



## C. L. Scarborough Model Middle School

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*"Where Learning and Innovation Are a Way of Life"*

Mr. Rashad Stallworth, Principal  
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### **Parent and Family Engagement Plan 2023-2024**

**1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set-aside, and the right of parents involved. (Sec. 1116(c)(1))**

Within the first six weeks of school, Scarborough Model Middle School will hold its annual Title I meeting. Parents will be notified of the meeting through Schoology, school newsletter, school messenger, website, and notices sent home by students. We will host meetings at various times to provide the opportunity for more parents to attend. Topics to be discussed at this year's meeting will include, but not be limited to: Title I program, its services, and parents' rights; 1% set aside, the continuous improvement plan; parental involvement plan; school parent compacts; and parent meetings.

**2a. Describe how there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement.**

The administration, faculty, and staff of Scarborough Model Middle School believe parental involvement is crucial. We will provide parental meetings on a flexible schedule to accommodate our parents. The annual Title I meeting will be held during first quarter. Parenting Day will provide an opportunity for parents to receive information about their child's progress. Additional information and resources are shared via social media and the school's website. Newsletters will be provided to parents monthly.

**2b. Describe how parents will be involved in the planning, review, and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making).**

Scarborough invites parents to serve on the Parent and Community Advisory Committee and to serve on the Continuous Improvement Plan committee.

**2c. Describe how funds allocated for parent involvement are being used in the school. (Sec. 1116(c)(2)(3)).**

Funds allocated for parental involvement are used to promote effective communication; therefore, funds are used to purchase a postage machine and materials and supplies to support parental involvement. Funds are also used to purchase parent resources to promote parental involvement.

**3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children. (Sec. 1116(c)(4)(A)(B)(C))**

Timely information will be distributed in English and in the language of ELL Learners utilizing a variety of communication methods--TransACT. During Scarborough's Title I meeting, information will be shared about its Title I programs, curriculum, academic assessments, and achievement expectations. In addition to this, parents will learn how they may participate in decisions related to the education of their child. Parents will be encouraged to visit Scarborough's website ([www.scarboroughknights.com](http://www.scarboroughknights.com)). In addition, parents will receive updated information via social media, school messenger, Schoology, and email. Progress reports are sent home every five weeks to keep parents aware of the educational progress their children are making.

**4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School- Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated). (Sec. 1116(d))**

The school-parent compact is reviewed and revised each year by the Continuous Improvement Plan committee and the Parent and Community Advisory Committee. The compacts are revised and discussed with teachers during faculty meetings and parents during parent meetings. All parents are given a copy of the new compact. The compacts are housed in homeroom teachers' classrooms and a copy is located in the office with the Parent Organizer. Compacts are utilized during parent conferences to remind all participants of their responsibility in ensuring student success.

**5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan. (Sec. 1116(c)(5))**

If a parent is dissatisfied with the finalized plan, they may submit their concerns in writing to the school. The school will forward their concerns to Central Office. Scarborough Model Middle School's parents may also request a meeting with the principal and/or Title I Facilitator to discuss concerns with the Continuous Improvement Plan. The concerns will be addressed, and the parent will be informed of approved resolutions.

**6a. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement). To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school: Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.**

Scarborough Model Middle School will hold its annual parent meeting at the beginning of the school year. Parents will receive an overview of the state's academic content standards and achievement standards. An explanation will be given to parents regarding Title I, what services will be offered, and parental involvement in their children's education. Scarborough Model Middle School will also offer an Open House for parents to meet their child's teachers and learn about individual class assessments. In addition to the Annual Title I Meeting, Scarborough Model Middle School will hold quarterly Title I parent meetings. Parent conferences will be scheduled as needed.

**6b. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement). To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school: Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.**

The ACIP committee will work to ensure that all parental meetings and trainings are closely aligned with the identified needs of the school. A computer with internet access is available to parents daily during normal school hours. Laptops are also available for parents to use during interactive parent and teacher meetings/in-services. A list of parent resources is posted on the school website. Scarborough Model Middle School will address intervention. Scarborough Model Middle School has a parent resource center located in the Media Center. Scarborough Model Middle School also has a Parent Organizer.

**6c. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement). To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school: Shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.**

Scarborough Model Middle School will continue to work with its teachers through in-services, faculty meetings, and departmental meetings to re-emphasize the importance of parental involvement and to identify strategies to increase parental involvement.

**6d. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement). To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school: Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.**

The counselors at Scarborough Model Middle School include activities with outside agencies including 100 Black Men, SWAT (Students Working Against Tobacco), Crittenton Youth Services, Lifelines Counseling, Drug Education Council, Penelope House, Family Intervention Team. Support will be provided for parents with language barriers.

**6e. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement). To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school: Shall provide such other reasonable support for parental involvement activities as parents may request.**

Parents of all participating children are informed of timely school and parent activities through multiple communications: School websites, teacher websites, Schoology, School Messenger, MCPSS website, Facebook, twitter, and newsletters. All modes of communication are used to contact parents regarding any activities they should be involved in for the benefit of their child. In addition, the EL resource teacher provides all parent information in students' home language as needed.

**7. Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand. (See ESSA Sec. 1117(f))**

Scarborough Model Middle School provides opportunities for the participation of parents of limited English proficiency and parents with disabilities. Communications are sent home in their home language as needed.