

**REGULAR MEETING
OF THE
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

A regular meeting of the Board of Education of the Santa Maria Joint Union High School District was held in the Support Services Center on July 11, 2012, with a closed session at 5:30 p.m. and open session at 6:30 p.m. Members present: Garvin, Karamitsos, Tognazzini, and Walsh. Absent: Reece

Open Session

President Garvin called the meeting to order. Dr. Hearn, Interim Superintendent, led the flag salute.

Announce Closed Session Actions

Dr. Hearn, announced the following action(s):

Certificated and Classified Personnel Actions: The Board approved hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources.

Dr. Hearn reported that Tina Christen, Director of Special Education and Student Services, will be leaving our district. Frances Evans, currently Assistant Principal at Righetti High School will fill that position.

Items Scheduled for Information

Reports from Employee Organizations

Lisa Walters, Faculty Association Representative reported on her recent leadership camp. There was no classified report.

Board Member Reports

Dr. Garvin reported on the Tri-County Coalition planning meeting held on July 10th. One of the focus areas was furlough days, as the Governor's budget allows school districts to reduce the school year by 15 days. If the Governor's initiatives do not pass at the November elections, it is likely that districts throughout the state will be looking at instituting furlough days. This is a concern due to the possible impact on student learning, test scores, reduced number of graduates, etc.

Dr. Garvin is also working on a Site Visitation Protocol which provides districts ideas on bringing attention to this important topic. He provided ideas such as scheduling events where students, Chamber of Commerce, local business, Police Chief, etc. would be invited and made aware of the impact of any cuts to education. Dr. Garvin reported that the Tri-County Coalition is not prepared to promote specific initiatives; however, the Coalition will

REGULAR MEETING

July 11, 2012

address any consequences of cuts to education. Ms. Walters reported that CTA will work on informing registered voters of the importance of passing the initiatives. CTA is also planning other activities to promote the passage of the Governor's initiatives.

Dr. Karamitsos addressed the importance of the delivery of the message and the great opportunity to inform local voters that failure of passing the initiatives is not good for kids. Mr. Tognazzini added that getting the message out to pass the Governor's initiatives needs to be a statewide effort. Ms. Walters asked about involving Allan Hancock College as the Governor's plan includes K-14 education.

Items Scheduled for Action

Instruction

Quarterly Report on Williams Uniform Complaints

Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report the quarterly report that was submitted in July 2012 on the Williams Uniform Complaints for the months of April - June 2012. John Davis, Assistant Superintendent of Curriculum, said each school site has reported that there have been no complaints in the general subject areas of Textbooks and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services.

A motion was made by Dr. Karamitsos, seconded by Mr. Tognazzini and carried with a 4-0 vote to approve the Quarterly Report on Williams Uniform Complaints as presented.

General

Approval of Tentative Agreement and MOU's between the District and CSEA:

Tracy Marsh, Assistant Superintendent of Human Resources reported that the District and the Classified Bargaining Unit have agreed to two MOU's (Memorandum of Understanding) for the 2012/2013 school year. He clarified that the MOU's are not part of the bargaining unit contract unless negotiated.

An MOU for the Spring Break Holiday agrees to change the contracted holiday from Friday, April 5, to Friday, March 29. It was explained that the holiday was intended to be on the Friday before Easter Sunday. The current contract states the Friday of the week of Spring Break. The second MOU, for Article III, Pay and Allowances, allows any party desiring to reopen negotiations for this Article to notify the other party in writing no later than November 30, 2012.

A Tentative Agreement has been reached for Article XXIII, Term and Renegotiation, to extend the expiration date of the Agreement to June 30, 2013.

A motion was made by Dr. Walsh, seconded by Mr. Tognazzini and carried with a 4-0 vote to approve the Tentative Agreement and the MOU's with the Classified Bargaining

REGULAR MEETING

July 11, 2012

Unit as presented for the 2012/2013 school year.

Ed Code Sections used for Assignment Options

Mr. Marsh explained that the District is required by state law to have all teachers properly assigned within their credentialed subject areas according to the California Commission on Teacher Credentialing. However, there are several Education Code options to assign teachers in areas in which they have a requisite number of units and/or expertise. Resolution No. 1-2012-2013 outlines specific names, subject areas and Education Codes to meet the annual criteria. Mr. Marsh explained that this approval will allow the district flexibility to assign teachers to teach outside their credential area should the need arise.

A motion was made by Mr. Tognazzini, seconded by Dr. Walsh and carried with a 4-0 vote to approve Resolution No. 1-2012-2013, to certify the Teacher Assignment Options Resolution for the 2012/13 school year.

ROLL CALL:

Dr. Garvin	Yes
Dr. Karamitsos	Yes
Dr. Reece	Absent
Dr. Walsh	Yes
Mr. Tognazzini	Yes

REGULAR MEETING
July 11, 2012

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 1-2012-2013
Ed Code Sections – Assignment Options

WHEREAS, the District is required by state law to have all teachers properly assigned within their credentialed subject areas. However, there are several options to assign teachers in areas in which they have a requisite number of units and/or expertise.

WHEREAS, Education Code §44258.7 (c&d) allows the district to assign teachers, with their consent to teach elective subject classes when that assignment has been approved by the Committee on Assignments. Policies and procedures for this committee have been implemented and approved by the Governing Board, and

WHEREAS, Education Code §44263 allows teachers to teach outside of their major/minor in subject areas in which they hold eighteen (18) semester hours of course work or nine (9) upper division semester hours or graduate course work.

NOW, THEREFORE BE IT RESOLVED that the Governing Board of the Santa Maria Joint Union High School District does hereby authorize the assignments of the teachers listed per education codes cited:

Education Code §44258.7(c&d)

Ricardo Gabaldon	Ballet Folklorico, Marimba
Roxana Maldonado	Ballet Folklorico
Maria Baro	Ballet Folklorico, Marimba

Education Code §44263

David Mann	Chemistry
Robert Knight	Spanish
Kevin Barbarick	Physical Education
Robert Mouw	Adaptive P.E.

PASSED AND ADOPTED this 11th day of July, 2012, by the following vote:

ROLL CALL:

AYES: Garvin, Karamitsos, Walsh, Tognazzini

NOES:

ABSENT: Reece

President/Secretary/Clerk of the Board of Education
Santa Maria Joint Union High School District

REGULAR MEETING
July 11, 2012

2012 Conflict of Interest Code

The Political Reform Act (Gov. Code §81000-§91015) provides that “no public official at any level of state or local government shall make, participate in making, or in any way attempt to use his official position to influence a governmental decision in which he knows or has reason to know he has a financial interest.” In addition, the Act requires every public official to disclose all his or her economic interests that could foreseeably be affected by the exercise of the official’s duties (§87200-§87313).

The Political Reform Act requires every multi-county agency to review its Conflict of Interest Code biennially and submit a notice to the code reviewing body that specifies if the code is accurate, or alternatively, that the code must be amended. The Fair Political Practices Commission, as our code reviewing body, must receive this notice no later than October 1, 2012. An amended Conflict of Interest Code was presented as Appendix B.

A motion was made by Mr. Tognazzini, seconded by Dr. Walsh and carried with a 4-0 vote to approve the amended Conflict of Interest Code for the district as presented.

Declaration of Need for Fully Qualified Educators

The California Commission on Teacher Credentialing requires the Governing Board to adopt a "Declaration of Need for Fully Qualified Educators" certifying there is an insufficient number of certificated persons who meet the District's specified employment criteria. Resolution No. 2-2012-13 certifies the Declaration of Need for Fully Qualified Educators for the 2012/13 school year. Mr. Marsh added that the district will continue to make all possible efforts to recruit and hire fully qualified applicants.

A motion was made by Dr. Walsh, seconded by Mr. Tognazzini and carried with a 4-0 vote to approve Resolution No. 2-2012-2013.

ROLL CALL:

Dr. Garvin	Yes
Dr. Karamitsos	Yes
Dr. Reece	Absent
Dr. Walsh	Yes
Mr. Tognazzini	Yes

REGULAR MEETING
July 11, 2012

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 2-2012-2013

Resolution in Support of Declaration of Need for Fully Qualified Educators

WHEREAS, The California Commission on Teacher Credentialing requires the Governing Board to adopt a "Declaration of Need for Fully Qualified Educators" certifying there is an insufficient number of certificated persons who meet the District's specified employment criteria. The Declaration, printed on the following pages, shall remain in force for the 2012/13 school year.

WHEREAS, The District will continue to make all possible efforts to recruit and hire fully qualified applicants.

NOW, THEREFORE BE IT RESOLVED that the Governing Board of the Santa Maria Joint Union High School District does hereby adopt the attached "Declaration of Need for Fully Qualified Educators" for the 2012/13 school year.

This resolution was passed and adopted at a regular meeting of the Board of Education of the Santa Maria Joint Union High School District of Santa Barbara County, California, on July 11, 2012, by the following vote:

ROLL CALL:

AYES: Garvin, Karamitsos, Walsh, Tognazzini

NOES:

ABSENT: Reece

Board of Education President/Clerk/Secretary
Santa Maria Joint Union High School District

REGULAR MEETING
July 11, 2012

Business

Authorized Signers for Santa Maria Joint Union High School District – Heritage Oaks Bank Accounts

Mrs. Yolanda Ortiz, Assistant Superintendent of Business, explained that Heritage Oaks Bank requires board action when changing authorized signatures on bank accounts held at their bank. Due to changes in administration, the following accounts require signature changes:

Fighting Back Santa Maria Valley Account:

- Current signers are: Doug Kimberly, Superintendent; Diane Bennett, Asst. Supt./Business Services and Yolanda Ortiz, Asst. Director/Fiscal Services.
- New authorized signers will be: Yolanda Ortiz, Asst. Supt./Business Services; Mary Andrade, Budget Manager; and Tracy Marsh, Asst. Supt./Human Resources.

A motion was made by Dr. Walsh, seconded by Mr. Tognazzini and carried with a 4-0 vote to approve the authorized signers for the bank accounts at Heritage Oaks as indicated herein.

Award of Bid for the Santa Maria Joint Union High School District Bulk Fuel

District administration opened bids on July 6, 2012, for the district bulk fuel. After review of the following bids, J.B. Dewars was determined to be the lowest bidder. Mrs. Ortiz noted that the district currently has a working relationship with J.B. Dewars through other projects/contracts. Gary Wuitschick, Support Services Director, explained that two of the companies listed below did not submit a bid however, their names were kept on the list for price competitive reasons.

Bidder

Base Bid

<u>Bidder</u>	<u>Base Bid</u>
J.B. Dewars, Inc.	Sum Total of Combined Unit Price of Gasoline and Diesel Over the Oil Price Information Service (OPIS) Daily Gallon Price <ul style="list-style-type: none">• Gasoline 16,000 gal./yr @\$0.175• Diesel 45,000 gal./yr @ \$0.175• Sum Total Combined Unit Price: <u>\$0.35</u>
Silvas Oil Company, Inc.	No Bid Received
Robert V. Jensen, Inc.	No Bid Received

A motion was made by Dr. Walsh, seconded by Mr. Tognazzini and carried with a 4-0 vote to award the bid for the Santa Maria Joint Union High School District Bulk Fuel, to the lowest bidder, J.B. Dewars.

Award of bid for Santa Maria High School Paving (Gym Area), Project #12-128.1

District administration opened bids on July 10, 2012 for the Santa Maria High School Pav-

REGULAR MEETING

July 11, 2012

ing (Gym Area), Project #12-128.1. Following is the bid recap presented at the meeting:

Bidder	Base Bid
Maino Construction	\$58,860
R. Burke Corporation	\$66,580
Vernon Edwards Construction	\$114,058

Mrs. Ortiz explained that Maino Construction is based in San Luis Obispo. Our district has also worked with Maino Construction on previous projects. Maino Construction is the current contractor for the SMHS swimming pool.

A motion was made by Dr. Walsh, seconded by Dr. Karamitsos and carried with a 4-0 vote to award the bid for the Santa Maria High School Paving Project to Maino Construction, the lowest bidder.

Consent Items

A motion was made by Dr. Walsh, seconded by Dr. Karamitsos and carried with a 4-0 vote to approve the following consent items as amended:

- A. Approval of Minutes (removed from Consent Items)

June 20, 2012 - Regular Meeting

- B. Approval of Warrants for the Month of June 2012

Payroll	\$5,241,941.83
Warrants	<u>2,734,386.82</u>
Total	<u>\$7,976,328.65</u>

- C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, was available to answer questions regarding the tenth and eleventh month attendance reports.

- D. Acceptance of Gifts

Pioneer Valley High School

Donor	Recipient	Amount
Elks Lodge 1538	Cheer	\$1,380.00
CIF Southern Section	Athletics	<u>250.00</u>
Total Pioneer Valley High School		<u>\$1,630.00</u>

Santa Maria High School

Donor	Recipient	Amount
Philip E. Wahl	Swimming Pool	\$100.00
Mike Draper Memorial Fund	Football	<u>7,700.00</u>
Total Santa Maria High School		<u>\$7,800.00</u>

REGULAR MEETING

July 11, 2012

Righetti High School

Donor	Recipient	Amount
Charles & Bertha Merrill	Marimba	\$230.00
Robert Fox	Boys Volleyball	100.00
C. Smith Construction	Wrestling	150.00
Main Street Market	Wrestling	100.00
Doak & Marilyn Moore	Athletics General	150.00
Suzanna Fast	Athletics General	270.00
Guadalupe Sports Hall/Fame	Athletics General	350.00
Christopher Leon	Scholarship	1,000.00
DMI America	FFA-OH	1,000.00
Rotary Club of SM	Interact	763.00
FCA	Football	<u>6,196.00</u>
Total Righetti High School		<u>\$10,309.00</u>

E. Request for Travel

School	Instructor in Charge	Event/Location	Dates
RHS	Kelley DeBernardi	Summer Camp, UCSB	8/3-5/2012

All required paperwork is/will be on file at the school before departure. No student was excluded from the field trip due to lack of funds.

F. Approval/Ratification of Purchase Order

<u>P.O. #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description & Funding Source</u>
13-0013	Plato Learning	\$185,580	One year licensing for Plato, Title I Funds

Open Session Public Comments

There were no public comments.

Items not on the Agenda

There were no items discussed which were not on the agenda.

Next Meeting Date

A special meeting for the Board of Education to review applications for the position of District Superintendent will be held on Tuesday, July 24, 2012. The meeting will be closed session and begins at 4:00 p.m. The meeting will be held at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455.

REGULAR MEETING

July 11, 2012

A special meeting for the Board of Education to interview candidates for the position of District Superintendent will be held on Wednesday, August 8, 2012. The closed session meeting will begin at 7:30 a.m. at the Radisson located 3455 Skyway Drive, Santa Maria, CA 93455.

The next regular meeting of the Board of Education will be held on August 8, 2012. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455.

Future Regular Board Meetings:

September 12, 2012

October 10, 2012

November 14, 2012

December 12, 2012

Adjourn

The meeting was adjourned at 7:01 p.m.