

SCHOOL DISTRICT OF GADSDEN COUNTY

JOB DESCRIPTION

FIRE AND SAFETY INSPECTOR

QUALIFICATIONS:

- (1) High School Diploma or equivalent.
- (2) Certified in state of Florida State Requirement of Educational Facilities (SREF) Safety Regulation
- (3) Commercial Driver's License preferred.
- (4) Fire Safety Certification.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of pesticides and accompanying regulations. Knowledge of comprehensive safety requirements. Basic knowledge of County Health Department regulations. Basic knowledge of asbestos and asbestos removal. Knowledge of fire safety codes National Fire Protection Agency (NFPA).

REPORTS TO:

Director of Facilities

<p>JOB GOAL</p>

<p>To provide a safe and healthy workplace for all students and employees.</p>
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SUPERVISES:

N/A

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently and/or up to 10 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Job Description Supplement No. 10

FIRE AND SAFETY INSPECTOR (Continued)**PERFORMANCE RESPONSIBILITIES:****Service Delivery**

- * (1) Establish a management plan for Asbestos Remediation in accordance with state and federal guidelines.
- * (2) Establish and implement a comprehensive Fire Safety Program including inspections.
- * (3) Coordinate the disposal of hazardous waste generated by the District.
- * (4) Serve as liaison with appropriate governmental agencies with regard to health and safety issues.
- * (5) Keep accurate and up-to-date records for Health, Safety, Fire and Hazardous Waste programs.
- * (6) Conduct training sessions relevant to health and safety issues.
- * (7) Conduct SREF comprehensive safety inspections of all buildings.

Employee Qualities / Responsibilities

- * (8) Ability to work independently or as a team member.
- * (9) Ability to interact with school and maintenance personnel.
- * (10) Report to work punctually and regularly.
- * (11) Display appropriate work ethic.
- * (12) Follow maintenance policies and procedures.

System Support

- * (13) Communicate well with the Director of Facilities.
- * (14) Maintain positive relationship with outside agencies.
- * (15) Represent the School Board in an appropriate manner.
- (16) Perform other duties as assigned.

*Essential Performance Responsibilities