



**Trinity Elementary School  
School Improvement Plan  
2023-2024**

## Comprehensive Progress Report

**Mission:** **Mission Statement:** To Engage, Strive, Think, Explore, and Succeed through Teamwork, Encouragement, & Spirit with students, families, and staff!

**At Trinity Elementary School we**

**Vision:** Think  
Explore  
Succeed!

**Goals:**

Collaborate and analyze all student data to drive instructional planning and identify students needing tiered support increasing the overall FAM-S percentage in the area of three-tiered instruction and intervention model from 38% to 50% by the end of the 2023-2024 school year. (Indicators: A2.05, A3.10, A4.01, A4.06, B3.03)

By June 2024, we will increase overall reading proficiency 4.2 percentage points (from 40.8% to 45%) as we promote college and career ready goals, and continue to work towards our target achievement percentile. The Comprehensive Plan identifies new instructional practices in reading across K-5 that will support this growth. This goal is linked to School Performance data. (Indicators: A2.05, A4.01, A4.06, B3.03)

By June 2025, we will increase overall math proficiency 8.3 percentage points (from 41.7% to 50%) as we promote college and career ready goals. The Comprehensive Plan identifies grade specific SMART goals in math across K-5. The goal is directly linked to the School Performance data and the FAM-S evaluation identifying math as an instructional focus. (Indicators: A2.05, A3.10, A4.01, B1.03, B3.03, C2.01)



! = Past Due Objectives      KEY = Key Indicator

<b>Core Function:</b>		<b>Dimension A - Instructional Excellence and Alignment</b>				
<b>Effective Practice:</b>		<b>High expectations for all staff and students</b>				
KEY	A1.07	<b>ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>	
<i>Initial Assessment:</i>		-Olweus & Second Step (character building) -Guidance lessons to target individual classroom needs/climate -Rewards for 5th Grade students: safety patrol, news show, flag bearer -Class Dojo (some faculty) -STAR3 student (district recognition) -CARE & DARE (programs supported by Randolph County Sheriff's Dept.) -Whole School Rules: hallway	Limited Development 09/12/2017			

	procedures, playground, cafeteria -Quarterly Awards: Caught Being Good, WORM, BRAIN, Character Counts!, BEP awards -Student "Bulldog" of the Month -Brag tags, individual classroom awards, prize box etc.			
	Priority Score: 2	Opportunity Score: 3	Index Score: 6	
<b>How it will look when fully met:</b>	When fully implemented all classrooms will incorporate Olweus lessons into their weekly plans. The guidance counselor will support the same themes in their weekly lessons and demonstrate vertical plans. 5th Grade students will continue to be recognized through extra responsibilities and student council. The school will implement whole school recognition for academics, good behavior and exemplary citizenship. All classroom teachers will maintain Olweus logs (to be collected at the end of the year).	<b>Objective Met 10/03/22</b>	<b>Paul Masterson</b>	<b>06/08/2022</b>
<b>Actions</b>				
10/23/18	School-wide recognition assemblies will occur quarterly to recognize students for good character.	Complete 06/07/2019	Ginger Crites	06/07/2019
<i>Notes:</i>				
10/23/18	School-wide quarterly recognition assemblies will include academic awards (BRAIN, WORM, 3rd - 5th grade Honor Roll)	Complete 06/07/2019	Ginger Crites	06/07/2019
<i>Notes:</i>				
9/4/18	Guidance Counselor will create a Google log to track weekly Olweus lessons. Teachers will turn in the log at the end of the school year.	Complete 06/03/2021	Paul Masterson	06/05/2021
<i>Notes:</i> Some teachers used google tracker to log lessons during the 2020-2021 school year. Tracking document will be used again during the 2021-2022				
10/23/18	Guidance plans will support themes addressed in classroom Olweus (or Second Step) lessons.	Complete 06/03/2021	Paul Masterson	06/05/2021
<i>Notes:</i> Masterson will adapt lessons as needed to address specific classroom needs. Teachers will work closely Masterson to alert him of needs.				
10/27/17	Olweus lessons will be taught weekly by the classroom teacher.	Complete 09/14/2022	Classroom Teachers	06/08/2022
<i>Notes:</i> Reviewed in January 2019 Lessons will continue weekly (see lesson plans).				

Reviewed in September 2019  
Lessons will continue weekly.

**Implementation:**

10/03/2022

**Evidence**

9/14/2022  
Counselor will save a document that tracks and records weekly lessons from each classroom teacher. This can be used as evidence. Awards, safety patrol students, and student council representatives will be documented. Awards and recognition assemblies will continue quarterly for all students in K-5.

**Experience**

9/14/2022  
All classroom teachers have used Second Step or Olweus for SEL instruction throughout the year. The guidance counselor will support the same themes in their weekly lessons and demonstrate vertical plans. 5th Grade students will be recognized through extra responsibilities and student council. The school recognizes students for academics, good behavior and exemplary citizenship. When fully implemented all classrooms will incorporate Olweus lessons into their weekly plans. The guidance counselor will support the same themes in their weekly lessons and demonstrate vertical plans. 5th Grade students will continue to be recognized through extra responsibilities and student council. The school will implement whole school recognition for academics, good behavior and exemplary citizenship.

**Sustainability**

9/14/2022  
Guidance counselor will need to train new staff on the SEL curriculum resources. Awards, safety patrol students, and student council representatives will be documented.

**Core Function:**

**Dimension A - Instructional Excellence and Alignment**

**Effective Practice:**

**Curriculum and instructional alignment**

**KEY A2.04**

**Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)**

**Implementation Status**

**Assigned To**

**Target Date**

**Initial Assessment:**

Grade levels work well in PLCS to work together and align lessons/assessments with standards. Post-tests are given but we will need to work towards giving more pre-tests to drive instruction.

Limited Development  
04/24/2017

	<p>During the 2018-2019 school year, we will increase student engagement with their student data notebook.</p> <p>2022 -2023 school year, grade level teams will use the backwards planning and assessment model when planning instruction.</p>			
<b>How it will look when fully met:</b>	Every grade level team would assess each new unit (across subject areas) pre-teaching and post-teaching to show growth and determine instructional needs. Data would be collected, discussed and reviewed to drive instruction and move students.		<b>Kirsty Hughes</b>	<b>06/13/2025</b>
<b>Actions</b>		<b>8 of 16 (50%)</b>		
9/12/17	Grade level Professional Learning Communities will meet weekly with lead teacher.	Complete 09/06/2018	Kirsty Hughes	09/15/2018
	<i>Notes:</i>			
9/9/18	Teachers will participate in curriculum update training sessions with lead teacher.	Complete 05/14/2019	Kirsty Hughes	05/14/2019
	<i>Notes:</i>			
9/9/18	Students will track their own progress through the use of a student data notebook.	Complete 06/07/2019	All Certified staff	06/07/2019
	<i>Notes:</i>			
9/9/18	Grade level Professional Learning Teams will create quarterly units of instruction aligned to the updated curriculum standards.	Complete 06/07/2019	Kirsty Hughes	06/08/2019
	<i>Notes:</i>			
9/9/18	Teachers will utilize BOY and EOY student data to plan instruction.	Complete 06/14/2019	All Teachers	06/14/2019
	<i>Notes:</i> Weekly as needed based on topic being taught.			
9/9/18	Grade level Professional Learning Teams will meet weekly as vertical Professional Learning Teams in order to develop aligned units of instruction.	Complete 06/14/2019	Ginger Crites	06/14/2019
	<i>Notes:</i>			
8/15/22	Title 1 funding will be utilized to fund a Curriculum Support Instructor.	Complete 08/18/2022	Ginger Crites	11/30/2022
	<i>Notes:</i> Title 1 Funding has been utilized to fund this position since the 2010-2011 school year.			

10/25/22	Title 1 funding will be used to maintain technology (ClearTouch panels) for data analysis and professional development team meetings. Panel will be utilized to share data and drive team discussions.	Complete 01/24/2023	Kirsty Hughes	12/08/2022	
<i>Notes:</i>					
9/11/23	Title 1 funding will be utilized to fund a Curriculum Support Instructor.		Ginger Crites	06/11/2024	
<i>Notes:</i>					
9/14/22	Homeroom teachers and select certified support staff will participate LETRS training in order to gain a better understanding of the science of reading.		Ginger Crites	05/30/2025	
<i>Notes:</i> Units 1-4 completed in 2022-2023 Units 5-8 completed in 2023-2024					
9/16/19	The Kindergarten team will review, discuss, and determine next steps with Math CFA data.		Cynthia Brock	06/10/2025	
<i>Notes:</i>					
9/16/19	The First Grade team will review, discuss, and determine next steps with Math CFA data.		Angie Hunt	06/10/2025	
<i>Notes:</i>					
9/16/19	The Second Grade team will review, discuss, and determine next steps with Math CFA data.		Karen Rice	06/10/2025	
<i>Notes:</i>					
9/16/19	The Third Grade team will review, discuss, and determine next steps with Math CFA data.		Lori Sechrest	06/10/2025	
<i>Notes:</i>					
9/16/19	The Fourth Grade team will review, discuss, and determine next steps with Math CFA data.		Christine Moss	06/10/2025	
<i>Notes:</i>					
9/16/19	The Fifth Grade team will review, discuss, and determine next steps with Math CFA data.		Jackie Mosqueda	06/10/2025	
<i>Notes:</i>					
	<b>A2.05</b>	<b>ALL teachers develop weekly lesson plans based on aligned units of instruction.(5095)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<i>Initial Assessment:</i>		All certified teachers maintain weekly lesson plans in the school Google Drive. Teachers should have all learning targets updated and posted weekly.	Limited Development 09/10/2018		

	<p>2020-2021: All certified teachers maintain weekly lessons in Canvas. Teachers should have all learning targets updated and posted weekly.</p> <p>As of August 2023: All certified teachers create a long range curriculum plan and then daily lesson plans are created.</p>			
	<p>Priority Score: 3</p> <p>Opportunity Score: 3</p> <p>Index Score: 9</p>			
<p><b>How it will look when fully met:</b></p>	<p>ALL certified teachers will maintain rigorous detailed weekly lesson plans in the Google drive. ALL teachers will have learning targets posted in their rooms. Weekly planning will occur every Tuesday and allow staff to collaborate across teams and with support staff.</p> <p>2020-2021: ALL certified teachers will maintain a regularly updated Canvas classroom. ALL teachers will have learning targets posted in their rooms. Weekly planning will occur within grade level teams.</p> <p>As of August 2023: Each grade level team plans weekly, utilizes data from various sources to create student groups. Vertical planning also occurs throughout the school year.</p>		<p><b>Kirsty Hughes</b></p>	<p><b>06/11/2024</b></p>
<p><b>Actions</b></p>		<p><b>12 of 13 (92%)</b></p>		
<p>10/23/18</p>	<p>Quarterly PLT led "Just in Time" professional development will allow certified staff to plan with the new NC standards as weekly lesson plans are created.</p>	<p>Complete 04/10/2019</p>	<p>Kirsty Hughes</p>	<p>04/10/2019</p>
<p><i>Notes:</i></p>				
<p>9/16/19</p>	<p>All First Grade teachers will maintain weekly plans in individual Canvas classrooms. Plans will include the 5-Es.</p>	<p>Complete 06/02/2021</p>	<p>Kirsty Hughes</p>	<p>06/05/2021</p>
<p><i>Notes:</i></p>				
<p>9/16/19</p>	<p>All Second Grade teachers will maintain weekly plans in individual Canvas classrooms. Plans will include the 5-Es.</p>	<p>Complete 06/02/2021</p>	<p>Kirsty Hughes</p>	<p>06/05/2021</p>
<p><i>Notes:</i></p>				
<p>9/16/19</p>	<p>All BEP teachers will maintain weekly plans in individual Canvas classrooms. Plans will include the 5-Es.</p>	<p>Complete 06/02/2021</p>	<p>Kirsty Hughes</p>	<p>06/05/2021</p>
<p><i>Notes:</i></p>				
<p>9/16/19</p>	<p>All Third Grade teachers will maintain weekly plans in individual Canvas classrooms. Plans will include the 5-Es.</p>	<p>Complete 06/02/2021</p>	<p>Kirsty Hughes</p>	<p>06/05/2021</p>

	<i>Notes:</i>			
9/16/19	All Fourth Grade teachers will maintain weekly plans in individual Canvas classrooms. Plans will include the 5-Es.	Complete 06/02/2021	Kirsty Hughes	06/05/2021
	<i>Notes:</i>			
9/16/19	All Fifth Grade teachers will maintain weekly plans in individual Canvas classrooms. Plans will include the 5-Es.	Complete 06/02/2021	Kirsty Hughes	06/05/2021
	<i>Notes:</i>			
9/16/19	All certified support teachers will maintain weekly plans in individual Canvas classrooms. Plans will include the 5-Es.	Complete 06/02/2021	Kirsty Hughes	06/05/2021
	<i>Notes:</i>			
9/10/18	All Kindergarten teachers will maintain weekly plans in individual Canvas classrooms. Plans will include the 5-Es.	Complete 06/02/2021	Kirsty Hughes	06/09/2021
	<i>Notes:</i>			
10/25/22	Title 1 funding will be used to maintain technology (Clear Touch panels) for equitable instruction across all classrooms, including EC, small group, and speech rooms.	Complete 01/24/2023	Stephanie Leach	12/08/2022
	<i>Notes:</i>			
8/15/22	Grade level teachers will participate in full planning sessions funded with Title I funds to review assessment data, unpack standards, and plan instruction.	Complete 04/14/2023	Ginger Crites	06/09/2023
	<i>Notes:</i> Quarterly planning dates will occur at the end of 1st quarter, 2nd quarter, and 3rd quarter. Funds will be allocated for these planning sessions by 11/30/2022.			
9/10/18	Administration and Lead Teacher will regularly review lesson plans (in Canvas) and provide feedback.	Complete 06/07/2024	Ginger Crites	06/09/2023
	<i>Notes:</i>			
9/11/23	Grade level teachers will participate in full planning sessions funded with Title I funds to review assessment data, unpack standards, and plan instruction.		Kirsty Hughes	04/15/2024
	<i>Notes:</i>			
<b>Implementation:</b>		08/14/2023		
<b>Evidence</b>	8/14/2023 Google drive houses agendas, plans, calendar and schedule. All staff has access to the drive. Documentation is also provided in the District Title 1 folder.			



<b>Experience</b>	8/14/2023 Mandatory planning days have shifted to grade level choice in planning day and time. Teachers are more prepared and productive during these sessions.			
<b>Sustainability</b>	8/14/2023 Planning time continues to be provided for each grade level. Weekly and quarterly to develop the long range plan.			

<b>Core Function:</b>	<b>Dimension A - Instructional Excellence and Alignment</b>			
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<b>Effective Practice:</b>	<b>Data analysis and instructional planning</b>			
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	<b>A3.10</b>	<b>All teachers use assessment data and match instruction and supports to individual student needs. (6827)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
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<b>Initial Assessment:</b>		<p>Teachers in K-5 classrooms regularly utilize post assessments in math to drive instruction. Data is reviewed in collaborative teams to adjust instruction to best meet student needs.</p> <p>Data is collected from CFAs, district benchmark (HMH), Check In.</p> <p>According to our FAM-S data and school accountability data, the leadership team made a decision to add an indicator that addresses a need for a more targeted instructional focus in math; including data discussions on the progress of diverse groups of students, across all sub-groups.</p>	Limited Development 09/11/2023		
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<b>How it will look when fully met:</b>		<p>Teachers in K-5 classrooms consistently utilize pre and post assessments in math to drive instruction. Data is reviewed in collaborative teams to adjust instruction to best meet student needs.</p> <p>Data will continue to be collected from CFAs, district benchmark (HMH), Check In.</p> <p>The FAM-S data and accountability data will reflect growth.</p> <p>Math groups are fluid and adjusted consistently according to math standards and CFA data. Reteaching and enrichment instruction is planned as a direct correlation to math achievement data.</p>		Rachael Fry	06/13/2025
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<b>Actions</b>			<b>0 of 6 (0%)</b>		
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	9/18/23	By the end of the first quarter students will have mastered the understanding that a 2 digit number is made up of tens and ones. This skill will be measured by counting ten ones to make a ten and then adding some more ones. Students will use base ten blocks, tens frames		Angie Hunt	06/11/2024
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	<p>or quick pics to show understanding. We will provide examples daily of how to correctly represent numbers. Students will have the opportunity for daily practice in whole group, small group, or independently. By the end of the year they will be able to do this skill to 99.</p>			
<i>Notes:</i>				
9/18/23	<p>By the end of the first quarter students will have mastered one to one correspondence to 10. This skill will be measured by counting out groups of objects. We will provide examples daily of how to correctly count one to one correspondence by counting objects, pictures, etc. Students will have the opportunity for daily practice in whole group, small group, and independently. We will start with smaller quantities and increase to 10. By the end of the year they will be able to do this skill to 20. Students will count to 100, add and subtract within 10 by the end of the year</p>		Cynthia Brock	06/11/2024
<i>Notes:</i>				
9/18/23	<p>By the end of the first quarter, students will have mastered how to solve one-step multiplication word problems using at least one strategy learned. This skill will be measured by providing students with a five question assessment using one-step multiplication word problems. Students will be instructed to use one of the strategies learned (equal groups, arrays, number line, repeated addition) to solve the equations. We will provide daily examples of how to solve one-step multiplication equations while providing students with the flexibility to choose their strategy to solve. Students will work on this skill independently, in small groups and during whole group instruction. By the end of the year, students will be able to use this skill to solve two-step multiplication word problems.</p>		Lori Sechrest	06/11/2024
<i>Notes:</i>				
9/18/23	<p>By the end of the first quarter students will have mastered mental math facts up through 20. This skill will be measured by minute math fact tasks and challenges. We will provide daily practice, flashcards, and at home activities. Students will have the opportunity for daily practice in whole-group, small-group, and independently.</p> <p>By the end of the year they will be able to fluently solve addition and subtraction equations within 100 using a variety of strategies. These strategies include number lines, base-ten blocks, composing and decomposing, mental math strategies, and pictorial representations. Students will have the opportunity for daily practice in whole-group,</p>		Karen Rice	06/11/2024

	small-group, and independently. Students will show mastery of concepts through CFA's, HMH growth measure, and summative assessment forms.			
<i>Notes:</i>				
9/18/23	By the end the first quarter, students in Grade 4 will improve multiplication fact fluency. This skill will be measured by a 1 minute timed quiz. Students will have the opportunity for daily practice by use of student made flash cards and the Weekly Math Challenge. By the end of the year students will be able to answer math facts more fluently and apply their skills and understanding across all math standards.		Christine Moss	06/11/2024
<i>Notes:</i>				
9/18/23	By the end the first quarter, students in Grade 5 will improve multiplication fact fluency. This skill will be measured by a 1 minute timed quiz. Students will have the opportunity for daily practice by use of student made flash cards and the Weekly Math Challenge. By the end of the year students will be able to answer math facts more fluently and apply their skills and understanding across all math standards.		Jacqueline Mosqueda	06/11/2024
<i>Notes:</i>				

<b>Core Function:</b>		<b>Dimension A - Instructional Excellence and Alignment</b>			
<b>Effective Practice:</b>		<b>Student support services</b>			
<b>KEY</b>	<b>A4.01</b>	<b>The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<i>Initial Assessment:</i>		Teachers plan differentiated instruction for all lessons. They are also involved in MTSS to track data and set targeted interventions.  During the 2017-2018 school year a chart was created that show how many students are at each Tier throughout the K-5 classrooms.  MTSS is a district wide focus for the 2019-2020 academic year. All staff will be involved in specific training and work closely with Masterson on strategies.	Limited Development 04/24/2017		

<p><b>How it will look when fully met:</b></p>	<p>By the end of the end of the 2017-2018 school year, TES will create and implement tiered structured support for classroom teachers.</p> <p>As of April 2018, Trinity Elementary continues to make progress towards a more structured MTSS system across the school. As part of a district MTSS pilot this year we have made big strides towards a more consistent program, but still have much to work on.</p> <p>As of June 2019, Trinity Elementary continues to make progress towards a more structured MTSS system across the school. As part of a district MTSS pilot this year we have shown tremendous growth.</p> <p><b>2020-2021:</b> The school will have a Tier-3 MTSS team, with the goal of moving students through the process more smoothly. The team is comprised of certified staff and will begin to meet October 2020. The team will be exploring the matrix.</p>		<p>Paul Masterson</p>	<p>06/12/2024</p>
<p><b>Actions</b></p>		<p><b>10 of 12 (83%)</b></p>		
<p>10/24/17</p>	<p>Increase Parent Communication regarding all Tiers of the MTSS process.</p>	<p>Complete 05/31/2018</p>	<p>Paul Masterson</p>	<p>05/31/2018</p>
	<p><i>Notes:</i> mCLASS Home Connect letters Read to Achieve K-3 Parent Notification 3/4 Transition Monthly progress letters Tier 2 home letter about interventions in place</p>			
<p>5/23/17</p>	<p>Tier 3: MTSS Problem-Solving (pilot program) Team meetings providing Tier 3 support.</p>	<p>Complete 06/08/2018</p>	<p>Paul Masterson</p>	<p>06/08/2018</p>
	<p><i>Notes:</i></p>			
<p>9/16/19</p>	<p>Create a K-5 Google tracking document for individual classrooms.</p>	<p>Complete 06/05/2020</p>	<p>Paul Masterson</p>	<p>06/05/2020</p>
	<p><i>Notes:</i></p>			
<p>9/4/18</p>	<p>Create and maintain an electronic/paper binder of evidence based intervention strategies to have ready for teachers to use during MTSS meetings.</p>	<p>Complete 09/15/2020</p>	<p>Paul Masterson</p>	<p>01/17/2021</p>
	<p><i>Notes:</i></p>			
<p>9/16/19</p>	<p>Create calendar, agenda, and minutes for Tier 3 MTSS meetings.</p>	<p>Complete 04/28/2021</p>	<p>Paul Masterson</p>	<p>06/05/2021</p>
	<p><i>Notes:</i></p>			
<p>9/15/20</p>	<p>The school will create a Tier-3 Leadership team to meet and discuss specific students.</p>	<p>Complete 10/21/2020</p>	<p>Judi Cagle</p>	<p>06/05/2021</p>
	<p><i>Notes:</i> The team is comprised of volunteers from across the (certified) staff.</p>			

8/15/22	A class size reduction teacher will be hired to eliminate combination classes.	Complete 08/29/2022	Ginger Crites	09/30/2022
<i>Notes:</i>				
8/15/22	Title 1 funding will be used to purchase Raz-Kids PLUS licenses to help track data for ESL students. Progress is used by the classroom and ESL teacher to track data for MTSS.	Complete 11/30/2022	Ginger Crites	11/30/2022
<i>Notes:</i>				
8/15/22	Title 1 will fund a certified interventionist to provide instruction to students needing extra support in core curriculum standards. This position will modify instructional plans and utilize school based resources to meet the needs of students. Our vision is for this person to work with students within all tiers of instruction as both individuals and small groups.	Complete 08/29/2022	Ginger Crites	11/30/2022
<i>Notes:</i>				
5/23/17	Discussion of Tier 2 and Tier 3 student interventions and progress will occur in PLCs. MTSS Problem Solving Team will make decisions on movement of students between tiers.	Complete 09/14/2022	Paul Masterson	01/17/2023
<i>Notes:</i> Remediation time in the schedule Education Galaxy (Lift Off!) meets individual needs Reading Specialist Fluency Groups Accuracy Groups Comprehension Groups  MTSS Problem Solving Team discusses Tier 2 and 3 students. Students have been moved between Tiers as needed based on data. This practice began during the 2021-2022 school year.				
5/23/17	Tier 1: Data will be analyzed during PLC meetings on identified students.		Kirsty Hughes	06/09/2024
<i>Notes:</i> Guided Reading Math Stations Fluency groups Individualized word sorts Reading Progress Monitoring CFAs				

NC Check Ins  
HMH Diagnostic

9/11/23

Title 1 will fund a certified interventionist to provide instruction to students needing extra support in core curriculum standards. This position will modify instructional plans and utilize school based resources to meet the needs of students. Our vision is for this person to continue to work with students within all tiers of instruction as both individuals and small groups.

Ginger Crites

06/11/2024

Notes:

**A4.04**

**The school promotes social/emotional competency in school rituals and routines, such as morning announcements, awards assemblies, hallway and classroom wall displays, and student competitions.(5122)**

**Implementation Status**

**Assigned To**

**Target Date**

*Initial Assessment:*

As of August 2018, TES incorporates quarterly awards assemblies (WORM, BRAIN, Honor Rolls), utilizes classroom and hallway displays to recognize student achievements. Students are recognized with the annual science fair for 5th grade students. Students are recognized with PAWsome awards. 3-5th grade students compete in our annual spelling bee.

2020: Morning announcements are still in place, but being led by a teacher (not students) this year. Prior to the pledge, a reminder about masks and distancing is announced. All students still practice the regular routine of the Pledge of Allegiance and the Bulldog Creed.

2020-2021 and 2021-2022: Awards are still being recognized with certificates that will be sent home with students instead of during an assembly.

2023-2024: In person awards assemblies will be at the end of each semester. Teachers have options to recognize students throughout the year for individual successes. STAR3 students will be recognized twice a year. Students will participate in EBOB, GOFAR, spelling bee and math facts competitions.

Limited Development  
09/10/2018

***How it will look when fully met:***

When fully met teachers will incorporate awards incentives to recognize student growth and learning. Students will be recognized on morning and afternoon announcements for individual accomplishments. Students will share their student data notebook twice a year with parents/significant adults.

**Ginger Williams**

**01/31/2024**

In 2018-19 we successfully implemented data notebook shares across K-5. This year we will share student notebooks twice a year; mid-year and in May/June. During these student led notebook conferences, students are able to share with an adult their own goals, progress toward goals, as well as next steps to achieving the goals.

For the 2020-2021 school year, the students will continue to interact with their individual data notebooks and celebrate their progress. We will also be adding iStation tracking graphs to Grades 4-5. We will still share student notebooks with their special adult, but this will be done remotely through Meet or recorded presentations.

Routines and expectations are more important than ever for the 2020 academic year as teachers work closely on social distancing guidelines while still maintaining a feel of community within their classrooms. Morning announcements are still in place, but being led by a teacher (not students) this year. Prior to the pledge, a reminder about masks and distancing is announced. All students still practice the regular routine of the Pledge of Allegiance and the Bulldog Creed.

<b>Actions</b>		<b>4 of 6 (67%)</b>		
9/10/18	Students in all grade levels will share their own student data notebook with a parent/significant adult one time during the school year. (Student led conference)	Complete 06/06/2019	Kirsty Hughes	06/07/2019
<i>Notes:</i>				
9/3/21	All staff will complete SEL modules monthly.	Complete 06/03/2021	Kirsty Hughes	06/07/2021
<i>Notes:</i>				
10/23/18	Students will interact with their own student data notebook multiple times throughout the school year in order to increase student knowledge of their own data.	Complete 02/03/2023	Kirsty Hughes	01/31/2023
<i>Notes:</i> Target date was extended by one academic year. The Coronavirus closures meant a second notebook share did not happen for any K-5 team.				
10/23/18	Classrooms will practice a student led conference utilizing their student data notebook.	Complete 02/03/2023	Kirsty Hughes	01/31/2023
<i>Notes:</i>				

	9/10/18	All staff will identify a student for a PAWsome award at least one time during the school year.		Ginger Crites	06/11/2024	
	<i>Notes:</i> Student will receive a gold coin for the book machine.					
	9/3/21	Student names will be randomly drawn per grade level from the students that have perfect attendance, without being tardy.		Ginger Crites	06/11/2025	
	<i>Notes:</i>					
	<b>KEY</b>	<b>A4.06</b>	<b>ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
	<i>Initial Assessment:</i>		<p>Our teachers are currently implementing Olweus and Second Step lessons. Students receive CARE and DARE programming as well, and see our guidance counselor for lessons on a regular basis.</p> <p>As of the 2018-2019 school year, classroom teachers are teaching Olweus and Second Step Lesson weekly.</p> <p>The Guidance schedule this year allows for more small group instruction and targeted groups for individual students. To adapt to the specific needs of the 2020-2021 year, the counselor has incorporated more SEL lessons in weekly BEP times.</p>	Limited Development 04/24/2017		
		Priority Score: 1	Opportunity Score: 3	Index Score: 3		
	<i>How it will look when fully met:</i>		<p>Teachers incorporate SEL lessons in every classroom weekly to address social and emotional needs within the classroom community and in response to school surveys. The guidance counselor meets the needs of the community through lessons and outreach projects.</p> <p>The counselor and school social worker meet with small groups of students in targeted groups and with individuals who need extra support.</p>	<b>Objective Met 08/14/23</b>	<b>Paul Masterson</b>	<b>06/09/2023</b>
<b>Actions</b>						
	9/5/18	Students referred to the school nurse for needs.		Complete 08/27/2018	Shannon Heiney	08/27/2018
	<i>Notes:</i> Students referred daily if needed.					



9/5/18	Classroom teachers utilize a variety of strategies for managing behavior within their own classroom. Behavior plan for classrooms are developed at the beginning of the school year.	Complete 09/04/2018	Ginger Crites	09/15/2018
<i>Notes:</i>				
9/5/18	Guidance schedules individual and group meetings per student needs throughout the school year.	Complete 09/04/2018	Paul Masterson	09/15/2018
<i>Notes:</i> Guidance Counselor meets with individuals or groups as needed.				
9/5/18	Communities In Schools (CIS) volunteers are partnered with students for various needs including academic tutors, lunch buddies, and other areas as needed.	Complete 06/06/2019	Paul Masterson	06/09/2020
<i>Notes:</i> Monitored monthly by guidance counselor.				
11/2/20	The Guidance Counselor's schedule for 2020-2021 allows for targeted small group meets with specific students identified as needing more support.	Complete 06/02/2021	Paul Masterson	06/02/2021
<i>Notes:</i>				
3/20/23	All staff will complete Vector training modules from the State.	Complete 06/09/2023	Paul Masterson	06/09/2023
<i>Notes:</i>				
9/12/17	MTSS strategies are developed for individual students in regards to behavior as needed.	Complete 06/09/2023	Paul Masterson	06/09/2023
<i>Notes:</i>				
9/5/18	Families who seek Christmas assistance through the school are referred to proper agencies for assistance. This year we will meet the needs of more students.	Complete 12/14/2022	Paul Masterson	12/01/2023
<i>Notes:</i> Christmas assistance will continue. We discussed starting earlier, reaching out to more families and sponsors.				
<b>Implementation:</b>		08/14/2023		
<b>Evidence</b>	8/14/2023 Google drive			
<b>Experience</b>	8/14/2023 The staff attends to the SEL needs of the classroom with discussions, books, and role playing.			
<b>Sustainability</b>	8/14/2023 Classroom meetings and collaboration with Guidance Counselor and Social Worker will continue. CIS partnership will continue as well.			
<b>A4.14</b>	<b>The school provides all students with supports and guidance to prepare them for college and careers (e.g., career awareness activities, career exploration, school visits).(5132)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>

<p><b>Initial Assessment:</b></p>	<p>In 2018-2019, the 5th Grade piloted the AT area "Career Truck" visit. This successful experience was scheduled to continue in to 2019-2020. 5th Grade visits the middle school. Trinity Elementary hosts local pre-K programs. Our graduating seniors walk the halls to celebrate the end of their K-12 education. Lunch with Leaders gave students across K-5 the opportunity to share and learn from people in our immediate community. This year we will increase our college and career ready practice by inviting more career learning opportunities in to the school.</p> <p>Due to Covid -19 closures all in-person field trip and visitor opportunities were canceled for the 2020-2021 school year. Teachers continue to pursue alternate ways to involve their students in community and virtual field trips and experiences.</p> <p>Our Lunch with Leaders event is being planned as a virtual event for the Spring of 2021.</p> <p>Our Title 1 Family Involvement evenings are still being planned. This year they are remote and interactive.</p> <p>Our Scholastic Book fair is a virtual event for all families.</p>	<p>Limited Development 09/04/2019</p>		
<p><b>How it will look when fully met:</b></p>	<p>The AT area "Career Truck" visit will become an annual event for all 5th Grade students. 5th Grade will continue to visit the middle school (new middle school scheduled to open 2021-2022). Trinity Elementary will host a variety of local pre-K programs for Kindergarten visits. Our graduating seniors will continue to walk the halls to celebrate the end of their K-12 education. Lunch with Leaders will become an annual event. Students will have multiple opportunities to learn about colleges and careers.</p>		<p><b>Ginger Williams</b></p>	<p><b>06/12/2024</b></p>
<p><b>Actions</b></p>		<p><b>5 of 11 (45%)</b></p>		
<p>9/4/19</p>	<p>Graduating seniors from (Wheatmore &amp; Trinity) will return to their elementary school to walk the halls for our K-5 students.</p> <p><i>Notes:</i></p>	<p>Complete 06/05/2019</p>	<p>Ginger Crites</p>	<p>06/05/2019</p>
<p>9/4/19</p>	<p>Rising 6th Grade students will visit Braxton Craven Middle School.</p> <p><i>Notes:</i></p>	<p>Complete 04/01/2019</p>	<p>Paul Masterson</p>	<p>06/05/2019</p>
<p>9/19/19</p>	<p>The BEP team will pilot Career Exploration Kits from the CTE department during 3-5 classes.</p> <p><i>Notes:</i> Misty Wolfe is the coordinator of this project</p>	<p>Complete 03/16/2020</p>	<p>Paul Masterson</p>	<p>06/09/2020</p>

9/4/19	5th Grade will work with local High School CDC to schedule their visit to the Career Truck event.	Complete 04/08/2021	Laura Heflin	06/05/2022
<i>Notes:</i>				
9/15/20	Trinity Elementary will host a "Lunch with Leaders" event with guest speakers (virtually or in person depending on current status). Adult community members will be invited to present virtually to a small group of students.	Complete 03/29/2023	Ginger Crites	04/30/2023
<i>Notes:</i> Due to state and county continued restrictions during the ongoing COVID-19 pandemic, we were unable to create a virtual Bulldog Lunch with Leaders event. We were unable to collect students in an assembly type situation to participate in a lunch with a Leader joining virtual. Our plan is to resume our Bulldog Lunch with Leaders event during the 2021-2022 school year as a modified virtual event.				
9/4/19	The BEP Team will coordinate and host a "Heritage Arts" day where children will have the opportunity to learn about careers in the Arts.		Stephanie Leach	04/12/2024
<i>Notes:</i>				
9/4/19	Kindergarten teachers will host students from multiple local pre-K programs during a "day in Kindergarten" experience.		Elizabeth Ottaway	05/31/2024
<i>Notes:</i>				
9/16/19	High School Seniors will be interviewed by student council members about future plans.		Sharon Pencola	06/05/2024
<i>Notes:</i> Due to state and county continued restrictions during the ongoing COVID-19 pandemic, we were unable to invite High School Seniors to the building for interviews.  2023-2024 school year (prior to graduation walk)				
8/14/23	5th Grade will participate in a virtual Career Truck event.		Paul Masterson	06/11/2024
<i>Notes:</i>				
8/14/23	Fifth grade will participate in JA for a day.		Jessica Dunlap	06/11/2024
<i>Notes:</i> Schedule with CTE county director.				
8/14/23	Add to data notebook: How to reach career goal on the career goal page.		Kirsty Hughes	06/11/2024
<i>Notes:</i>				

KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>	<p>2018: TRANSITION PROGRAMS • Kindergarten registration • Pre-K visits • Staggered entry in Kindergarten • Braxton Craven band perform for 5th Grade • Braxton Craven visit for rising 6th Grade • Title 1 Transition night allow students and parents learn about the next grade level • Braxton Craven Principal meets rising-6th grade students in their classrooms • Schoolwide tours w/Data Manager • 5th Grade blocking • FSC transition to Archdale Trinity Middle School • Bi-monthly vertical planning opportunities • Open House &amp; Meet the Teachers • Title 1 Parent Involvement Nights (x 4 yearly) • Student Data Notebooks: encourage long-term goals (CCR)</p> <p>2020-2021: The current 5th Grade students will be moving to the new Trinity Middle School for their 6th Grade year. The Counselor will be working closely with the TMS Admin team and band director to coordinate the same transition experiences, but with an adaptive route for our students during this school year.</p>	Limited Development 09/12/2017			
<i>How it will look when fully met:</i>	When fully implemented transition programs will be evident in all master calendar months; students will be moving throughout the quadrant area and visiting schools. There will be an increase in the pre-K programs visiting our Kindergarten classes, Kindergarten registration will yield higher numbers and applications will be completed before the end of the school year. The Middle School staff will visit our 5th Grade students at least twice a year, sharing ideas and answering questions. Teachers from 6th Grade will visit our 5th Grade team and vice versa. Alumni will be encouraged to return to TES as graduating High Schoolers, DARE speakers, readers, and High School helpers and to walk the halls dressed in cap and gown to celebrate high school graduation.		Kirsty Hughes	06/12/2024	
<b>Actions</b>			<b>8 of 15 (53%)</b>		
	9/9/18 Title 1 Transition night scheduled in spring of year	Complete 05/01/2018	Kirsty Hughes	05/24/2018	
<i>Notes:</i>					
	10/23/18 Former Flag Bearer, TES alumni, and Randolph Early College Graduate will train flag bearers in treatment of flag and proper procedure when raising and lowering the US and NC flags each day.	Complete 08/30/2018	Ginger Crites	09/14/2018	

<i>Notes:</i>				
10/23/18	Current High School seniors from RCSS schools who are also TES alumni will be invited to walk the hallways of TES while dressed in graduation gowns and caps. This will encourage and promote high school graduation.	Complete 05/22/2019	Ginger Crites	06/07/2019
<i>Notes:</i>				
8/15/22	Progress Learning (formally Education Galaxy) will be purchased with Title 1 funds to enhance literacy, math, and science curriculum in Grades 2-5. Students will become more involved with their own academic growth and accomplishments through increased tracking of data in their K-5 Student Data Notebook.	Complete 11/30/2022	Ginger Crites	11/30/2022
<i>Notes:</i>				
8/15/22	Reading Eggs will be purchased with Title 1 funds to enhance the literacy curriculum in Grades K-1. Students will become more involved with their own academic growth and accomplishments through increased tracking of data in their K-5 Student Data Notebook.	Complete 11/30/2022	Ginger Crites	11/30/2022
<i>Notes:</i>				
8/15/22	Math Seeds will be purchased with Title 1 funds to enhance the math curriculum in Grades K-1. Students will become more involved with their own academic growth and accomplishments through increased tracking of data in their K-5 Student Data Notebook.	Complete 11/30/2022	Ginger Crites	11/30/2022
<i>Notes:</i>				
10/23/18	Students will become more involved with their own academic growth and accomplishments through increased tracking of data in their K-5 Student Data Notebook. Each classroom will host a student led data notebook parent conference event twice a year.	Complete 02/03/2023	Kirsty Hughes	06/07/2023
<i>Notes:</i>				
9/4/19	Staff meet every week to plan together as a whole faculty. This allows staff to share ideas across K-5 classrooms and to work with BEP teachers, media specialists and counselors.	Complete 09/03/2021	Ginger Crites	06/09/2023
<i>Notes:</i>				
10/23/18	Kindergarten will reach out to area Pre-K programs to invite students for a visit to Kindergarten in the spring.		Ginger Crites	05/10/2024
<i>Notes:</i>				
10/27/17	5th grade teachers will visit the middle school two times a year to share ideas and answer questions.		Paul Masterson	06/11/2024

<i>Notes:</i>				
9/11/23	Reading Eggs will be purchased with Title 1 funds to enhance the literacy curriculum in Grades K-2. Students will become more involved with their own academic growth and accomplishments through increased tracking of data in their Student Data Notebook.		Kirsty Hughes	06/11/2024
<i>Notes:</i>				
9/11/23	Math Seeds will be purchased with Title 1 funds to enhance the math curriculum in Grades K-2. Students will become more involved with their own academic growth and accomplishments through increased tracking of data in their Student Data Notebook.		Kirsty Hughes	06/11/2024
<i>Notes:</i>				
9/11/23	Progress Learning will be purchased with Title 1 funds to enhance literacy, math, and science curriculum in Grades 3-5. Students will become more involved with their own academic growth and accomplishments through increased tracking of data in their Student Data Notebook.		Kirsty Hughes	06/11/2024
<i>Notes:</i>				
9/11/23	Generation Genius will be purchased with Title 1 funds to enhance the science curriculum in Grades K-5. Teachers will utilize the site to enhance science concepts and instruction.		Kirsty Hughes	06/11/2024
<i>Notes:</i>				
9/11/23	Studies Weekly will be purchased with Title 1 funds to enhance the literacy, and social studies curriculum in Grades 3-5.		Kirsty Hughes	06/11/2024
<i>Notes:</i>				

<b>Core Function:</b>		<b>Dimension B - Leadership Capacity</b>			
<b>Effective Practice:</b>		<b>Strategic planning, mission, and vision</b>			
<b>KEY</b>	<b>B1.03</b>	<b>A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.(5137)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<b>Initial Assessment:</b>		The School Leadership Team meets at least once a month making data driven decisions that directly affect student achievement. The team review and assess indicators from the plan. Meetings typically last 30-60 minutes.	Limited Development 09/26/2023		

	Our grade specific teams also meet weekly to discuss instruction directly aligned to classroom assessments. The MTSS team weekly at least twice a month to discuss effective practices often directly linked to the objectives in the Comprehensive Plan.			
<b>How it will look when fully met:</b>	When fully implemented the Leadership Team, and other teams that meet with a best practices focus (MTSS team, Collaborative Teams) will have documented evidence to show that meetings are held regularly with a specific agenda, roster, and detailed minutes. Meeting agendas and minutes will be stored in Indistar.		<b>Ginger Williams</b>	<b>06/13/2024</b>
<b>Actions</b>		<b>0 of 2 (0%)</b>		
9/26/23	Leadership meetings are scheduled at least once a month and posted on the master calendar for all stakeholders. All documentation is recorded in the NC Star site.		Cynthia Brock	06/13/2024
<i>Notes:</i>				
9/26/23	MTSS data driven meetings are scheduled at bi-weekly and posted on the master calendar for all stakeholders. All documentation (where appropriate) is recorded in the NC Star site.		Kayla Lanier	06/13/2024
<i>Notes:</i>				

<b>Core Function:</b>		<b>Dimension B - Leadership Capacity</b>			
<b>Effective Practice:</b>		<b>Monitoring instruction in school</b>			
<b>KEY</b>	<b>B3.03</b>	<b>The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<b>Initial Assessment:</b>		The administration meet regularly with teachers as part of weekly PLC time; Administration reviews lesson plans with the curriculum team	Limited Development 09/16/2019		

	and provides written and oral feedback; Administration visits classrooms to formally and informally observe best practices and offers feedback; all certified staff are trained yearly on the NC observation tool (NC Educator Effectiveness System) by the Principal; formal observations adhere to the RCSS calendar and include both announced and unannounced observations with prompt post-observation feedback and conversation. County Office curriculum team members will conduct walk throughs during content instruction and provide written and oral feedback.			
<b>How it will look when fully met:</b>	When completed all staff will have timely and purposeful feedback on lesson plans and long-range planning; teachers will feel confident and comfortable discussing data and personal reflections with the Principal; all pre- and post- observational data will be discussed promptly and professionally; help and support will be provided for staff looking to broaden their professional opportunities through staff development on and off campus; staff not meeting the proficient level during observations will be given extra support via the curriculum team; TES will provide opportunities for leadership roles within the school.		<b>Karen Rice</b>	<b>06/09/2025</b>
<b>Actions</b>		<b>7 of 14 (50%)</b>		
9/16/19	All formal observations will be completed according to the observation schedule in the staff handbook.	Complete 04/23/2021	Ginger Crites	05/01/2021
<i>Notes:</i>				
9/14/22	Administration will conduct a Super Observation of all certified staff members.	Complete 10/20/2022	Ginger Crites	10/14/2022
<i>Notes:</i> A requirement of Low Performing status school.				
8/15/22	Title 1 funding will be used to purchase Fountas & Pinnell resources to supplement literacy instruction (both whole group and small group). This is a continuation of our ongoing plan for consistency across K-5 literacy.	Complete 11/30/2022	Ginger Crites	11/30/2022
<i>Notes:</i>				
8/15/22	Title 1 funding will be used to purchase novel sets in Grades 3-5 to supplement literacy instruction (small group). This is a continuation of our ongoing plan for consistency across K-5 literacy.	Complete 11/30/2022	Ginger Crites	11/30/2022
<i>Notes:</i>				



8/15/22	Title 1 funding will be used to purchase Math In Practice teacher editions to enhance math instruction (both whole group and small group).	Complete 11/30/2022	Ginger Crites	11/30/2022
<i>Notes:</i>				
9/14/22	Title 1 funding will be used to purchase Letterland kits and materials to create equitable resources for all K-2 students.	Complete 11/30/2022	Ginger Crites	11/30/2022
<i>Notes:</i>				
9/14/22	Title 1 funding will be used to purchase math and literacy center resources to create equitable resources for all K-5 classrooms.	Complete 11/30/2022	Ginger Crites	11/30/2022
<i>Notes:</i>				
3/8/23	Title 1 funding will be used to purchase resources to support literacy instruction aligned with Science of Reading professional development. Resources will be utilized in both whole group and small group instruction in all grade levels. This is a continuation of our ongoing plan for consistency across K-5 literacy.		Kirsty Hughes	06/09/2024
<i>Notes:</i> Certified staff will complete LETRS professional development during the 22-23 and 23-24 school year. During professional development sessions resources will be highlighted for classroom use - purchases for classroom use will be focused on the resources highlighted.				
9/11/23	Math in Practice teacher manuals will be purchased with Title 1 funds to plan math lessons and create equitable resources in Grades K-5.		Kirsty Hughes	06/11/2024
<i>Notes:</i>				
9/11/23	Title 1 funding will be used to purchase Letterland kits and materials to create equitable resources for all K-2 students.		Kirsty Hughes	06/11/2024
<i>Notes:</i>				
9/11/23	Title 1 funding will be used to purchase literacy center resources based on SoR best practices to create equitable resources for all K-1 classrooms.		Kirsty Hughes	06/11/2024
<i>Notes:</i>				
9/16/19	Lesson plans will be reviewed and feedback will be given through conversation during weekly PLC time.		Ginger Crites	06/11/2024
<i>Notes:</i>				
9/17/19	Teachers will be provided the opportunity to observe and visit with teachers across the school and district. The lead teacher will coordinate visits through a Google form.		Kirsty Hughes	05/01/2025
<i>Notes:</i>				

9/17/19	Teachers will review their observation notes from their visit and share best practices with their team.		Kirsty Hughes	05/01/2025
<i>Notes:</i>				

<b>Core Function:</b>		<b>Dimension C - Professional Capacity</b>			
<b>Effective Practice:</b>		<b>Quality of professional development</b>			
<b>KEY</b>	<b>C2.01</b>	<b>The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<i>Initial Assessment:</i>		<p>Teachers already regularly participate in data sessions with grade level teams, the Lead Teacher, and specialists from the county office. There are multiple data walls in the Lead Teacher's room that are updated quarterly.</p> <p>According to our FAM-S data and school accountability data, the leadership team made a decision to add an action step that addresses a need for a more targeted analysis of student data as well as discussions of progress of diverse groups of students.</p>	Limited Development 04/24/2017		
<i>How it will look when fully met:</i>		<p>TES will improve overall school performance to 65% proficiency.</p> <p>April 2018: We are still working on maintaining a detailed data room. Data is collected and provided to teachers. They reflect and analyze. We still need to adapt the scheduling for next year to allow for more routine data analysis directly related to that posted in the data room.</p> <p>September 2018: This week as BOY data comes in, we will start to discuss how we want to best utilize the school data wall to track our reading needs.</p> <p>September 2019: data will change this year with the onset of iStation and HMH assessments. 5th Grade will add a Science Check-In and allow us to track data in a new subject area. Work on this indicator will be ongoing as we learn more each year about our changing data programs.</p>		Ginger Williams	06/10/2025

2020-2021: Grades 4-5 will also utilize iStation as a reading diagnostic test this year. This will allow for K-5 data tracking and comparison.

2021-2022: Grade levels will regularly utilize shared google tracker to discuss student data and next steps.

2022-2023: Bulldog Re-mix Day scheduled after MOY benchmark data complete to discuss student data and determine next steps for reading instruction.

2023-2024: Bulldog Re-mix (Data Dive) Days are scheduled in the school calendar 3 times during the school year, at the end of the scheduled benchmark assessment windows. Grade level teams will meet for extended Collaborative Team Time to dig into student data, discuss data, and develop next steps.

**Actions**

**13 of 15 (87%)**

10/10/17 School will create a school-wide reading incentive to encourage daily reading at home. Monthly reading calendars will begin in November and run through May.

Complete 04/30/2018

Stephanie Leach

05/31/2018

*Notes:*

5/23/17 Teachers will continue to implement math stations to target student skills and needs.

Complete 06/08/2018

Ginger Crites

06/08/2018

*Notes:* Math stations are fully implemented in K-5. Evidence is shown in observational notes and classroom lesson plans.

5/23/17 The Lead Teacher will use data from Education Galaxy to implement an incentive program.

Complete 06/08/2018

Kirsty Hughes

06/08/2018

*Notes:* T-shirts will be funded by the PTA for those students who make it to Galactic Hero.  
Whole tracking wall is in place for all students in Grades 1-5.

9/12/17 Lead Teacher and Administration will meet with 5th grade teachers to discuss current curriculum needs based on professional concerns and/or data.

Complete 06/08/2018

Kirsty Hughes

06/08/2018

*Notes:* Mrs. Hughes will collaborate with the grade level chair Kim Flippen, to discuss progress with the meetings.

9/12/17 Lead Teacher and Administration will meet with 4th grade teachers to discuss current curriculum needs based on professional concerns and/or data.

Complete 06/08/2018

Kirsty Hughes

06/08/2018

*Notes:* Mrs. Hughes will collaborate with the grade level chair, Christine Moss to discuss progress with the meetings.

9/12/17	Lead Teacher and Administration will meet with 3rd grade teachers to discuss current curriculum needs based on professional concerns and/or data.	Complete 06/08/2018	Kirsty Hughes	06/08/2018
<i>Notes:</i> Lead Teacher will meet with Christin Frank (Grade Chair).				
9/12/17	Lead Teacher and Administration will meet with 2nd grade teachers to discuss current curriculum needs based on professional concerns and/or data.	Complete 06/08/2018	Kirsty Hughes	06/08/2018
<i>Notes:</i> Lead Teacher will meet with 2nd Grade team (Grade Chair: Johnna Safriet)				
9/12/17	Lead Teacher and Administration will meet with 1st grade teachers to discuss current curriculum needs based on professional concerns and/or data.	Complete 06/08/2018	Kirsty Hughes	06/08/2018
<i>Notes:</i> Lead Teacher will work with grade level team (Grade Chair: Cynthia Brock)				
9/12/17	Lead Teacher and Administration will meet with Kindergarten teachers to discuss current curriculum needs based on professional concerns and/or data.	Complete 06/08/2018	Kirsty Hughes	06/08/2018
<i>Notes:</i> Lead Teacher will meet with Kindergarten Team (Grade Chair: Stephanie Leach)				
9/12/17	Lead Teacher and Administration will meet with BEP/Specials teachers to discuss current curriculum needs based on professional concerns and/or data.	Complete 06/08/2018	Kirsty Hughes	06/08/2018
<i>Notes:</i> Lead teacher/Principal will meet with special teachers (Weavil, Intel, Masterson, Ingram, Dobias, Leach)				
5/23/17	Grades K-5 will homogeneously group students across the grade level for guided reading.	Complete 02/10/2020	Ginger Crites	01/31/2020
<i>Notes:</i> Everyone is up and running! Ability grouping is also happening vertically for those students well-below and well-above reading.  April 2018: Grade 2 and Grade 5 are implementing this across their team. Other grades are working with their extreme (AGL and BGL) but still need encouragement to fully implement ability grouping across the whole grade level.				
9/9/18	Classroom teachers will utilize the shared MTSS Google drive to discuss, analyze, and make decisions regarding student performance.	Complete 06/03/2022	Paul Masterson	06/05/2022
<i>Notes:</i>				

9/3/21	Classroom teachers will utilize the shared MTSS matrix to discuss, analyze, and make decisions regarding student interventions	Complete 06/03/2022	Judi Cagle	06/08/2022
<i>Notes:</i>				
9/14/22	Grade level collaborative teams will backwards plan Math instruction utilizing post CFAs to insure standards alignment.		Grade level teams	06/11/2024
<i>Notes:</i>				
9/18/23	Bulldog Re-mix data dive embedded in the master calendar (3 times per year). Grade level teams will meet with Lead Teacher, School Administration, Reading Specialist, Interventionist, District Literacy Consultant, and Support staff. Student benchmark data will be analyzed and instruction will be adapted according to student subgroup data and progress.		Ginger Williams	06/10/2025
<i>Notes:</i>				

<b>Core Function:</b>		<b>Dimension C - Professional Capacity</b>			
<b>Effective Practice:</b>		<b>Talent recruitment and retention</b>			
<b>KEY</b>	<b>C3.04</b>	<b>The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<i>Initial Assessment:</i>		<p>Recruiting: RCSS/TES Positions are advertised/posted on the RCSS website. At the school level, Job postings are shared on social media as well. The LEA participates in a variety of Job Fairs both in-state and out-of-state to provide exposure for applicants. The LEA recruits student teachers from local universities to our school system for their student teaching experience. The LEA recruits RCSS student teachers and provides possible early contracts. Recruiting lists from Job Fairs are shared with principals. Principals schedule interviews, check references, and make recommendations for employment based on interviews conducted.</p> <p>Evaluating: All BT and new employees are trained on the NC Teacher Evaluation Model. School and District level walkthroughs occur throughout the school year; both formal and informal. The LEA follows district and state guidelines/laws and utilizes the NC Educator Effectiveness System for teacher evaluations. The HR team meets with principals to review evaluation timelines throughout the school year and also to create staffing plans.</p> <p>Rewarding:</p>	Limited Development 10/01/2023		

	<p>"Pride in RCSS" Pins</p> <p>STAR Staff Recognitions at the BOE meetings</p> <p>Beginning Teacher of the Year</p> <p>Teacher of the Year</p> <p>Distinguished Educator</p> <p>Outstanding Employee</p> <p>Retirement/Years of Service Banquet</p> <p>LEA Bus Driver Award</p> <p>LEA Custodian Award</p> <p>Recognition on Social Media and RCSS/TES websites</p> <p>Replacing: There is a district recruitment plan for replacing vacant positions, value/utilize retirees, HR interviews/recommends guidelines. At the school level a staffing plan is created each year.</p>			
	<p>Priority Score: 3</p> <p>Opportunity Score: 3</p>	<p>Index Score: 9</p>		
<p><b>How it will look when fully met:</b></p>	<p>Full Implementation 2023: The LEA/TES will maintain a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff as outlined in the current implementation plan. Some hiring procedures may evolve as web-based job postings and social media sites change and develop. New positions may become available as education needs develop. More teachers are employed to keep class numbers down, and teachers receive more support from full-time assistants.</p>	<p><b>Objective Met 10/02/23</b></p>	<p><b>Ginger Williams</b></p>	<p><b>08/28/2023</b></p>
<p><b>Actions</b></p>				
<p>10/2/23</p>	<p>Principal will continue to follow HR procedures for recruiting, hiring, retaining, and rewarding school based staff and faculty.</p>	<p>Complete 08/28/2023</p>	<p>Ginger Williams</p>	<p>08/28/2023</p>
<p>Notes:</p>				
<p><b>Implementation:</b></p>		<p>10/02/2023</p>		

<p><b>Evidence</b></p>	<p>10/2/2023 - Interview notes, reference checks, and hiring paperwork is housed in the Principal's office.</p>			
<p><b>Experience</b></p>	<p>10/2/2023 Recruiting: RCSS/TES Positions are advertised/posted on the RCSS website. At the school level, Job postings are shared on social media as well. The LEA participates in a variety of Job Fairs both in-state and out-of-state to provide exposure for applicants. The LEA recruits student teachers from local universities to our school system for their student teaching experience. The LEA recruits RCSS student teachers and provides possible early contracts. Recruiting lists from Job Fairs are shared with principals. Principals schedule interviews, check references, and make recommendations for employment based on interviews conducted.</p> <p>Evaluating: All BT and new employees are trained on the NC Teacher Evaluation Model. School and District level walkthroughs occur throughout the school year; both formal and informal. The LEA follows district and state guidelines/laws and utilizes the NC Educator Effectiveness System for teacher evaluations. The HR team meets with principals to review evaluation timelines throughout the school year and also to create staffing plans.</p> <p>Rewarding:          "Pride in RCSS" Pins          STAR Staff Recognitions at the BOE meetings          Beginning Teacher of the Year          Teacher of the Year          Distinguished Educator          Outstanding Employee          Retirement/Years of Service Banquet          LEA Bus Driver Award          LEA Custodian Award          Recognition on Social Media and RCSS/TES websites</p> <p>Replacing: There is a district recruitment plan for replacing vacant positions, value/utilize retirees, HR interviews/recommends guidelines. At the school level a staffing plan is created each year.</p>			
<p><b>Sustainability</b></p>	<p>10/2/2023 Full Implementation 2023: The LEA/TES will maintain a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff as outlined in the current implementation plan. Some hiring procedures may evolve as web-based job postings and social media sites change and develop. New positions may become available as education needs develop. More teachers are employed to keep class numbers down, and teacher receive more support from full-time assistants.</p>			

Core Function:		Dimension D - Planning and Operational Effectiveness				
Effective Practice:		Resource Allocation				
KEY	D1.02	The LEA/School has aligned resource allocation (money, time, human resources) within each school's instructional priorities.(5171)	Implementation Status	Assigned To	Target Date	
<i>Initial Assessment:</i>		The LEA/School has aligned resource allocation (money, time, human resources) within each school's instructional priorities. The school leadership team meet and create a prioritized list for expenditure funded by federal Title 1 funds. The school is also able to utilize State instructional funding, and local tax monies to most impact equitable instructional resources across the whole school for all students.	Limited Development 09/12/2023			
<i>How it will look when fully met:</i>		Resources including time, money, personnel, and partnerships will be strategically aligned to address the school's goals. School leaders will hire staff capable of the high-quality instruction needed for improvement, and place staff in roles that are suited to their strengths, while providing professional learning to improve weaknesses. Administrative leaders will also ensure that staff have the time and instructional resources necessary for instructional planning and improvement.		Ginger Williams	05/31/2024	
<b>Actions</b>			<b>0 of 5 (0%)</b>			
	9/26/23	Within the 2023-24 school year, our school identified the following resource inequity, web-based instructional program to enhance individualized learning in all core areas , as a result our school plans to mitigate this inequity by purchasing several online educational programs (Reading Eggs, Math Seeds, Generation Genius, Progress Learning) using Title 1 funds.		Kirsty Hughes	02/17/2024	
<i>Notes:</i>						
	9/26/23	Within the 2023-24 school year, our school identified the following resource inequity, Letterland classroom kits for 1st Grade, as a result our school plans to mitigate this inequity by purchasing the necessary resources using Title 1 funds.		Ginger Williams	02/17/2024	
<i>Notes:</i>						
	9/26/23	Within the 2023-24 school year, our school identified the following resource inequity, Social Studies resources for Grades 3-5 , as a result our school plans to mitigate this inequity by purchasing Studies Weekly magazine using Title 1 funds.		Kirsty Hughes	02/17/2024	



<i>Notes:</i>				
9/26/23	Title 1 will fund a certified interventionist to provide instruction to students needing extra support in core curriculum standards. This position will modify instructional plans and utilize school based resources to meet the needs of students. Our vision is for this person to continue to work with students within all tiers of instruction as both individuals and small groups.		Ginger Williams	06/13/2024
<i>Notes:</i>				
9/26/23	Title 1 funding will be utilized to fund a Curriculum Support Instructor.		Kirsty Hughes	06/13/2024
<i>Notes:</i>				

<b>Core Function:</b>		<b>Dimension E - Families and Community</b>			
<b>Effective Practice:</b>		<b>Family Engagement</b>			
<b>KEY</b>	<b>E1.06</b>	<b>The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<i>Initial Assessment:</i>		<p>The school formally communicates with parents through interim reports, report cards, and mClass Home Connect letters. The principal sends a bi-monthly newsletter to parents which highlights different aspects of the curriculum (Principal change: done until January 2019). Teachers can communicate with parents about behavior through Class Dojo (optional) or through other online platforms. We take advantage of our interpreter for conferences and night programming. The school implements four Title 1 nights each school year as well as a Meet the Teacher event and a PTO Open House. Grade Level teams send out quarterly newsletters to all students. Administration sends out a weekly message via School Messenger. Leadership team has created a Google spreadsheet to monitor parental involvement and collect data for comparison. The media specialist maintains an updated school website with calendar details and upcoming events.</p> <p>NEW 2018-2019: all students have a communication folder (provided by the PTA) to send home daily messages between families and teachers.</p>	Limited Development 04/24/2017		

	2021-2022: All 3-5 parents have the opportunity to access PowerSchool to monitor student grades. All K-5 parents have the opportunity to mirror their student's canvas course to see expectations.			
	Priority Score: 2	Opportunity Score: 3	Index Score: 6	
<b>How it will look when fully met:</b>	<p>Communication efforts continue to be a priority for staff and faculty at Trinity Elementary. This year, teachers have been asked to reach out to parents with a positive call before the end of the first quarter. We continue to implement Student Data Notebooks with a focus this year on hosting one student led conference during the academic year.</p> <p>2019-2020: This year we will implement two student shares across K-5.</p> <p>2023-2024: This year we will continue to implement three data notebook shares across K-5. We will also continue to share information through social media.</p>	<b>Objective Met 08/14/23</b>	<b>Kirsty Hughes</b>	<b>06/09/2023</b>
<b>Actions</b>				
5/23/17	Grade-levels will create a quarterly curriculum newsletter to send home to communicate with parents what their child will be learning that quarter.	Complete 04/03/2018	Ginger Crites	04/03/2018
<i>Notes:</i>				
5/23/17	1st Quarter Parent-Teacher conferences (mandatory for all students) 3rd Quarter Parent-Teacher conferences mandatory for at-risk students (data from MOY and Data Captures)	Complete 04/24/2018	Ginger Crites	04/24/2018
<i>Notes:</i> Schedules turned in to Administration. Documentation is also maintained in the Title 1 box.				
5/23/17	Title 1 Compacts	Complete 06/08/2018	Kirsty Hughes	06/08/2018
<i>Notes:</i> All Compacts will be turned in for Title 1 documentation before or by May 9, 2018.				
5/23/17	All teachers will keep up-to-date parent logs	Complete 06/13/2018	Classroom Teachers	06/13/2018
<i>Notes:</i>				
9/10/18	Each grade level will implement a student led parent conference to allow students to share their individual data notebooks.	Complete 06/07/2019	Kirsty Hughes	06/07/2019

*Notes:* One teacher from each of the K-2 teams visited student led conferences at Hopewell to see how they ran and the content of the notebooks. Teachers in grades K-2 observed data notebook shares at Hopewell Elementary.

9/4/19	All students in K-5 will be given the opportunity to share their data notebooks with an adult two times over the course of the year.	Complete 02/03/2023	Kirsty Hughes	06/04/2023
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*Notes:* 2021-2022 Due to state and county continued restrictions during the ongoing COVID-19 pandemic, we were unable to invite parents/guardians into the building for data notebook sharing. Data Notebooks have been maintained and shared with some parents virtually this school year.  
2022-2023 Student led Data Notebook sharing conferences will be held two times a year.

<b>Implementation:</b>		08/14/2023		
<b>Evidence</b>	8/14/2023 Parent attendance logs, principal call logs, parent surveys, and PTA attendance.			
<b>Experience</b>	8/14/2023 Data notebook paired with awards day and title 1 night has increased parent engagement.			
<b>Sustainability</b>	8/14/2023 Frequent reminders of awards day and information shared on social media.			

<b>Core Function:</b>	<b>Dimension E - Families and Community</b>
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<b>Effective Practice:</b>	<b>Community Engagement</b>
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	E2.01	Parent and/or Community representatives advise the School Leadership Team on matters related to family-school relations.(5188)	Implementation Status	Assigned To	Target Date
<b>Initial Assessment:</b>		<p>Parent representatives are members of the School Improvement Teams and are invited to attend SIT meetings. The PTA board members are actively involved in the school through fundraisers, parent/student activities, evening events in the community, and Title 1 Nights. A parent representative will meet with the school Superintendent bi-monthly during the school year.</p> <p>Title 1 Family Engagement events are scheduled and will take place virtually through pre-recorded sessions. A Google form allows the school to track attendance and provides feedback.</p>	Limited Development 09/16/2019		

<b>How it will look when fully met:</b>	Parents regularly attend events at TES during the school year. Parent representatives will be active members of multiple committees at TES including Title I Parent Engagement Committee, School Improvement Team, Superintendent's Parent Liaison group, and PTA.		<b>Ginger Williams</b>	<b>06/11/2024</b>
<b>Actions</b>		<b>7 of 8 (88%)</b>		
9/16/19	SIT parent representatives invited to attend the summer SIT retreat.	Complete 08/05/2019	Kirsty Hughes	08/25/2019
<i>Notes:</i>				
9/16/19	A parent will be selected to attend parent Ambassadors for Education group with school system Superintendent.	Complete 09/13/2019	Ginger Crites	09/20/2019
<i>Notes:</i>				
9/16/19	Two parents will be selected to serve as parent representation on the School Improvement Team for following school year.	Complete 06/05/2020	Kirsty Hughes	06/05/2020
<i>Notes:</i>				
9/16/19	PTA will host events (Muffins for Moms, Doughnuts with Dad, Goodies with Grands, and book fair breakfasts) during the school year to encourage adults to be present in the life of the students.	Complete 06/05/2020	Courtney Rabon	06/05/2020
<i>Notes:</i> These events are planned and supported by PTA.				
9/16/19	PTA will select "Out to Eat with the Bulldogs" events for the school year.	Complete 04/23/2021	Ashley Vickers	05/20/2021
<i>Notes:</i> These events are scheduled by PTA. Due to state and county continued restrictions during the ongoing COVID-19 pandemic, we were unable to advertise PTA "out to eat with the bulldogs" events. PTA organized and hosted events that were attended by very few parents.				
9/16/19	PTA will plan and schedule remote/virtual events or fundraisers to encourage parents to participate with their student.	Complete 04/13/2021	Ashley Vickers	06/03/2021
<i>Notes:</i> These events are scheduled by PTA. Fundraisers were organized by PTA - World's Finest Chocolate Sale and School Store. They plan to utilize the School Store virtual/online fundraiser again next school year due to its success this year.				
9/25/22	Starting in 2022-2023, Trinity Elementary will fully resume four in-person Family Engagement events. Parents, guardians, and students will be encouraged to interact in curriculum aligned activities with grade level classrooms and staff. Activities and materials will strengthen the bridge between school, home, and community. Title 1 funding will be used to purchase materials and make copies for the planned family activities.	Complete 04/27/2023	Kirsty Hughes	05/01/2023

Notes:

9/16/19 The Title 1 Parent Engagement Committee will meet to share feedback collected from parent surveys and discuss ideas for the next years parent's event.

Kirsty Hughes

06/11/2024

Notes:

**E2.04**

**The school consistently engages in strategies, policies, and procedures for partnering with local businesses, community organizations, and other agencies to meet the needs of the school.(5191)**

**Implementation Status**

**Assigned To**

**Target Date**

*Initial Assessment:*

In 2019 we hosted our first Lunch with Leaders event, inviting members of the community to eat and share their roles with our K-5 students.

We have a Grades 3-5 Student Council. The student council members work hard to meet the needs of the local community.

Communities in Schools (CIS) are active in TES and provide school supplies and volunteers for many of our students to share their time with.

We have an active PTA at Trinity Elementary who organize many events and fundraisers for the school.

Our 2nd and 5th Grade students take part in the CARE and DARE program provided by RC Sheriff's department.

The school hosts a K-5 Heritage Arts day which promotes arts in the community.

The school partners with the High Point/Thomasville baseball team, the Hi-Toms, to promote reading across the school.

Trinity High School football players, cheerleaders, and theater department work with our safety patrol weekly for car and bus riders line.

Trinity High School ROTC trains 5th Grade flag patrol on flag etiquette.

Limited Development  
09/16/2019

**How it will look when fully met:**

When complete the school will have a multitude of volunteer opportunities for community members, families, staff, and students to participate in. Throughout the year, the school will partner with the

**Karen Rice**

**06/11/2024**

community to enhance the learning experience of our students as global citizens.

<b>Actions</b>		<b>3 of 5 (60%)</b>		
9/17/19	The school will partner with the Hi-Toms on reading incentives across K-5.	Complete 06/09/2020	Stephanie Leach	06/09/2020
<i>Notes:</i>				
9/17/19	The school will host an annual Lunch with Leaders event.	Complete 03/29/2023	Ginger Crites	05/01/2023
<i>Notes:</i>				
9/17/19	Student Council will plan events to directly benefit the community.	Complete 06/09/2023	Sharon Pencola	06/09/2023
<i>Notes:</i> Due to state and county continued restrictions during the ongoing COVID-19 pandemic, we were unable to have a Student Council club this year.				
9/17/19	School will partner with Trinity High School Agriculture Department and AT Tax Council for beautification for front of the building.		Ginger Crites	12/15/2023
<i>Notes:</i>				
9/17/19	The school will organize an annual Heritage Arts day for K-5 students.		Julie Dobias	04/12/2024
<i>Notes:</i> This event occurs every other year in rotation with Trindale.				





## NCStar/SIP Mandatory Components

School Name: TRINITY ELEMENTARY

School Year: 2023-2024

### Duty-Free Lunch

A duty-free lunch period will be provided for every teacher on a daily basis or as otherwise approved by the School Improvement Team. Please describe the plan below.

Trinity Elementary School is requesting a waiver for duty-free lunch period for supervision and safety to all our students. Classroom teachers do not have morning or afternoon duties.

### Duty-Free Instructional Planning

Duty-free instructional planning will be provided for every full-time assigned classroom teacher, with the goal of providing an average of at least five hours of planning time per week. Please describe the plan below.

Classroom teachers have 90 minutes of scheduled planning time 5 days a week for a total of 7 hours 30 minutes of duty-free instructional planning each week.

### Transition Plan for At-Risk students

Elementary to Middle School

Middle School to High School

Please describe transition plan below.

Middle School Principals visit Trinity Elementary during the school year to talk with our 5th Grade students. The middle school Band and Chorus teachers also meet with our 5th Grade students. The 5th Grade classes visit both Middle Schools and tour the campuses. Our Title 1 Transition event includes presentations from the 6th Grade faculty and staff, and the CTE teachers from both High Schools. The TES counselor meets with the counselors at both middle schools in our quadrant. Our 5th Grade Math teacher will meet with 6th Grade math teachers in our quadrant twice this year to coordinate instruction. The district CTE department is working on College & Career opportunities for our students to visit High School campuses this year.

Our Kindergarten team will be coordinating visits for local pre-K programs during the second semester.