

WILLIAMSBURG COUNTY SCHOOL DISTRICT  
BOARD OF TRUSTEES' CALLED MEETING  
Thursday, March 14, 2013 – 9:00 A. M.  
Board/Staff Development Meeting Room  
423 School Street – Kingstree, SC

**Members Present:** Mrs. Barbara McKenzie, Rev. Alfred Darby, Dr. Linwood Cooper, Rev. Norman Gamble, and Mr. Joseph Lee

**Members Absent:** Ms. Norma Bartelle and Rev. W. C. Henryhand, Sr.

**Others Present:** Dr. Yvonne Jefferson-Barnes, Dr. Bernice Cooper, Mrs. Claire Murdoch, Ms. Micheale Duke, and Mrs. Joann Fulton.

The meeting was called to order by the Chair, Mrs. Barbara McKenzie.

After a Moment of Silence, all persons were asked to recite the Pledge of Allegiance.

**Adoption of Agenda**

A motion was made by Rev. Alfred Darby and seconded by Dr. Linwood Cooper to adopt the agenda. The motion was carried unanimously, (4-0). The Chair did not vote.

**Administrative Procedures, and/or Policies**

Dr. Jefferson-Barnes informed Board members that Attorney Williams had provided samples relevant to Naming School Facilities. Attorney Williams led the discussion on sample policies. Board Members selected Marlboro County School District's policy as a model for policy development.

A motion was made by Mr. Joseph Lee and seconded by Rev. Alfred Darby to have the Chair establish a Policy Committee, and give the Superintendent authority to come up with a policy and administrative procedures for the Committee to review.

An amended motion was made by Rev. Norman Gamble and seconded by Rev. Alfred Darby to give the Superintendent the authority to form a policy concerning the Naming of School Facilities, and present it to the Policy Committee. The motion was carried unanimously, (4-0). The Chair did not vote.

The superintendent will reference the Facilities Policy already in use by Marlboro County School District and develop accompanying administrative guidelines, with the assistance of the district's attorney, for submission to the Board of Trustees for review.

**The Board Chair appointed members to the Policy Committee:**

Dr. Linwood Cooper, Chair, Rev. Norman Gamble, and Mrs. Barbara McKenzie

A Policy Committee Meeting was scheduled for March 25, 2013, at 5:00 p. m.

A motion was made by Rev. Norman Gamble and seconded by Rev. Alfred Darby to adjourn the meeting. The motion was carried unanimously, (4-0). The meeting adjourned at 9:40 a. m.

Submitted by: Joann M. Fulton Date: March 25, 2013

Board Secretary: Alfred Darby Date: March 25, 2013  
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