



**Grand Canyon Unified School District #4
September 18, 2019
Regular Meeting
6:00 p.m.**

Minutes are recorded as annotations of the agenda, as indicated in grey background and left paragraph bars (bars have been added because the gray background may not copy).

Meeting Minutes

Pursuant to A.R.S. 38-431.02, notice is hereby given to the public that the Governing Board of the Grand Canyon Unified School District #4 will convene for a Regular Meeting immediately after the Special Meeting adjourns. The Meeting will be held Wednesday, September 18, 2019, in the Grand Canyon Unified School District Board Room #405, 100 Boulder Street, Grand Canyon, Arizona 86023.

Members of the Governing Board may attend either in person or by telephone conference call.

The Governing Board reserves the right to move into Executive Session for discussion and consideration of employment, assignment, promotion, demotion, salaries, etc., and/or legal advice with its attorneys for any item listed on the agenda, in person or telephonically, pursuant to A.R.S. 38-431.03(A)(1) or (A) (3).

All items on the agenda may be discussed or considered at this meeting.

I. CALL TO ORDER

Motion by Mr. Kevin Hartigan at 6:02 p.m.

Motion: Call to order.

Second: Mr. Joe Rabon

Vote Tally

Kevin Hartigan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
SuZan Pearce	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Joe Rabon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Pete Shearer	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Kathryn Morris	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA

Motion Passes Fails

II. ROLL CALL

Board members present:

- Mr. Kevin Hartigan
- Mr. Joe Rabon
- Ms. SuZan Pearce
- Mr. Pete Shearer
- Ms. Kathryn Morris

District staff members present:

- Dr. Shonny Bria, Superintendent
- Mr. Matt Yost, Principal
- Mr. Ivan Landry, Maintenance and Operations Director
- Mr. Derrick Tutt, IT Director
- Mr. Thomas O'Connor, Program Director, Acting Board Secretary
- Ms. Lori Rommel, Dean of Students
- Ms. Barbara Shields, Food Service Director
- Ms. Cynthia Moreno, ELL Director/Athletic Director
- Ms. Kara Chenevert, 1st Grade Teacher
- Ms. Ronda Wolf, 2nd Grade Teacher
- Ms. Julianna Fontenot, Kindergarten Teacher
- Ms. Heidi Hoel, 3rd Grade Teacher
- Ms. Brenda Thomas-Martinez, business manager, joined by phone for the business report.

Members of the Public:

- Ms. Clarinda Vail
- Mr. Jason Morris

III. PLEDGE OF ALLEGIANCE

The Board was led in the Pledge of Allegiance by a group of Ms. Chenevert's 1st grade students. The Board members thanked and praised the students for their help.

IV. APPROVAL OF THE AGENDA

Motion by Mr. Kevin Hartigan at: 6:04 p.m.

Motion: Approve the agenda as presented.

Second: Ms. SuZan Pearce

Vote Tally

Kevin Hartigan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
SuZan Pearce	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Joe Rabon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Pete Shearer	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Kathryn Morris	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Motion	<input checked="" type="checkbox"/> Passes	<input type="checkbox"/> Fails		

V. CALL TO THE COMMUNITY

We value input from our community. This time has been set aside for anyone from the audience who wishes to address the Board. Please remember, this is not an appropriate venue to evaluate, discuss, or criticize District personnel.

Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Items listed on the agenda under Old Business and New Business may have Call to the Community at the beginning of those items. This is at the discretion of the Board President. The Governing Board President may elect to place a time limit on remarks.

No community members addressed the Board

VI. PRESENTATION/CORRESPONDENCE/DISCUSSION

A. Caleb Smith – SOAR

Mr. Smith, a Grand Canyon School High School student, was not able to attend. We will invite him back for the October 2, 2019 Board Meeting.

Mr. Yost reported that Delaware North is also working to add SOAR type opportunities.

B. Land Use Permit – Pam Edwards, National Park Service

Ms. Pam Edwards presented and answered questions for the Board regarding the school's land use permit.

- If possible, the Park Service would like to see any changes by end of the 2019 calendar year.
- Question to the Board: Do we want 10 year agreement? Most special permits are 5 years. The current 10-year plan had to go to the director of the National Park Service for approval. The reason for the current 10-year plan was to span the repayment period for a loan for the school's energy saving project.
- If we do nothing, the current agreement automatically renews for five years.
- If we make requests for housing, please be as specific as possible.
- Ms. Edwards recommendation was to go line-by-line through the agreement to identify any desired changes.
- If we want to make changes, submit to Ms. Edwards in December to begin discussions.
- After it goes through compliance, we will want to review in the April time frame.
- Ideally everything finalized and ready for signature by September 2020.
- Things we (Board members) would like:
 - Fencing
- Clarification on the placement of the emergency generator and Water tank. These are NPS assets currently on school property.

C. Stilo Agreement – Ms. Tosca Henry, Esquire

Ms. Henry talked the Board through the Stilo Agreement in detail.

- Q: Ms. Pearce asked about the amount provided in the agreement, if the high school grows to over 100 students and the school loses the small school adjustment, does the amount donated by Stilo increase over time to adjust with the growth of that small school adjustment over time? In other words, does it adjust for inflation? Ms. Henry responded that, according to the agreement, there is a growth clause, but it is not clear if it would meet the gap.

Direction to the Staff:

- District write a letter Stilo regarding triggering stage 3; encourage them to start lobbying to change the small school funding model.
- Shonny and Tosca, Revisit CC&Rs, regarding enforceability, report at the November Board meeting.
- Shonny and Tosca reach out to Stilo to revisit the agreement. (No intention to trigger any default actions), just as a reach-out.

Motion by Mr. Kevin Hartigan at: 7:10 p.m.

Motion: Move Agenda item X. New Business, sub item A. Provision of breakfast and lunch for pre-K students to this time.

Second by Ms. SuZan Pearce

Vote Tally

Kevin Hartigan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
SuZan Pearce	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Joe Rabon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Pete Shearer	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Kathryn Morris	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Motion	<input checked="" type="checkbox"/> Passes	<input type="checkbox"/> Fails		

X. NEW BUSINESS

A. Provision of breakfast and lunch for pre-K students

Reasons for supporting the district paying for staff meals, as shared by Ms. Henry:

- Cultural dining patterns are increasingly being seen as something that students are not learning
- The program does not allow outside food into the program.
- Small program, no more than 17 students.

A question was directed to Ms. Henry : Since the program has a requirement for participative dining, and since the program requires participation from staff, but with no outside food, would providing food for staff be considered a gift of public funds. Ms. Henry replied in the negative because eating with the students is a section of the State’s pre-K curriculum.

Motion by Mr. Kevin Hartigan at: 7:16 p.m.

Motion: Approve provision of breakfast and lunch for pre-K and related staff.

Second by Mr. Pete Shearer

students to this time.

Vote Tally

Kevin Hartigan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
SuZan Pearce	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Joe Rabon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Pete Shearer	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Kathryn Morris	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA

Motion Passes Fails

Vote: All in agreement.

The Board returned to the original schedule, picking up at VI. PRESENTATION/ CORRESPONDENCE/ DISCUSSION, sub-item D.

D. Tusayan Property Options – Mr. Thomas O'Connor

Mr. O'Connor presented a slide presentation summarizing the Tusayan Property Options report in the September 18, 2019 Board Packet.

E. School Improvement Plan Update – Mr. Thomas O'Connor

Mr. O'Connor presented a slide presentation summarizing the School Improvement report the September 18, 2019 Board Packet.

VII. Administrator Reports: Board Questions directed to:

- Principal Report – Mr. Matt Yost

Mr. Yost answered questions and provided minor updates to the Principal Report as found in the Board Packet.

Observing that Ms. Brenda Thomas-Martinez was not feeling well, and the current time, Mr. Hartigan suggested to the Board that they move the Business manager report to this time period.

Motion by Mr. Kevin Hartigan at: 9:20 p.m.

Motion: Move business manager report to this time.

Second: Ms. SuZan Pearce

Vote Tally

Kevin Hartigan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
SuZan Pearce	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Joe Rabon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Pete Shearer	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Kathryn Morris	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Motion	<input checked="" type="checkbox"/> Passes	<input type="checkbox"/> Fails		

A. Business Manager Report - Ms. Brenda Thomas-Martinez

August 2019 Business report – Key takeaways:

- The report shows several negative funds. These are the result of grant programs which end on Sep 30. The Board will see these increase later in the year.
- Roll-over of ending balances will show up after Board approves 2019-2020 Annual Financial Report (AFR). Until then we show zero balances.

The Board approved a Special Board meeting for Monday, October 14 at 8:00 a.m. to approve the final AFR report. Note: this has been delayed by late availability of new AFR forms.

The Board returned to the original schedule, picking up at VII. **Administrator Reports, SPED Report.**

- SPED Report - Dr. Karen Lehman

Dr. Lehman was not available. There were no questions from the Board for Dr. Lehman at this time.

- Food Services Report - Ms. Barb Shields

There were no questions from the Board for Ms. Shields at this time.

- Maintenance/Transportation Report – Mr. Ivan Landry

Directions to the Staff:

- Mr. Landry, in preparation of comments from the school to the National Park, in consideration of the renewal of the Conditional Use Permit, identify housing units which have been vacant for several years as potential future units which could be granted or leased to the school.
- IT/Internet Report – Mr. Derrick Tutt

Directions to the Staff:

- Mr. Tutt, recommend or develop a policy to address options for outgoing Board members to purchase the PC provided for use with BoardDocs.

VIII. CONSENT AGENDA

- A. Approval of Governing Board Meeting Minutes:(BEDG, BEDG-R)
 - August 21, 2019 – Special Meeting Minutes
 - August 21, 2019 – Regular Meeting Minutes
- B. Approval of Payroll Vouchers:

FY 19-20	#5	\$139,566.35
FY 19-20	#6	\$137,767.86
- C. Approval of Expense Vouchers:

FY 18-19	#2030	\$ 21,826.90
FY 19-20	#3002	\$ 44,217.62
FY 19-20	#3003	\$ 39,442.87
- D. Approval of Fiduciary Disbursements
 - Student Activity – July and August 2019-2020
 - Revolving – July and August 2019-2020
 - Auxiliary – July and August 2019-2020
 - Food Service – July and August 2019-2020
- E. Approval to hire:
 - Certified – Mr. Charles (Chuck) Megan, SPED Teacher
 - Coaches – MS Head Girls Basketball Coach – Ms. Monica Nanacasia
 - MS Assistant Girls Basketball Coach – Mr. Fred Nanacasia
- F. Approval of resignations: Ms. Melissa Schoeffel, HS English Teacher
Ms. Ashlee Labeth, SPED Paraprofessional
- G. Approval of request to dispose of SPED books – Dr. Karen Lehman

Motion by Mr. Keving Hartigan at: 9:46 p.m.

Motion: Approve the consent agenda as presented.

Second: Mr. Joe Rabon

Vote Tally

Kevin Hartigan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
SuZan Pearce	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Joe Rabon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Pete Shearer	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Kathryn Morris	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Motion	<input checked="" type="checkbox"/> Passes	<input type="checkbox"/> Fails		

IX. OLD BUSINESS

A. Award of bid for Financial Audit Services to Hafen Buckner Everett & Graff

Motion by Mr. Kevin Kartigan at: 9:47 p.m.

Motion: Approve bid for Financial Audit Services to Hafen Buckner Everett & Graff for 2019-2020.

Second: Ms. SuZan Pearce

Vote Tally

Kevin Hartigan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
SuZan Pearce	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Joe Rabon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Pete Shearer	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Kathryn Morris	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Motion	<input checked="" type="checkbox"/> Passes	<input type="checkbox"/> Fails		

X. NEW BUSINESS

A. Provision of breakfast and lunch for pre-K students

█ This was moved by motion to an earlier position in the agenda. Please see above.

XI. REPORTS

A. Business Manager Report - Ms. Brenda Thomas-Martinez

- August 2019

█ This was moved by motion to an earlier position in the agenda. Please see above.

B. Superintendent Report - Dr. Shonny Bria

- **Tusayan Quarterly Updates**

█ Dr. Bria reported that the September meeting with the Tusayan Town Council was canceled.

- **Update on BoardDocs**

█ The staff is arranging BoardDocs training for the Board beginning at the November Board Meeting.

█ Other Items:

- The Board agreed to meet at a Special Meeting retreat, October 27 (Sunday), 2019, from 12:00 – 4:30 p.m.. The retreat will begin with a tour of the Tusayan property, and continue with a discussion of actions for the Tusayan property, with the goal of making a decision on next steps for the property.

XII. CONSIDERATION OF ITEMS FOR FUTURE REGULAR BOARD MEETINGS

- Board Docs status
- Quarterly meeting with Tusayan
- Tusayan IGA
- Park Special Use Permit
 - a. Housing – Explore needs and options
 - b. Greenway path – Public use, campus security
 - c. Change Greenway path discussion to Safe Campus discussion.
 - d. Tighten up verbiage in some sections of the Special Use Permit
 - e. Board will provide input by end of October on their wants for the Special Use Permit.
 - f. Plan to revisit Special use permit in November.

XIII. ADJOURNMENT

Motion by Mr. Kevin Hartigan at: 9:58 p.m.

Motion: Adjourn.

Second: Ms. SuZan Pearce

Vote Tally

Kevin Hartigan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
SuZan Pearce	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Joe Rabon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Pete Shearer	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Kathryn Morris	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> NA
Motion	<input checked="" type="checkbox"/> Passes	<input type="checkbox"/> Fails		

Respectfully submitted by, 
Board Secretary

Date _____


Kevin Hartigan
Board President


Pete Shearer
Board Member

Joe Rabon
Board Clerk/Vice President

Kathryn Morris
Board Member


SuZan Pearce
Board Member