Heron Lake- Okabena School District # 330
Paul Bang, Superintendent/Principal
paul.bang@isd330.org

School website
www.isd330.org

Elementary School K-6
321 Stearns Avenue, PO Box 378
Heron Lake, MN 56137
Telephone: (507) 793-2307
Fax: (507) 793-2557

Secondary School 7-12
124 North Minnesota, PO Box 97
Okabena, MN 56161
Telephone: (507) 853-4507
Fax: (507) 853-4642

E- Learning Plan 2026-2027

An Emergency Learning day will occur if school is cancelled and it is established that Heron Lake – Okabena will hold a distance learning day. E-learning days will only be utilized in the event that student days would need to be made up at the end of the year. The plan is that teachers will engage with students during their scheduled meeting times, post work prior to 10 am, or have sent work home ahead of time.

- Notification of an E Learning Day will be made via our schools instant alert messaging system as well as being posted on the school district Website and Facebook.
- Attendance will be taken by student communication to each teacher during school hours by Google Classroom or method determined by teacher [ie ClassDojo]. High school teachers will take roll for every period they are assigned students.

Students engaging in E learning will have access to appropriate educational materials and receive daily interaction with their licensed teacher[s]. The district will provide learning in a format that can be equitably accessed by all students. Students will also have access to all relevant services and supports. Each teacher will determine the most appropriate way to communicate and provide the instruction for each student, which may include some/all of the following:

- Paper packets or worksheets
- Textbooks
- Telephone
- Online resources and Google suite

Heron Lake-Okabena teachers will be providing instruction in two different methods: asynchronous learning and synchronous learning. Asynchronous learning is learning that does not require participants, teachers, and students to be online at the same time. Synchronous learning is real-time engagements in which students participate with teachers and other students at an established time. Distance learning will require the use of technological devices to communicate. Our staff has been working with families to assess the technological needs and working to meet the needs of the students. In the event we are not able to coordinate internet access, your child will receive alternative means for participating in learning.

Student Expectations

- Students will need to be self-disciplined.
- Students should make a schedule for the day that can assist in organizing your learning.
- Students are responsible for checking their learning management system for assignments and due dates.
- Students are expected to complete the daily attendance procedure outlined above.
- When using meeting sites like Google Meet, students need to be aware that the session will be recorded and they should be respectful and use appropriate language.

Teacher Expectations

- Anticipate time requirements recognizing students learn at different paces, especially in an independent context.
- Provide a timely plan for students to finish work assigned.
- Be available through their school assigned email, phone or google meets during the E Learning Day.
- Plan for self-directed, independent learning with specific consideration to age and individual learning needs.
- Customize learning opportunities, especially in troubleshooting student challenges.
- Communicate with colleagues to ensure common expectations, communications, and protocols.