

**Webster County Board of Education**  
Request For  
Qualifications/Proposals (RFQ/RFP) for  
Construction Professional (CP) Services  
For

**Webster County Schools, Renovations and Modifications, Preston, Georgia - 2247**

The Webster County Board of Education is soliciting statements of qualifications/fee proposals from Contractors/firms interested in providing Construction Professional (CP) services for the construction of the **Webster County Schools, Renovations and Modifications, Preston, Georgia - 2247**. The Contractor shall perform these services under the **Construction Delivery Method of Construction Management at Risk**, and shall enter into a Guaranteed Maximum Price (GMP) contract for Construction Professional services for the above referenced project. **Documents for the preparation of qualification submittals shall be obtained from SRJ Architects Inc., (Architect of Record) 1108 Maryland Drive, Albany, Georgia 31707, Telephone (229) 436-9877, or email: [lmartin@srjarchitects.com](mailto:lmartin@srjarchitects.com).**

**Selection Process:** Selection of the CM will be a two-step process.\* The first step will be a qualification-based process, which will result in the proposers being ranked. The second step will be a fee negotiation based process beginning with the top ranked firm.

\*The Owner reserves the right to interview up to the top three ranked Proposers, if they so choose. If interviews are conducted, the Proposers interviewed will then be re-ranked, and fee negotiations will begin with the top ranked firm from the interview process.

**Sealed Qualification Submittals:** must be received by **2:00 p.m. Local Current Standard Time on September 28, 2023**. After which time and date they will no longer be accepted. Late responses will be unopened and will not be considered. **Oral or telegraphic (including FAX) responses are not acceptable.** To be accepted, all responses must be submitted in a sealed package marked "Proposal for Construction Professional." Nine (9) hard copies and one (1) electronic copy of each proposal should be forwarded or delivered to:

Dr. Dorothy Young Ingram, Superintendent  
Webster County School District  
7307 Washington Street,  
Preston, GA 31824.

**Mandatory Pre-Proposal Conference:** A Pre-Proposal Conference, with representatives of the Owner and the Architect, must be attended by each CP. The conference will serve to allow proposers to visit the site and address questions to the Owner and Architect. **The Mandatory Pre-Proposal Conference will be held September 14, 2023, at 11:00 a.m. Local Current Standard Time, at the Webster County K-12 School, located at 7307 Washington St., Preston, GA 31824.**

Schedule of Events:

- |    |  |                       |
|----|--|-----------------------|
| a. | Owner issues public/website advertisement of RFQ/RFP:                      | 8/28/2023             |
| b. | Owner conducts Mandatory Pre-Proposal Conference:                          | 9/14/2023 at 11:00 am |
| c. | Deadline for written questions/requests for clarification (see Section 7): | 9/20/2023 at 11:00 am |
| d. | Deadline for submission of Statements of Qualifications:                   | 9/28/2023 at 2:00 pm  |
| e. | Owner completes evaluation   | 10/04/2023            |
| f. | Fee negotiation with highest ranked firm:                                  | 10/05/2023 TBA        |

The Owner reserves the right to reject any or all Proposals and to waive technicalities and formalities. No Proposal may be withdrawn for a period of ninety days after the opening of proposals without written consenting approval of the Owner.