



Welcome to the Hadley-Luzerne Central School District



The mission of the HLCSD is to foster a positive, safe and healthy environment that will enable every student to achieve their highest potential. The district will partner with parents and community to empower students, celebrate in their successes, and support them along their educational journey.

Burgess Ovit, Superintendent of Schools
 Email: ovtb@hics.org
 Phone: (518) 696-2378 Ext. 1108 Fax: (518) 734-0726
 PO Box 200, 27 Hyland Drive, Lake Luzerne, NY 12846
 Stuart M. Townsend Elementary School

Business Office/Tax Collector
 Michelle Taylor, School Business Official
 Stuart M. Townsend Elementary School
 PO Box 200, 27 Hyland Drive - Lake Luzerne, NY 12846
 Email: taylor@m@hics.org

Darcey Hastings, Secretary to Business Administrator/Tax Collector/Accounts Payable.....(518) 696-2378 Ext. 1137 Fax: (518) 734-0275
 Marcia Miller, Account Clerk.....(518) 696-2378 Ext. 1136
 Amber Mercure, District Treasurer(518) 696-2112 Ext. 1143
 Brian Gereau, Director of Facilities(518) 696-2112 Ext. 3139
 Courtney Scheff, Food Service Director(518) 696-2112 Ext. 3117
 Ricky McFarlane, Transportation Supervisor/Automotive Mechanic.....(518) 696-2112 Ext. 3141
 Hudson Headwaters Health Center - SMTES.....518-696-2378 Ext. 2445 or 518-824-2580
 Tara Sullivan, WSWHE BOCES Public Information Specialist.....(518) 223-2806

CONTACT INFORMATION

www.hics.org

Principal - Jonathan Baker
 Grades PK-6
 PO Box 200, 27 Hyland Drive
 Lake Luzerne, NY 12846
 Phone (518) 696-2378 x1101
 Email: bakerj@hics.org

Hadley-Luzerne Jr-Sr High School

Principal - Dan Hamm
 Grades 7-12
 PO Box 200, 273 Lake Avenue
 Lake Luzerne, NY 12846
 Phone (518) 696-2112 x3105
 Email: hammd@hics.org

Hadley-Luzerne Central CSE Office

Director of Special Ed. - Robert Mark
 Grades PK-12
 PO Box 200
 Lake Luzerne, NY 12846
 Phone (518) 696-2378 x1104
 Email: markr@hics.org

Hadley-Luzerne Board of Education

President - Eddie Joe Moulton
 Vice President - Gregory Novotarski
 Lia Braco
 Justin Hunt
 BJ Weiss

@HadleyLuzerneCSD



Meet Our Staff Members



Stuart M. Townsend Elementary School PreK-6

Principal – Jonathan Baker
 Elementary Secretary – Kimberly Diehl
 Director of Special Education – Robert Mark
 CSE Secretary – Laurie Stevens
 School Counselor/Registrar – Stephanie Gordon
 School Counselor – Nia Ketter
 School Resource Officer – Christopher Eggleston
 School Nurse – Annie Horn, RN

Hadley-Luzerne Junior/Senior High School Grades 7-12

Principal – Mr. Dan Hamm
 High School Secretary – Kristal Allen
 High School Guidance Counselor 10-11-12 – Jaclynn DuMoulin
 Guidance Secretary – Wendy Fuller
 Jr. HS School Guidance Counselor & DASA Coordinator – Sam Godfrey
 School Resource Officer – Jim Trottier
 School Nurse – Kaycie Trombley, BS, RN
 School Nurse – Jessica Palmatier, LPN

MEET OUR STAFF MEMBERS

Jessica KunathPre-K
 Kindra Byrne.....Kindergarten
 Heather DavisKindergarten
 Christina Wester.....Kindergarten
 Jennifer Bourdeau 1st Grade
 Alyssa Miller 1st Grade
 Barbara Winnek..... 1st Grade
 Lori Bouton 2nd Grade
 Audrey Elliott..... 2nd Grade
 Anna Stanton 2nd Grade
 Margaret AlbohnSpecial Ed.
 Julia BradleySpecial Ed.
 Hannah BreasonSpecial Ed.
 Jed Bierman..... 3rd Grade
 Kathleen Maguire 3rd Grade
 Susan Ostrander 3rd Grade
 Melanie Brooks AIS Reading
 Patti Cook..... AIS Reading
 Sharon O'Neil..... Special Ed.
 Kristine Burrell 4th Grade
 Mandy Hughes..... 4th Grade
 Taylor Keys 4th Grade
 Sandra Lemery..... Special Ed.
 Timothy Brown..... 5th Grade
 Julie Canavan 5th Grade

Gordon Haynes..... 5th Grade
 Donna Marie Robertson..... Special Ed.
 Thomas Boucher..... 6th Grade
 Jessica Curry..... 6th Grade
 Susan Demos..... 6th Grade Math
 Laura Arcate..... AIS Math/Reading
 Cindy Cook AIS Math/Reading
 Kathleen McGinnis AIS Math/Reading
 Elaine Winsow AIS Math
 Diana Berrigan..... AIS ELA
 Shelby Durham Art
 Maya Puchkoff Art
 Liam Fitzgerald Band
 Michaela Robertson Music
 Siera Persons Media Specialist
 Frank Dymond Physical Education
 Grant Skiff Physical Education
 Julia Moulton FACS Teacher
 Dana Paton Speech
 Jean Szachacz-Pike Speech
 Lindsey Maresca OT
 Kathleen Donohue PT
 Darian Moulton Social Worker
 Marissa Townsend..... Social Worker
 Emma Wuerdeman School Psychologist

Kimberly Duggan English
 Jennifer Sheerer English
 Claire Stark..... English
 Erin Ely Math
 Lawrence Rounds Math
 Bill Scofield..... Math
 Joseph Winters..... Biology
 Kathleen Thompson..... Earth Science
 Jeannine Bieber Physics/Chemistry
 Jay Connelly Social Studies
 Kristin Saheim Social Studies
 Gary Wilson Social Studies/Athletic Dir.
 Rob Ashe..... Technology
 Benjamin Reynolds Technology
 John Conway..... Physical Education
 Tyler Byrnes P.E./Health
 Jennifer Dobroski P.E./Health
 Julia Moulton FACS
 Wayne Strong..... Spanish
 TBD French
 Andrea Palmer Art
 Maya Puchkoff Art

Joseph Iachetta Instrumental Music
 Kevin Trapasso..... Vocal Music
 Siera Persons Media Specialist
 Fay DiRoma-Gorton Special Education
 Barbie Eichorst..... Special Education
 Shannon McLean..... Special Education
 Christa Terry Special Education
 Molly Byron..... English 7/8
 Sara Kenna..... English 7/8
 Michael Bourdeau Math 8
 Carrie Wilson..... Math 7/8
 Susan Demos..... Math AIS 7/8
 Anne Green..... Science 8/Bio
 TBD Science 7
 Megan Lucia Social Studies 7/8
 Nicole McFarlane..... Special Education 7/8
 TBD Special Education 7/8
 Darian Moulton Social Worker
 Emily Szelest..... Social Worker
 Mikayla Hunt School Psychologist
 Megan Moulton Dean of Students

Staff continued on inside back cover.

July 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Transportation Staff

Ricky McFarlane, *Transportation Supervisor/Automotive Mechanic*
 Michael Mazzeo, *Head Mechanic*
 Randy Ziegler, *Automotive Mechanic*
 Sam Hammill, *Bus Driver Maintenance*
 Pamela Heil, *Transportation Secretary*

Bus Drivers

Connie Allen
 Sarah Allen
 Kenneth Carner
 William Finnegan
 Katie Jo Fisk
 Linda Hayes

Pamela Heil
 Bruce Lawrence
 George Lent
 Salvatore Mannino
 Shelly McClaskey
 Kevin McFarlane

Bus Monitors

Darcy Anderson
 Albert Habshi
 Linda LaFountain
 Darlene Nappi
 Anne Taylor-Robinson

Cafeteria Staff

Courtney Scheff, *Food Service Director*
 Jean Belisario, *Cook*
 Bobbie Jo Griswold, *Cook*

Debra Arnold
 Tonya Beach
 Sherry Boulet

Katie Jo Fisk
 Rachel Hayes

Keith Mattison
 Donna Shippee

Custodial Staff

Brian Gereau, *Director of Facilities*
 Ciara Curley, *Head Custodian, Elementary School*
 Michael Woodcock, *Head Custodian, Jr./Sr. High School*

Chris Aldous
 Bernard Allen
 Roxanne Allen
 Anthony Cirillo
 Drew Cirillo

Linda LaFountain
 Kevin McFarlane
 Cassandra Moulton
 Clifton Pidgeon
 Alicia Podwirny

Jay Rodrigue
 Roger Williams

Grounds Workers

John Allen
 Mike Hayes

Teaching Assistants

Marion Allan
 Bobbie Jo Allen
 Mary Alice Barnaby
 Francine Cross
 Samantha Eckard
 Leah Sachs
 Robert Horvath

Brianne Kelly
 Eileen LaFountain
 Elizabeth Meyer
 Pat Olsen
 Angela Pidgeon
 Gina Pidgeon
 Jennifer Robinson

Jessica Rubel
 Leah Sachs
 Kristi-Ann Shippee
 Sherry Shippee
 Jill Spear
 Julia Young

Aides

Alyssa Allen
 Casandra Bennett
 Jessika Bovee
 Suzzane Bujold
 Sue Bullard
 Gretchen DeLong

Tanecia Haskell
 Alexis Holmes
 Kimberly Horn
 Randi Maxam
 Courtney McNeill
 Brittany Mosher

Heather Podwirny
 Kathy Smith
 Mara Spotswood
 Roxanne Whaley
 Tracy Ziegler

School Monitors

Jennifer Gilbert
 Karen Lionarons
 Lauren Mattison

Brian Miller
 Joe Telesco
 Yvonne Sutton

Computer Technicians

Leonard Locke
 Jake Osgood
 Eric Triola

August 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31





Child Nutrition Program



CHILD NUTRITION PROGRAM



Students will wash hands before and after eating



The district will be in full compliance with Child Nutrition Program requirements



The district has partnered with Linq Connect (formerly Titan) to help families manage their children's school meal accounts.



The Food Service Department is excited to offer healthy and fun birthday and holiday treats you can purchase for classroom celebrations.



The district will protect students with food allergies when meals are in spaces outside the cafeteria



School meals are NO LONGER FREE FOR ALL STUDENTS this year. We encourage parents to complete the Free and Reduced Meal application.

Please contact Food Service Director Courtney Scheff if you need assistance in completing the Free and Reduced Meal paperwork. This information also helps the district obtain grants.

Our meal program is conducted as a non-profit operation under the management of the school lunch director. Type "A" lunch consists of 1/2 pint of fluid milk, two ounces of meat, fish, cheese, or poultry, or four tablespoons of peanut butter, or two eggs, or any combination of the above foods; also 3/4 of a cup of vegetables and/or fruit, and one serving of bread. Students are offered a choice of three out of five components. Salads are available daily. Paper copies of free and reduced meal applications are available in the main office and cafeterias. You can also fill out your application online through Linq Connect. Find the link on the school website or call 518-696-2112 ext 3117 for more information.



September 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
<div style="border: 1px solid black; padding: 5px;"> August 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </div>	<div style="border: 1px solid black; padding: 5px;"> October 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </div>					1	2
3	4 NO SCHOOL Labor Day	5 NO SCHOOL Superintendent Conference Day	6 NO SCHOOL Superintendent Conference Day	7 First Day of Classes BOE Regular Mtg SMT LGI 6:30pm	8	9	
10	11	12	13	14 Meet the Teachers Night PreK-2 from 6-7pm Grades 3-6 from 7-8pm PTSA Fundraiser Begins	15 Grades 7-12 School Photo Day	16	
17	18	19	20 Junior/Senior High School Meet the Teachers Night 6:30-8pm	21	22 SMT School Photo Day	23	
24	25	26	27	28	29	30	



District Priorities

“Sensibility in a shared community”

Our students will be successful if we continue to work together as a community. As a district, our families are united by the shared goal of wanting to educate, inspire, and watch our students grow in a safe and healthy learning environment. Above all, we want to be kind, work hard, and be our best.

Eagles S.O.A.R.!

Safety,
Ownership of
Actions,
Respect

DISTRICT PRIORITIES



June 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	July 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					1
2	3	4 Regents Testing Day	5	6 BOE Regular Mtg SMT LGI 6:30pm	7	8
9	10	11	12	13 Grades 7-12 Last Day of Classes Grades 7-8 PBIS Quarterly Celebration	14 Regents Testing Day	15
16 Fathers' Day	17 NYS Regents Testing - no classes for Grades 7-12	18	19 NO SCHOOL Juneteenth	20 NYS Regents Testing - no classes for Grades 7-12	21 Half Day of School PreK-6, dismissal at 11am	22
23	24 NYS Regents Testing - no classes for Grades 7-12	25	26 Last day of school for students PreK-6	27	28	
30 Half Day of School PreK-6, dismissal at 11am	Half Day of School PreK-6, dismissal at 11am	Half Day of School PreK-6, dismissal at 11am	Half Day of School PreK-6, dismissal at 11am Grade 6 "Seven Down to the Cap and Gown" LGI 9am		Graduation Class of 2024 7pm	



District Asbestos Management Plan 2023-24

The Hadley-Luzerne Central School District has submitted information regarding asbestos containing building materials in the central school district to the New York State Education Department in compliance with the Department's notification procedures. This information is documented in the school district's Asbestos Management Plan, which is in accordance with the United States Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA) of 1987 (40 CFR Part 763). This memorandum is intended to fulfill annual notification requirements.

In compliance with the AHERA Regulation, the school district conducted its Asbestos Triennial Re-inspection. Documentation related to the reinspection is available in the Asbestos Management Plan. The District continues to perform the required six month surveillance inspections as prescribed by AHERA. The Asbestos Management Plan for the Hadley-Luzerne Central School is available to the public for review Monday through Friday, 7am-3pm. To make an appointment, please contact Director of Facilities Brian Gereau at 518-696-2112 Ext. 3139.

District-Wide Safety Plan Annual Notification 2023-2024

The Hadley-Luzerne Central School District has developed a District-wide Safety Plan in accordance with the New York State Safe Schools Against Violence in Education Law (Project SAVE) of 2000. The regulation requires that each public school district have a district-wide safety plan and that it is reviewed, updated and submitted to the New York State Education Department prior to July 1 annually. For more information concerning the district-wide safety plan, please contact Superintendent Burgess Ovitt at 518-696-2378.

Non-Discrimination Notice

The Hadley-Luzerne Central School District does not discriminate in employment or in the education programs and activities which it operates on the basis of sex, sexual orientation, age, ethnicity, religion, race, or handicap in violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, or section 504 of the Rehabilitation Act of 1973 and the NYS Human Rights Law. Inquiries regarding this non-discrimination notice may be directed to Section 504/Title IX Coordinator at 518-696-2378.

Tobacco Policy

State law prohibits any tobacco related use on school property by anyone, including adults. This means that persons wishing to use tobacco related products at school or athletic events must leave school property to do so.

Fire Inspection Completed

The annual fire inspection was conducted in October 2022, and the required reports were submitted to the New York State Education Department. For questions please contact 518-696-2378.

Green Cleaning Products

Hadley-Luzerne Central School District's goal is to obtain and utilize Green Cleaning Products that reduce potential impacts to human health and the environment as outlined in the NYS Office of General Services guidelines for environmental-sensitive cleaning and maintenance products.

Anti-Idling Law

The Anti-Idling Law prohibits the idling of a diesel or non-diesel fueled engine for more than five consecutive minutes except to maintain temperatures inside the vehicles during cold or hot weather when it is required by certain regulations and the operation of equipment. Hadley-Luzerne Central School District's Transportation Department monitors compliance with the Anti-Idling Laws. When loading or unloading buses at school, buses are shut off. Visitors must follow the same rules and regulations regarding the idling of buses.

Voting Information

To vote in school elections you must be a registered voter. To register, please contact your local Board of Elections office at the phone numbers shown below. By registering, you will be eligible to vote in school elections and national elections.

- Saratoga County Residents:
Saratoga County Board of Elections – 518-885-2249
- Warren County Residents:
Warren County Board of Elections – 518-761-6426



October 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY																																																																																				
1	2	3	4 HS Financial Aid Night Media Center 6:30pm	5 BOE Regular Mtg SMT LGI 6:30pm PTSA Fundraiser Ends	6 7-12 Interim Reports Half Day of School PreK-12	7																																																																																				
8	9 NO SCHOOL Columbus Day	10	11 Junior Honor Society Induction 6pm	12	13	14																																																																																				
15	16	17	18 PSAT for Grades 10-11 HS 8:30am	19	20	21																																																																																				
22	23	24	25 ASVAB for Grades 10-12 HS 8:30am	26 SUNY Adirondack Instant Admit Day HS 9:30am	27	28																																																																																				
29 PTSA Fall Festival	30	31 Halloween			<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px;"> <p>September 2023</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td></td><td></td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </table> </div> <div style="border: 1px solid black; padding: 5px;"> <p>November 2023</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </table> </div> </div>		S	M	T	W	T	F	S				1	2			3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
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SWCMEA All-County Chorus at Queensbury HS



Transportation



SCHOOL BUS SAFETY



Message From The Transportation Department

Visit the district website at www.hlcs.org for a list of district roads and general pick up locations and approximate pick up time. Plan to be at your bus stop ten minutes before your scheduled pick up time. Times may vary slightly during the first week, then they should become regular and dependable.

For more information, please call the Transportation Office at 518-696-2112 ext. 3140.

“School Bus Safety Is... One Bus Stop at a Time”

Be cool...follow the rules:

1. Be ready when the bus arrives. You are required to be at your stop 10-minutes before your scheduled pick-up time.
2. The driver has the right to assign seats.
3. Always cross at least 10-feet in front of the bus and wait for the driver's signal. Never crawl under a bus, and never go behind the bus.
4. If you need to go to a different location, your parent or guardian must send a written request to the school office. You cannot ride a different bus or get off at a different bus stop without a bus pass issued by the school office.
5. No food or gum is allowed on the bus. Alcohol and tobacco are forbidden.
6. No skateboards or rollerblades are allowed on the bus. Musical instruments that will not fit in a student's lap cannot be transported to or from school on the buses.
7. No aerosol cans are allowed on a school bus (i.e. bug spray, hair spray, etc.)
8. You must stay in your seat while the bus is in motion, with arms and legs kept out of the aisle.
9. Remain seated until the bus stops at your destination.
10. Head and/or arms must not be thrust out windows.
11. Quarreling, fighting, or rough play will not be tolerated.
12. Swearing or abusive language must not be used. Yelling or shouting cannot be allowed. It can distract the driver and cause an accident.
13. For the safety of our youngest elementary students in K-4 we ask that they be released to a parent/guardian or responsible adult. If a parent/guardian/responsible adult is not present, elementary students in grades K through grade 4 will remain on the bus.
14. No electronics on the bus.



May 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<div style="border: 1px solid black; padding: 5px;"> April 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 </div>	<div style="border: 1px solid black; padding: 5px;"> June 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 </div>		1 6th Grade Parent/Student Orientation HS 6pm	2	3	4
5	6 Grades 3-8 NYS Math Testing	7	8	9 BOE Regular Mtg/ Budget Hearing SMT LGI 6:30pm Grades 9-12 Spring Concert HS Aud.	10 AP US History Exam 8am 7-12 Interim Reports	11
12 Mother's Day	13 AP Calculus AB Exam 8am Grades 5 & 8 NYS Science Testing	14 Grades 5 & 8 NYS Science Testing Make Up	15 AP Biology Exam noon High School Scholarship Night HS Aud. 7pm	16 Grades 7-8 and Select Chorus Spring Chorus Concert HS Aud.	17 NYSSMA Solo Festival Queensbury HS	18 Class of 2025 Prom
19	20	21 Annual Budget Vote and Election Noon-8pm SMTES LGI Room Art Show SMT LGI 5:30-7:30pm	22 Grades 5-6 Spring Band/ Chorus Concert HS Aud 7pm	23	24 NO SCHOOL	25
26	27 NO SCHOOL Memorial Day HS Band - Memorial Day Parade 10:30am	28	29 Junior Honor Society Induction 6pm	30	31 HS Spirit Day	



School Attendance and Health Information



SCHOOL ATTENDANCE / HEALTH INFORMATION

Requirements For School Attendance

In accordance with the NYS Education Department Guidelines, students in grades PreK, K, 1, 3, 5, 7, 9, and 11, are required to have a physical exam as well as all students participating in sports. Also, all new students entering the district must have a physical on file. If your child has not received an examination by his/her own physician, he/she will have the exam completed by our school physician during the course of the school year. Attendance: All children absent from school must submit a written excuse upon return.

Legal Absences Include:

1. Sickness
2. Sickness or death in the family
3. Religious observance
4. Required to be in court
5. Attendance at organized clinics
6. Remedial health treatment
7. Impassable road
8. Quarantine
9. Music lessons
10. Approved cooperative work program
11. Approved college visits
12. Military obligations

Illegal Absences Include:

- Family vacation
- Truancy
- Babysitting
- Oversleeping
- Driver education
- Getting permit or license



Medication During School Hours

According to New York State Education Law 257, Mandated Procedure: All medication orders must be renewed ANNUALLY. This applies to a change in medication, as well as updated dosages. Furthermore, an adult must deliver all medications to the school in the original container.

All medications, prescription or non-prescription must be accompanied by a written prescription to the school nurse from the doctor and permission by the parent to administer the medication. The pharmacy label is not a sufficient order and cannot be used in lieu of a written order from a licensed prescriber.

All medication MUST be provided by the guardian/parent. We are sure you can understand that this procedure is designed to protect the child, the parent, and the school, and we hope in the event that your child must take medication during school hours, that you will cooperate with us.

Is My Child Too Ill for School?

Please be advised if your child has a temperature of 100 degrees and/or is vomiting, the child will need to be picked up from school and the child should not return to school until he/she is 24 hours free of temperature or vomiting.

BMI Reporting

Hadley-Luzerne will be required to report Body Mass Index (BMI) information to the New York State Department of Health unless a waiver is signed and returned to the school nurse.



April 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
Spring Recess - NO SCHOOL						
7	8	9	10	11 BOE Regular Mtg/ Budget Workshop/Adopt Budget SMT LGI 6:30pm	12 Third Quarter Ends	13
14	15	16 NYSSMA Majors (Choral) Queensbury HS	17	18	19 Grades 7-8 PBIS Quarterly Celebration PTSA Talent Show PreK-12 SMT LGI 7pm	20
21	22	23 NYSSMA Majors (Band) Columbia HS	24	25	26	27
28	29	30 Grades 3-8 NYS ELA Testing			<div style="border: 1px solid black; padding: 5px;"> March 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </div>	<div style="border: 1px solid black; padding: 5px;"> May 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </div>



Code of Conduct on School Property



CODE OF CONDUCT ON SCHOOL PROPERTY

The district is committed to providing an orderly, respectful environment that is conducive to learning. To create and maintain this kind of an environment, it is necessary to regulate public conduct on school property and at school functions. For purposes of this section of the code, "public" shall mean all persons when on school property or attending a school function including students, teachers and district personnel. The restrictions on public conduct on school property and at school functions contained in this code are not intended to limit freedom of speech or peaceful assembly. The district recognizes that free inquiry and free expression are indispensable to the objectives of the district. The purpose of this code is to maintain public order and prevent abuse of the rights of others. All persons on school property or attending a school function shall conduct themselves in a respectful and orderly manner. In addition, all persons on school property or attending a school function are expected to be properly attired for the purpose they are on school property.

A. Prohibited Conduct

No person, either alone or with others, shall:

1. Intentionally injure any person or threaten to do so.
2. Intentionally damage or destroy school district property or the personal property of a teacher, administrator, other district employee or any person lawfully on school property, including graffiti or arson.
3. Disrupt the orderly conduct of classes, school programs or other school activities.
4. Distribute or wear materials on school grounds or at school functions that are obscene, advocate illegal action, appear libelous, obstruct the rights of others, or are disruptive to the school program.
5. Intimidate, harass or discriminate against any person on the basis of actual or perceived race, creed, color, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, or gender (including gender identity and expression).
6. Enter any portion of the school premises without authorization or remain in any building or facility after it is normally closed.
7. Obstruct the free movement of any person in any place to which this code applies.
8. Violate the traffic laws, parking regulations or other restrictions on vehicles.
9. Possess, consume, sell, offer, manufacture, distribute or exchange alcoholic beverages, controlled or

illegal substances or any synthetic versions (whether or not specifically illegal or labeled for human consumption), or be under the influence of either on school property or at a school function

10. Possess or use weapons in or on school property or at a school function, except in the case of law enforcement officers or except as specifically authorized by the school district.
11. Loiter on or about school property.
12. Gamble on school property or at school functions.
13. Refuse to comply with any reasonable order of identifiable school district officials performing their duties.
14. Willfully incite others to commit any of the acts prohibited by this code.
15. Violate any federal or state statute, local ordinance or Board policy while on school property or while at a school function.

Code of Conduct Penalties

Persons who violate our code shall be subject to the following penalties:

1. Visitors. Their authorization, if any, to remain on school grounds or at the school function shall be withdrawn and they shall be directed to leave the premises. If they refuse to leave, they shall be subject to ejection.
2. Students. They shall be subject to disciplinary action as the facts may warrant, in accordance with the due process requirements.

3. Tenured faculty members. They shall be subject to disciplinary action as the facts may warrant in accordance with Education Law - 3020-a or any other legal rights that they may have.
4. Staff members in the classified service of the civil service entitled to the protection of Civil Service Law - 75. They shall be subject to immediate ejection and to disciplinary action as the facts may warrant in accordance with Civil Service Law - 75 or any other legal rights that they may have.
5. Staff members other than those described in subdivisions 3 and 4. They shall be subject to warning, reprimand, suspension or dismissal as the facts may warrant in accordance with any legal rights they may have.

Code of Conduct Enforcement

The Principal or his/her designee shall be responsible for enforcing the conduct required by this code.

When the Principal or his or her designee sees an individual engaged in prohibited conduct, which in his or her judgment does not pose any immediate threat of injury to persons or property, the Principal or designee shall tell the individual that the conduct is prohibited and attempt to persuade the individual to stop. The Principal or designee shall also warn the individual of the consequences for failing to stop. If the person refuses to stop engaging in the prohibited conduct, or if the person's conduct poses an immediate threat of injury to persons or property, the Principal or designee shall have the individual removed immediately from school property or the school function. If necessary, local law enforcement authorities will be contacted to assist in removing the person. The district shall initiate disciplinary action against any student or staff member, as appropriate, with the "Penalties" section above. In addition, the district reserves its right to pursue a civil or criminal legal action against any person violating the code.

A complete copy of the HLCS Policy Manual approved by the Board of Education can be found on the district website HLCS.org.



December 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
November 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	January 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					1 Breakfast with Santa Junior Class Vendor Fair
3	4	5 Gr. 7-12 Chorus Concert HS Aud. 7pm	6 CTE Programs Presentation HS 9:30am	7 BOE Regular Mtg SMT LGI 6:30pm Gr. 7-12 Band Concert HS Aud. 7pm	8	9
		PTSA Holiday Shoppe				
10	11	12 Grades 5-6 Band/Chorus Concert HS Aud. 7pm	13 Grades 3-4 Winter Concert SMT LGI 9am	14 PreK/Kindergarten Winter Concert SMT LGI 8:30am Grade 1 Winter Concert SMT LGI 9:45am Grade 2 Winter Concert SMT LGI 11am	15	16
17	18	19	20	21	22	23
					Holiday Recess - NO SCHOOL	
24	25	26	27	28	29	30
	Christmas					
New Year's Eve	31	Holiday Recess - NO SCHOOL				



Immunization Requirements for Attending School



All children must be age-appropriately immunized to attend school in NYS. The number of doses depends on the schedule recommended by the Advisory Committee for Immunization Practices (ACIP). Intervals between doses of vaccine must be in accordance with the "ACIP-Recommended Child and Adolescent Immunization Schedule." Doses received before the minimum age or intervals are not valid and do not count toward the number of doses listed below. See footnotes for specific information for each vaccine. Children who are enrolling in grade-less classes must meet the immunization requirements of grades for which they are age equivalent. Dose requirements MUST be read with the footnotes of this schedule at <http://www.health.ny.gov/publications/2370.pdf>

IMMUNIZATION REQUIREMENTS

Vaccines	Prekindergarten (Day Care, Head Start, Nursery or Pre-k)	Kindergarten and Grades 1, 2, 3, 4, and 5	Grade 6, 7, 8, 9, 10, and 11	Grade 12
Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap/Td) ²	4 doses	5 doses or 4 doses if the 4th dose was received at 4 years of age or older or 3 doses if age 7 years or older and the series was started at 1 year of age or older	3 doses	
Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine adolescent booster (Tdap) ³	Not applicable		1 dose	
Polio vaccine (IPV/OPV) ⁴	3 doses	4 doses or 3 doses if the 3rd dose was received at 4 years or older		
Measles, Mumps and Rubella vaccine (MMR) ⁵	1 dose	2 doses		
Hepatitis B vaccine ⁶	3 doses	3 doses or 2 doses of adult hepatitis B vaccine (Recombivax) for children who received the doses at least 4 months apart between the ages of 11 through 15 years of age		
Varicella (Chickenpox) vaccine ⁷	1 dose	2 doses		
Meningococcal conjugate vaccine (MenACWY) ⁸	Not applicable		Grade 7, 8, 9, 10, and 11: 1 dose	Grade 12: 2 doses or 1 dose if the dose was received at 16 years of age or older
Haemophilus influenzae type b conjugate vaccine (Hib) ⁹	1 to 4 doses	Not applicable		
Pneumococcal Conjugate vaccine (PCV) ¹⁰	1 to 4 doses	Not applicable		



March 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<div style="border: 1px solid black; padding: 5px;"> February 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 </div>	<div style="border: 1px solid black; padding: 5px;"> April 2023 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 </div>				1	2
3	4	5	6	BOE Regular Mtg SMT LGI 6:30pm Billy Martin Circus Half Day PreK-6 Parent/Teacher Conferences	8	9
10	11	12	13	14	15	16
Daylight Savings Time Begins, Spring Forward				K-6 Reading and Math Night SMT 6-7pm	NO SCHOOL Superintendent Conference Day	
17	18	19	20	21	22	23
			100 Nights Celebration Class of 2024			
		PTSA Spring Book Fair				
24	25	26	27	28	29	30
31					NO SCHOOL Good Friday	
Easter High School Musical					High School Musical 7pm	



Pesticide Notification



Initial Notification To Persons In Parental Relation And Staff Pursuant to

Section 409-h of the State Education Law and Commissioner's Regulation 155.24.*

September 2023,

Dear Parent, Guardian, and School Staff;

New York State Education Law Section 409-H and State Education Department Commissioner's Regulation 155.24, effective July 1, 2001, require all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year. The Hadley-Luzerne Central School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72-hours following an application;
- Anti-microbial products;
- Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- Nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- Silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- Boric acid and disodium octaborate tetrahydrate;
- The application of EPA designated biopesticides;
- The application of EPA designated exempt materials under 40CFR152.25;
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list. If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please complete the form below and return it to Mary Visscher, District Clerk, HLCS, PO BOX 200, Lake Luzerne, NY 12846.

Brian Gereau is the school pesticide representative. He can be contacted for further information on these requirements by calling 518-696-2112 X3139.

Sincerely,

Burgess Ovitt, Superintendent of Schools

Hadley-Luzerne Central School District Request for Pesticide Application Notification

If you are a person in parental relation, list the school(s) your child(ren) attend(s): _____

If you are a school employee, list the school(s) or building(s) regularly worked in: _____

Name: _____

Address: _____

Day Phone: _____

Evening Phone: _____

E-Mail Address: _____

Written notification must be provided to all persons in parental relation and staff at the following intervals throughout the school year: at the beginning of the school year or the beginning of summer school; within 2 school days of the end of: the January break, spring recess and the end of summer school; and within 10 days of the end of the school year.

The Hadley-Luzerne Central School District uses an integrated pest management (IPM) approach to pests.

IPM is recommended by the NYS Education Department and the US EPA.

PESTICIDE NOTIFICATION



January 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY																																																																																																									
	1 NO SCHOOL New Years Day Holiday Recess	2 Classes Resume	3	4 BOE Regular Mtg SMT LGI 6:30pm	5	6 Booster Club Alumni Basketball Game																																																																																																									
7	8	9	10	11	12	13																																																																																																									
14	15 NO SCHOOL Martin Luther King, Jr. Day	16	17	18	19	20 Grades 9-12 Semi Formal																																																																																																									
21	22	23	24	25	26 Second Quarter Ends	27																																																																																																									
NYS Regents Exams																																																																																																															
28	29	30	31		<table border="1"> <tr><td colspan="7">December 2023</td></tr> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td></td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	December 2023							S	M	T	W	T	F	S					1	2		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							<table border="1"> <tr><td colspan="7">February 2024</td></tr> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td></td><td></td></tr> </table>	February 2024							S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29		
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Family Rights, Student Insurance



Family Rights

Each year we like to remind parents that you have the following rights according to Section 99.7 of the Family Rights and Privacy Act of 1974:

1. The right to inspect and review the student's education records.
2. The right to exercise a limited control over other people's access to your child's education records.
3. The right to seek to correct your child's educational records, in a hearing, if necessary.
4. The right to file a complaint with the United States Department of Education, Washington, DC, if we should fail to comply with the Family Educational Rights and Privacy Act regulations.

A copy of our district's Student Records Policy may be obtained in the main office of the Hadley-Luzerne Central School District. If you have a question in reference to any of the above items, please feel free to contact one of the administrators at the school.

Special Education Information

Section 4402 of the NYS Education Law requires you have access to information for parents, guardians and other family members about laws, regulations and policies affecting special education programs and services. You may access "A Parent's Guide to Special Education" on our website hlcs.org or at:

www.p12.nysed.gov/specialed/publications/policy/parentguide.htm

For anyone without access to the internet, copies may be obtained at the Special Education Office, HLCS, SMTES, 27 Hyland Drive, Lake Luzerne, NY.

Student Accident Insurance

Should a student at the Hadley-Luzerne Central School District be injured at an approved school function, the parent or guardian must notify the appropriate Health Office and acquire appropriate insurance form (Parent Part B). The form must be completed by the parent/guardian and mailed to the address on the form. No claim is filed if the Health Office has not received written notification of the injury from the supervisor. (Always keep copies) The School District provides a very limited Student Accident Insurance Policy which may provide some excess coverage. This coverage is initiated after the parents/guardians' personal health plan has been used. Therefore, ALL BILLS related to the injury will first be paid by the family health insurance carrier. Should a balance remain, it should be submitted to the school's Student Accident Insurance Carrier. The amount of coverage if any, is determined by the insurance company, not the school. The benefits payable by the School Insurance carrier for school related claims are according to a fee schedule. ANY REMAINING BALANCE WILL BE THE PARENT'S RESPONSIBILITY. NO CLAIM IS FILED UNTIL THE PARENT COMPLETES PART B ON THE BLUE FORM AND MAILES IT TO THE INSURANCE COMPANY (THE PHONE NUMBER AND ADDRESS ARE ON THE FORM).



FAMILY RIGHTS, STUDENT INSURANCE



February 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 BOE Regular Meeting/ Committee Meeting 6:30pm SMT LGI SWCMEA All County Band at Galway HS	2 Grades 7-8 PBIS Quarterly Celebration	3 SWCMEA All County Band at Galway HS
4	5	6	7	8	9	10
11	12	13	14	15	16	17
PTSA Penny War						
18	19 NO SCHOOL Presidents' Day	20	21	22	23	24
Mid Winter Recess - NO SCHOOL						
25	26	27	28 Brooks BBQ 3:30-6:30pm	29	<div style="border: 1px solid black; padding: 5px; width: fit-content;"> January 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </div>	<div style="border: 1px solid black; padding: 5px; width: fit-content;"> March 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </div>