

NORTH PANOLA SCHOOL DISTRICT

Purchase Requisition

Post Office Box 334
470 Hwy 51 North
Sardis, MS 38666

Phone: 662.487.2305
Fax: 662.487.2050

School/Department:

Deliver To:

Requisition/ Purchase Order No.: _____

Purchase Order Date: _____

Requisition Date: _____

Vendor Name and Address:

Funding Source (Please Check One):

District Maintenance (Fund 1120)

Education Enhancement Fund (EEF)

Federal :

Activity Fund

Athletic Activity Fund

Other: _____

Telephone:

Fax:

Quantity	Item Number	Item Description	Unit Price	Total Price
ACCOUNTING CODE:				
			Subtotal	
			Shipping	
			TOTAL	

Prepared By _____

Approved By _____

Date _____

Date _____