

DEMAREST BOARD OF EDUCATION

REGULAR MEETING MINUTES

Luther Lee Emerson School - Gymnasium September 21, 2021 7:00 P.M.

I. OPENING

- A. The meeting was called to order by President Holzberg at 6:30 pm.
- B. Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.
Absent:
Also present: Mr. Fox, Superintendent and Ms. Kelly Business Administrator/ Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into Executive Session for the following reasons:

- 1. Legal matter

- B. It was moved by Verna, seconded by Governale and approved by unanimous voice vote of those present to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. It was moved by Governale, seconded by Choi and approved by unanimous voice vote of those present to convene executive session at 6:47 P.M.

III. REOPEN PUBLIC MEETING

- A. It was moved by Verna, seconded by Governale to reopen the Regular Meeting to the public at 7:00 P.M.

B. President Holzberg read the following announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

A. President Holzberg led the flag salute.

V. ROLL CALL

Present: Cantatore, Choi, Governale, Schliem, Verna, Holzberg.

Absent: Lee

Also present: Mr. Fox, Superintendent and Ms. Kelly Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

A. It was moved by Schliem, seconded by Choi and approved by unanimous voice vote of those present to approve:

- August 24, 2021 COW and Regular Session Meeting Minutes
- August 24, 2021 Executive Session Meeting Minutes

VII. CORRESPONDENCE

A. 1. Email to Board Education with concerns over current COVID protocols that are in place.

VIII. BOARD PRESIDENT'S REPORT

None at this time

IX. SUPERINTENDENT'S REPORT

A Superintendent Fox commented on the following:

- CRS project is going well and we are staying on top of it
- CRS pre-k playground is opening tomorrow
- Front doors at CRS will be installed within the month
- Front doors at LLE were started this week
- Update of ESSER Funds

X. COMMITTEE REPORTS

XI. OTHER REPORTS AND PRESENTATIONS

A. Principal Regan reviewed the following:

- Volleyball and soccer started this week
- The school newspaper is underway again

- B. Principal Mazzini reviewed the following:
- The new STEM lab is complete
 - ELA and math assessments are underway

XII. REVIEW OF AGENDA

- A. Board members reviewed the items.

XIII. PUBLIC COMMENT

- A. It was moved by Verna, seconded by Choi and approved by unanimous voice vote of those present to open the meeting to public comment limited to agenda items.
- B. Phil Fernandez of the DAA Basketball and Soccer program wondering if the board had any questions about their facility use application
- C. It was moved by Verna, seconded by Canatore and approved by unanimous voice vote of those present to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. It was moved by Choi, seconded by Verna and approved by unanimous roll call vote of those present to approve employment of the following substitute teachers for the remainder of the 2021/2022 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Elena Cami
- Chris Mirabito
- Julia Kislevitz
- Yoon Jin Choi

2. It was moved by Choi, seconded by Verna and approved by unanimous roll call vote of those present to approve the provisional employment of the following substitute teachers for the remainder of the 2021/2022 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Daniel Moran

3. It was moved by Choi, seconded by Verna and approved by unanimous roll call vote of those present to approve the provisional employment of the following substitute teachers for the remainder of the 2021/2022 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Houri Kalachian
- Krista Stokes-Caglar
- Nicole Rinckhoff
- Sung Shin

B. Instruction – Pupils/Programs

1. It was moved by Schliem, seconded by Canatore and approved by unanimous roll call vote of those present to approve the following contracts with Bergen County Special Services School District, Educational Enterprises Division for the 2021/2022 school year, as recommended by the Chief School Administrator:

Student ID	Contract ID	Service	Cost
1683624460	2154225*	Teacher of deaf and hard of hearing	\$13,200
	2153850	Educational Audiology	\$ 940.00

*modified from 8/24/21

2. It was moved by Schliem, seconded by Cantatore and approved by unanimous roll call vote of those present to approve non-domiciled tuition agreement with Harrington Park Board of Education for the 2021/2022 school year, plus the cost of related services, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1: 1 Aide	Transportation	Term
20283666	DMS LLD	\$33,300.00	No	No	9/1-6/30

3. It was moved by Schliem, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the following out of district placement and tuition, associated related services, transportation and 1:1 aide as applicable, for the 2021/2022 school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1: 1 Aide	Transportation	Term
5876485963	Craig School	\$56,500.00	n/a	Yes	9/1-6/30

C. Support Services – Staffing

1. It was moved by Governale, seconded by Verna and approved by unanimous roll call vote of those present to approve to accept the resignation Amanda Karrenberg, classroom aide, of the following classroom aide, as of June 30, 2021, as recommended by the Chief School Administrator.

2. It was moved by Governale, seconded by Verna and approved by unanimous roll call vote of those present to approve the approve of the following classroom aide, not to exceed 29 hours per week, from September 22, 2021 and for the remainder of the 2021/2022 school year, as recommended by the Chief School Administrator:

School/Position	Staff	Step	Account Code
CRS			
Classroom Aide	Claudia Ivana	1	11-190-100-106-030-00-44

3. It was moved by Governale, seconded by Verna and approved by unanimous roll call vote of those present to approve the approve of the following classroom aide, not to exceed 29 hours per week, for the remainder of the 2021/2022 school year, as recommended by the Chief School Administrator:

School/Position	Staff	Step	Account Code
CRS			
1:1 Aide	Chung Chun SID 7001142991	4	11-000-217-106-030-00-18

*modified from August 24, 2021 C.3.

D. Support Services – Board of Education

1. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve the second reading and adoption of Policy(ies) and Regulation(s) as recommended by the Chief School Administrator:

Policy/Regulation Number	Policy/Regulation Name
1648.11 Policy	The Road Forward – Health and Safety Guidance for the 2021/2022 School Year
2464 Regulation	Gifted and Talented

2. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve the first reading of Policy(ies) and Regulation(s), as recommended by the Chief School Administrator:

Policy/Regulation Number	Policy/Regulation Name
1648.13 Policy	School Employee Vaccination Requirements

3. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve the request(s) for facility use on the following dates when school is in session, in accordance with policy 7510, as recommended by the Chief School Administrator.

Group/Event	Date(s)Time(s)	Location
DAA basketball and soccer	Weekdays 11/29-3/25 5:45 PM-9:15 PM	DMS gym
	Saturdays 1/8-3/19 8:45 AM-12:15 PM	LLE
	Saturdays 1/8-3/19 8:45 AM-5:15 PM	LLE gym
	Weekdays 10/18-3/25 5:45 PM-9:15 PM	LLE gym

4. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve the revised 2021/2022 calendar, as recommended by the Chief School Administrator.

5. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve contract with Bergen County Special Services School District for provision of the hospital instruction for the 2021/2022 school year at a rate of \$65.00 per hour, as recommended by the Chief School Administrator.

6. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve the bi-annual Statement of Assurance (SOA) for paraprofessional staff for the 2021/2022 school year, as recommended by the Chief School Administrator.

7. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve the School Safety and Security Plan, for the 2021/2022 School Year, as recommended by the Chief School Administrator.

8. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve the Emergency Virtual Plan for the 2021/2022 school year and the submittal to the NJ Commissioner of Education, as recommended by the Chief School Administrator.

9. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve the SOA for the Uniform State Memorandum of Agreement with the Demarest Police Department for the 2021/2022 school year, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to confirm the August 13, 2021 payroll in the amount of \$105,633.66, as recommended by the Chief School Administrator.

2. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to confirm August 31, 2021 payroll in the amount of \$92,469.70, as recommended by the Chief School Administrator.

3. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present* to approve the August 2021 in office checks in the amount of \$249,786.77 and September 21, 2021 budget checks in the amount of \$667,389.71, as recommended by the Chief School Administrator, as follows:

* Schliem abstain on Staples check

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 431,818.37
12 Capital Outlay	\$ 6,130.00
20 Special Revenue Fund	\$ 83,557.31
30 Capital Projects Fund	\$ 341,520.80
40 Debt Service	\$ 54,150.00
Total Bills:	\$ 917,176.48

4. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to confirm the following budget transfer for August, as recommended by the Chief School Administrator:

To:

Account Number	Description	Amount
12-000-261-730	Required Maintenance-Equipment	6,180.00

From:

Account Number	Description	Amount
11-000-261-610	Required Maintenance-Supplies	6,180.00

5. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to approve change order # 2 for Addition and Renovations at County Road School with contractor Daskal, NJDOE #1070-030-21-1000, for additional subsurface investigation, in the amount of \$2,495.52, as recommended by the Chief School Administrator. This amount is being applied to the contingency that was included in the bid sum; therefore the contract amount of \$2,796,000 is unchanged.

6. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to approve change order # 3 for Addition and Renovations at County Road School with contractor Daskal, NJDOE #1070-030-21-1000, for investigation of previously unknown pipe line, in the amount of \$1,380.00, as recommended by the Chief School Administrator. This amount is being applied to the contingency that was included in the bid sum; therefore the contract amount of \$2,796,000 is unchanged.

7. It was moved by Verna, seconded by Cantatore and approved by unanimous roll call vote of those present to approve change order # 4 for Addition and Renovations at County Road School with contractor Daskal, NJDOE #1070-030-21-1000, for additional cost of the removal of soil, in the amount of \$37,000.00, as recommended by the Chief School Administrator. This amount is being applied to the contingency that was included in the bid sum; therefore the contract amount of \$2,796,000 is unchanged.

F. Other

1. It was moved by Choi, seconded by Verna and approved by unanimous voice vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, October 12, 2021, if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. PUBLIC COMMENT

There was no motion for public comment being no one from the public was present.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION

A. There was no motion to enter the Executive Session.

XVIII. ADJOURNMENT

A. It was moved by Governale, seconded by Choi and approved by unanimous voice vote to adjourn the meeting at 7:50 P.M.

Sincerely,

A handwritten signature in black ink that reads "Antoinette Kelly". The signature is written in a cursive, flowing style.

Antoinette Kelly
Business Administrator and Board Secretary