its first bargaining session on Wednesday, May 6, 2026, and exchanged initial bargaining proposals at that time. Based on this start date, the 150-day bargaining window extends through October 3, 2026. The second bargaining session is scheduled for Tuesday, May 12, 2026.

This timeline is important because it establishes a structured process for negotiations and prevents premature escalation. Only after the 150-day period and a required mediation phase can the parties move to impasse procedures, which may eventually lead to arbitration or a lawful strike. For the district, this window is critical for planning related to budget development, staffing, and overall operational readiness.

VSD has requested bargaining to begin with the Classified Union (OSEA); however, they have not been able to set a date as of yet)

### **OSAS Smarter Balanced Testing**

Vernonia School District has officially begun statewide OSAS Smarter Balanced assessments. We are pleased to share that students have approached testing with a positive mindset, many are expressing excitement, showing increased confidence, and demonstrating noticeably lower levels of anxiety compared to previous years.

At this time, science assessments have been mostly completed for students in grades 5, 8, and 11. High school students are now beginning English Language Arts (ELA) testing, with middle school ELA and Math assessments scheduled to follow.

We are proud of the preparation and support provided by our staff and appreciate the encouragement from families in helping students feel ready and confident. We look forward to reviewing this year's results and using the data to continue strengthening instruction and student outcomes across the district.

### **Mist Elementary Expansion - Update and Next Steps**

The district appreciates the engagement and feedback from families and community members through the recent Mist Elementary Expansion Town Hall and survey. This input, along with enrollment projections, staffing considerations, and district priorities, helped guide the following decisions.

The district will not move forward with the originally proposed expansion model. Instead, a modified approach will be implemented to better align with current capacity and program needs. This includes:

- Adjusted staffing of 2 licensed teachers, 1.5 classified aides, and 0.5 custodial support
- A potential enrollment increase of 5–10 students, depending on class size balance and grade-level capacity
- Implementation of a combined 4th/5th-grade classroom at Vernonia Elementary School

To support long-term planning, the district will conduct inspections of septic and water systems, resulting in a System Evaluation Report to better understand infrastructure capacity before considering any future expansion.

Staffing assignments for Mist Elementary will follow the collective bargaining agreement and will be finalized in the coming weeks.

These steps are intended to support student learning, maintain stable operations, and ensure long-term financial sustainability, while allowing time to fully evaluate facility limitations. Updates will be shared as planning continues for the 2026–27 school year.

The district is also reviewing current staff support systems for new certified and classified staff, the process for accepting new K–5 students from VES, and the schedule for on-site administrative support.

### **VSD/CCR After School Program Contract Renewal for 26-27**

VSD is currently in the process of finalizing and sending out for signature the 2026–27 21st Century Community Learning Center grant contract to Camp Cedar Ridge (CCR) to continue operating our district’s after-school program. CCR continues to do an excellent job facilitating these services, and we believe that continuing this partnership is a strong benefit to our K–12 students.

### **2026 Summer Learning grant ( ODE)**

Vernonia School District is pleased to share that we successfully applied for and were awarded the Oregon Department of Education Summer Learning Grant, a competitive grant made possible through House Bill 2007 (2025). This grant is part of a \$35 million annual statewide investment and will provide funding to Vernonia from spring 2026 through September 2028.

This award reflects the strength of our application and the district’s commitment to providing high-quality academic programming. We are also grateful for the support and partnership of our Education Service District (ESD) throughout the application process.

The funding will allow the district to expand summer learning opportunities for the next three years, with a state investment of \$122,000 each year to improve student outcomes in literacy

and mathematics, while supporting confidence, engagement, and skill development across all grade levels. Programming will include:

- Early literacy development in grades K–2
- Reinforcement of core academic skills in grades 3–8
- Academic acceleration and credit recovery opportunities at the high school level through Vernonia Family Academy

Summer programming will run for four weeks beginning in early July. Additional program details and registration information will be shared with families later this month.

We appreciate the Board’s continued support in pursuing grant opportunities that directly benefit our students and strengthen instructional programs. We look forward to monitoring outcomes over the three-year grant period and ensuring responsible implementation aligned with student success.

### **2026-27 Fee Schedule**

In response to the current economic conditions in Oregon and Columbia County, including rising fuel costs and increased prices for everyday goods, the Vernonia School District is committed to supporting our families. As part of this commitment, the district will not increase Fee Schedule rates for the 2026–27 school year.

### **VSD Stadium Project**

The Vernonia School District is appreciative of the continued efforts of the Booster Club and Stadium Committee, whose fundraising has made it possible to move forward with Phase 2 of the stadium project, originally introduced in June 2020. This level of community investment reflects a strong commitment to our students and programs.

As we prepare for the next phase of this work, several key steps are underway. A project alignment meeting between myself, Gordon Jarman, Stadium Committee president, and Mark Brown, maintenance supervisor, is scheduled for May 20 to further define the scope and ensure the project aligns with the District’s Long Range Facilities Plan. In addition, a formal presentation to the School Board is anticipated at the June 11, 2026, meeting. This presentation will outline the project’s purpose, scope, budget, timeline, and overall impact, along with a request for Board action.

A critical component of this process is the development and approval of a Memorandum of Understanding (MOU) between the Vernonia School District and the Vernonia Booster Club. Establishing a clear MOU is essential when an outside organization undertakes construction on school property. The MOU defines roles, responsibilities, and expectations; addresses liability and risk; ensures compliance with applicable laws and regulations; and protects the District’s long-term interests. Importantly, it also clarifies that the District retains ownership, operational control, and decision-making authority over the facility once construction is complete.

To maintain appropriate legal and financial boundaries, the District will not draft the MOU, as doing so could create a co-developer relationship and potentially trigger additional regulatory requirements. However, the District will carefully review the agreement to ensure it adequately protects District interests, particularly in areas of liability, project oversight, and long-term use.

We look forward to continued collaboration with our community partners as we take these next steps in a thoughtful and responsible manner.

### **Enrollment Trend (March 30 – May 11, 2026)**

From March 30 through May 11, 2026, district enrollment has remained stable, with a slight overall decline of approximately 2–3 students, maintaining an enrollment of approximately 550 students.

Key observations:

- Enrollment changes have been minimal and typical for this time of year, with limited student movement.
- Most schools, including Vernonia Middle School, Mist Elementary, and Vernonia Family Academy, have remained steady.
- Vernonia Elementary and Vernonia High School experienced only minor decreases of 1–2 students.

This level of stability provides the district with a reliable enrollment baseline as we finalize planning for the 2026–27 school year. Current trends support maintaining largely consistent staffing levels, with only targeted adjustments where needed based on grade-level shifts and program demands. Additionally, stable enrollment allows for more predictable revenue projections, supporting responsible budgeting and resource allocation.

The district will continue to monitor enrollment closely through the summer to ensure staffing and programming decisions remain aligned with student needs.

### **Staffing & HR Readiness**

The district has completed the hiring of our new Maintenance Supervisor, Debbie Johnston. We are excited to have Debbie step into this role. She brings a strong understanding of our district's facilities and has already completed much of the training necessary to be successful. I am confident she will continue to be a valuable asset in this position.

We have also hired Abby Welter as our Middle School/High School Counselor, strengthening our student support services at the secondary level.

Looking ahead, the district will be posting several positions, including:

- College and Career Readiness Center staff

- Mist Elementary teaching positions (K–2 and 3–5)

The hiring of these positions may trigger the recall of a certified staff member for the 2026–27 school year. If this occurs, the district will follow contractual obligations and notify the certified union regarding the process and timelines. Once these positions are hired, we will move forward with the placement of a 4th/5th-grade blended classroom teacher.

In the coming weeks, we will also post positions for summer learning programs, including both licensed and classified staff, as well as staffing for our Youth Transition Program (YTP).

Remaining key positions to be filled include our District Business Manager, which is currently posted, and a 0.5 FTE Special Education Director. The Special Education Director position will be posted following the hiring of the new superintendent.

We appreciate the Board’s continued support as we work to recruit and retain high-quality staff to serve our students.

**2025-2026 School Year Remaining Calendar**

May 22, 2026 No School-Potential Snow Make-up Day

May 25, 2026 No School-Memorial Day

June 6, 2026, VHS Graduation

June 9, 2026, VMS (8th Grade) Promotion

June 10, 2026 Last Day for Students- Early release at 12:30 p.m.

June 12, 2026 Last Day for Teachers

# memo

## **Vernonia School District 47J**

To: Vernonia School District Board of Directors, Superintendent Jim Helmen  
From: Marie Knight  
Date: 5/14/2026  
Re: May 2026 Financial Information

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Financial Data through the Month ending April 30, 2026. The reports attached reflect revenue and expenditures through 4/30/2026.

General Fund ending balance is projected at \$ 160,869. Additional expenditures encumbered include \$20,000 for a new mower and \$ 3,200 for Girl's basketball uniforms - to be reimbursed by student body funds.

General Fund revenue was updated to match the State School Fund estimate from 5/1/26. There was a small change.

Thanks!

-Marie Knight

Business Manager, Vernonia School District 47J

Source	Budget 2025-26	Actual YTD Rev. 4/30/2026	Projected through 6/30/2026	Total Estimated 2025-26	(Over)/Under Budget	Budget 2024-25	Actual YTD 2024-25
SSF Funding							
1111 Current Year Property Taxes	3,375,000	3,564,415	10,585	3,575,000	(200,000)	3,225,000	3,384,951
1112 Prior Year's Property Taxes	75,000	49,949	25,051	75,000	-	75,000	86,499
1114 Payment in Lieu of Property Taxes	15,000	399		399		15,000	271
1190 Penalties & Interest on Investments	7,500	4,989	636	5,625		5,000	5,289
2101 County School Funds	30,000	7	44,000	44,007	(14,007)	20,000	56,282
3101 State School Support Funds	4,800,000	4,647,509	458,351	5,105,860	(305,860)	4,840,000	3,735,118
<b>May SSF payback- estimated for FY2425</b>		-	33,000	33,000			
3103 Common School Fund	80,000	38,775	38,775	77,550	2,450	75,352	78,718
3104 State Timber	650,000	207,560	272,440	480,000	170,000	650,000	682,226
<b>Total SSF Revenue</b>	<b>\$ 9,032,500</b>	<b>\$ 8,513,604</b>	<b>\$ 882,837</b>	<b>\$ 9,396,441</b>	<b>\$ (347,417)</b>	<b>\$ 8,905,352</b>	<b>\$ 8,029,355</b>
<b>Non State School Support Formula Sources</b>							
<b>Local Sources</b>							
1510 Earnings on Investments	130,000	68,866	28,634	97,500	32,500	90,000	125,082
1710 Admissions/Fees	15,000	306	10,944	11,250	3,750	13,000	8,278
1740 Fees	40,000	150	19,850	20,000		30,000	54,664
1910 Rentals	20,000	6,575	18,425	25,000	(5,000)	10,000	21,056
1920 Donations from Private Sources	110,700	11,794	383	12,177	98,523	100,000	8,968
1960 Recovery of Prior Year Expenditures	25,000	16,265	3,735	20,000	5,000	20,000	9,488
1961 Recovery of current year	15,000	21,366	15,000	36,366		10,000	26,140
1980: Indirect	25,000	3,916	8,584	12,500		-	34,389
1990 Miscellaneous Local Revenue	85,000	6,627	8,376	15,004	69,996	85,000	15,004
1994: Medicaid Admin Claiming	50,000	-	-	-	50,000	70,000	
1995: Erate	20,000	6,545	13,455	20,000			
<b>Total Non Formula Local Sources</b>	<b>535,700</b>	<b>142,410</b>	<b>127,387</b>	<b>269,797</b>	<b>254,769</b>	<b>428,000</b>	<b>303,067</b>
<b>Intermediate Sources</b>							
2102 Education Service District Apportionment	150,000	276,684	-	276,684	(126,684)	165,000	193,658
2105: Natural Gas	20,000	-	5,130	5,130	14,870	20,000	5,130
2199: Other	-	-	15,000	15,000	(15,000)	-	11,798
<b>Total Intermediate Sources</b>	<b>170,000</b>	<b>276,684</b>	<b>20,130</b>	<b>296,814</b>	<b>(126,814)</b>	<b>185,000</b>	<b>210,586</b>
<b>State/Federal Sources</b>							
3199: SSF Small High School Grant	35,000	-	29,561	29,561		35,000	29,561
3299: High Cost Disability	62,000	-	62,000	62,000		50,000	56,957
<b>Total State/Federal Sources</b>	<b>97,000</b>	<b>-</b>	<b>91,561</b>	<b>91,561</b>	<b>-</b>	<b>85,000</b>	<b>86,518</b>
<b>Other Sources</b>							
5400 Beginning Fund Balance*	800,000	(88,924)	-	(88,924)	888,924	800,000	767,687
<b>Total Other Sources</b>	<b>800,000</b>	<b>(88,924)</b>	<b>-</b>	<b>(88,924)</b>	<b>888,924</b>	<b>800,000</b>	<b>767,687</b>
<b>Total Non SSF Revenue</b>	<b>\$ 802,700</b>	<b>\$ 419,094</b>	<b>\$ 239,078</b>	<b>\$ 658,172</b>	<b>\$ 127,956</b>	<b>\$ 698,000</b>	<b>\$ 600,171</b>
<b>Total Resources</b>	<b>\$ 10,635,200</b>	<b>\$ 8,843,774</b>	<b>\$ 1,121,915</b>	<b>\$ 9,965,689</b>	<b>\$ 669,462</b>	<b>\$ 10,403,352</b>	<b>\$ 9,397,213</b>
	\$ 0	Less Estimated Requirements		<b>\$ 9,804,869</b>			
		<b>Estimated Ending Fund Balance</b>		<b>\$ 160,820</b>			

Function	Budget 2025-26	Actual YTD EXP 4/30/2026	Projected through 6/30/2026	Total Estimated 2025-26	(Over)/ Under Budget	% Committed	Budget 2024-25	YTD* 2024-25	
<b>Instruction</b>									
1111 Elementary, K-5 or K-6	2,024,128	1,252,251	527,433	1,779,685	\$ 244,443	87.92%	\$ 1,722,654	\$ 1,927,146	2 IA staff member resigned, add 6k Jewell tuition
1121 Middle/Junior High Programs	832,659	596,514	261,590	858,104	\$ (25,445)	103.06%	\$ 619,125	\$ 782,140	moved one IA to SIA, switched with another, add 10k jewell tuition
1122 Middle/Junior High School Extracurricular	51,915	41,499	10,416	51,915	\$ -	100.00%	\$ 44,892	\$ 49,960	used data from previous version, in between coaches
1131 High School Programs	1,094,952	688,934	283,907	972,841	\$ 122,111	88.85%	\$ 1,107,178	\$ 935,730	
1132 High School Extracurricular	226,737	202,392	33,365	235,757	\$ (9,020)	103.98%	\$ 200,688	\$ 254,917	full budgeted amount (supplies, coaches, etc. not encumbered)
1210 Programs for Talented and Gifted	500	0	-	-	\$ 500				
1220 Restrictive Pgms for Students w/Disabilities	73,000	59,404	29,759	89,163	\$ (16,163)	122.14%	\$ 136,000	\$ 125,961	
1250 Programs for Students w/Severe Disabilities	1,031,286	625,710	286,214	911,924	\$ 119,362	88.43%	\$ 1,040,051	\$ 884,123	add 20000 jewell tuition, deduct 62,227 for move SPED tchr to IDEA. 664,458+20000-62000
1260 Treatment and Habilitation	5,000	14,515	12,446	26,961	\$ (21,961)	539.23%	\$ 5,000	\$ 23,453	Includes ESD exp for preK evals
1283 District Alternative Programs	-	178	-	178	\$ (178)		\$ -	\$ 13,663	
1284 Vernonia Family Academy	74,814	103,194	55,970	159,164	\$ (84,351)	212.75%	\$ 175,292	\$ 204,308	no Debbie, add Courtney, no internet, less kid
1285 Distance Learning	132,332	66,187	-	66,187	\$ 66,144	50.02%	\$ 120,958	\$ 123,282	
1400 Summer School Program	6,281	6,244	399	6,643	\$ (361)	105.75%	\$ 12,890	\$ 6,395	
<b>Total Instruction</b>	<b>\$ 5,553,603</b>	<b>\$ 3,657,022</b>	<b>\$ 1,501,499</b>	<b>\$ 5,158,521</b>	<b>\$ 395,082</b>		<b>\$ 5,184,727</b>	<b>\$ 5,331,077</b>	
<b>Support Services</b>									
2110 Attendance Services	75,228	46,087	23,040	69,127	6,102	91.89%	73,889	71,027	
2119 Other Attendance/Social Work Services	-	391	431	822	1,253		-	6,202	
2120 Guidance Services	146979.5	103,284	49,344	152,628	(5,649)	103.84%	140328.68	147,014	
2130 Health Services	7,818	85,210	35,544	120,754	(112,936)	1544.56%	7,779	969	ESD services, nurse, ot pt
2140 Psychological Services	119,935	58,663	4,883	63,545	56,390	52.98%	116,537	-	Contracted School Psychologist
2150 Speech Pathology and Audiology Services	93,500	73,372	32,738	106,110	(12,610)	113.49%	90,000	86,474	Contracted Speech Pathologist
2190 Service Directions, Student Support Svcs	98,669	49,603	24,035	73,639	25,031	74.63%	70,798	85,057	SPED
2210 Improvement of Instruction	53,722	42,100	11,622	53,722	-	100.00%	23,395	69,019	Includes Teacher Mentor
2220 Library/Media Center	130,500	96,198	38,321	134,519	(4,019)	103.08%	125,694	126,871	
2310 Board of Education	83,994	76,524	37,127	113,651	(29,657)	135.31%	83,295	73,613	
2321 Office of the Superintendent Services	416,603	338,291	78,312	416,603	-	100.00%	411,559	415,996	
2410 Office of the Principal Services	646,547	459,277	146,375	605,651	40,896	93.67%	651,279	608,099	Portion of office staff moved to Transportation exp
2490 School Administration- Other Support	600	1,690	500	2,190	(1,590)	365.03%	-	1,123	
2520 Fiscal Services	327,610	361,167	140,865	502,032	(174,422)	153.24%	434,066	346,953	includes business services, ESD, add \$150k unemployment
2524 Payroll Services	1,200	1,509	1,000	2,509	(1,309)	209.05%	-	1,573	
2542 Care and Upkeep of Building Services	699,944	586,535	66,539	653,075	46,870	93.30%	612,310	652,264	1 staff member resigned
2543 Care and Upkeep of Grounds Services	67,560	51,175	8,387	59,563	7,997	88.16%	105,481	47,499	
2544 Maintenance	123,984	104,983	21,020	126,003	(2,019)	101.63%	122,870	140,761	
2545 Vehicle Upkeep	3,000	2,148	852	3,000	-	100.00%	2,850	1,697	
2550 Student Transportation Services	1,060,530	782,845	280,183	1,063,027	(2,497)	100.24%	1,026,500	1,028,917	
2640 Staff Services	7,437	4,249	2,126	6,375	1,062	85.72%	-	-	
2660 Technology Services	144,234	131,828	8,662	140,489	3,745	97.40%	137,190	83,733	
2710 Supplemental Retirement Program	-	31,515	5,260	36,775	(36,775)		9,720	62,622	
<b>Total Support Services</b>	<b>\$ 4,309,597</b>	<b>\$ 3,488,645</b>	<b>\$ 1,017,165</b>	<b>\$ 4,505,810</b>	<b>\$ (194,139)</b>		<b>\$ 4,245,539</b>	<b>\$ 4,057,481</b>	
<b>Community Services</b>									
3100 Food Service	2,000	38	500	538	1,462	27%	-	114	
<b>Total Community Services</b>	<b>\$ 2,000</b>	<b>\$ 38</b>	<b>\$ 500</b>	<b>\$ 538</b>	<b>\$ 1,462</b>		<b>\$ -</b>	<b>\$ 114</b>	
<b>Other Requirements</b>									
5200 Transfers of Funds	220,000	0	140,000	140,000	80,000	63.64%	190,000	97,984	Est. Food Service Transfer
6000 Contingency	450,000	0	-	-	450,000	100.00%	-	-	
7000 Unappropriated Ending Fund Balance	100,000	0	-	-	100,000	100.00%	-	-	
<b>Total Other Requirements</b>	<b>\$ 770,000</b>	<b>\$ -</b>	<b>\$ 140,000</b>	<b>\$ 140,000</b>	<b>\$ 630,000</b>		<b>\$ 190,000</b>	<b>\$ 97,984</b>	
<b>Total Requirements</b>	<b>\$ 10,635,200</b>	<b>\$ 7,145,705</b>	<b>\$ 2,659,164</b>	<b>\$ 9,804,869</b>	<b>\$ 830,943</b>		<b>\$ 9,620,266</b>	<b>\$ 9,486,656</b>	



2025-2026 Vernonia SD 47J  
General Fund Year to Date Revenue Overview  
April 2026

YTD Local Sources

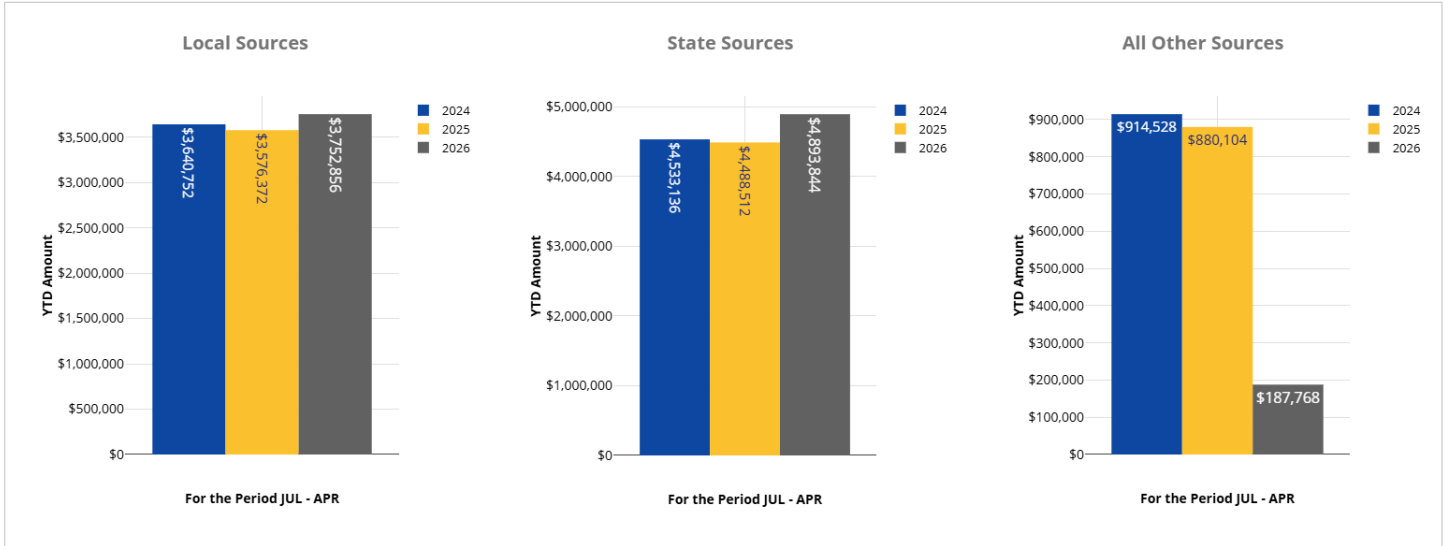
**\$3,752,856**  
93.63% of Budget

YTD State Sources

**\$4,893,844**  
86.97% of Budget

YTD All Other Sources

**\$187,768**  
18.78% of Budget



	FY 2024 YTD Amount	FY 2025 YTD Amount	FY 2026 YTD Amount	FY 2026 Annual Budget	FY 2026 % YTD Budget
<b>Operating Revenues</b>					
<b>State School Fund Formula</b>					
Local Revenue	\$3,384,506	\$3,341,943	\$3,619,752	\$3,472,500	104.24%
Intermediate Revenue	\$23	\$65	\$7	\$30,000	0.02%
State Revenue	\$4,533,136	\$4,488,512	\$4,893,844	\$5,530,000	88.50%
<b>Total State School Fund Formula</b>	<b>\$7,917,665</b>	<b>\$7,830,520</b>	<b>\$8,513,604</b>	<b>\$9,032,500</b>	<b>94.26%</b>
Local Revenue	\$256,246	\$234,429	\$133,103	\$535,700	24.85%
Intermediate Revenue	\$102,588	\$5,782	\$276,684	\$170,000	162.76%
State Revenue	\$0	\$0	\$0	\$0	0.00%
Federal Revenue	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	0.00%
<b>Total Operating Revenues</b>	<b>\$8,276,498</b>	<b>\$8,070,731</b>	<b>\$8,923,391</b>	<b>\$9,835,200</b>	<b>90.73%</b>
Beginning Fund Balance	\$811,918	\$874,257	\$-88,924	\$800,000	-11.12%
<b>TOTAL RESOURCES</b>	<b>\$9,088,416</b>	<b>\$8,944,988</b>	<b>\$8,834,468</b>	<b>\$10,635,200</b>	<b>83.07%</b>

**Revenue Insight:**

General Fund (Source 54XX Removed) YTD revenues totaled \$8,923,391 through April 2026, which is \$852,661 or 9.6% more than the amount received last year for this period. The YTD difference is driven by an increase in 3000-3999 State Sources of \$405,332, an increase in 2000-2999 Intermediate Sources of \$270,844, and an increase in 1000-1999 Local Sources of \$176,484.

**Increase in State Sources due to increased SSF and Prop Tax. Intermediate due to ESD Service Credits taken as cash.**

	FY 2024 YTD Amount	FY 2025 YTD Amount	FY 2026 YTD Amount	FY 2026 Annual Budget	FY 2026 % YTD Budget
<b>General Fund Revenues</b>	\$9,088,416	\$8,944,988	\$8,834,468	\$10,635,200	83.07%
<b>General Fund Expenses</b>	\$6,448,127	\$6,920,043	\$7,092,645	\$10,635,200	66.69%
<b>General Fund Balance</b>	<b>\$2,640,289</b>	<b>\$2,024,945</b>	<b>\$1,741,823</b>	<b>\$0</b>	



2025-2026 Vernonia SD 47J  
General Fund Year to Date Expense Overview  
April 2026

**YTD Salaries and Benefits**

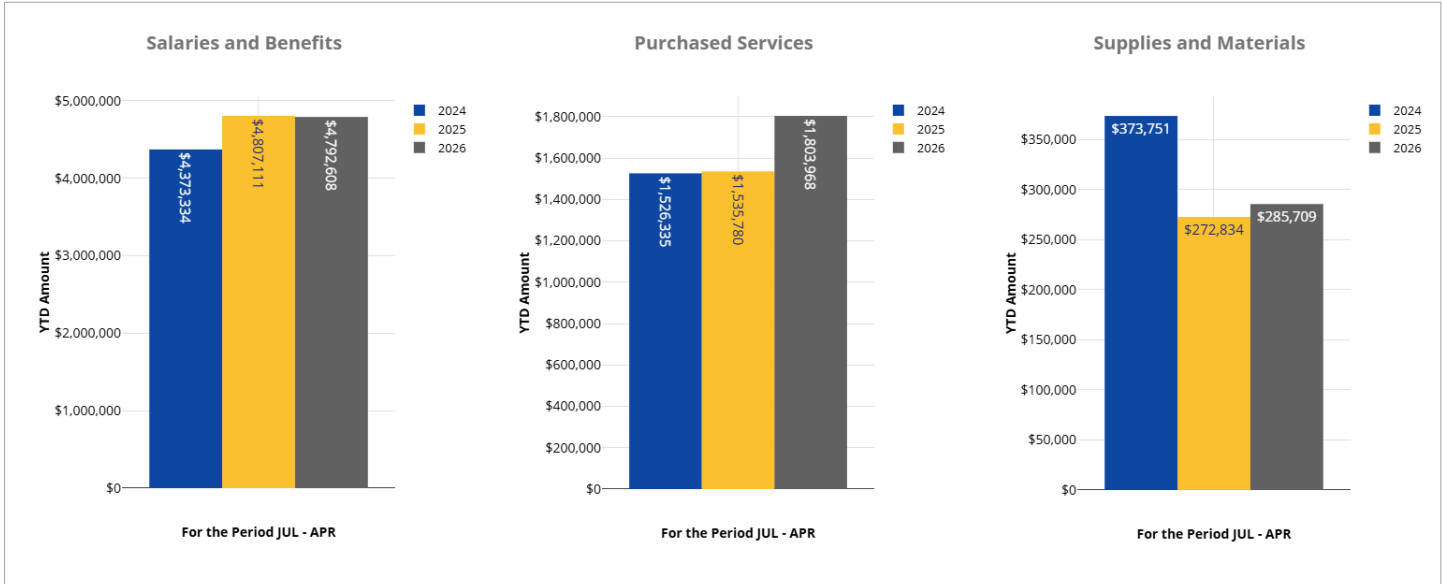
**\$4,792,608**  
66.41% of Budget

**YTD Purchased Services**

**\$1,803,968**  
84.50% of Budget

**YTD Supplies & Materials**

**\$285,709**  
91.07% of Budget



	FY 2024 YTD Amount	FY 2025 YTD Amount	FY 2026 YTD Amount	FY 2026 Annual Budget	FY 2026 % YTD Budget
<b>Salaries</b>					
Regular Salaries	\$2,530,332	\$2,783,118	\$2,722,233	\$4,315,305	63.08%
All Other Salaries	\$242,622	\$259,677	\$246,795	\$320,621	76.97%
<b>Total Salaries</b>	<b>\$2,772,954</b>	<b>\$3,042,795</b>	<b>\$2,969,028</b>	<b>\$4,635,926</b>	<b>64.04%</b>
<b>Benefits</b>					
Retirement	\$783,452	\$897,993	\$902,129	\$1,428,781	63.14%
Employee Insurance	\$539,991	\$559,567	\$574,943	\$765,658	75.09%
All Other Benefits	\$276,937	\$306,756	\$346,508	\$386,790	89.59%
<b>Total Benefits</b>	<b>\$1,600,380</b>	<b>\$1,764,316</b>	<b>\$1,823,580</b>	<b>\$2,581,229</b>	<b>70.65%</b>
<b>Other Expenditures</b>					
Purchased Services	\$1,526,335	\$1,535,780	\$1,803,968	\$2,134,985	84.50%
Supplies and Materials	\$373,751	\$272,834	\$285,709	\$313,710	91.07%
Capital Outlay	\$10,200	\$12,663	\$0	\$0	0.00%
Other Objects	\$164,507	\$176,655	\$210,360	\$199,350	105.52%
Transfers	\$0	\$115,000	\$0	\$220,000	0.00%
<b>Total Operating Expenditures</b>	<b>\$6,448,127</b>	<b>\$6,920,043</b>	<b>\$7,092,645</b>	<b>\$10,085,200</b>	<b>70.33%</b>
Contingencies	\$0	\$0	\$0	\$450,000	0.00%
Unappropriated Ending Fund Balance	\$0	\$0	\$0	\$100,000	0.00%
<b>TOTAL REQUIREMENTS</b>	<b>\$6,448,127</b>	<b>\$6,920,043</b>	<b>\$7,092,645</b>	<b>\$10,635,200</b>	<b>66.69%</b>

**Expense Insights:**

General Fund YTD expenses totaled \$7,092,645 through April 2026, which is \$172,602 or 2.4% more than the amount spent last year for this period. The YTD difference is driven by an increase in 300-399 Purchased Services of \$268,189, a decrease in 700-799 Transfers of -\$115,000, and a decrease in 100-199 Salaries of -\$73,767.

**Differences due to: Purchased services increase-ESD services paid with cash, not service credits.**



2025-2026 Vernonia SD 47J  
General Fund Month To Date Revenue Overview  
April 2026

**MTD Local Sources**

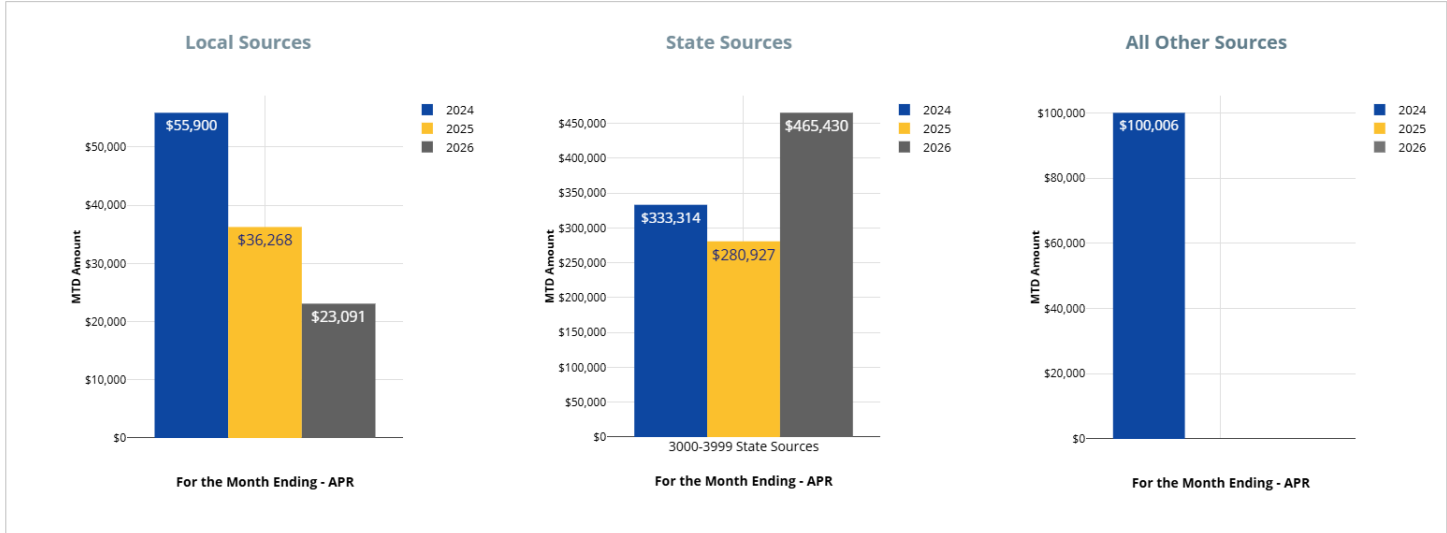
**\$23,091**  
0.58% of Budget

**MTD State Sources**

**\$465,430**  
8.27% of Budget

**MTD All Other Sources**

**\$0**  
0.00% of Budget



	FY 2024 MTD Amount	FY 2025 MTD Amount	FY 2026 MTD Amount	FY 2026 Annual Budget	FY 2026 % MTD Budget
<b>Operating Revenues</b>					
<b>State School Fund Formula</b>					
Local Revenue	\$16,041	\$18,784	\$12,981	\$3,472,500	0.37%
Intermediate Revenue	\$6	\$0	\$0	\$30,000	0.00%
State Revenue	\$333,314	\$280,927	\$465,430	\$5,530,000	8.42%
<b>Total State School Fund Formula</b>	<b>\$349,361</b>	<b>\$280,927</b>	<b>\$478,411</b>	<b>\$9,032,500</b>	<b>5.30%</b>
Local Revenue	\$39,859	\$17,484	\$10,109	\$535,700	1.89%
Intermediate Revenue	\$100,000	\$0	\$0	\$170,000	0.00%
State Revenue	\$0	\$17,484	\$0	\$97,000	0.00%
Federal Revenue	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$800,000	0.00%
<b>Total Operating Revenues</b>	<b>\$489,220</b>	<b>\$317,195</b>	<b>\$488,521</b>	<b>\$9,835,200</b>	<b>4.97%</b>
Beginning Fund Balance	\$0	\$0	\$0	\$800,000	0.00%
<b>TOTAL RESOURCES</b>	<b>\$489,220</b>	<b>\$317,195</b>	<b>\$488,521</b>	<b>\$10,635,200</b>	<b>4.59%</b>

**Revenue Insight:**

General Fund (Source 54XX Removed) revenues totaled \$488,521 in April 2026, which is \$171,326 or 54.0% more than the amount received last year for this month. The year over year difference is driven by an increase in 3000-3999 State Sources of \$184,503, a decrease in 1000-1999 Local Sources of -\$13,177, and an increase in 2000-2999 Intermediate Sources of \$0.

	FY 2024 MTD Amount	FY 2025 MTD Amount	FY 2026 MTD Amount	FY 2026 Annual Budget	FY 2026 % YTD Budget
<b>General Fund Revenues</b>	\$489,220	\$317,195	\$488,521	\$10,635,200	4.59%
<b>General Fund Expenses</b>	\$750,662	\$754,293	\$810,178	\$10,635,200	7.62%
<b>General Fund Balance</b>	<b>-\$261,442</b>	<b>-\$437,098</b>	<b>-\$321,657</b>	<b>\$0</b>	



2025-2026 Vernonia SD 47J  
General Fund Month To Date Expense Overview  
April 2026

MTD Salaries and Benefits

**\$590,383**

8.18% of Budget

MTD Purchased Services

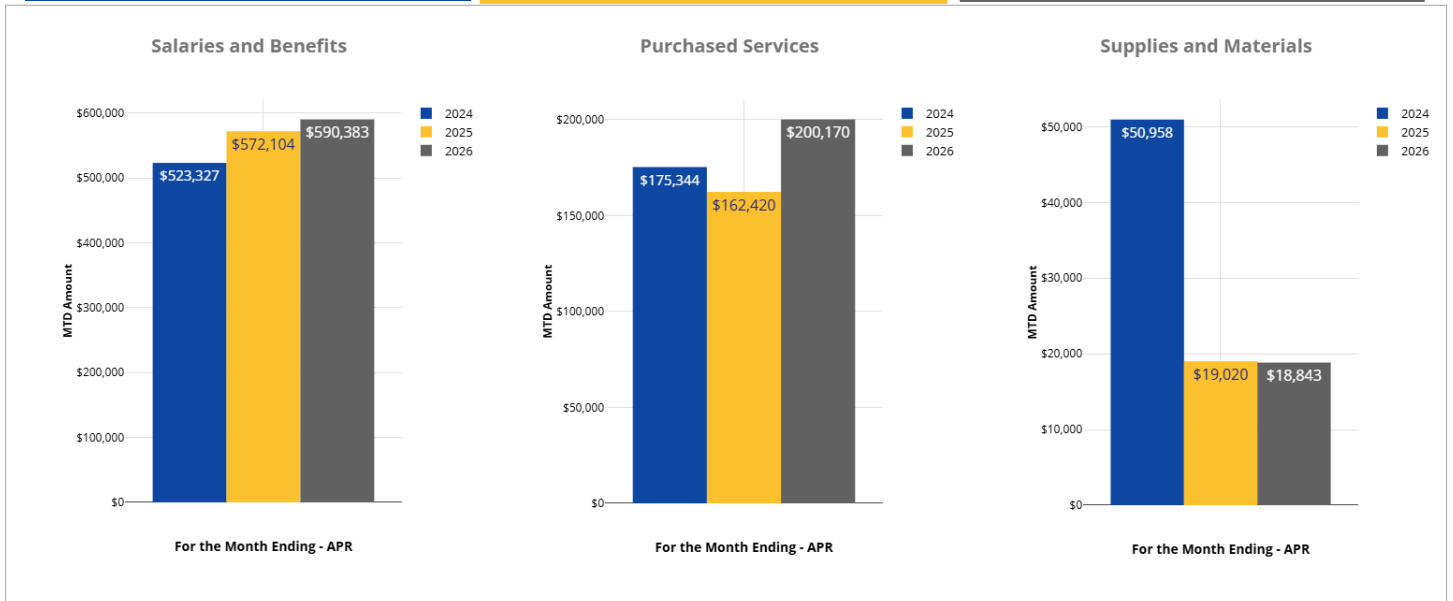
**\$200,170**

9.38% of Budget

MTD Supplies & Materials

**\$18,843**

6.01% of Budget



	FY 2024 MTD Amount	FY 2025 MTD Amount	FY 2026 MTD Amount	FY 2026 Annual Budget	FY 2026 % MTD Budget
<b>Salaries</b>					
Regular Salaries	\$299,688	\$334,211	\$303,495	\$4,315,305	7.03%
All Other Salaries	\$27,856	\$24,080	\$22,255	\$320,621	6.94%
<b>Total Salaries</b>	<b>\$327,544</b>	<b>\$358,291</b>	<b>\$325,750</b>	<b>\$4,635,926</b>	<b>7.03%</b>
<b>Benefits</b>					
Retirement	\$99,652	\$110,749	\$97,875	\$1,428,781	6.85%
Employee Insurance	\$63,934	\$67,847	\$70,431	\$765,658	9.20%
All Other Benefits	\$32,197	\$35,217	\$96,327	\$386,790	24.90%
<b>Total Benefits</b>	<b>\$195,783</b>	<b>\$213,813</b>	<b>\$264,633</b>	<b>\$2,581,229</b>	<b>10.25%</b>
<b>Other Expenditures</b>					
Purchased Services	\$175,344	\$162,420	\$200,170	\$2,134,985	9.38%
Supplies and Materials	\$50,958	\$19,020	\$18,843	\$313,710	6.01%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Other Objects	\$1,033	\$748	\$782	\$199,350	0.39%
Transfers	\$0	\$0	\$0	\$220,000	0.00%
<b>Total Operating Expenditures</b>	<b>\$750,662</b>	<b>\$754,293</b>	<b>\$810,178</b>	<b>\$10,085,200</b>	<b>8.03%</b>
Contingencies	\$0	\$0	\$0	\$450,000	0.00%
Unappropriated Ending Fund Balance	\$0	\$0	\$0	\$100,000	0.00%
<b>TOTAL REQUIREMENTS</b>	<b>\$750,662</b>	<b>\$754,293</b>	<b>\$810,178</b>	<b>\$10,635,200</b>	<b>7.62%</b>

**Expense Insights:**

General Fund expenses totaled \$810,178 in April 2026, which is \$55,885 or 7.4% more than the amount spent last year for this month. The year over year difference is driven by an increase in 200-299 Associated Payroll Costs of \$50,820, an increase in 300-399 Purchased Services of \$37,750, and a decrease in 100-199 Salaries of -\$32,541.

**Differences due to: Purchased services increase-ESD services paid with cash, not service credits**

## Vernonia High School Student Body Account as of May 7, 2026

Active Class Accounts	Balance as of 4/2/26	Balance as of 5/7/26	Difference	Notes
8th GRADE CLOSE-UP	\$ 6,165	\$ 6,165	\$ -	
ALUMNI SCHOLARSHIP FUND	\$ 14,711	\$ 14,711	\$ -	
ART CLASS FUND	\$ 2,713	\$ 2,713	\$ -	
ART CLUB	\$ 48	\$ 48	\$ -	
ART P2P	\$ 1,796	\$ 1,796	\$ -	
ATHLETICS GENERAL FUND	\$ 13,350	\$ 13,573	\$ 223	Paid a portion of Girl's Basketball Uniforms
ATHLETICS P2P	\$ 19,455	\$ 19,930	\$ 475	
AVID	\$ 375	\$ 375	\$ -	
American Red Cross Scholarship	\$ 250	\$ 250	\$ -	
BAND CLASS FUND	\$ 2,477	\$ 2,372	\$ (105)	
BAND P2P	\$ 3,030	\$ 3,030	\$ -	
BAND-INSTRUMENT RENTAL	\$ 1,927	\$ 1,927	\$ -	
BAND/MUSIC_MS_24	\$ 799	\$ 799	\$ -	
BASEBALL HS	\$ (101)	\$ (1,137)	\$ (1,036)	
BOYS HS BASKETBALL	\$ 1,336	\$ 1,336	\$ -	
BOYS VOLLEYBALL	\$ 352	\$ 352	\$ -	
Transition Program-Balloon Company	\$ 117	\$ 117	\$ -	
Transition Program-CONCESSIONS	\$ 13,230	\$ 13,047	\$ (183)	
Transition Program-COFFEE CART	\$ 8,371	\$ 8,197	\$ (174)	
CHEERLEADING	\$ 1,990	\$ 1,990	\$ -	
CITZENSHIP SCHOLARSHIP	\$ 400	\$ 400	\$ -	
CLASS OF 2026	\$ 3,732	\$ 3,732	\$ -	
CLASS OF 2027	\$ 4,843	\$ 2,073	\$ (2,770)	Prom expenses
CLASS OF 2028	\$ 180	\$ 180	\$ -	
CLASS OF 2029	\$ 361	\$ 361	\$ -	
CLAY TARGET TEAM	\$ 1,515	\$ 1,615	\$ 100	
CTE-Engineering	\$ 76	\$ 76	\$ -	
CTE-Natural Resource Management	\$ 1,026	\$ 1,026	\$ -	
DIGITAL ARTS CLASS FUND	\$ 1,602	\$ 1,602	\$ -	
EQUESTRIAN CLUB	\$ 9,672	\$ 7,602	\$ (2,070)	
FOOTBALL HS	\$ 2,569	\$ 2,569	\$ -	
FOREIGN LANGUAGE	\$ 465	\$ 465	\$ -	
GATE	\$ 5,979	\$ 6,215	\$ 236	
GIRLS HS BASKETBALL	\$ 3,494	\$ (547)	\$ (4,041)	Girl's Basketball Uniforms
GOLF	\$ 225	\$ 225	\$ -	
LIBRARY	\$ 165	\$ 165	\$ -	
Elementary Library	\$ 0	\$ 0	\$ -	
Total for LIBRARY	\$ 165	\$ 165	\$ -	
LOCK/LOCKER FEES	\$ 875	\$ 875	\$ -	
MEMOLOG	\$ 8,192	\$ 6,433	\$ (1,759)	

MS Yearbook	\$ 655	\$ (39)	\$ (694)
Total for MEMOLOG	\$ 8,847	\$ 6,394	\$ (2,453)
MIDDLE SCHOOL SB	\$ 320	\$ 320	\$ -
6th Grade	\$ 726	\$ 726	\$ -
8th Grade Trip	\$ 1,663	\$ 1,513	\$ (150)
Leadership	\$ 3,697	\$ 3,697	\$ -
MS ACTIVITIES	\$ (0)	\$ (0)	\$ -
MS Student Body	\$ 7,620	\$ 7,437	\$ (183)
Total for MIDDLE SCHOOL SB	\$ 14,026	\$ 13,693	\$ (333)
MS BASKETBALL	\$ 464	\$ 547	\$ 83
MS VOLLEYBALL	\$ 49	\$ 49	\$ -
National Honor Society	\$ 36	\$ 36	\$ -
ROBOTICS SCHOLARSHIP	\$ -	\$ -	\$ -
Robotics	\$ 4,037	\$ 4,037	\$ -
SENIOR TRIP 2026			\$ -
Total for SENIOR TRIP 2026	\$ 1,848	\$ 513	\$ (1,336)
SHOP P2P	\$ 1,790	\$ 1,790	\$ -
SHOP PROJECTS	\$ 173	\$ 173	\$ -
SOFTBALL HS	\$ 763	\$ (199)	\$ (962)
Fundraisers	\$ 1,230	\$ 1,230	\$ -
Total for SOFTBALL HS	\$ 1,993	\$ 1,031	\$ (962)
STUDENT BODY	\$ (9,454)	\$ (9,549)	\$ (95)
OASC Conference	\$ 147	\$ 147	\$ -
ODFL	\$ (2)	\$ (2)	\$ -
Winter Formal	\$ 3,763	\$ 3,763	\$ -
Total for STUDENT BODY	\$ (5,546)	\$ (5,641)	\$ (95)
SpED	\$ 137	\$ 150	\$ 13
TRACK HS	\$ (444)	\$ 1,656	\$ 2,100
The Greathouse Creativity Fund	\$ -	\$ -	\$ -
VHS PE	\$ 967	\$ 995	\$ 28
VOLLEYBALL	\$ 2,017	\$ 2,017	\$ -
Virginia B. Johns Scholarship	\$ -	\$ -	\$ -
WELDING P2P	\$ 949	\$ 949	\$ -
WRESTLING HS	\$ 383	\$ 383	\$ -
OWC	\$ 0	\$ 0	\$ -
Wrestling Fundraising	\$ 574	\$ 574	\$ -
Wrestling Sweatshirts	\$ -	\$ -	\$ -
Total for WRESTLING HS	\$ 957	\$ 957	\$ -
Washington DC	\$ 2	\$ 1,904	\$ 1,902
X COUNRTY	\$ 3,780	\$ 3,780	\$ -
Sweatshirts	\$ -	\$ -	\$ -
Total for X COUNRTY	\$ 3,780	\$ 3,780	\$ -
Total	\$ 165,655	\$ 155,256	\$ (10,399)

## **April 2026 Maintenance Report**

### **Alarm Related Calls:**

**12**

### **Facility Use**

Board meeting, after school program, stadium meetings, Spring Sports, assemblies. After school programs. Superintendents and special board reports. Mist community meeting. Seattle Drum and Bugle Corp. Vernonia Ballet. Band concert.

### **Projects/Work for the Month**

- \*Board report.
- \*Mist: Monthly maintenance, daily delivery of lunches, custodial cleaning, grounds work.
- \*Interviews for new maintenance supervisor position.
- \*Build a drainage diversion system to keep runoff from the snack shack from depositing on the softball field.
- \*Field maintenance: received new mower. lots of extra mowers to get grounds under control. Working extra on grounds to prepare for graduation. These first few weeks of spring are a constant turn around to keep in front of it.
- \*Remove ceiling tiles for art to paint and put back when completed.
- \* move a classroom
- \*I was also on vacation for a week.
- \*Work on radio clock in 137
- \*Replaced recovery parts for the T500 floor scrubber
- \*Replace staff bathroom light
- \*Removed drainage system from snack shack
- \* remove batting cage from gym,
- \*Repair door going into teacher office in the small gym
- \*repaired threshold in small gym
- \*Called for quotes for repair of soft spot in small gym and potential resurfacing of the gym floor at Mist.
- \*Received, unpacked and installed a new refrigeration & warmer unit for the kitchen.
- \*Inspect smoke detector at VFA.
- \*Had old toro mower services by CTE small engine class.
- \*Charge lines and locate sprinkler heads on the football field. Check and adjust spray patterns for coverage. We seem to have a break in the north east line. I will need to dig and locate the break and repair it. I may have to wait until after Track is over as it may impact their ability to practice for state. I will have to manually turn on and off zones to keep as much of the field from getting hard as we work through this issue.
- \*Adjust custodial schedules to help make up for the need to spend more time on grounds leading to graduation.
- \*Preparing for the transition for a new maintenance supervisor.
- \*Updating SDS books

### **Weekly/Monthly**

- \*Fire/evac drills
- \*Equipment repair: regular maintenance weekly
- \*AED inspections and testing
- \*Generator quarterly maintenance and testing.
- \*The lighting and security schedule changed about once a month as times change
- \*Shop work
- \*Custodial meetings
- \*Deliver lunches to Mist daily & custodial work. (2 employees, two hours a day)
- \*IPM inspections
- \*Inspect roof units (weekly)
- \*Fire extinguisher inspection (Monthly)
- \*Generator testing (monthly)
- \*Playground inspections (Monthly)
- \*Paperwork (weekly)
- \*Weekly biomass maintenance during winter months

### **Miscellaneous:**

I check facilities/systems, check emails and handle miscellaneous or minor repairs. The remainder of the day I try to get caught up on any maintenance/grounds items and or assist staff, students and admin with day to day needs that arise. Along with ordering, reports and follow ups with customers and suppliers. Weekly/monthly /facility inspections. Cover custodial while we deliver lunch to Mist and do our daily custodial duties.

### **Vandalism:**

Ongoing issue with restrooms throughout the school. Dispensers being ripped off walls, faucets being damaged etc.

Thank you

Mark Brown

Facility/Maintenance/Grounds Supervisor/IPM Coordinator

Vernonia School District

971-297-6403

2026-2027 Instructional Calendar

July

4 Independence Day

JULY							Student Contact	Contract Days
S	M	T	W	T	F	S		
			1	2	3	4		
5	6	7	8	9	10	11		
12	13	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28	29	30	31			
							0	0

August

Kindercamp  
VHS Registration  
VMS Registration  
27 New Staff Orientation  
28 New Staff Classroom Work Day  
Aug 31-Sept 4 Staff Inservice

AUGUST							Student Contact	Contract Days
S	M	T	W	T	F	S		
					1			
2	3	4	5	6	7	8		
9	10	11	12	13	14	15		
16	17	18	19	20	21	22		
23	24	25	26	27	28	29		0
30	31						0	1
							0	1

September

7 Labor Day  
Aug 31-Sept 4 Staff Inservice  
3 Staff Inservice/Meet the Family K-12  
8 School Begins K-12

SEPTEMBER							Student Contact	Contract Days
S	M	T	W	T	F	S		
		1	2	3	4	5	0	4
6	7	8	9	10	11	12	4	5
13	14	15	16	17	18	19	5	5
20	21	22	23	24	25	26	5	5
27	28	29	30				3	3
							17	22

October

9 No School-State Wide Inservice

OCTOBER							Student Contact	Contract Days
S	M	T	W	T	F	S		
				1	2	3	2	2
4	5	6	7	8	9	10	4	4
11	12	13	14	15	16	17	5	5
18	19	20	21	22	23	24	5	5
25	26	27	28	29	30	31	5	5
							21	21

November

6 End of Quarter 1  
9 No School Teacher Work Day  
10 & 12 Early release PM conferences  
11 No School Veteran's Day  
13 No School Trade Day  
25-27 No School - Thanksgiving Break

NOVEMBER							Student Contact	Contract Days
S	M	T	W	T	F	S		
1	2	3	4	5	6	7	5	5
8	9	10	11	12	13	14	2	5
15	16	17	18	19	20	21	5	5
22	23	24	25	26	27	28	2	3
29	30						1	1
							15	19

December

21-31 No School Winter Break

DECEMBER							Student Contact	Contract Days
S	M	T	W	T	F	S		
		1	2	3	4	5	4	4
6	7	8	9	10	11	12	5	5
13	14	15	16	17	18	19	5	5
20	21	22	23	24	25	26	0	0
27	28	29	30	31			0	0
							14	14

January

1 No School Winter Break  
4 No School Teacher Work Day  
18 No School - Martin Luther King  
28 End of Semester 1/Q2  
29 No School Teacher Work Day

DRAFT

JANUARY							Student Contact	Contract Days
S	M	T	W	T	F	S		
					1	2	0	0
3	4	5	6	7	8	9	4	5
10	11	12	13	14	15	16	5	5
17	18	19	20	21	22	23	4	5
24	25	26	27	28	29	30	4	5
31							17	20

February

15 No School - Presidents' Day

FEBRUARY							Student Contact	Contract Days
S	M	T	W	T	F	S		
	1	2	3	4	5	6	5	5
7	8	9	10	11	12	13	5	5
14	15	16	17	18	19	20	4	5
21	22	23	24	25	26	27	5	5
28							19	20

March

19 No School - Weather Make-Up Day  
22-26 No School - Spring Break

MARCH							Student Contact	Contract Days
S	M	T	W	T	F	S		
	1	2	3	4	5	6	5	5
7	8	9	10	11	12	13	5	5
14	15	16	17	18	19	20	4	4
21	22	23	24	25	26	27	0	0
28	29	30	31				3	3
							17	17

April

8 End of Quarter 3  
9 No School Teacher Work Day  
23 No School - Weather Make-Up Day

APRIL							Student Contact	Contract Days
S	M	T	W	T	F	S		
				1	2	3	2	2
4	5	6	7	8	9	10	4	5
11	12	13	14	15	16	17	5	5
18	19	20	21	22	23	24	4	4
25	26	27	28	29	30		5	5
							20	21

May

7 No School - Weather Make-Up Day  
21 No School - Weather Make-Up Day  
31 No School - Memorial Day

MAY							Student Contact	Contract Days
S	M	T	W	T	F	S		
						1	0	0
2	3	4	5	6	7	8	4	4
9	10	11	12	13	14	15	5	5
16	17	18	19	20	21	22	4	4
23	24	25	26	27	28	29	5	5
30	31						0	1
							18	19

June

5 VHS Graduation  
8 VMS Promotion  
15 End of Semester 2/Q4  
16 Teacher Work/Check Out  
18 Juneteenth

JUNE							Student Contact	Contract Days
S	M	T	W	T	F	S		
		1	2	3	4	5	4	4
6	7	8	9	10	11	12	5	5
13	14	15	16	17	18	19	2	3
20	21	22	23	24	25	26		
27	28	29	30					
							11	12

LEGEND:	
	Holiday
	No School - Non contract day
	No School - Staff Development
	Early Release-Staff Devopment
	OPEN HOUSE K-12
	PM CONFERENCES K-12
	No School - AM Conferences K-12
	No School - Teacher Work Day
	End of Quarter
	No School - Snow Make Up Day

Total Student Days/Contract Days	Student	Staff
	169	186
	Q1	42
	Q2	41
	Q3	42
	Q4	43
	Total	168

**Vernonia School District 47J  
Fee Schedule 2026-27**

**Building Fees – Student**

**ADOPTED:**

Vernonia Elem. School		Vernonia Middle School		Vernonia High School	
Instrument Rental	\$50.00	Locker Maint. Fee	\$5.00	Locker Maint. Fee	\$5.00
		Student Body Fee	\$20.00	Student Body Fee	\$30.00
		Yearbook (optional)	\$25.00	Yearbook (optional)	\$50.00
		Shop/Construction Class	\$10.00	Shop/Construction Class	\$20.00
		Art Class	\$10.00	Art Class	\$20.00
		Band (7 <sup>th</sup> & 8 <sup>th</sup> grade)	\$50.00	Welding	\$20.00
		Free/Red. Band Fee	\$10.00	HS Band	\$75.00
		Instrument Rental	\$50.00	Free/Red. Band Fee	\$20.00
				Instrument Rental	\$50.00
				Band Family Max	\$150.00
				Parking Permit	\$5.00

**Sports Fees (Pay to Play) - Student**

Vernonia Elem. School	Vernonia Middle School	Vernonia High School
None	Each Sport \$75.00	Each Sport 100.00
	Free/Red. Sport Fee \$50.00	Free/Red. Sport Fee \$50.00
	Lost Uniform Fee \$75.00	Lost Uniform Fee \$100.00
	Family Max \$450.00	Family Max \$600.00

**Family Sports Pass**

Individual Yearly Sports Pass	\$50.00
Couple Yearly Sports Pass	\$85.00
Family Yearly Sports Pass (4 people)	\$125.00
Senior Adult Yearly Sports Pass	\$25.00

**Food Service Fees – Student**

Vernonia Elem. School		Vernonia Middle School		Vernonia High School	
Breakfast	\$2.75	Breakfast	\$3.00	Breakfast	\$3.00
Lunch <b>\$4.00</b>	\$3.50	Lunch <b>\$4.55</b>	\$4.05	Lunch <b>\$4.75</b>	\$4.25
Milk	\$ .60	Milk	\$ .60	Lunch Entrée <b>\$2.50</b>	\$2.25
				Milk	\$ .60

**Food Service Fees - Adult**

Adult					
Breakfast	\$4.00	Lunch	\$5.50	Salad	\$5.00
Breakfast Entrée	\$2.50	Lunch Entrée	\$4.25	Milk	\$ .60
				Water	\$ .75

## Non-Enrolled Student Tuition

All K-12 Non-Enrolled Students	
Each Semester Course	\$450.00

## Facility Use Fees

For Profit Organizations		Non-Profit Organizations		District Student Clubs and/or Groups	
Gymnasium	\$50/hr.	Gymnasium	\$25/hr.	Gymnasium	\$0
Commons	\$50/hr.	Commons	\$25/hr.	Commons	\$0
Kitchen	\$120/hr.	Kitchen	\$60/hr.	Kitchen	\$0
Library	\$40/hr.	Library	\$20/hr.	Library	\$0
Classroom	\$40/hr.	Classroom	\$20/hr.	Classroom	\$0
Lobby	\$40/hr.	Lobby	\$20/hr.	Lobby	\$0
Athletic Fields*	\$50/hr.	Athletic Fields*	\$25/hr.	Athletic Fields	\$0
Logger Concession Shack	\$100/hr.	Logger Concession Shack	\$50/hr.	Logger Concession Shack (Boosters)	\$0
Parking Lot	\$40/hr.	Parking Lot	\$20/hr.	Parking Lot	\$0
Custodial Fees**	\$57/hr.	Custodial Fees**	\$57/hr.	Custodial Fees	\$0
Tech. Equipment Fee	\$90/hr.	Tech. Equipment Fee	\$45/hr.	Tech. Equipment Fee	\$0
Technology Support	\$57/hr.	Technology Support	\$57/hr.	Technology Support	\$0

\*Additional charges will be assessed if field lights are required.

\*\* \$57.00 / hour is during regularly scheduled custodial workday only.

\$228.00 minimum charge for custodial services outside of regularly scheduled workday – based on 4 hour minimum

**NOTE:** Additional custodial and or maintenance fees are assessed at the going rate to cover any damages or excessive cleaning needs.

# OSBA Model Sample Policy

Code: BFCA  
Adopted: 2/10/00  
Orig. Code(s): BFCA

Code: BFCA  
Adopted:

## Administrative Regulations (AR)

Administrative regulations are detailed directions governing the operation of the district.

The superintendent is authorized to formulate such administrative regulations appropriate for the implementation of policies adopted by the Board and necessary for the consistent operation of the district.

[When approved by the superintendent, administrative regulations shall be distributed to [the Board and the staff as appropriate].]

The Board may review any administrative regulation and may direct its revision if, in the Board's judgment, such administrative regulation is not consistent with adopted board policies.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)

[OAR 581-022-2305](#)

[OAR 581-022-2405](#)

# OSBA Model Sample Policy

Code: BFE  
Adopted: 2/10/00  
Orig. Code(s): BFE

Code: BFE  
Adopted:

## Administration in the Absence of Policy

In cases where action must be taken within the school system and the Board has not provided policy to guide administrative action, the superintendent will have the power to act.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)

[OAR 581-022-2305](#)

Code: BHE  
Adopted:

**Board Member Liability Insurance**

The district will purchase liability insurance and errors-and-omissions insurance to protect its school board members individually and collectively from claims made against them as a result of official Board actions taken in the course of official duties.

END OF POLICY

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**Legal Reference(s):**

[ORS 30.260 to -30.300](#)

[ORS 332.072](#)

[ORS 332.435](#)

# OSBA Model Sample Policy

Code: EDC/KGF  
Adopted: 2/10/00  
Orig. Code(s): EDC/KGF

Code: EDC/KGF  
Adopted:

## Authorized Use of District Equipment and Materials \*

District materials and equipment will be used only for school purposes by district personnel on district properties.

Exceptions to this policy must be approved by the [superintendent] [and/or Board] and authorized use shall be consistent with Oregon Revised Statute (ORS) Chapter 244.

In all cases of public use, equipment shall not be used for private financial gain. An equipment use form must be submitted and approved, and all conditions outlined on the attached district equipment list must be adhered to. [There are no equipment use fees.] In the event of excessive damage, a fee will be determined according to repair or replacement costs. Transportation of borrowed equipment will be the user's responsibility. [No equipment may be transported off district property unless used for a district-sponsored activity.]

END OF POLICY

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### Legal Reference(s):

[ORS Chapter 244](#)

[ORS 332.107](#)

[OAR 584-020-0040](#)

OREGON GOVERNMENT ETHICS COMM'N, OR. GOV'T ETHICS LAW, A GUIDE FOR PUBLIC OFFICIALS (2008).

# OSBA Model Sample Policy

Code: KG  
Adopted:

## Community Use of District Facilities (Version 1)

Community groups will be permitted and encouraged to use district facilities for worthwhile purposes when such uses do not interfere with district programs. The superintendent will encourage the involvement of staff, parents of students (through site councils) and community in the development of guidelines for community use of district facilities. All such arrangements will be subject to the following provisions:

### Eligible Organizations

There will be three classifications of nonschool uses of district facilities. These classifications are established for the purpose of determining rental charges and other fees.

1. General: Use must be for purposes that are educational, charitable or of general community interest. Such events must be open to the general public with no admission charged or contributions taken. There shall be no basic charge.
2. Noncommercial: Private nonprofit or community clubs or organizations may use the facilities and be charged for operating costs provided no admission is charged or contributions collected.
3. Commercial: All business or commercial organizations which use district buildings will be considered under this group. Included will be community and locally-sponsored noncommunity groups requesting use of district facilities for fund-raising purposes which are not necessarily devoted to educational, charitable or community interest activities. Admission may be charged or contributions received. Groups of this nature will be charged in accordance with fees approved by the Board.

### Use of District Facilities for Private Gain

The use of district buildings and other facilities by any organization operating for private gain, or any purpose involving private gain, will be permitted only when:

1. Such use is sponsored by some organization which is not operated for private gain;
2. Such use will not benefit principally the organization operating for private gain;
3. An educational, civic or charitable purpose will be served;
4. A substantial group in the community will benefit;
5. Alternate facilities are unavailable or available only at undue cost or inconvenience.

Such use of school facilities by district employees will be in accordance with Oregon Ethics laws.

## Rental Charges and Approval of Use

All district facility rentals will be approved by the superintendent or designee. Fees for the use of district facilities will be determined by the superintendent based upon the rental charges and personnel fees approved by the Board.

The superintendent will be responsible for specific building-use regulations, except special requests not covered by Board policy.

END OF POLICY

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### Legal Reference(s):

[ORS Chapter 244](#)  
[ORS 260.432](#)

[ORS 332.107](#)  
[ORS 332.172](#)

Code: KG  
Adopted:

## Community Use of District Facilities (Version 2)

The Board supports the community education concept, which encourages the use of district facilities by community members for recreation, education and service activities. The following categories have been determined in order of priority for building and grounds usage:

1. Activities directly related to the required K-12 school program, including graduation;
2. Activities related to the extracurricular K-12 school program such as sports and seasonal programs;
3. Community school-sponsored programs such as classes and workshops;
4. Youth-related nonschool activities;
5. Adult-related nonschool activities.

The Board expects the users to treat the facilities with respect. A *Building Use Request* form must be submitted by the person or group to the school office in coordination with administrators of the involved facility. The users must agree to all guidelines on the *Building Use Request* form. The original copy of the agreement will remain in the school office, with copies distributed to the appropriate administrator, building custodial staff and facility user.

Approval for using the facilities will be granted for a period not to exceed three months. Requests must be resubmitted if the user desires to continue usage.

Use of school facilities by district employees will be in accordance with Oregon Ethics laws.

The superintendent will encourage the involvement of staff, parents of students (through site councils) and the community in the development of specific building-use regulations.

END OF POLICY

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### Legal Reference(s):

[ORS Chapter 244](#)  
[ORS 260.432](#)

[ORS 332.107](#)  
[ORS 332.172](#)

# OSBA Model Sample Policy

Code: KG-AR  
 Revised/Reviewed:

## Community Use of District Facilities (Procedure and Fee Schedule)

Recognizing that the district has a large monetary investment in its buildings which must be protected and recognizing that certain non-school activities allow maximum community benefit, the following fee schedule, as amended from time-to-time, shall be in effect:

1. Damage and/or Cleaning Deposit Schedule

- a. The following damage and/or cleaning deposits shall be required for **Youth Groups - Nonschool Activities**.

Area	Deposit Single Use	Amount Multiple Use
(1) Gymnasium	\$50	\$100
(2) Kitchens	\$25	\$50
(3) Cafeterias	\$25	\$50
(4) Classrooms	\$10	\$25
(5) Auditorium	\$50	\$100
(6) Fields (softball/baseball/soccer)	\$50	\$100
(7) High School Commons	\$50	\$100
(8) Libraries	\$50	\$100
(9) Music Rooms	\$50	\$100
(10) Track	\$25	\$50

- b. The following damage and/or cleaning deposits shall be required for **Adult Groups - Nonschool Activities** in buildings and on grounds.

Area	Deposit Single Use	Amount Multiple Use
(1) Gymnasiums	\$50	\$100
(2) Kitchens	\$25	\$50
(3) Cafeterias	\$25	\$50
(4) Classrooms	\$10	\$25
(5) Auditorium	\$50	\$100
(6) Fields (softball/baseball/soccer)	\$50	\$100
(7) High School Commons	\$50	\$100
(8) Libraries	\$50	\$100
(9) Music Rooms	\$50	\$100
(10) Track	\$50	\$100

Football stadium will be used by high school varsity football, high school varsity soccer and eighth-grade football ONLY. (Subject to annual review by the buildings and grounds advisory committee.)

These deposits are not to be construed as a rental charge. The deposits are a security deposit. All charges for damages and cleaning required after the use by a group or individual shall be assessed against the user's deposit if not included in normal district maintenance. When a user's deposit is exhausted, a new deposit shall be required before continuing use. In the event a user's deposit is exhausted within a term of receipt, the Board or its delegate may require a deposit two times the previous amount. In the event that the deposit is not used, it will be returned to the user.

- c. If field conditions are such that continued use would cause excessive damage or endanger the welfare of the participants, the [principal] [facility use coordinator] and athletic director will determine continued use and alternative fields will be selected. Head coaches will be consulted before a final decision is made.

2. Rental Fee Schedule

- a. In addition to the required deposit, the following rental fees shall be required for **Youth Groups - Nonschool Activities**.

Area	Rental Fee
(1) Gymnasiums	No fee
(2) Kitchens	\$25 each use
(3) Cafeterias	No fee
(4) Classrooms	No fee
(5) Auditorium	No fee
(6) Fields (softball/baseball/soccer)	No fee
(7) High School Commons	No fee
(8) Libraries	No fee
(9) Music Rooms	No fee
(10) Track	No fee

- b. The following rental fees shall be required for **Adult Nonschool Activities** (for building use only).

Area	Each Use Weekend Fee	Each Use Weekday Fee
(1) Gymnasiums	\$25	\$10
(2) Kitchens	\$25	\$25
(3) Cafeterias	\$25	\$10
(4) Classrooms	\$5	\$5
(5) Auditorium	\$50	\$25
(6) High School Commons	\$50	\$25
(7) Libraries	\$10	\$10
(8) Music Rooms	\$25	\$25

- 3. All organizations must have district employees assigned for weekend activities use. The staff member is responsible for access, security, supervision and cleaning and must be employed in the building where the activity is to take place. If district custodians are to be hired they will be compensated as stated in the current collective bargaining agreement.

If neither a school custodian nor other staff member is available, the organization will be declined a *Building Use Request* form.

4. If district kitchen facilities are used, a district employee (i.e., cook) will be on duty at all times at the rate stated in the current collective bargaining agreement. In some cases, custodians may be hired.
5. Decision as to custodian and cook hours will be made by the [principal] [facility use coordinator].
6. Payment (deposit and use fee) must be submitted and received before a Building Use Request form is issued.
7. The Board or its delegate may require additional deposits or charges for special requests not covered by the policy or this administrative regulation.
8. All cleaning and/or security deposits remain the property of the user’s organization, and are refundable until such time as an assessment is made by the district against the user. The user shall be notified of such assessment three working days prior to the user’s next activity.
9. All fees and assessment shall be deposited to the school office and shall be used for the facility’s operational costs.
10. The Board or its delegate retains the right to deny anyone further use due to security breach, damage to facilities or other improper action. Problems with users’ groups, including but not limited to, damages, and misuse of facilities and/or equipment, will be documented and may preclude future use.
11. If there is a question as to the group’s classification, it will be reviewed by the facility and grounds advisory committee and a decision will be rendered.
12. All facility and grounds activities will be scheduled under the guidelines and time frames established by the [principal] [facility use coordinator].

13. Categories

<b>Area</b>	<b>Rental Fee</b>
a. Youth-related school activities (school athletics, clubs, etc.)	None
b. Youth-related non-school activities (Little League, 4-H, Scouts, Campfire Girls, etc.)	Deposit only \$25 each use
c. Adult-related school activities (community school activities, Booster Club, etc.)	None
d. Adult-related non-school activities - buildings only (church groups, fraternal organizations, commercial groups, political groups, social, alumni, etc.)	Deposit and Fee
e. Adult-related non-school activities – grounds only (adult softball, volleyball, etc.)	Deposit only

Any organization that cannot be clearly defined in the aforementioned categories shall be determined by the Board or its designee.

Code: KH  
Adopted:

## Public Gifts to the District

Gifts which may serve to enhance and extend the work of the schools may be accepted by the district. It will be the district's general policy to direct those who desire to make contributions to consider equipment or services that are not likely to be acquired from public fund expenditures.

1. Tangible property contributed to the schools becomes the property of the district and is subject to the same controls and regulations that govern the use of other district-owned property.
2. Contributions of property or services that may involve major costs for installation or maintenance, or initial or continuing financial commitments from district funds, will be presented by the superintendent for Board consideration and approval.
3. Any groups planning to raise money for a gift to a school or the educational system will first consult with the principal and superintendent regarding what kind of gift should be made. The superintendent will develop guidelines for accepting gifts. Such guidelines will include a concern for fairness and equity among schools.
4. [Priority lists of needed and desirable equipment, supplies or services will be kept in each school.]
5. [Conditions for contributions for a scholarship or scholarship fund [may] be developed by a [scholarship committee] appointed by the Board.]
6. All gifts will be subject to the provisions of Board policy.

Gifts accepted shall be used for the purpose for which they were donated.

In accepting gifts, the Board will be aware of the requirement that there should not be significant differences among the various school facilities.

END OF POLICY

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### Legal Reference(s):

[ORS 294.338](#)  
[ORS 332.075](#)

[ORS 332.107](#)  
[ORS 332.385](#)

# OSBA Model Sample Policy

Code: KN  
Adopted: 2/10/00

Code: KN  
Adopted:

## Relations with Law Enforcement Agencies

The Board recognizes that districtwide cooperation with law enforcement agencies is essential for the protection of staff and students, for maintaining a safe environment in district schools and for safeguarding district property.

Programs and activities designed to enrich district curriculum and to develop and promote good citizenship and a healthy attitude toward law enforcement agencies and officials will be encouraged by the district. Law enforcement participation in such programs and activities is encouraged.

Law enforcement officials may enter school facilities if a crime has been committed on district property or to investigate matters concerning staff and students upon request initiated by either agency officials or by district administrators.

The superintendent will develop administrative regulations to implement this policy, including procedures for handling investigations, administrator requests for assistance and required referrals to law enforcement agencies.

END OF POLICY

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### Legal Reference(s):

[ORS 329.150](#)

[ORS 419B.015](#)

[ORS 419B.045](#)

Letter Opinion, Office of the Attorney General (August 18, 1986).

Greene v. Camreta, 588 F.3d 1011 (9th Cir. 2009), vacated in part by, remanded by Camreta v. Greene, 131 S. Ct. 2020 (U.S. 2011); vacated in part, remanded by Greene v. Camreta 661 F. 3d 1201 (9<sup>th</sup> Cir. 2011).

# OSBA Model Sample Policy

Code: KN-AR(1)  
Revised/Reviewed:

## Relations with Law Enforcement Agencies\*\*

### Request to Interview a Student or to Conduct an Investigation by Law Enforcement (Other Investigations)

1. Interviews or investigations by law enforcement officials **not** based on allegations of abuse of a child, a warrant for an arrest or search or probable cause that an illegal act or crime is occurring or has been committed on district property, may be permitted upon request and with [administrator] [or designee] approval.
2. The law enforcement official shall contact the [administrator] [or designee], provide adequate identification, inform the administrator of the nature of the investigation and provide the name of the student to be interviewed.
3. The [administrator] [or designee] shall verify and record the identity of the law enforcement official or other authority.
4. Requests to interview a student during school hours should be, in the opinion of the [administrator] [or designee], important and urgent to justify interrupting school activities.
5. The [administrator] [or designee] will attempt to notify the student's parent(s) prior to granting the interview. [ If the parent(s) does not give consent to have their child interviewed, then the interview should not take place.]
6. If the parent(s) cannot be contacted, the [administrator] [or designee] may grant permission for the questioning to proceed if the student agrees to be interviewed or in the event of compelling emergency circumstances.
7. If the [administrator] [or designee] has been unable to contact the parent(s) then the [administrator] [or designee] shall make a reasonable attempt to notify the parent(s) as soon as possible after the interview.
8. All such interviews shall be conducted in privacy, out of the view of staff, students and others.
9. An [administrator] [or designee] shall be present at all times during the interview unless the student's parent(s) is present and asks the [administrator] [or designee] not to participate or the district official is otherwise prohibited from being present by law.
10. The [administrator] [or designee] shall maintain a written record of all such interviews conducted.

## Questioning of a Student Suspected of a Crime, Arrest of a Student or Taking a Student into Custody

1. When a student is a suspect in a criminal act and is to be questioned by a law enforcement official for the purpose of establishing involvement in the act, questioning will be allowed on district property only with parental consent. Normally, such questioning should occur outside school hours, off district property.
2. At no time will a student be released to a law enforcement officer without one of the following:
  - a. A warrant;
  - b. A court order;
  - c. Arrest;
  - d. Protective custody resulting from abuse of a child investigation;
  - e. Permission of the parent.
3. In all cases, **other than** abuse of a child cases, where a student is to be taken from the building by a law enforcement official, the [administrator] [or designee] will verify the official's identity and make a reasonable effort to notify the student's parent(s). Law enforcement officials have the primary responsibility for notifying the parent(s) in such instances. [Administrators must request law enforcement officials to complete the appropriate form provided by the district. (See KN-AR(2) - Investigations Conducted on District Premises)]

## Abuse of a Child Investigations

Any investigation of abuse of a child will be directed by the Oregon Department of Human Services (DHS) or law enforcement officials as required by law. The DHS or law enforcement agency will first notify the administrator of the investigation, unless the administrator is a subject of the investigation. [The [administrator] [or designee] must request the investigating official fill out the appropriate form (See JHFE-AR(2) – Abuse of a Child Investigations Conducted on District Premises). If the investigating official refuses to fill out or sign the form, the administrator may complete the form but should not deny the official's request to interview the student on school property.] If the investigating official does not have adequate identification the administrator shall refuse access to the student. The administrator or designee may be present at the interview of the student at the discretion of the investigating official. When the subject matter of the interview or investigation involves abuse of a child, administrators and school employees shall not notify the parents.

## Administrator-Initiated Requests

On occasion, [principals] [administrators] may need, or be required to seek law enforcement assistance. Any student violation of the district's weapons policy shall be reported to the appropriate law enforcement agency. Abuse of a child also requires immediate referral to the DHS or law enforcement officials. Additionally, [principals] [administrators] and/or designee(s) [may report to law enforcement officials, other violations of law occurring on district property or at school-sponsored activities, as deemed appropriate.] [shall report to law enforcement officials the following violations:

*(Districts may add additional student violations that administrators are required to report to law enforcement officials, as appropriate.)]*

# MEETING MINUTES

## VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Regular Meeting – April 9, 2026 Mist Elementary School, 69163 Hwy 47, Mist

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:00 p.m. by Greg Kintz, Board Chair. MEETING CALLED TO ORDER
- Board Present:** Greg Kintz, Joanie Jones, Amy Cieloha, Lisa Curry, Alicia Mahoney, and Tony Holmes. BOARD PRESENT
- Board Absent:** Javoss McGuire BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Michelle Eagleson, Elementary Principal; Marie Knight, Business Manager; Barb Carr, Administrative Assistant; Kendra Schlegel, Brett Costley, Courtney Ferguson and Tabatha Groshong, Licensed Staff; and Karen Roberts, Classified Staff. STAFF PRESENT
- Visitors Present:** Scott Laird, Rob Hess, Beth Kintz, John (last name unknown), and one unnamed individual. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Greg Kintz shared the following additions to the agenda: AGENDA REVIEW
- 5.2.1 - Budget Committee Application Review
- 8.4 - Budget Committee Appointment
- Lisa Curry moved to approve the agenda as amended. Alicia Mahoney seconded the motion. Motion passed unanimously with those in attendance.
- 3.0 PUBLIC COMMENT ON AGENDA and NON-AGENDA ITEMS:** PUBLIC COMMENT
- Brett Costley, spoke to the layoffs that occurred last October, sharing that students and staff were significantly impacted.
- 4.0 SHOWCASING OF SCHOOLS**
- 4.1 Administrator Reports:** All Administrator reports were provided to the Board prior to the meeting. ADMINISTRATOR REPORTS
- Joanie Jones asked Michelle Eagleson to talk about the elementary reading incentives. Mrs. Eagleson shared that VES and MES are partnering with the Masonic Lodge in Clatskanie with a reading campaign called Wheels for Books. As students read books their names will be put into a drawing. Two students at Mist and four at Vernonia Elementary will have a chance to win from a drawing held in May. Winners will be able to choose a bike or scooter. They are also partnering with Four Stags Pizza in Vernonia, which gives students pizza rewards for reading every month. Lisa Curry shared that she still has safety gear left over from the grand opening of the Vernonia Skate Park that she could donate to the Masonic Lodge. DISCUSSION ON ELEM. READING INCENTIVES
- Amy Cieloha asked about the upcoming townhall to be held in a couple weeks at Mist. Jim Helmen shared that he’s been working with Michelle Eagleson and Kendra Schlegel and looking at options to expand enrollment at Mist Elementary. Historically there has been more students enrolled at Mist than in recent years. In looking at the District’s overall elementary enrollment, expanding to a third classroom at Mist, would help to alleviate high class numbers in Vernonia and potentially keep from having blended classrooms. There is a financial impact to increasing enrollment at Mist as those students receive additional ADM funding for attending a rural school. It was noted that any additional ADM funding would not come to the District until the following year. Holding the townhall and gathering community input will assist in the final decision. It was suggested to also hold an online version for people to be able to provide input that cannot attend in person. Mr. Helmen agreed this was a good idea. Discussion was held on the building sustainability with additional students. Joanie Jones feels the school is definitely an asset to the community. DISCUSSION ON UPCOMING TOWNHALL REGARDING POSSIBLE MIST EXPANSION

Tony Holmes asked when the elementary is doing a fundraiser, can someone donate directly to the school? Yes. Donors just need to identify which fundraiser they are supporting. FUNDRAISING DONATION QUESTION

Michelle Eagleson shared that she and Kendra Schlegel will be presenting at the ORTI conference next week. She is excited to go brag about our students and staff. ORTI PRESENTATION UPCOMING

**4.1.1 Out of State Travel Request 2026-27:** It was noted in Mr. Underwood's Principal Report that he is asking the Board to consider out of state travel next school year for the high school Germany trip, the Senior trip to Disneyland, and the 8<sup>th</sup> grade trip to Washington, DC. OUT OF STATE TRAVEL FOR 2026-27 SCHOOL YEAR

## 5.0 BUSINESS REPORTS:

**5.1 Superintendent Report:** The Superintendent report was provided to the Board prior to the meeting. SUPERINTENDENT REPORT

Jim Helmen shared that he is still waiting to hear back from the VEA and the OSEA about dates for a meeting to begin contract negotiations with each bargaining group. He has met with board members Greg Kintz and Lisa Curry and the District is ready to go as soon as meeting dates can be set. UNION NEGOTIATIONS DATES NOT SET

Joanie Jones asked about the Summer Learning Grant. Jim Helmen shared that the District has not yet heard back if we were successful in obtaining the competitive grant. If the District does receive the grant things will run very similarly to last summer with K-12 enrichment opportunities, as well as credit recovery options for high school. Were there any discussions at the end of the year last year about how things went and what might need to be adjusted for this summer's program? According to Mr. Helmen, no they did not have those conversations. Mr. Helmen also shared that transportation was provided last year. SUMMER LEARNING GRANT / SUMMER SCHOOL

Dates for potential summer school will be set once the grant has been awarded. It was noted that Vacation Bible School in Vernonia is already set for June 22-25.

The Summer Meals program will be taking place this summer. Discussion was held on the requirements from ODE around how meals are served and who can pick them up. SUMMER MEALS WILL TAKE PLACE

Jim Helmen shared his transition plan at the last meeting and asked if the Board had any questions. Greg Kintz indicated that this is important as the District needs to continue to move forward until Mr. Helmen leaves on June 30<sup>th</sup>. Mr. Helmen stated he desires to have things lined out and in place for the incoming Superintendent to be able to hit the ground running. SUPERINTENDENT TRANSITION TIMELINE

Jim Helmen will participate and assist with the hiring of a new Business Manager and a Maintenance Supervisor. Both of these positions will be vacant at the end of the year. He will leave the decision on what the Special Education / Student Services position looks like and the hiring of that position for the new incoming Superintendent.

Amy Cieloha asked for clarification on the status of the College and Career Readiness position that was part of the licensed staff reductions in force last Fall. Jim Helmen shared that the District initially planned to post this position as a classified position but determined there was still a lack in funding to support this position. He held discussion with MS/HS Principal Nate Underwood and counselor Peter Weisel and looked at historically how this position has been filled, they felt the duties of this position could be covered with current staff on a temporary basis. Administration and leadership team has looked at our budget and identified priorities for next year. They determined the College and Career Readiness position is needed for student support, scholarships and help with research papers. The position will look differently next year depending on who is hired but the added responsibilities currently on the teachers will go away. CLARIFICATION ON THE COLLEGE & CAREER READINESS POSITION

**5.2 Financial Report:** The financial report was provided to the Board prior to the meeting. Marie Knight shared that the financials are not showing a big swing in the ending fund balance. Her estimated ending fund balance is at \$164,993. It was noted that this month's financial report was created earlier in the month of March due to Spring Break. Therefore, some March transactions may not be recorded. FINANCIAL REPORT

<p>She has been working on the 2026-27 budget and is nearly finished. The official document is very detailed which at times can be confusing, but that level of detail is a requirement She is currently looking at different report to make the information easier to read.</p>	<p>BUDGET IN PROGRESS</p>
<p>Clarification was asked regarding fundraising by a VHS class. If there is money left over does it stay with the Class? Yes.</p>	<p>CLASS FUNDRAISING QUESTION</p>
<p>Discussion was held on the need for monthly conversations to take place with the Athletic Directors to monitor what money they have available and to address the needs. It is their responsibility to make sure the money is followed. Alicia Mahoney offered the name of an individual that supports the Logging Show that could assist with equipment for needed tasks. Due to his current level of support in the community there may be an opportunity for the District to receive some assistance.</p>	<p>ATHLETIC BUDGET &amp; OVERSIGHT DISCUSSED</p>
<p><b>5.2.1 Budget Committee Application:</b> An application was received for the Budget Committee from Susan Wagner. The Board reviewed her application for consideration.</p>	<p>BUDGET COMMITTEE APPLICATION RECEIVED</p>
<p><b>5.3 Maintenance Report:</b> Mark Brown's report was provided to the Board prior to the meeting. The electrical drop downs have not yet been installed in the shop. The sink needs a part machined to fit accurately and Mark is going to talk with Mr. Costanzo.</p>	<p>MAINTENANCE REPORT</p>
<p>Joanie Jones shared a comment regarding the Mist Gym floor surface wearing down. The finish doesn't appear to be heavy duty.</p>	
<p>Jim Helmen offered to follow up with Mark Brown regarding a rotation of refinishing the gym floors as well as if a quote was obtained for the bathroom stalls.</p>	
<p><b>5.3.1 Mist Elementary Maintenance Update:</b> Jim Helmen shared that currently 10 hours per week are available for Mist custodial / maintenance work, which is not sustainable. Mr. Helmen stated they are looking at what changes can be done for next year. He noted that the fences will be power washed over Spring break. Joanie Jones offered to help.</p>	<p>MIST MAINTENANCE UPDATE</p>
<p><b>6.0 BOARD REPORTS/ BOARD DEVELOPMENT:</b></p>	
<p><b>6.1 Committee Reports:</b></p>	
<p><b>6.1.1 Policy Committee:</b> Jim Helmen is reviewing policies. The next committee meeting is April 16<sup>th</sup>.</p>	<p>COMMITTEE REPORTS POLICY COMMITTEE</p>
<p><b>6.1.2 Safety Committee:</b> Nothing reported</p>	<p>SAFETY COMMITTEE</p>
<p><b>6.1.3 Scholarship Committee:</b> Amy Cieloha shared that senior students received the inaccurate version of the Board scholarship descriptions. She mentioned that only a few scholarships have been provided to the students. She expressed her disappointment.</p>	<p>SCHOLARSHIP COMMITTEE</p>
<p><b>Scholarship Committee Fundraiser Option Discussion:</b> The Board was asked to keep thinking about options. Having coffee available to parents in the school drop off line was suggested.</p>	<p>SCHOLARSHIP FUNDRAISING OPTIONS</p>
<p><b>70 OTHER INFORMATION and DISCUSSION</b></p>	
<p><b>7.1 2026-27 Instructional Calendar Options:</b> Two options were presented for consideration of approval.. The main difference between the two options is that option A has a teacher work day at the conclusion of winter break and option B has the teacher work day at the conclusion of the 1<sup>st</sup> semester. Both options have school starting prior to Labor Day.</p>	<p>2026-27 INSTRUCTIONAL CALENDAR OPTIONS DISCUSSED</p>
<p>Board members expressed their concern about the early start stating heat as an issue in the building at that time of year, as well as families still participating in summer vacation activities until Labor Day. There was not support for the options presented and the Board asked that the committee revise the calendar and bring it back at the May meeting for adoption.</p>	
<p><b>7.2 Superintendent Search Committee and Finalist Day Schedule Discussion:</b> Staff and community have volunteered to participate in the process of searching for a new Superintendent. A list of names was shared with the board. Barb Carr will work to finalize the committee structure and put together the Finalist Day schedule. Rob Hess with GLS shared that ss of this meeting 14 applications have been received and over 100 responses to the qualifications survey have come in.</p>	<p>SUPT SEARCH COMMITTEE UPDATE</p>

**8.0 ACTION ITEMS**

- 8.1 2026-27 Instructional Calendar:** Alicia Mahoney moved to table the 2026-27 Instructional Calendar Option until the next board meeting as discussed. Tony Holmes seconded the motion. Motion passed unanimously with those in attendance. 2027-27 INSTRUCTIONAL CALENDAR TABLED UNTIL NEXT MONTH
- 8.2 Appoint Superintendent Search Committee Members:** Lisa Curry moved to appoint members to the Superintendent Search Committees as discussed in item 7.2 Tony Holmes seconded the motion. Motion passed unanimously with those in attendance. SUPT. SEARCH COMMITTEE MEMBERS APPOINTED
- 8.3 2026-27 Out of State Travel:** Alicia Mahoney moved to approve out of state travel for 2026-27 to Wash. DC, Disneyland, and Germany. Lisa Curry seconded the motion. Motion passed unanimously with those in attendance. 2026-27 OUT OF STATE TRAVEL APPROVED
- 8.4 Budget Committee Appointment:** Amy Cieloha moved to appoint Susan Wagner to a three-year term on the Budget Committee effective for 26-27 budget season. Tony Holmes seconded the motion. Motion passed unanimously with those in attendance. WAGNER APPOINTED TO A THREE-YEAR TERM ON THE BUDGET COMMITTEE

**9.0 MONITORING BOARD PERFORMANCE:** The Board shared their appreciation to Greg Kintz for his work on behalf of the Board. MONITORING BOARD PERFORMANCE

**10.0 CONSENT AGENDA:** CONSENT AGENDA

**10.1** Minutes of 03/12/2026 Regular Meeting and the 03/18/2026 Special Meeting. Joanie Jones moved to approve the consent agenda as presented. Alicia Mahoney seconded the motion. Motion passed unanimously with those in attendance. CONSENT AGENDA APPROVED

**11.0 OTHER ISSUES:** Next Agenda Setting Meeting – Wednesday, May 6, 2026 at 5:00 p.m. Amy Cieloha volunteered to join Jim Helmen and Greg Kintz. OTHER ISSUES

**12.0 UPCOMING DATES:** UPCOMING DATES

April 15, 2026 - Special Board Meeting – 5:30 p.m.  
April 18, 2026 – Special Board Meeting- 9:00 a.m.  
April 20, 2026 – Special Board Meeting – 6:00 p.m.  
April 23, 2026 – Budget Committee Meeting – 6:00 p.m.  
April 29, 2026 – Mist Community Meeting 6-7 pm  
May 1, 2026 – Special Board Meeting – time T.B.A.

**13.0 MEETING ADJOURNED** at 8:25 p.m. ADJOURNED

Submitted by Barb Carr,  
Administrative Assistant to the Superintendent and Board of Directors

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Board Chair

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District Clerk

# MEETING MINUTES

## VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Special Meeting – April 15, 2026 Vernonia Schools, 1000 Missouri Avenue, Vernonia

**1. CALL TO ORDER:** A Special Meeting of the Board of Directors of Vernonia School District 47J, Columbia County, Oregon was called to order at 5:35 p.m. by Greg Kintz. MEETING CALLED TO ORDER  
**1.1** The Flag Salute was recited.

**Board Present:** Lisa Curry, Alicia Mahoney, Amy Cieloha, Greg Kintz, Joanie Jones, and Tony Holmes BOARD PRESENT

**Board Absent:** Javoss McGuire BOARD ABSENT

**Staff Present:** Barb Carr, Administrative Assistant; Nate Underwood, Middle and High School Principal; Jennifer Schram, Juliet Safier, Lee Costanzo, and Brett Costley, Licensed Staff; and Jana Titus and Karen Roberts, Classified Staff. STAFF PRESENT

**Visitors Present:** Trent Grundmeyer, Rob Hess, Dave Kline, and Aaron Bayer with Grundmeyer Leader Services; Leslie Barnes, Kim Bernardi, Scott Laird, Susan Wagner, Gordon Jarman, and Amy Rose. VISITORS PRESENT

Rob Hess spoke to the group and discussed the process. The objective of this meeting is to review the 20 applications that have come in and narrow it down to no more than 8 for the first round of interviews. He shared that every decision is a risk as no one knows how the outcome will be. Having a good and clear process helps. He reminded all that what is discussed regarding applicants is confidential and not to be shared. DISCUSSION

GLS played a sample AI generated podcast interview talking about Vernonia. They use this tool and provide it to candidates. The podcast highlighted the wants and needs of Vernonia School District based on prior feedback received. A lot of the comments in the podcast were references to the stakeholder survey comments. The group as a whole felt the comments about a toxic environment were harsh and asked that this comment be adjusted. Some in the group did not agree with the comment of only 20% of students being college bound.

**2.0 RECESS to EXECUTIVE SESSION under O.R.S. 192.660 (2) (a)** To consider the employment of a public officer, employee, staff member or individual agent.” at 6:05 p.m. RECESS TO EXECUTIVE SESSION

Applications received were reviewed one at a time by the group. Community and staff members in attendance were excused at 8:00 p.m. and reminded of the confidentiality. The board discussed the applicants and selected those for the first round of interviews.

**3.0 RETURN TO SPECIAL MEETING** at 8:33 p.m. RETURN TO SPECIAL MEETING

**4.0 ADJOURN:** The Special Meeting adjourned at 8:33 p.m. ADJOURNED

Respectfully submitted by Barb Carr, Administrative Assistant to the Superintendent and Board of Directors

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Board Chair

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District Clerk

# MEETING MINUTES

**VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS**  
**Special Meeting – April 18, 2026**  
**Vernonia Schools, 1000 Missouri Avenue, Vernonia**

- 1.0 CALL TO ORDER:** A Special Meeting of the Board of Directors of Vernonia School District 47J, Columbia County, Oregon was called to order at 9:02 a.m. by Greg Kintz. **MEETING CALLED TO ORDER**
- 1.1** The Flag Salute was recited.
- Board Present:** Lisa Curry, Alicia Mahoney, Amy Cieloha, Greg Kintz, Joanie Jones, and Tony Holmes **BOARD PRESENT**
- Board Absent:** Javoss McGuire **BOARD ABSENT**
- Staff Present:** Barb Carr, Administrative Assistant **STAFF PRESENT**
- Visitors Present:** Rob Hess and Tonya Cairo, Grundmeyer Leader Services; Scott Laird, Janice Cochran, Kelly Busch, and Colton DeWitt **VISITORS PRESENT**
- 2.0 RECESS to EXECUTIVE SESSION under O.R.S. 192.660 (2) (a)** To consider the employment of a public officer, employee, staff member or individual agent.” at 9:03 a.m. **RECESS TO EXECUTIVE SESSION**
- Semi Finalist (first round) Interviews were held.
- EXECUTIVE SESSION** was paused at 12:03 p.m. for a lunch break.  
**EXECUTIVE SESSION** resumed at 12:30 p.m.
- 3.0 RETURN TO SPECIAL MEETING** at 2:07 p.m. **RETURN TO SPECIAL MEETING**  
It was noted that a press release of the finalists will be announced on Tuesday, April 21, 2026.
- 4.0 ADJOURN:** The Special Meeting adjourned at 2:08 p.m. **ADJOURNED**
- Respectfully submitted by Barb Carr, Administrative Assistant to the Superintendent and Board of Directors

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Board Chair

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District Clerk

# MEETING MINUTES

## VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Special Meeting – April 20, 2026 Vernonia Schools, 1000 Missouri Avenue, Vernonia

- 1. CALL TO ORDER:** A Special Meeting of the Board of Directors of Vernonia School District 47J, Columbia County, Oregon was called to order at 6:03 p.m. by Greg Kintz. MEETING CALLED TO ORDER
- 1.1** The Flag Salute was recited.
- Board Present:** Lisa Curry, Alicia Mahoney, Amy Cieloha, Greg Kintz, Joanie Jones, and Tony Holmes BOARD PRESENT
- Board Absent:** Javoss McGuire BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Nate Underwood, MS/HS Principal; Barb Carr, Administrative Assistant; Brett Costley, Licensed Staff; and Jana Titus and Karen Roberts, Classified Staff. STAFF PRESENT
- Visitors Present:** Elizabeth Polay and Scott Laird VISITORS PRESENT
- 2.0 RECESS to EXECUTIVE SESSION under O.R.S. 192.660 (2) (b)** To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent...” and **O.R.S. 192.660 (2) (f)** “To consider records exempt by law from public inspection.” RECESS TO EXECUTIVE SESSION
- The Board recessed into Executive Session at 6:04 p.m. and all were excused from the meeting except those allowed to attend.
- 3.0 RETURN TO SPECIAL MEETING** at 6:38 p.m. RETURN TO SPECIAL MEETING
- 4.0 ACTION ITEMS**
- 4.1 Action based on discussion held in Executive Session.** Joanie Jones moved to delegate authority to the board chair to send communication to the Superintendent as discussed in executive session. Alicia Mahoney seconded the motion. Motion passed unanimously with those in attendance. BOARD CHAIR AUTHORIZED TO SEND COMMUNICATION TO SUPT.
- 5.0 ADJOURN:** The Special Meeting adjourned at 6:39 p.m. ADJOURNED

Respectfully submitted by Barb Carr, Administrative Assistant to the Superintendent and Board of Directors

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Board Chair

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District Clerk

# MEETING MINUTES

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS  
Special Meeting – May 1, 2026  
Vernonia Schools, 1000 Missouri Avenue, Vernonia

**1. CALL TO ORDER:** A Special Meeting of the Board of Directors of Vernonia School District 47J, Columbia County, Oregon was called to order at 10:45 a.m. by Greg Kintz. MEETING CALLED TO ORDER

**Board Present:** Lisa Curry, Alicia Mahoney, Amy Cieloha, Greg Kintz, Joanie Jones, and Tony Holmes BOARD PRESENT

**Board Absent:** Javoss McGuire BOARD ABSENT

**Staff Present:** Barb Carr, Administrative Assistant. STAFF PRESENT

**Visitors Present:** Aaron Bayer, Dave Kline, and George Mendoza with Grundmeyer Leader Services; and Scott Laird. Arriving at 11:00 a.m. Darla Waite-Larkin, Jon Zwemke, and Mike Ingman. VISITORS PRESENT

**2.0 RECESS to EXECUTIVE SESSION under O.R.S. 192.660 (2) (a)** To consider the employment of a public officer, employee, staff member or individual agent.” The Board recessed into executive session at 10:46 a.m. RECESS INTO EXECUTIVE SESSION

EXECUTIVE SESSION paused at 12:45 p.m.

EXECUTIVE SESSION resumed at 2:45 p.m.

EXECUTIVE SESSION paused at 3:30 p.m.

EXECUTIVE SESSION resumed at 7:10 p.m.

**3.0 RETURN TO SPECIAL MEETING** at 10:17 p.m. RETURN TO SPECIAL SESSION

**4.0 ACTION:** Alicia Mahoney moved to authorize the Board Chair to offer and negotiate a contract with the preferred candidate(s) for Superintendent as discussed in Executive Session. Lisa Curry seconded the motion. Motion passed unanimously with those in attendance.

**4.0 ADJOURN:** The Special Meeting adjourned at 10:19 p.m. ADJOURNED

Respectfully submitted by Barb Carr, Administrative Assistant to the Superintendent and Board of Directors

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Board Chair

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District Clerk