



**Regular Board Meeting  
06/10/2022 - 05:30 PM**

East Hwy 160 & Route 98  
Zoom Conference - Conference Call Setting

## MEETING MINUTES

Pursuant to A.R.S. §38-431.01 and N.N.C. Title 10, Section 106(C), notice is hereby given to the members of the Shonto Governing Board and to the general public that the Board will hold a Regular Scheduled Board Meeting open to the public on **June 10, 2022 at 5:30 PM** using the ZOOM Online System to be conducted in Shonto, Arizona. The ZOOM Online System will be utilized to prevent the spread of the COVID-19 virus and to maintain the health guidelines identified in the CDC.gov website. As indicated on the Agenda, the Board may vote to go into Executive Session with regard to any matter listed on the Agenda pursuant to A.R.S. §38-431.03A.3 for legal advice. Legal advice may be obtained by telephone or video conference. If a disabled person needs any type of accommodation, please notify SPS administration at (928) 672-3526 at least 24 hours prior to scheduled time. The general public are welcome to call in and listen to this regular scheduled meeting utilizing the ZOOM Online System. Names, dates and documents relevant to the agenda items are available at the Superintendent's office during normal business hours.

Join Zoom Meeting: <https://shontoprep-org.zoom.us/j/81914589820?pwd=SzZSZUFwaG5lYkFKZ2lUQklqUGMwUT09>

Meeting ID: 819 1458 9820

Passcode: ShontoBear

Call into ZOOM: 1-720-707-2699

Meeting ID: 819 1458 9820

Passcode: 8768619410

### Attendees

#### Voting Members

Mr. Tom Franklin Jr., Board President  
Ms. Martha Tate-Chee, Board Secretary/Treasurer  
Matthew Tso, Appointed Governing Board Chair

#### Non-Voting Members

Mrs. Melanie Dewakuku, Superintendent  
Marlita Haviland, Interim K8 Principal  
Mr. Jason Secakuku, Director of Support Services  
Mr. Justice Beard, Residential Manager  
Mr. Elroy Watson, Human Resource Technician  
Ms. Evereta Thinn, Curriculum, Assessments & PD Coordinator  
Leah Curley, Superintendent Administrative Assistant

Claire DeChambre, Amber Yazzie, Lena Begaye

#### A. Call to Order

Meeting Called to order by Mr. Tso at 5:36 P.M.

#### B. SPS Vision/Mission Statement

SPS Vision and Mission Statement read by Mr. Franklin.

**C. Roll Call**

Roll Call completed by Mr. Matthew Tso.

Mr. Tom Franklin - Present  
Mrs. Martha Tate - Present  
Mr. Matthew Tso - Present

**D. Adoption of Agenda**

Motion made to accept the agenda as presented by Mr. Franklin.

Motion made by: Mr. Tom Franklin Jr.  
Motion seconded by: Ms. Martha Tate-Chee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**E. Public Input**

No public input.

1. The Shonto Governing Board will take into consideration of comments and concerns from the public with a time limit of three (3) minutes per person. Those wishing to address the Board must: 1) Email their request for public input to [mdewakuku@shontoprep.org](mailto:mdewakuku@shontoprep.org) 1 hour before the meeting is called to order OR 2) Text your public input request to 928-206-6050 before the meeting is call to order. Actions taken as a result of public comments are limited to directing staff to study matter, and/or reschedule the matter for further consideration and decision.

**F. Administrative/Staff Reports**

A motion was made by Mrs. Tate to approve the administrative reports under item F. #1-#9.  
Mrs. Dewakuku reported out on reports.  
All administrative reports were submitted electronically.

Motion made by: Ms. Martha Tate-Chee  
Motion seconded by: Mr. Tom Franklin Jr.  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

1. Superintendent's Report of Current Events and Activities-Mrs. Dewakuku
2. K8 Principal Report-Mrs. Haviland
3. High School Principal/Charter Report-Ms. Grass
4. Human Resources Report-Mr. Watson

5. Business Office Report-Ms. Esther Bedoni
6. Director of Support Services Report-Mr. Secakuku
7. Director of Instructional Technology Report-Ms. Johnson
8. Curriculum, Assessment, PD Coordinator's Report-Ms. Thinn
9. Residential Report-Mr. Beard

#### G. Minutes

1. Approval of the Meeting Minutes for Regular Board meeting on May 9, 2022  
A motion was made to accept meeting minutes from May 9, 2022 by Mr. Franklin.  
Motion made by: Mr. Tom Franklin Jr.  
Motion seconded by: Ms. Martha Tate-Chee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes  
  
The motion carried by a vote of 3-0-0.

#### H. Financial

- A motion was made to accept Financial Reports under item H. - #1, #2, #3, #4, and #5 by Mr. Franklin
- Motion made by: Mr. Tom Franklin Jr.  
Motion seconded by: Ms. Martha Tate-Chee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes
- The motion carried by a vote of 3-0-0.

1. Approval to accept and ratify the Monthly Board Expenditures for May 2022.
2. Approval to accept and ratify the Monthly Expenditures report for May 2022.
3. Approval to accept Fund 850-Student Activities Fund- May Report.
4. Approval of the Accounts Payable (AP) Vouchers for May 2022 - FY 2021-2022.
5. Approval of the Payroll Vouchers for May 2022 - FY 2021-2022.

#### I. Old Business

1. Discussion and possible action to approve Shonto Preparatory School's Job Description for the Superintendent's Department.  
A motion was made to approve item I. - #1, #2, #3, #4, #5, and #6 by Mr. Franklin.  
Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

**The motion carried by a vote of 3-0-0.**

**2. Discussion and possible action to approve Shonto Preparatory School's Job Description for the Support Services Department.**

**A motion was made to approve item I. - #1, #2, #3, #4, #5, and #6 by Mr. Franklin.**

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

**The motion carried by a vote of 3-0-0.**

**3. Discussion and possible action to approve of the Shonto Preparatory School's Job Description for the Technology High School Department.**

**A motion was made to approve item I. - #1, #2, #3, #4, #5, and #6 by Mr. Franklin.**

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

**The motion carried by a vote of 3-0-0.**

**4. Discussion and possible action to approve Shonto Preparatory School's Job Description for the Informational Technology Department.**

**A motion was made to approve item I. - #1, #2, #3, #4, #5, and #6 by Mr. Franklin.**

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

**The motion carried by a vote of 3-0-0.**

**5. Discussion and possible action to approve Shonto Preparatory School's Job Description for the Business Department.**

**A motion was made to approve item I. - #1, #2, #3, #4, #5, and #6 by Mr. Franklin.**

Motion made by: Mr. Tom Franklin Jr.  
Motion seconded by: Ms. Martha Tate-Chee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**6. Discussion and possible action to approve of the Shonto Preparatory School's Job Description for the K8 Department.**

A motion was made to approve item I. - #1, #2, #3, #4, #5, and #6 by Mr. Franklin.

Motion made by: Mr. Tom Franklin Jr.  
Motion seconded by: Ms. Martha Tate-Chee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**7. Discussion and possible action to approve Shonto Preparatory K8 School 25 coaching positions for SY 2022-2023.**

A motion was made to table item I. - #7 and #8 for the next Board meeting by Mr. Franklin.

Motion made by: Mr. Tom Franklin Jr.  
Motion seconded by: Ms. Martha Tate-Chee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

It will be moved to a Special Board Meeting on June 24, 2022.

**8. Discussion and possible action to approve Shonto Preparatory Technology High School 10 coaching positions for SY 2022-2023.**

A motion was made to table item I. - #7 and #8 for the next Board meeting by Mr. Franklin.

Motion made by: Mr. Tom Franklin Jr.  
Motion seconded by: Ms. Martha Tate-Chee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

It will be moved to a Special Board Meeting on June 24, 2022.

**J. New Business**

**1. Discussion and possible action regarding Labor Commission matters. (Possible Executive Session pursuant to A.R.S. § 38-431.03(A)(3) (advice from legal counsel), and 10 N.N.C. § 200(E) (discussion of**

litigation and the need for privacy clearly outweighs the public's right to know))

Board Member Franklin motioned to move into an Executive Session after public input.  
Board agreed and Board Member Tate seconded the motion.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

The board moved into Executive Session at 5:40 P.M.

2. Discussion and possible action to approve a resolution authorizing Board representative and settlement parameters in Cooper v. SPS. (Possible Executive Session pursuant to A.R.S. § 38-431.03(A)(3) (advice from legal counsel), and 10 N.N.C. § 200(E) (discussion of litigation and the need for privacy clearly outweighs the public's right to know))

Board Member Franklin motioned to move into an Executive Session after public input.  
Board agreed and Board Member Tate seconded the motion.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

The board moved into Executive Session at 5:40 P.M.

3. Discussion and possible action to approve a resolution authorizing Board representative and settlement parameters in Smith v. SPS. (Possible Executive Session pursuant to A.R.S. § 38-431.03(A)(3) (advice from legal counsel), and 10 N.N.C. § 200(E) (discussion of litigation and the need for privacy clearly outweighs the public's right to know))

Board Member Franklin motioned to move into an Executive Session after public input.  
Board agreed and Board Member Tate seconded the motion.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

The board moved into Executive Session at 5:40 P.M.

4. Discussion and possible action regarding disclosure of investigative report in Cooper v. SPS. (Possible Executive Session pursuant to A.R.S. § 38-431.03(A)(3) (advice from legal counsel), and 10 N.N.C. § 200(E) (discussion of litigation and the need for privacy clearly outweighs the public's right to know))

Board Member Franklin motioned to move into an Executive Session after public input.  
Board agreed and Board Member Tate seconded the motion.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

The board moved into Executive Session at 5:40 P.M.

The Board came out of Executive Session at 7:11 P.M. to reconvene on item F. on the agenda.

**5. Discussion and possible action to approve the Engagement Letter with C.W. Payne to provide Management Advisory Services for FY 2022-2023.**

A motion was made to approve item J. #5 by Mr. Franklin.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**6. Discussion and possible action to approve the Sole Source Renewal Listing for FY 22-23.**

A motion was made to approve item J. - #6, #7, #8, and #9 by Mrs. Tate.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**7. Discussion and possible action to approve the COOP Renewal for FY 2022-2023 - Mohave, SAVE, State (AZ), 1GPA, AND GSA.**

A motion was made to approve item J. - #6, #7, #8, and #9 by Mrs. Tate.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**8. Discussion and possible action to approve of COOP vendor, Rhinehart/Carter Oil, for red dye heating oil for FY 2022-2023.**

A motion was made to approve item J. - #6, #7, #8, and #9 by Mrs. Tate.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Vote Not Recorded

The motion carried by a vote of 3-0-0.

**9. Discussion and possible action to approve of vendor Chief Propane for propane delivery for SPS Campus for FY 2022-2023.**

A motion was made to approve item J. - #6, #7, #8, and #9 by Mrs. Tate.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**10. Discussion and possible action to approve Curriculum for SY 22-23.**

A motion was made to approve item J. #10 by Mr. Franklin.

Ms. Thinn reported on the item.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**11. Discussion and possible action to approve disposal of SPS owned vehicles.**

A motion was made to approve item J. #11 by Mr. Franklin.

Mrs. Dewakuku reported on the item.

Motion made by: Mr. Tom Franklin Jr.

Motion seconded by: Ms. Martha Tate-Chee

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**12. Discussion and possible action to approve to renew Employee Self-Insurance Trust reinsurances for SY 2022-23.**

A motion was made to approve item J. #12 as read by Mrs. Tate.

Mrs. Dewakuku reported out on the item.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**13. Discussion and possible action to approve of the Retirement Plan document restatement of Hembree, TPA Inc.**

A motion was made to approve item J. #13 by Mrs. Tate.  
Mrs. Dewakuku reported on the item.

Motion made by: Ms. Martha Tate-Chee  
Motion seconded by: Mr. Tom Franklin Jr.  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**14. Discussion and possible action to approve of the Intergovernmental Agreement between Navajo County Community College District and Shonto Preparatory School for the SY 2022-2023.**

A motion was made to approve item J. #14 by Mr. Franklin.  
Mrs. Dewakuku reported out on the item.

Motion made by: Mr. Tom Franklin Jr.  
Motion seconded by: Ms. Martha Tate-Chee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**15. Discussion and possible action to approve of the Title Programs Local Education Agency (LEA) Assurance for SY 2022-2023 for the Shonto Preparatory K8 School.**

A motion was made to combine and approve item J. - #15 and #16 by Mr. Franklin.

Motion made by: Mr. Tom Franklin Jr.  
Motion seconded by: Ms. Martha Tate-Chee  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**16. Discussion and possible action to approve of the Local Education Agency (LEA) Assurances for Individuals with Disabilities Education Act (IDEA) Part B Supplemental for Shonto Preparatory K8 School.**

A motion was made to combine and approve item J. - #15 and #16 by Mr. Franklin.

Motion made by: Mr. Tom Franklin Jr.  
Motion seconded by: Ms. Martha Tate-Chee  
Voting:  
Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**17. Discussion and possible action to approve of the Dine Grant Schools Association, Inc. (DGSA) membership for SY 2022-2023.**

A motion was made to combine and approve item J. #17 and #18 by Mrs. Tate.  
Mrs. Dewakuku reported on the items.

Motion made by: Ms. Martha Tate-Chee  
Motion seconded by: Mr. Tom Franklin Jr.  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Abstain

The motion carried by a vote of 2-0-1.

**18. Discussion and possible action to approve of the Dine Bi Olta School Board Association (DBOSBA) membership for SY 2022-2023.**

A motion was made to combine and approve item J. #17 and #18 by Mrs. Tate.  
Mrs. Dewakuku reported on the items.

Motion made by: Ms. Martha Tate-Chee  
Motion seconded by: Mr. Tom Franklin Jr.  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Abstain

The motion carried by a vote of 2-0-1.

**K. Personnel**

**1. Certified**

**a. Discussion and possible action for Retro Active Short Term Contract for Rhonda Lee for Co-Ed Pee Wee Basketball Coach position for Spring 2022 season.**

A motion was made to combine and approve item K. #1 - a., and #2 - a., b., c., d., and e. by Mrs. Tate.  
Mrs. Dewakuku reported on the items.

Motion made by: Ms. Martha Tate-Chee  
Motion seconded by: Mr. Tom Franklin Jr.  
Voting:  
Mr. Tom Franklin Jr. - Yes  
Ms. Martha Tate-Chee - Yes  
Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

**2. Classified**

**a. Resignation of SPS Security Officer, Skyler Charley**

A motion was made to combine and approve item K. #1 - a., and #2 - a., b., c., d., and e. by Mrs. Tate. Mrs. Dewakuku reported on the items.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

b. Discussion and possible action to approve of Short Term Contracts for 2-SPS Drivers for Summer K8 Sports Camp, K8 Summer Enrichment and Shonto Preparatory Technology High School Summer School from June 6-July 7, 2022.

A motion was made to combine and approve item K. #1 - a., and #2 - a., b., c., d., and e. by Mrs. Tate. Mrs. Dewakuku reported on the items.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

c. Discussion and possible action to approve of Short Term Contracts for 2-SPS Bus Drivers to attend the Emergency Medical Training June 20-July 3, 2022.

A motion was made to combine and approve item K. #1 - a., and #2 - a., b., c., d., and e. by Mrs. Tate. Mrs. Dewakuku reported on the items.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

d. Discussion and possible action to approve of Short Term Contracts SPS Bus Drivers to attend the Northern Arizona Student Transportation Association Conference July 10-15, 2022 in Pinetop, AZ.

A motion was made to combine and approve item K. #1 - a., and #2 - a., b., c., d., and e. by Mrs. Tate. Mrs. Dewakuku reported on the items.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

e. Discussion and possible action to approve Short Term contracts for SPS Bus Drivers to attend the Transportation Work Session July 20-24, 2022 in Albuquerque, NM.

A motion was made to combine and approve item K. #1 - a., and #2 - a., b., c., d., and e. by Mrs. Tate. Mrs. Dewakuku reported on the items.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

#### L. Upcoming Board Meetings

1. Regular Board Meeting with ZOOM on July 14, 2022 at 9:00 am

#### M. Adjournment

A motion was made to adjourn by Mrs. Tate.

Motion made by: Ms. Martha Tate-Chee

Motion seconded by: Mr. Tom Franklin Jr.

Voting:

Mr. Tom Franklin Jr. - Yes

Ms. Martha Tate-Chee - Yes

Matthew Tso - Yes

The motion carried by a vote of 3-0-0.

The meeting adjourned at 8:22 P.M.



Tom Franklin Jr., Board President



Ms. Leah Curley - Administrative Assistant