

MANUAL DEL ESTUDIANTE DE LA ESCUELA DEL CONDADO DE MURRAY

TABLA DE CONTENIDO

PÁGINA #

=

Saludos,

2020-2021

Junta de Educación del Condado de Murray

Escuelas del condado de Murray Calendario 2020-2021	1
Recursos escolares y comunitarios	2
Información general	2
Códigos escolares de conducta / disciplina estudiantil	15

Bienvenidos, padres y estudiantes, mientras el Condado de Murray inicia el año escolar 2020-2021. Estamos anticipando ansiosamente las actividades escolares y los desafíos que tenemos ante nosotros durante este año emocionante. Para su comodidad, los manuales de los estudiantes están escritos para proporcionar información sobre el funcionamiento de nuestras escuelas. Espero que encuentre útil esta información. Después de revisar el manual, si aún tiene preguntas sin responder, comuníquese con la escuela de su hijo.

Cada año es un nuevo comienzo, y es nuestro deseo que este año escolar brinde a su hijo la mejor experiencia de aprendizaje posible. Las relaciones positivas entre las escuelas, los padres y la comunidad son elementos clave si queremos que nuestras escuelas sean verdaderamente exitosas. Se ofrecen servicios como el Portal de Padres del campus infinito para que pueda seguir el progreso de su hijo. La información actualizada para padres y formularios está disponible en la página web de las Escuelas del Condado de Murray en www.murray.k12.ga.us. En tiempos de emergencias del sistema, como el cierre de escuelas relacionadas con el clima, la información estará disponible en el sitio web del sistema y en el servicio de mensajes de texto lo antes posible.



Hablando por nuestros administradores, maestros y personal, lo invitamos a unirse a nosotros a medida que nos comprometemos con el "éxito estudiantil", sin excepciones ni excusas. Hacemos hincapié en la importancia de que los padres se involucren en la educación de sus hijos y ofrecemos ayudarlo en todo lo que podamos para preparar a su hijo para la graduación.

Superintendente de escuelas

Nuestra visión

Escuelas primarias		
Ocho semanas Termina el período de calificaciones	Fechas de	calificaciones MAPAS
Martes, 3 de noviembre	Martes, 10 de noviembre	14 de septiembre - 30 de septiembre
Jueves, 22 de enero	Lunes, 29 de enero	7 de diciembre - 15 de diciembre
Viernes, 26 de marzo	Jueves, 1 de abril	Marzo 8 - 14 de mayo
Viernes, 28 de mayo	Viernes, 28 de mayo	
Escuelas intermedias		
Ocho semanas Termina el período	Fechas del	boletín MAPS
Martes, 3 de noviembre	Martes, 10 de	septiembre 14 al 30 de septiembre
Jueves, 22 de enero	Lunes, 29 de enero	7 de diciembre - 15 de diciembre
Viernes, 26 de marzo	Jueves, 1 de abril	8 de marzo - 14 de mayo

"Committed to student success...no exceptions, no excuses!"

Viernes, 28 de mayo	Viernes, 28 de mayo	
Fin de semestre de la	Fechas de	calificaciones Fechas de exámenes de referencia
Jueves, 22 de enero	Lunes, 29 de enero	
Viernes, 28 de mayo	Lunes, 7 de junio	

Comprometidos con el éxito estudiantil ... sin excepciones, sin excusas!

Nuestra misión

Las Escuelas del Condado de Murray cultivarán en nuestros estudiantes el deseo de aprender, graduarse de la escuela secundaria y convertirse en ciudadanos productivos.

Nuestras creencias

Creemos que:

- Todos los niños pueden aprender.
- Mayores expectativas resultan en un mayor logro.
 - La graduación de la escuela secundaria es la clave del éxito para toda la vida.
- Las relaciones efectivas se basan en el respeto, la confianza y la comunicación honesta.
- La tecnología permite a 21^{delXXI} estudiantes siglo
- La participación de los padres y la comunidad aumenta el rendimiento estudiantil.
- Los estudiantes aprenden mejor en instalaciones que son seguras, sanitarias y seguras.

Códigos de conducta del autobús escolar	24
Leyes y políticas seleccionadas	27
Política de protección de privacidad en línea del estudiante	31
Política de uso aceptable y seguridad de Internet	32
Traiga su propio protocolo de dispositivo (BYOD)	34
Uso aceptable y formularios de seguridad de Internet	36
Actividad competitiva y permiso de conducir	38
Formulario de Consentimiento	
Verificación del Recibo del Manual	39

CALENDARIO DEL CONDADO DE MURRAY 2020-2021 CALENDARIO

Lunes 31 de agosto al viernes 4 de septiembre	Planificación previa para maestros
Lunes 7 de septiembre	Feriado del Día del Trabajo (estudiantes y personal)
Martes 8 de septiembre	Primer día de clases
Lunes 12 de octubre	Feriado del Día de Colón (estudiantes y personal)
Miércoles, 11 de noviembre	Vacaciones del estudiante / Día de trabajo para maestros
Lunes - viernes, 23 al 27 de noviembre	Vacaciones de Acción de Gracias (estudiantes y personal)
Viernes, 18 de diciembre	Salida de ½ día/ Último día de clases antes de las vacaciones de Navidad
Lunes, diciembre 21– viernes, 1 de enero	Vacaciones de Navidad (estudiantes y personal)
Lunes 4 de enero	Vacaciones estudiantiles / día de trabajo para maestros
Martes 5 de enero	Primer día de clases después de las vacaciones de Navidad
Lunes, 18 de enero	Vacaciones de MLK (estudiantes y personal)
Lunes - viernes, 15 de febrero - 19	Vacaciones de invierno (estudiantes y personal)
Lunes - Viernes 5 de abril - 9 de abril	Vacaciones de primavera (estudiantes y personal)
Viernes 28 de mayo	½ Día de Salida/ Último Día de Escuela
Lunes, 31 de mayo	Memorial Day Holiday (personal)
Martes, 1 de junio - jueves, junio 3	Planificación posterior para maestros
Martes 26 de mayo a jueves 28 de mayo ...	Planificación posterior para maestros

"Committed to student success...no exceptions, no excuses!"

RECURSOS Y COMUNITARIOS



ESCOLARES SISTEMA ESCOLAR NÚMEROS DE TELÉFONO

Oficina central	706-695-4531
Escuela Servicios de nutrición	706-517-0155
Departamento de tecnología	706 695-7034
Escuela secundaria Bagley	706 695-1115
Tienda de autobuses	706 695-2196
Escuela primaria Chatsworth	706 695-2434
Escuela primaria Coker	706 695-0888
Centro de inscripción / Pre-K	706 517-5699
Eton Elementary School	706 695-3207
Servicios excepcionales para estudiantes	706 695-4531
Gladden Middle School	706 695-7448
Murray County Head Start	706 695-8608
Murray County High School	706 695-1414
Northwest Elementary School	706 695-2262
North Murray High School	706 695 -7760
Pleasant Valley Innovative School	706 517-5355
Spring Place Elementary	706 695-2525
Woodlawn Elementary School	706 517-5213

School Social Workers

Jones, Tara	706 695-1414
Hudson, Emily	706 695-7760
Jones, Danielle	706 695-7448

Recursos Comunitarios del

Departamento de Departamento de Justicia Juvenil	706 422-1924
Servicios de tratamiento de Highland Rivers	706 270-5100
Centro de aprendizaje para adultos	706 695-4641
Departamento de condado del condado de Murray familia y Servicios para niños	706 695-7315
Departamento de salud del condado de Murray	706 695-4585
Biblioteca pública del condado de Murray	706 695-4200
Departamento de recreación	706 695-7359
Cruz Roja del condado de Murray	706 695-7605
Centro de recursos para adolescentes	706 278-3100
United Way	706 226-4357
Niños y Girls Club	706 695-0050

INFORMACIÓN GENERAL

Aceleración / AP: GRADO, SUJETO O GRADUACIÓN La aceleración está destinada a facilitar alternativas educativas para los estudiantes que están motivados para alcanzar competencias de nivel de grado superior a un ritmo más rápido que sus compañeros. Los padres interesados de estudiantes en k-6 deben comunicarse con el director. Los padres interesados de estudiantes de 7-12 años deben comunicarse con los consejeros escolares de sus hijos. Se debe completar una solicitud y se establecerá una fecha límite. Una vez que un estudiante es colocado en cursos AP y de Honores a través de la solicitud, no puede retirarse o ser retirado por causa ausente, según lo determine el director.

Accidentes

Todos los accidentes que resulten en una lesión a un estudiante deben ser reportados inmediatamente a la oficina de la escuela y se completará un formulario de informe de lesiones

. En situaciones que amenazan la vida, se puede contactar al 911 y se debe notificar al director lo antes posible.

AFTCUIDADO ESCOLARER

Por favor, consulte con las escuelas individuales para las opciones de cuidado posterior.

POLÍTICA DE ASISTENCIA

"Committed to student success...no exceptions, no excuses!"

Escuelas primarias, intermedias y secundarias:

es responsabilidad de cada estudiante asistir cada día escolar. Los estudiantes son responsables del trabajo de recuperación. El Sistema Escolar del Condado de Murray reconoce lo siguiente como ausencias legalmente justificadas:

- Enfermedad (las excusas del médico deben entregarse a la escuela dentro de los 10 días escolares a partir de la fecha de regreso para ser consideradas)
 - Muerte o enfermedad grave en la familia inmediata del estudiante
 - A orden judicial o una orden de una agencia gubernamental
 - Feriado religioso
 - Servicio judicial o gubernamental
 - Clima u otras condiciones ambientales que impiden la asistencia a la escuela cuando lo aprueba el Superintendente de escuelas.
 - Una ausencia que no exceda un (1) día para que el estudiante se registre para votar.
 - Cualquier otra razón que la política del condado considere apropiada.
- Sistema Escolar del Condado de Murray
- Un estudiante tiene permiso de hasta 5 días de ausencia por año escolar si un padre está en las fuerzas armadas y es llamado al servicio o al hogar con licencia del despliegue extranjero en una zona de combate. Se debe proporcionar documentación al sistema escolar, y estas ausencias se documentarán como justificadas.
 - A los estudiantes de secundaria se les permite un máximo de TRES NOTAS DE PADRES * cada semestre por una ausencia justificada. Cada nota no excederá un período de dos días a menos que lo apruebe un administrador.
 - A los estudiantes de primaria y secundaria se les permite un máximo de TRES PADRES NOTAS * por cada dos períodos de calificaciones por una ausencia justificada. Cada nota no deberá exceder un período de dos días a menos que lo apruebe un administrador.
 - Se requiere una nota del médico * para todas las ausencias posteriores, si el estudiante desea recuperar las tareas perdidas.
 -
 - * Para ser considerado, las notas de ausencia o tardanza DEBEN ser entregadas dentro de los 10 días escolares de la tardanza o el regreso a la escuela de la ausencia ...

Un estudiante NO será considerado ausente por las siguientes razones:

- actividad aprobada por la escuela (excursiones, concursos escolares, viajes a eventos deportivos, pruebas de la escuela, etc.)
- visitas College (3 como máximo) durante los 11 días y 12° sólo grado
- Cualquier estudiante asignado a Suspensión dentro de la escuela
- Circunstancias especiales aprobadas por el Director
- Un estudiante de cuidado de crianza que asiste a los procedimientos judiciales relacionados con el cuidado de crianza del estudiante
- Estudiantes que faltan a la escuela bajo un Programa de Participantes ("STEP")

Reglas adicionales de la escuela secundaria: sin

excusa Ausencias:

Nota: Cinco ausencias injustificadas o tardanzas al primer período pueden conducir a la pérdida del permiso de estacionamiento del estudiante.

Preparatoria:

Todas las **INJUSTIFICADAS** tardanzas resultarán en la **detención del almuerzo**. (Se aceptará un máximo de 3 NOTAS PADRES por semestre por llegar tarde a la escuela)

10 Tardanzas-1 Día de ISS

15 Tardanzas-2 Días de ISS

20 Tardanzas-2 Días de ISS **DE LOSY** Privilegios de conducir del estudiante revocados por 2 semanas

25 Tardanzas- 2 días de ISS y privilegios de conducir de los estudiantes revocados por 1 mes

30 llegadas tarde-2 días de ISS y pérdida de privilegios de conducir para la escuela restante del año

COLOCACIÓN AVANZADA / HONORES secundaria que

Estudiantes que deseen inscribirse en clases de colocación avanzada / honores en la escuela secundaria pueden aplicar en la primavera del año escolar anterior a las clases que se ofrecen el otoño siguiente. Estos cursos son todo el año compromisos y los cambios de clase no son una opción después de que los estudiantes sean colocados en clases AP / Honores. Los estudiantes a los que se les haya negado la admisión a clases de AP / Honores podrán apelar la decisión.

MALOS PROCEDIMIENTOS DE CLIMA

Durante el año escolar, si es necesario abandonar la escuela

temprano o no tener clases debido al mal tiempo, los padres y los estudiantes serán informados por la radio, las estaciones de televisión, el correo electrónico y / o las redes sociales. Los procedimientos de mal tiempo también se publicarán en el sitio web de las Escuelas del Condado de Murray <http://www.murray.k12.ga.us/>.

ERRORES DE CAMA Las

escuelas del condado de Murray seguirán en la escuela del condado de Murray protocolo de. Una copia está disponible a solicitud de la escuela.

COMPORTAMIENTO EN ACTIVIDADES EXTRACURRICULARES Y VIAJES DE CAMPO

Todas las actividades extracurriculares y excursiones son supervisadas por un patrocinador y / o administrador de la facultad y, por lo tanto, se consideran una parte integral del programa escolar. El código de conducta del estudiante / código de conducta del estudiante se aplicará estrictamente en todas las actividades extracurriculares y excursiones.

BOLSILLOS

Escuela secundaria y preparatoria:

Nos damos cuenta de que los estudiantes necesitan tener una manera de mantenerse al día con sus propiedades; sin embargo, las mochilas pueden convertirse en una distracción en el aula y son un problema de seguridad. Por lo tanto, se les puede pedir a los estudiantes que dejen las mochilas en sus casilleros. La escritura en el exterior de las mochilas está limitada al nombre del estudiante y debe cumplir con las normas de vestimenta relacionadas con el alcohol, el tabaco, las pandillas, las drogas, etc. Las mochilas y otras mochilas (incluidas las carteras) están sujetas a búsqueda por parte del personal.

ACOSO

La Junta de Educación del Condado de Murray cree que todos los estudiantes pueden aprender mejor en un ambiente escolar seguro. El comportamiento que infringe la seguridad de los estudiantes no será tolerado. La intimidación, como el término se define en la ley de Georgia, de un estudiante por otro estudiante está estrictamente prohibido. La intimidación se define en la Sección 29 del Código de Conducta del Estudiante. Los maestros, empleados escolares, estudiantes, padres, tutores u otras personas pueden informar o proporcionar información relacionada con la actividad de intimidación. La información puede ser proporcionada contactando a la administración de la escuela. Si la persona que desea proporcionar información desea permanecer en el anonimato, esa persona puede comunicarse con la escuela electrónicamente o utilizando el correo de los Estados Unidos.

AUTOBÚS

El transporte público en autobús escolar se proporciona a los estudiantes dentro del distrito de asistencia escolar. **Sin embargo, el transporte en autobús es un privilegio, no un derecho.** Este manual contiene la política de disciplina del autobús que describe en detalle las reglas y regulaciones para viajar en el autobús. Los estudiantes que necesiten cambiar su ruta normal de autobús deberán tener un tutor / padre o llamar a la oficina de la escuela para dar verbal permiso o traer un permiso escrito con un número de teléfono firmado por el padre o tutor. La oficina de la escuela le dará al estudiante un pase de autobús para que se lo entregue al conductor del autobús.

"Committed to student success...no exceptions, no excuses!"

Un estudiante que pierde el autobús debe informar al maestro de turno que él / ella ha perdido el autobús. El alumno no debe abandonar el recinto escolar. El maestro de turno llamará a los padres del estudiante.

EN CASO DE SEGURIDAD O PREOCUPACIONES DE COMPORTAMIENTO, LOS NIÑOS Y LAS NIÑAS QUE SE SIENTAN EN EL AUTOBÚS PUEDEN SER SEGRAGADOS.

TELÉFONO CELULAR Y DISPOSITIVOS ELECTRÓNICOS

Se les permite a los estudiantes poseer teléfonos celulares y otros dispositivos electrónicos mientras están en la propiedad escolar y durante las funciones escolares. Estos

dispositivos pueden utilizarse como parte del proceso de instrucción según lo indiquen

los miembros del personal. El uso recreativo de los dispositivos estará de acuerdo con los procedimientos establecidos por el director del edificio.

La escuela no es responsable por ningún artículo perdido, robado o dañado.

Todos los teléfonos celulares y dispositivos electrónicos solo pueden acceder a Internet mientras están en la propiedad de la escuela a través del acceso inalámbrico de las Escuelas del Condado de Murray, y todos esos teléfonos y dispositivos deben estar registrados bajo el sistema de administración de dispositivos móviles.

Cualquier estudiante que se encuentre en violación de esta política puede estar sujeto a medidas disciplinarias como se describe en el del estudiante código de disciplina, y también se le puede prohibir llevar cualquier dispositivo a la escuela en el futuro.

Los teléfonos celulares y dispositivos electrónicos están sujetos a ser revisados por el personal.

CARGOS, MULTAS Y HONORARIOS

Los estudiantes que adeudan cargos, multas y honorarios, incluidos los cargos por almuerzo, no pueden recibir boletas de calificaciones, certificados de promoción, certificados formales de graduación o boletos para ceremonias, o se les puede permitir participar en actividades extracurriculares hasta que se eliminen los cargos. Los estudiantes que deben libros no pueden recibir otro libro. Los estudiantes y los padres que no pueden pagar los cargos deben presentar una declaración jurada y hacer los arreglos para la restitución, que la administración puede, o no aceptar, a su exclusivo criterio.

SALIR DE ESCUELAS

LAS PRIMARIAS Y MEDIAS:

- Si un estudiante está saliendo de la escuela antes del final del día escolar, un padre / tutor u otra persona autorizada debe ir a la oficina y firmar la salida del estudiante. Se puede requerir que los padres / tutores muestren una identificación con foto. No se permitirán pagos con anticipación. Todas las recogidas de estudiantes deben ser antes de las 2:45 p.m. Después esa vez, ningún estudiante será liberado a menos que haya una emergencia.
- Para ser contado presente POR EL DÍA, un estudiante debe estar presente desde las 7:30 a. M. - 11:30 a. M. O las 11:30 a. M. - hasta el final del día *. Sin embargo, las ausencias se contarán para cada clase individual perdida.

Preparatoria:

- Si es necesario que un estudiante que maneja salga de la escuela antes del final del día, el padre / tutor del estudiante debe llamar a la escuela. Se le puede pedir al padre / tutor cierta información personal para verificar la identidad. Todas las recogidas de estudiantes debe ser antes de las 2:45 p.m. Después de ese tiempo, ningún estudiante será liberado a menos que haya una emergencia.
- Los estudiantes NO podrán regresar a la escuela a menos que regresen con la verificación de una ausencia justificada.
- Si un estudiante sale de la escuela antes o durante una clase, contará como ausencia si se pierde más de la mitad de la clase y se manejará de acuerdo con la Política de Asistencia.
- Para ser considerado presente POR EL DÍA, un estudiante debe estar presente desde las 7:30 a. M. - 11:30 a. M. O las 11:30 a. M. Hasta el final del día. Sin embargo, las ausencias se contarán para cada clase individual perdida.
 - No se permitirán llamadas con anticipación.

ELEGIR ALTERNATIVAS Y MÉTODOS SALUDABLES PROMOVRIENDO LA SEGURIDAD (CHAMPS)

El programa es entregado por un diputado del Departamento del Sheriff del Condado de Murray. La atención se centra en la prevención de drogas y alcohol y en tomar decisiones saludables.

CHAMPS va más allá de los programas tradicionales de prevención de violencia y abuso de drogas. Está dirigido al quinto grado y les brinda a los niños las habilidades necesarias para reconocer y resistir las presiones sutiles y manifiestas que les hacen experimentar con drogas y alcohol o involucrarse en pandillas o actividades violentas. Las lecciones enseñadas además del programa central incluyen:

- Bullying
- Pandillas
- Seguridad en Internet
- Rx y abuso de medicamentos de venta libre
- Metanfetamina
- Tabaco
- Presión de grupo

CHROMEBOOKS

"Committed to student success...no exceptions, no excuses!"

Como parte de nuestro esfuerzo continuo por integrar herramientas, conceptos y aprendizaje del siglo XXI: Murray Las Escuelas del Condado pondrán a disposición y requerirán un Chromebook para todos los estudiantes matriculados. Nuestro objetivo es darles a los estudiantes acceso a la tecnología moderna y al equipo necesario para enfrentar los desafíos del mundo actual que cambia rápidamente. La equidad y el acceso están en el corazón de esta iniciativa individual para el aprendizaje a distancia y permite que el aprendizaje tenga lugar fuera de las paredes del aula tradicional. Consulte el Manual de tecnología para obtener más información y detalles.

ASIGNACIONES DE CLASE Y MAESTROS

El proceso de programar estudiantes es complicado. No podemos asegurar que el horario de cada estudiante sea exactamente como él o ella quiere. Las solicitudes para equipos o maestros específicos serán atendidas si hay espacio disponible y si el padre o tutor realiza la solicitud por escrito al director durante el período de tiempo designado. Consulte con cada escuela las fechas específicas. Se harán esfuerzos razonables para cumplir con estas solicitudes.

CLUBES

La oportunidad de unirse a clubes de estudiantes estará disponible en algunas escuelas del condado de Murray. Se le proporcionará información detallada sobre todos los clubes en su escuela de origen. Cualquier club nuevo debe ser organizado y aprobado dentro de los primeros cinco (5) días escolares del comienzo del año escolar.

CEREMONIA DE INICIO, High School secundaria

Para participar en los ejercicios de inicio de las Escuelas del Condado de Murray, un estudiante debe completar los requisitos para las clases / cursos establecidos por la Junta del Condado de Murray Educación. Los estudiantes que cumplan con los requisitos locales y estatales de graduación recibirán un diploma (consulte la sección de Requisitos de graduación en este manual). Asistir a la práctica de graduación es obligatorio para poder participar en la ceremonia de graduación.

COMUNICACIÓN

La escuela reconoce que la comunicación efectiva entre la escuela y el hogar es esencial para las operaciones exitosas de los programas educativos para los estudiantes. La escuela además reconoce que la entrega de información al hogar es una responsabilidad que debe ser compartida por el personal escolar y los estudiantes. Por lo tanto, se espera que los estudiantes transmitan notas escritas, informes de deficiencia, boletas de calificaciones y otros documentos destinados a la comunicación entre la escuela y los padres. El personal de la escuela será responsable de realizar esfuerzos razonables en los procesos de comunicación, incluidos los mensajes escritos y telefónicos, y de prestar atención particular a situaciones en las que el bienestar educativo de los estudiantes pueda verse en peligro. Sin embargo, el personal de la escuela no será responsable de los problemas que surjan del fracaso o la negativa de los estudiantes a transmitir mensajes de la escuela al hogar.

ACTIVIDADES COMPETITIVAS / PERMISOS PARA CONDUCIR Escuelas intermedias y secundarias:

Las actividades extracurriculares y conducir en el campus son privilegios,

no derechos. Todos los estudiantes involucrados en actividades competitivas en las escuelas intermedias y secundarias y todos los estudiantes que soliciten o tengan permisos de estacionamiento en la escuela secundaria estarán sujetos a aleatorias de drogas y pruebas de alcohol bajo la Política de la Junta IDF y IDF (2). Estas políticas están disponibles en el sitio web de las Escuelas del Condado de Murray,

www.murray.k12.ga.us. Si no tiene acceso al sitio web, puede obtener una

copia de la política del entrenador de su hijo. Los consentimientos

formularios deben ser firmados por los estudiantes que participan en estas actividades y sus padres / tutores para poder participar en actividades competitivas / o solicitar o tener un permiso de estacionamiento.

CONTRABANDAS / ARTÍCULOS PROHIBIDOS

Cadenas, patinetas, CD's o memorias USB no autorizadas, programas de computadora, juegos electrónicos, puntero láser, encendedores, revistas inapropiadas, marcadores, CD's, radios, bandas de goma, juguetes, blanqueamiento líquido, y / u otros artículos que son inapropiados para la escuela están prohibidos. Todos los artículos mencionados anteriormente no se deben traer a la escuela. Serán confiscados si se encuentran en la escuela. Un padre o tutor debe recoger los artículos confiscados dentro de los cinco días escolares. La escuela no se responsabilizará por los artículos robados, perdidos, dañados o confiscados y no se recogerán según sea necesario.

CONSEJERÍA

El Sistema Escolar del Condado de Murray tiene servicios de asesoría en cada escuela. Los consejeros escolares ayudan en los esfuerzos para ayudar a los estudiantes a enfocarse en el desarrollo académico, personal, social y profesional para que tengan éxito en la escuela. Los consejeros enfatizan la toma de decisiones inteligentes y preparan a los estudiantes para llevar una vida plena y responsable a través de lecciones en el aula, grupos pequeños y sesiones de asesoramiento individual. Los padres o tutores que no desean que su estudiante participe en grupos pequeños deben notificar a la escuela por escrito.

BAILLES Escuelas intermedias: Los

"Committed to student success...no exceptions, no excuses!"

estudiantes de primaria y secundaria no pueden asistir a bailes de escuela intermedia. Los estudiantes solo pueden asistir a bailes en su escuela de origen . Se pueden aplicar otras restricciones. Se espera que los estudiantes sigan la disciplina y el código de vestimenta en todos los bailes. Los estudiantes deben asistir, en la escuela, el día del baile para poder asistir. Los estudiantes deben ser recogidos a más tardar 15 minutos después de que el baile haya terminado. Los arreglos de transporte deben hacerse antes del baile. Cualquier violación a estas pautas puede resultar en la suspensión de los privilegios de baile.

Escuelas secundarias:

SOLAMENTE la escuela secundaria del condado de Murray, la escuela secundaria del norte de Murray y los estudiantes no punitivos de PVIS con identificación pueden asistir a bailes informales y, si asisten al baile de la otra escuela secundaria del "sistema", deben tener una fecha de la escuela anfitriona. Los estudiantes de escuela intermedia NO pueden asistir a ningún baile de la escuela secundaria ... informal o formal.

ENTREGAS

Las escuelas primarias aceptan entregas para los estudiantes. No se aceptan entregas para estudiantes en las escuelas intermedias y secundarias.

PROGRAMA DENTAL

Programa dental móvil Help a Child Smile

“Help a Child Smile” es un programa dental local aprobado por la Junta Escolar para el sistema escolar del condado de Murray. El programa ofrece atención dental integral directamente a los niños en sus escuelas con un ambiente amigable y educativo. Cada unidad móvil está equipada con sillas, suministros y personal actualizados. Para obtener más información, comuníquese con la escuela de su hijo.

VISUALIZACIÓN DE LOS GRADOS / IMÁGENES / NOMBRES DEL ESTUDIANTE EI

trabajo del estudiante, las imágenes o los nombres de vez en cuando se pueden mostrar en el aula o en el pasillo. Las fotos de los estudiantes se publican anualmente en el anuario escolar. Los estudiantes que reciben un reconocimiento especial pueden tener sus fotos o nombres publicados en el periódico local, el boletín escolar o en el sitio web de la escuela o del sistema. Los padres que no deseen que el trabajo, las imágenes o los nombres de sus hijos se muestren o publiquen deben comunicarse con el director de la escuela y presentar una solicitud por escrito.

POLÍTICA DE DISTRITO

ESCUELA ASIGNADA / ZONAS DE ASISTENCIA ESCOLAR Los estudiantes asistirán a la escuela en la zona de asistencia de su residencia. Puede comunicarse con la Oficina Central al 706-695-4531 para saber a qué

escuela debe asistir su hijo. Salvo que lo prohíba la Ley Federal, la escuela residente de un estudiante se asignará en función de la dirección física de los padres /legales principales tutores, independientemente del lugar donde se afirma que el niño está realmente viviendo. Al momento de la inscripción, el personal del centro de inscripción puede preguntar sobre el estado civil del padre inscripto y si ambos padres residen en el hogar. El Centro de inscripción puede requerir una copia de la orden de custodia o tutela más reciente. En caso de que el alumno esté inscrito originalmente en

el sistema por un tutor no legal no padre, se completará un formulario no parental. Este formulario solo puede usarse para la inicial inscripción en el sistema. En tal caso, la escuela residente del estudiante se determinará por la dirección física del original inscripto en los formularios de inscripción que se mantienen en el registro permanente del estudiante, a menos y hasta que se presente una orden judicial que demuestre la custodia o tutela de otra persona y se convenza al centro de inscripción de que El niño vive con dicho custodio. Todos los alumnos de kindergarten, séptimo grado y noveno grado deben, dentro de los primeros diez (10) días del comienzo del año escolar, proporcionar a la administración un comprobante de residencia de la siguiente manera: Un afiliado debe proporcionar **dos** de los siguientes en el nombre del legal y el custodio físico principal del estudiante ("custodio"): **Factura de energía, Factura de agua, Factura de cable / satélite, y Escritura de garantía junto con la prueba de que la propiedad está alojada para fines de impuestos de propiedad y / o arrendamiento**
Contrato de.

REGLAMENTO DE VESTIR

PROPÓSITO

El estilo de vestimenta y / o arreglo personal de un estudiante puede reflejar la individual preferencia; sin embargo, tales preferencias deben seleccionarse dentro de las restricciones de reglas razonables y estándares apropiados que sean consistentes con el mantenimiento de un ambiente de aprendizaje efectivo y una buena higiene personal. La Junta de Educación del Condado de Murray espera que la vestimenta y el aseo de cada estudiante promuevan un positivo, ambiente seguro y saludable dentro de la escuela.

La Junta ha determinado que la regulación razonable de la vestimenta escolar y los adornos personales está dentro de su autoridad y es coherente con su responsabilidad de proporcionar un ambiente apropiado para el aprendizaje. Aunque la Junta reconoce que los estudiantes individuales tienen derecho a la libertad de expresión, ese derecho debe equilibrarse con la responsabilidad de la Junta de proporcionar un educativo seguro y ordenado ambiente para todos los estudiantes.

Interpretación del código de vestimenta, todos los niveles de grado:

el director u otro funcionario escolar autorizado determinará si algún modo particular de vestimenta, vestimenta, arreglo personal o uso de emblemas, insignias, insignias u otros símbolos da como resultado interferencia o interrupción del entorno de aprendizaje o crea un peligro potencial para los estudiantes o el personal, y tiene la discreción de renunciar a cualquier regla en cualquier caso en particular. A discreción de la administración, las regulaciones de vestimenta pueden ser

“Committed to student success...no exceptions, no excuses!”

alteradas, modificadas o renunciadas a actividades extracurriculares.

Vestido permitido para 5th - 12^o grado

Está prohibido para cualquier estudiante de artículos de ropa de desgaste que se hace referencia o publicidad de bebidas alcohólicas, el sexo, el tabaco crudo obscenas,

mensajes sugerentes, uso de malas palabras o insultos relacionados con la raza, el género, el origen étnico, la religión o el origen nacional. Los diseños o insignias pueden no ser parte de los cortes de pelo. También se prohíben los símbolos, logotipos o símbolos satánicos que humillan a los grupos sociales o étnicos o regañan a otras personas. La publicidad "falsa" de alcohol o drogas también está prohibida. Las insignias, insignias y colores relacionados con pandillas están prohibidos, al igual que cualquier prenda de vestir que indique afiliación o apoyo a pandillas. **Pantalones:** no hay agujeros por encima de la rodilla que sean más grandes que una cuarta parte o que expongan ropa interior, genitales o glúteos. No pantalones holgados o caídos. Los pantalones deben ajustarse al tipo de cuerpo y deben usarse en la cintura natural. No hay cadenas, tachuelas, o lazos de metal, pijamas o ropa de spandex. Las polainas, los pantalones de yoga, cualquier pantalón que se ajuste a la forma deben usarse con una cubierta del tamaño adecuado que llegue a la mitad del muslo mientras esté de pie. **Camisas:** todas las camisas deben ajustarse al cuerpo y cubrir el abdomen y el escote.

Las camisas deben cubrir el estómago cuando los brazos se extienden sobre la cabeza. . No hay camisetas sin mangas. Los niños no pueden usar camisas que expongan axilas o vello axilar.

Vestidos / faldas / pantalones cortos: deben usarse en la cintura natural sin agujeros. Los dobladillos deben golpear la punta del dedo más largo mientras están erguidos o ser más largos. Los vestidos y las faldas no pueden estar a menos de 3 pulgadas por encima de la rodilla.

Cabello: No hay colores / estilos de cabello que distraigan: rojo brillante, azul, naranja, estampados, etc. Nocabello con púas de más de 2 pulgadas o cualquier otro estilo que distraiga se puede usar.

Cinturones: longitud adecuada y abrochados sin cadenas ni tachuelas puntiagudas.

Perforaciones en el cuerpo: Cualquier perforación que la escuela

administración considere ofensiva debe estar cubierta en todo momento. **Zapatos:** deben usarse en todo momento. Sin ruedas ni rodillos. No se permiten zapatos de casa.

Tatuajes: todos los tatuajes que la administración de la escuela considere ofensivos deben estar cubiertos en todo momento.

Accesorios: no se permiten guantes, gafas de sol, sombreros, gorras, capuchas, pañuelos, diademas, mantas, bandas para el sudor y pijamas. El maquillaje no debe ser excesivo. Los estudiantes serán notificados si hay días especiales cuando se permiten gorras / sombreros.

Vestido permitido Pre-K - 4th grados

Se espera una buena preparación. Se deben considerar ciertas pautas cuando se elige la ropa. Las camisas deben cubrir el estómago.camisetas

Están prohibidas lascon escritos o imágenes que se refieran a las drogas, el alcohol o las implicaciones obscenas. El uso de gorras / sombreros está prohibido. Los estudiantes serán notificados si hay días especiales cuando se permiten gorras / sombreros. Los administradores escolares pueden prohibir, caso por caso

, cualquier vestimenta, color de cabello, peinado o accesorio que, a criterio del administrador, sea perjudicial para el proceso educativo o que pueda crear un peligro. No se permiten zapatos con ruedas o rodillos. No se permite la perforación del cuerpo, excepto las orejas.

TALADROS

Simulacros de incendio: se realizarán simulacros de incendio mensualmente. La advertencia es un sonido continuo de la alarma de incendio o tres sonidos cortos delde la escuela

timbre. Los estudiantes deben salir del edificio al área designada donde su maestro tomará lista. Si suena la alarma entre los períodos de clase, los estudiantes deben evacuar el edificio de inmediato. Se dará una señal de "todo despejado" para que los estudiantes regresen a clase. Any student found tampering with the fire alarm, fire extinguisher, or emergency equipment will be subject to appropriate disciplinary action and possible police action.

Severe Weather Drills – Severe weather and tornado drills will be

held periodically during school hours. Students will be assigned areas in the building deemed most tornado resistant by the Georgia Civil Defense Council. All instructions should be followed during

the time of drills and during adverse weather warnings. An "all clear" signal will be given before students will be allowed to return to their assigned classrooms.

Lock Down Drills – Drills will be conducted September and January to test the schools lock down procedures. Drills for other emergency situations may be scheduled.

DROP OUTS

Any unemancipated minor over 16 who wishes to withdraw from school shall have the written permission of a parent or legal guardian prior to withdrawing, and complete an interview/survey with the counselor. The counselor or designee will share with the student and parent or guardian the consequences of failing to obtain a high school diploma including lower lifetime earnings, being qualified for fewer jobs, and the inability to participate in higher educational opportunities.

Any emancipate minors over 16 who wish to withdraw from school must sign a written intent to withdraw and shall follow the above procedures.

DROP-OUTS WISHING TO RETURN TO HIGH SCHOOL A student who has dropped out of school and wishes to re-enroll should contact the Murray County Schools Enrollment Center and follow the procedures for re-enrollment. Student may be required to attend the Alternative School for some period of time.

ELIGIBILITY FOR PARTICIPATION IN EXTRACURRICULAR ACTIVITIES

Any student who has outstanding disciplinary measures assigned by the principal or assistant principal will not be allowed to participate in any extracurricular activity. Disciplinary measures may include any action such as ISS or suspension. Students must be counted

"Committed to student success...no exceptions, no excuses!"

present at school the day of any activity to be eligible to participate. Random drug testing will be administered for all students participating in competitive activities.

High School:

Ninth grade students are eligible to participate in extracurricular activities for the first term of the school year, if they received passing grades on their annual eighth grade report card.

- 5 credits at the end of 9th grade
- 11 credits at the end of 10th grade
- 17 credits at the end of 11th grade

PLUS

To be eligible to participate in any upcoming semester, students must have 70% average in 5 classes at the end of each term, including midterm. Students can make-up credits in summer school, evening school and credit recovery programs.

NOTE: All students under the jurisdiction of the Georgia High School Association Regulations must be present during all instructional periods to participate in extra-curricular activities. Students must check-in by 7:45 and must not check-out any earlier than 2:45 in order to be counted present. Any judgment concerning this policy will be made by the administration.

**Any student who is counted absent from school will not be allowed to attend extracurricular activities unless “excused” documentation can be provided.

**Students in the dual enrollment program may qualify for extracurricular activities.

DUAL ENROLLMENT

Dual Enrollment is a process through which a high school student takes one or more courses from a state public or private postsecondary institution and receives credit at the high school and at

the postsecondary institution. Georgia offers Accel, the Hope Grant Program and Move on When Ready.

Students and parents should meet with a counselor to discuss eligibility criteria for these programs.

EMERGENCIES / ILLNESS

If a student is injured or becomes ill during the school day, he/she should go to the office with a note of explanation from a teacher. If a student is ill or injured, the parent will be contacted and 911 may be

called, at parent's expense, if deemed necessary. **Emergency forms serve as the chief source of information in emergency situations.**

It is imperative that these forms should be completed and returned to school within five days of enrollment or upon change of address, phone number, and/or business phone number. It is the parent's/guardian's responsibility to notify the school of any address or phone number changes.

END OF GRADE/COURSE TEST

The Georgia Department of Education has mandated End of Course/Grade Tests in certain academic classes. Under State Board of Education rules these tests will count towards the student's final grade in a class based on the State Department Guidelines.

ENROLLMENT CENTER

The following information is required to register in Murray County Schools: proof of residency (a bill mailed to your 911 address may be used), updated Georgia Certificate of Immunization (from the Health Department), Georgia Eye, Ear, and Dental Certificate (if coming from an out of state school), academic records from the previous school or previous school's address, discipline records from previous school, parent or guardian present, and copy of social security card. In most cases, school administration will assume that the person who enrolls the child in school will have the authority to make all decisions regarding his or her child. The parent or guardian must be present. Murray County Schools will not accept for enrollment students suspended or expelled from other school districts or any student who has withdrawn from another school or school district to avoid receiving a suspension or a disciplinary hearing. Murray County Schools may honor disciplinary orders issued by other school systems. The superintendent shall have the authority to waive this policy.

Parents or guardians will take new students to the centralized Enrollment Center to register for school. Also, students transferring between Murray County Schools will go to current school to withdraw, and then take proof of residence to the new school to enroll. Office hours will be 7:00am - 4:00pm, Monday through Friday. The Murray County Enrollment Center is located in the Murray County Enrollment and Learning Center directly behind the Central Office.

The following items are required to register for school:

- Copy of Birth Certificate
- Social Security Card or Waiver signed by parent
- Certificate of Immunization Form (Form # 3231)
- Eye, Ear & Dental Certificate (Form #3300)
- Custody Papers (if applicable)

“Committed to student success...no exceptions, no excuses!”

- Withdrawal documentation from previous school (if applicable)
- Middle and High school students should provide transcripts including discipline records
- Two Residency Documents & photo identification (Copy of Utility Bill, Copy of Lease of Purchase Agreement...)

EVENING SCHOOL/OFF CAMPUS LEARNING (High Schools)

Murray County School System realizes that a traditional school may not be the best option for all students. We have partnered with Mountain Education Center, an independent charter school system to help students remain on track to graduate or to accelerate graduation. It is currently operated in the evening at North Murray High School. Students interested in attending Evening School should call 706-686-3500.

FIELD TRIPS

Field trips are provided as an extension of the regular school program. Specific information regarding date and activity will be provided prior to each field trip. Prior written permission from the parent or guardian is required for participation. All school rules apply to field trips.

FINAL EXAMINATIONS (High School)

- Students are responsible for being present for final examinations.
- Make-up exams will only be given in cases of documented emergencies which are approved by the principal.
- The make-up exams must be completed within a timeline determined by the administration.

FINAL EXAMINATION EXEMPTION POLICY (High School) A Student may be exempt from a mid-term/final exam in a class if he/she meets the following requirements:

- “A” Average with no more than 6 class absences
- “B” Average with no more than 5 class absences
- “C” Average with no more than 4 class absences
- “D” Average with perfect attendance
- Five classroom tardies counts as a class absence for this exemption policy
- Students cannot exempt tests required by the State Department of Education

**Any student who is exempt and is not present on the day of the final exam will be counted absent, but the absence will not count toward his/her exemption.

Note: A student cannot exempt a final exam if he/she has served n- School Suspension or been suspended from school during the term.

FUND RAISING ACTIVITIES

All fund raising and sales activities must have prior approval from the principal and/or the superintendent of Schools.

GIFTED/EXCEL PROGRAM

The Murray County School District endorses the philosophy that education is a means by which each individual has the opportunity to reach his or her fullest potential. We believe that all students have a right to educational experiences that challenge the level of their individual development, whether it is below, at, or beyond the level of their age peers. Special programs for gifted students are one outgrowth of this commitment.

Students in grades K-12 who demonstrate a high degree of intellectual, academic, and/or creative abilities may be nominated for evaluation to determine eligibility to participate in the program for Gifted Students. Referrals for consideration may be made by teachers, parents/guardians, counselors, administrators, peers, self, and other individuals with knowledge of the student's abilities. The State Board of Education determines eligibility criteria for placement in this program. For a summary of those criteria or for further information about Murray County's Program for Gifted Students, please contact the Gifted Program teacher at your child's school or contact:

Barbie Kendrick, Elementary barbie.kendrick@murray.k12.ga.us

Spencer Gazaway, Secondary spencer.gazaway@murray.k12.ga.us

GPA (GRADE POINT AVERAGE) Class of 2013 & thereafter The average grade earned by a student is figured by dividing the total grade points earned by the number of credits attempted. AP, Honors and college credit course classes will carry Quality Points for this calculation. The grade points that can be earned are listed in the table below.

	A	B	C	D
Regular Class	4.0	3.0	2.0	1.0
Honor Class	4.5	3.5	2.5	1.5
AP Class	5.0	4.0	3.0	2.0

“Committed to student success...no exceptions, no excuses!”

***The HOPE scholarship office will recalculate all students' GPA's to a 4.0 scale.**

GRADUATES WITH DISTINCTION

Scholar Graduate – GPA greater than 4.0

Honor Graduate – GPA of 3.5 - 4.0

Valedictorians and Salutatorians: Students must have completed their entire senior year at the awarding High School. Transfer students must have received all credits from a school accredited under an organization such as AdvancEd. The valedictorian will be the student with highest cumulative GPA. The salutatorian will be the student with the second highest GPA. See GPA (2013 and beyond). In the event that 2 or more students share the same GPA, the student with the highest numeric average will be named the Valedictorian or Salutatorian.

GRADUATION PATHS AND REQUIREMENTS

For entering ninth grade students beginning 2012-2013:

UNITS OF CREDIT

AREAS OF STUDY (Required courses in Parentheses)	Units Required
English/Language Arts (Eng 9 & American Lit)	4
Mathematics (Coord. Alg, Analytic Geom, Adv. Alg.)	4
Science (Biology)	4
A list of 4 th science courses approved by the Board of Regents is posted at http://www.doe.k12.ga.us . Students should plan with a counselor.	
Social Studies (Gov (1/2), W. History, US History, Economics (1/2))	3
Career Pathway or CTAE, Fine Arts and/or Foreign Language Credits	3
Health and Physical Education	1
Electives	4
TOTAL REQUIRED UNITS	23

¹ Advanced Placement (AP) and/or Honors courses may be substituted for some of these courses.

² Accelerated math courses may be substituted for these courses.

³ Students entering 9th grade in 2013-2014 and beyond are required to complete a career pathway and take the EOPA.

⁴ Entering 9th graders in school years 2011 & 2012 will take Math III, Math IV, AP Calculus (MCHS), College Algebra, or GPS Algebra.

GUNS PROHIBITED

All guns are prohibited on any MCSD property except by Law Enforcement in connection with official duties.

HALL PASS (Middle School and High School)

Each time a student leaves the classroom during any class period, he/she must have permission from his/her teacher, and carry a Hall Pass. The hall pass system that must be utilized in the manner outlined by school administration.

HEAD LICE

Murray County Schools will follow the Murray County Schools Protocol. A copy is available upon request from the school. School administration reserves the right to request verification that a student has received appropriate medical treatment prior to returning to school. Proof of treatment, in the form of a certificate, is required from one of the following: Murray County Health Department, a licensed physician, or a Murray County School Nurse. The certificate must state that the child is no longer infested with an active head lice infestation. Repeated infestation may result in a referral to the school social worker.

HEALTH CLINIC

The Murray County School District has partnered with Georgia Mountains Health Services, Inc. to provide limited health care services to students without charge. You may contact central office for more information.

HEALTH EDUCATION

Regulations of the Georgia Department of Education require that the Murray County Schools shall develop and implement a comprehensive health and physical education program that shall include information and concepts in the following areas:

"Committed to student success...no exceptions, no excuses!"

1. Alcohol and other drug use
2. Disease prevention
3. Environmental health
4. Nutrition
5. Personal health
6. Sex education/AIDS education
7. Safety, which includes teaching students as early as kindergarten to identify inappropriate sexual touching and to report the inappropriate sexual contact
8. Mental health
9. Growth and development
10. Consumer health
11. Community health
12. Health careers
13. Family living
14. Motor skills
15. Physical fitness
16. Lifetime sports
17. Outdoor education

Sex education and AIDS education are required to be a part of the comprehensive health program. Parents and legal guardians are, however, allowed to exercise the option of excluding their child from sex education and AIDS prevention instructional programs. Prior to making a choice to allow your child participate in sex education and AIDS education programs parents have the right to be informed by the school the content of the curriculum. You further have the right to review all instructional materials, print and non-print. If you decide that you do not want your child to take part in sex education or AIDS education instruction you must inform your child's school of your intent in writing. All sex education instruction in Murray County Schools shall be consistent with State Board of Education rules and applicable laws and shall include an emphasis on "abstinence" and fidelity in marriage as the most effective means of preventing disease and unwanted pregnancy.

In the 2009 Georgia legislative session, the Georgia Student Health and Physical Education (SHAPE) Act was passed and requires each local school district to conduct an annual fitness assessment program for all students in grades 1- 12 enrolled in Georgia public school physical education classes taught by certified physical education teachers.

HOME SCHOOLING – Registering and Rules

All Home School students must register with the Georgia Department of Education in order to home school. All other home school issues must be directed to the Georgia Department of Education. Please follow the link below for more information:

<http://www.gadoe.org/Curriculum-Instruction-and-Assessment/Pages/Home-Schools.aspx>

Department of Education Contact:

Policy Division Email: homeschool@doe.k12.ga.us

Phone: 404-656-3083

Fax: 770-344-4623

Mailing Address:

Georgia Dept of Education

Homeschool Division

205 Jesse Hill Jr. Dr, SE

Suite 2053 Twin Towers East

Atlanta, GA 30334

Note: Home School Students are prohibited from participating in any MCSD sports or extracurricular activities.

HOMELESS EDUCATION

The Murray County School System is committed to every child enrolled in our school system. Our Homeless Education Program goals are to identify and assist students who lack a fixed, regular, and adequate nighttime residence so that they may enroll, attend, and succeed in school. The employees of the Murray County School System work with students, families, the enrollment center, and community agencies to meet the requirements of the Homeless Education Program. Under the McKinney-Vento Act, if you know of a homeless student, please contact a school social worker or call the Murray County School System Instructional Support Services at 706-695-4531.

HOMEWORK

"Committed to student success...no exceptions, no excuses!"

Students will be given homework policies for individual classes. The

Murray County School System subscribes to the philosophy that homework is an important part of the educational process and that it is valid if it meets the following objectives:

- To work toward mastery of the intended curriculum
- To use external resources for research experiences
- To allow teachers to determine which students need additional practice
- To provide essential practice in developing skills

HOSPITAL/HOMEBOUND INSTRUCTIONAL SERVICES The Murray County School System will follow the Georgia State Board of Education Policy for Hospital/Homebound Instructional Services. These services are available to students who have a

medically diagnosed physical condition and/or psychiatric/emotional disorder as defined by the Diagnostic and Statistical Manual (DSM) which prevents school attendance for a minimum of ten consecutive school days. A hospital homebound student's attendance will be recorded as hospital/homebound if they receive the appropriately documented educational instruction and services. Hospital homebound attendance does not count toward perfect attendance. Required forms must be completed and on file at the school in order to receive services, including: (1) Physician Request for Hospital/Homebound services (*must be filled out by psychiatrist if it is a mental health condition*). (2) Parent Request for Hospital/Homebound Services. (3) Educational Service Plan (ESP) State BOE Policy IDDC.

IMMUNIZATION/COMMUNICABLE DISEASES

All new students in the Murray County School System must present an Immunization Certificate. **All 7th graders will be required to have Tdap (tetanus, diphtheria, pertussis) and Meningococcal conjugate vaccines prior to entering school. New entrants into a Georgia school grades 8th-12th must have one dose of Tdap vaccine and one dose of Meningococcal conjugate vaccine.** "New Entrant" means any child entering any school in Georgia for the first time or entering after having been absent from a Georgia school for more than twelve months or one school year. A Vision, Hearing, and Dental Screening Certificate is also required if a student is entering a Georgia Public School for the first time. If a student does not have an adequate Immunization Certificate or a Vision, Hearing, Dental Screening Certificate, the student will have 30 calendar days in which to obtain a certificate. At the end of 30 days the student may be asked to withdrawal from school if he/she has not obtained the appropriate certificate. If the student is transferring from another state or country, he/she has 90 calendar days in which to provide these health certificates. Each student and parent is responsible for maintaining adequate immunizations. Parents should immediately report the health status of their child to the school guidance office if a physician diagnosis a communicable disease.

INSURANCE FOR ACCIDENTAL INJURY

Each day in American schools students have accidents that result in injury. As a service to parents and families the Murray County School System offers Student Athletic, Accident, and Health Insurance. This insurance is offered at a very reasonable rate because of the number of children, across the nation, participating in the program. If you do not have accident insurance, student insurance provides an affordable method of protecting your child. If you have family coverage, student insurance becomes secondary coverage covering deductibles as defined in the policy. Under options available student insurance can be purchased that provides 24-hour coverage, health coverage, extended dental coverage, and field trip coverage. Please review the information your child brings home to determine if your family would benefit from any of the options offered. The insurance provider offers extensive online services including the ability to enroll, obtain claim forms and ID cards, and check claim status. **Parents are reminded that the Murray County School System does not provide insurance covering student accidents while at school or when participating in school related activities.**

INTERNET SAFETY POLICY FOR THE COMPUTER NETWORK OF THE MURRAY COUNTY SCHOOL DISTRICT

Please refer to the *Acceptable Use and Internet Safety Policy* toward the back of this handbook.

INVESTIGATIONS AND SEARCHES (POLICY JCAB)

The Murray County Board of Education policy regarding searches is as follows:

The Murray County School System endeavors to provide a safe and secure environment for all students. The Board authorizes reasonable searches of students directed to that end by authorized school officials. Searches are based on reasonable suspicion of the presence of dangerous or disruptive items or violations of code of conduct. Principals of each school where lockers are issued shall ensure that at the time lockers are made available to students, it is clearly specified in writing that lockers are subject to inspection and search by school officials. Each school shall maintain duplicate keys or records of all locker combinations and avoid any practices that lead students to believe that lockers are under their exclusive control. In the event a search of a student's person, his/her personal possessions, locker, or vehicle, reveals that the student is concealing material, the possession of which is prohibited by federal, state, or local law, local law enforcement authorities may be notified so they may take appropriate action. When students bring devices to school that are capable of recording images or sounds, those devices are subject to searches and seizures if the school has a reasonable belief that the devices contain evidence related to an investigation of a violation of the Student Code of Conduct or a violation of the criminal/juvenile code.

INFINITE CAMPUS PARENT PORTAL

Infinite Campus Parent Portal gives parents on-line access to their child's grades and attendance. The head of household must present a photo ID at the student's school to receive the access code for this service.

"Committed to student success...no exceptions, no excuses!"

LOCKERS

Lockers are rented through the homeroom teacher/office for \$10.00 (non-refundable) per school year. Each student is responsible for any item in the locker and any damage to the interior of the locker, which has been assigned to him/her. The school reserves the right to enter and search any locker at any time. Students are not to share or exchange lockers. Any inappropriate items found in the locker will be the responsibility of the renter. For security purposes students shall not render the locks inoperable. Padlocks are not to be used on lockers. For student protection, random locker searches may be made throughout the school year. Lockers are rented from the beginning of school until the last week of school. All lockers not cleared by the final week will be opened and cleaned out as necessary. MCSD shall not be responsible for loss of or damage to any items in any locker.

LOST AND FOUND

Lost and found items should be turned into the office. Found textbooks will be sent to the teacher who issued the books. The school is not responsible for lost or stolen items. Periodically, unclaimed lost and found items will be taken to a charitable organization.

MANDATED REPORTING

The State of Georgia requires by law that any principal, teacher, counselor, or other school employee or volunteer having caused to believe that a child under the age of eighteen has had physical injury or injuries inflicted upon him or her other than by accidental means by a parent, caretaker, or other individual, or has been neglected or exploited by a parent, caretaker, or other individual, or has been sexually assaulted, shall report such incidents to appropriate

authorities. Being a mandated reporter requires all school employees to report any situation where a student is in danger or is a threat to self or others. All system employees receive annual mandated reporter training. All volunteers are also required to complete training. Volunteers may visit the school office to get information on training.

MANDATORY "QUIET REFLECTION"

Georgia law requires up to 60 seconds of mandatory quiet reflection conducted by teachers at the beginning of each school day. The law states that this bill "shall not prevent student initiated voluntary school prayers at schools or school-related events which are nonsectarian and non-proselytizing in nature."

MEDIA CENTER POLICIES

Media centers will be open during regular school hours. Students must have a library card or student ID to check out a book. Fees for lost or damaged books are collected at replacement cost plus \$2.00 non-refundable processing fee. All these fees must be paid before report cards are issued. Book bags are not allowed in the media center. Library cards are given out to each student at the beginning of the year, replacement cards cost \$1.00.

Elementary Schools

Two books can be checked out for two weeks for students in second- fifth grades and renewed if more time is needed. Books may not be checked out if a student owes for a lost or damaged book. During class time, students are admitted only with a media center pass.

Middle Schools

Two books can be checked out for two weeks and renewed if more time is needed. Students will be allowed to check out more books for research purposes if given a note from teacher. Reference books may only be checked out overnight. Periodicals remain in the media center. Fines for overdue books are five cents (\$0.05) each day per book. Books may not be checked out if a student's fines exceed \$0.75. During class time, students are admitted only with a media center pass signed by the Media Specialist.

High school

Two books can be checked out for two weeks for leisure reading and renewed if more time is needed. For research projects a student may check out as many books as needed to complete the assignment. Reference books may only be checked out overnight. Periodicals remain in the media center. Fines for overdue books are five cents each day per book. Books may not be checked out if a student's fines exceed \$2.00. During class time, students are admitted only with an agenda signed by a teacher.

- Hours of operation are from 7:00 am- 4:00 pm
- Students may come to the media center with a hall pass throughout the school day as space permits.
- ID cards are required for check-out.
- Book fines - .05 cents/day; copy fees: .10 cents/page for computer generated copies in black & white, and .25 cents/page for color copies.
- Lost or damaged books: Current replacement cost
- Students must maintain good behavior which supports an atmosphere conducive to quiet learning activities.

MEDICINES

Prescription Medication

All prescription medications must be delivered to the school by the parent or guardian. All prescription medication must be in a clearly labeled prescription bottle with the student's name, drug name,

"Committed to student success...no exceptions, no excuses!"

dosage instructions, physicians name, pharmacy name, and pharmacy phone number. A medication authorization form must be completed and on file in the school office.

Over the Counter Medication

Over the counter medications (Tylenol, Aspirin, Motrin, Antihistamines cough/cold medications, gels, lotions, crèmes, eye-drops, etc.), can be given by the school nurse or System RN, LPN, or the school principal (or designee), if he/she is on the premises and has a parent

or guardian's signature on the student's health form. In the event no such person is on the premises, over the counter medications may be provided by the parent or guardian with the condition that a medication authorization form is on file in the school office. ***Emergency Medication***

Medications needed in an emergency situation (Epi Pens, Glucagon, Insulin, etc.) may be stored with the teacher or kept by the student as deemed appropriate by the school nurse. Inhalers for the treatment of

asthma should be kept with the student at all times. A medication Authorization Form should be completed for all emergency medications and kept on file in the school office.

Asthma Medication

Each school shall permit the self-administration of asthma medication by students who have asthma in the method set out herein.

1. The medication must be prescribed by a physician or physician's assistant authorized and licensed by the State of Georgia to prescribe medication.
2. The medication must be self-administered asthma medication meaning the student's discretionary use of the asthma medication prescribed for him or her.
3. The student shall inform the school or the student's desire to self-administer asthma medication and must allow the school to review and notate the medication prescribed. The student shall inform the school nurse of any changes or modifications in the prescribed medication.
4. The school shall make a list of all students allowed to self-administer asthma medication.
5. Students qualified to self-administer asthma medications shall be allowed to self-administer the prescribed asthma medication
 - While at school
 - At school sponsored activities
 - While under the supervision of school personnel;
 - or
 - While in before-school or after-school care or operated programs

The school district and its employees and agents shall incur no liability other than for willful and wanton misconduct for any injury to a student caused by his or her self-administration of asthma medication.

MESSAGES TO STUDENTS

Messages will be delivered from parents/guardians to students and will be limited to the following:

- A. Notification of death, serious illness, or disaster in a family
- B. Medical appointments expectantly changed
- C. Other family emergency
- D. Non-emergency messages will be delivered if time and resources allow
- E. The school intercom will be used only for emergencies

NURSES

The Murray County School System provides access to nursing services to assist teachers, administrators, and parents in meeting the medical needs of students.

PARENTAL INVOLVEMENT

Murray County Schools believe that parental involvement processes are designed to create the expectations that parents, guardians, teachers and school administrators will work together to improve and enhance student behavior and academic performance and encourage open communication. Parental involvement is encouraged in each school. **While parent participation and involvement is encouraged, it is also expected that parents, just as students and staff, will conduct themselves in a polite and professional manner. Failure to do so may result in adverse consequences, including, without limitation, being barred from activities or campuses.** Information on how to be actively involved in your child's school is available on each school's website.

PARENT/TEACHER CONFERENCES

A parent wishing to schedule a conference with his/her child's

teacher should contact the school office by phone. Conferences should be scheduled in advance and, if possible, during the teacher's planning time. If a parent would like a counselor or nurse to be present at the conference, the parent should make this request at the time the meeting is scheduled.

PERSONAL PROPERTY

Students are expected to bring to school only the items of personal property which are necessary for the participation in class and extracurricular activities. Items which are considered potentially

dangerous or disruptive to school procedures will be confiscated and appropriate actions taken. (See contraband section.) Students are not to bring valuables, large sums of money, games, trading cards, etc.. Students are encouraged to place names on valuable, personal items (Shirts, pants, dresses, shoes, etc.) Students are solely responsible for all personal belongings.

"Committed to student success...no exceptions, no excuses!"

PHONE USE

Students may only use school phones in emergency situations and with a note from a teacher. Students will not be called out of class to receive a phone call through the front office.

POLICY MANUALS

All Murray County Board of Education policies are located on the Murray County website. The policy manual is available online under the board of education link on the Murray County School's website at www.murray.k12.ga.us.

PROMOTION AND RETENTION

The Murray County Board of Education recognizes its responsibility for providing a quality education for the students enrolled in the school system. A part of this responsibility includes the requirement for students to demonstrate competency in the basic academic subjects.

- To be a 10th grader students must have 5 credits
- To be an 11th grader students must have 11 credits
- To be a 12th grader students must have 17 credits

The Murray County Board of Education has adopted standard promotion requirements for elementary and middle grade students. These requirements are explained in detail in the Board Policy IHE, which can be found online through the Murray County Schools website, www.murray.k12.ga.us.

REPORT CARDS

Students will be issued report cards each eight-week grading period. It is the student's responsibility to take the report home. Incomplete grades must be made up within 5 school days after the conclusion of each term. The grading scale is as follows:

Elementary and Middle Schools:

A=90-100	B=80-89	C=70-79	F=69 and below
High School:			
A=90-100	B=80-89	C=74-79	D=70-73 F=69 or below
I-incomplete	P-Pass	F-failure	

HONOR AND STAR HONOR ROLL

Elementary and Middle Schools:

Honor rolls and star honor rolls will be published at the end of each grading period. Students are eligible for the star honor roll if grades are A or above in all classes. If a student makes a B or above in all courses, he/she will be listed on the honor roll. Conduct is not used when determining honor rolls.

SAFE AND DRUG FREE SCHOOLS

Murray County Schools participate in the Georgia Student Health Survey 2.0 (GSGS 2). The GSHS 2.0 for middle and high school students covers various topics such as school climate and safety, graduation, school dropouts, alcohol and drug use, bullying and harassment, suicide, nutrition, and sedentary behaviors. The GSHS 2.0 for elementary students includes school safety and school climate questions only. The data collected will be used to identify critical areas of need for our Safe and Drug-Free School efforts. Survey analysis of this data provides information and data that:

- Meets the Federal Mandated data collection requirements
- Assists in the maintenance of a school environment that is free of drugs and violence.
- Promotes a classroom atmosphere that allows teachers to teach and students to learn
- Develops and offers experiences that involve students in applying the concepts of making healthy decisions, accepting responsibility for behaviors, and understanding consequences

Other Safe and Drug Free Schools Surveys may be conducted throughout the school year. Parents may opt out of the survey. If you **do not** wish your student to participate in these surveys, please send a letter to your school's principal, which states this request. Please include your name, child's name, and sign and date the letter.

SAFETY

What Parents/Guardians Can Do NOW to enhance their Child(ren)'s Safety at School

- Ensure that the school has your **current and accurate** contact/emergency information. (This includes daytime phone numbers and names of adults authorized to pick up your child in an emergency).
- Always stop by the school's front office for a visitor's pass upon entering the school building **AND** be prepared to show photo id.
- Be certain that the school has current medical information about your child.

"Committed to student success...no exceptions, no excuses!"

- Do not park in emergency lanes at school.
- Encourage your child to report safety violations, threats, or concerns to a staff member.
- Be sure you and your child review and discuss the handbook and code of conduct.
- Learn about the protocols and procedures used at your child's school in the event of an emergency such as an evacuation, lockdown, fire or weather event.
- Go on the District Website (www.murray.k12.ga.us) and register for school way

When an Emergency Happens at School

Your first reaction may understandably be to call or rush to your child's school. However, that may not be the safest option for you **OR** your child. To assure that school staff and first responders are able to address the emergency, please follow these tips:

- Monitor School Way for alerts and instructions
- Check to District Website. Alerts and information may be posted for parents and students.
- Please **do not** call your child's cell phone or send them a text or email. This may put your child at additional risk and impact emergency responders' ability to communicate properly with one another
- Please **do not** call the school as school officials will be addressing the emergency
- Please **do not** go to the school unless instructed. Additional traffic and confusion may put your child at additional risks and hinder efforts of first responders.
- **Once an emergency is declared, the building administrator may direct that no student be released until an all clear is given by school officials.**

SCHEDULE CHANGES

Request for schedule changes or class changes will be made only for sound educational reasons. The request should be addressed with the principal for elementary school and the school counselor for middle and high school students with the principal making the final approval. The principal must approve request for term changes in middle school.

SCHOOL WAY

In the event of inclement weather, school closing announcements will be made through local media outlets, posted on Facebook, and posted onto the website. You may also sign up for School Way on the Murray County website www.murray.k12.ga.us to receive notifications.

SCHOOL NUTRITION

Cafeteria

The School Nutrition Program provides a nutritious well-balanced breakfast and lunch daily. Students are encouraged to participate. Cost per meals is as follows:

Student Breakfast	\$0.75
Adult Breakfast	\$1.50
Elementary School Lunch	\$2.00
Middle/high School Lunch	\$2.30
Adult Lunch	\$3.75

Meals can be paid daily, weekly, or monthly. Cash or checks are accepted at each school. Account balances may be checked and payments may be made using a debit or credit card or check online at www.mypaymentsplus.com or by phone at 1-866-682-9288. Balances will be carried over to the next school year unless a refund request is made in writing to the lunchroom manager prior to the last day of school. Students will be allowed a total of three (3) meal charges. ***A three (3) charge limit shall be strictly enforced.*** Parents will be notified of negative account balances by phone or letter and will be responsible for paying all charges. All return checks will be debited electronically for the face amount and fees allowed by your state.

Applications for free and reduced priced meals are available on the school website and in the school office or cafeteria. Those who wish to apply for this program must complete a new application each school year.

Reduced costs per meal: Breakfast	\$.30
Lunch:	\$.40

Students must clean up any mess they make. Students must return trays to the dish return window or other designated area when finished eating. Leaving trays on the table may result in disciplinary action.

Students are expected to be polite and quiet while going to, eating, and coming from the lunchroom. Each student is required to learn their school assigned five-digit identification number. This number serves as the student's cafeteria number.

Classroom Parties

Classroom parties consisting of food items should be held after the regular lunch period or at least two hours prior to the regular lunch period. To encourage a healthy lifestyle, it is recommended, but not required, that snack items be consistent with the goals of the Murray County Board of Education Wellness Policy and reflect the Healthy, Hunger-Free Kids Act of 2010. Examples of healthy snack items include fruit, 100% fruit juices, raw vegetables with dip, whole grain items including breads, chips, crackers, and low fat dairy foods, such as skim milk and yogurt. Carbonated soft drinks are prohibited. Parties must be approved by an administrator at the high school level.

"Committed to student success...no exceptions, no excuses!"

Food and Beverages

Students and guests are encouraged to eat food prepared in the school cafeteria. When parents and guests eat with students, food from restaurants is discouraged but not prohibited. An alternate eating location, however, may be assigned when food is brought to school from restaurants. Homemade lunches are permissible.

Beverages sold on campus during the school day will be limited to water, unflavored low-fat and flavored non-fat milk, and 100% fruit or vegetable juice and servings no more than eight ounces at the elementary school level and twelve ounces at the middle and high school levels. Additional beverages at the high school level may include water, and no more than twenty (2) ounce portions of calorie free, flavored water, other flavored and/or carbonated beverages with less than 10 calories per 20 ounces or no more than twelve (12) ounces portions of beverages with less than 60 calories per 12

ounces. High school students may carry only water purchased at school in the halls and classrooms. This privilege can be revoked by the administration at any time.

SCHOOL PROPERTY: PROHIBITED USE

No skate boarding, roller blading, or roller-skating allowed any time on school property. Violators may be prosecuted.

SCOLIOSIS

Scoliosis is one of the more common diseases of the spine, affecting

12 million people worldwide. Most individuals have few problems, but for a small percentage of individuals, the problems can be very severe.

Untreated, they can suffer from a disfiguring curve, and often a large hump in the back. Patients with this form of scoliosis have increasing difficulty exercising as they get older and are limited by pain. Murray County Schools in corporation with the Murray County Health Department conducts free, non-invasive, screening for Scoliosis each year. The screening is conducted for all sixth and eighth grade students. Parents/guardians will be notified of the date screening is scheduled. Parents/guardians must notify the school if they do not want their child to be screened for Scoliosis.

SENATE BILL 10 Georgia Special Need Scholarship Act

If you are interested in transferring your child to a private school in

Georgia, you may be able to take advantage of the Georgia Special Need Scholarship. These scholarships provide funding that can be used to offset tuition costs at participating private schools in the State of Georgia. For more information Georgia, Special Needs

Scholarship and the parent application process, please visit the Georgia Department of Education website at <http://public.doe.k12.ga.us/>. For information or to apply for this option, please contact Paula Martin, Director of Instructional Support Services at 706-695-4531

SOCIAL WORKERS

School Social Workers are the liaison between school, home, and the community. The schools Social Workers are available at the schools to work with parents, teacher, and administrators. Focus is placed on the student's health, safety, education, and attendance.

STUDENT DROP-OFF and PICK UP

Murray County Schools provide bus transportation for all eligible students. If you have a family emergency, contact the school, and we will work with you to see that your child is safe.

Elementary: Students will be supervised from 7:00 AM until 4:00

PM. Students who are being picked up between 2:45 PM and 4:00

PM must be picked up in the designated pick up area. Students who are picked up after 4:00 PM should be picked up inside the school building.

After 4:00PM:

(1) School personnel will attempt to contact the parents/guardians or other adults approved by the parent/guardians.

(2) If we are unable to make a satisfactory contact by a reasonable time, a child may be transported to the Murray County Sherriff's office for pick up.

(3) The school will document instances when a student is not picked up from school. Recurring incidences may be referred to the school social worker.

Middle School: Students will be supervised from 7:00 AM until 4:00

PM. *Students who are being picked up between 2:45 PM and 4:00

PM must be picked up in the designated pick up area. Students who are picked up after 4:00 PM should be picked up inside the school building.

After 4:00 PM*:

(1) School personnel will attempt to contact the parents/guardians or other adults approved by the parent/guardians.

(2) If we are unable to make a satisfactory contact by a reasonable time, a child may be transported to the Murray County Sherriff's office for pick up.

(3) The school will document instances when a student is not picked up from school. Recurring incidences may be referred to the school social worker

High School and Middle School

The school system does not provide supervision in public areas surrounding school property. The high schools may provide student supervision for a brief time before the start of school and after the conclusion of the regular school day. Parents must use the designated drop off and pick up locations.

"Committed to student success...no exceptions, no excuses!"

STUDENT PICK UP DURING THE SCHOOL DAY

If a student must leave school before the end of the day, the student should be signed out by a parent/guardian at the school office. The latest time to sign out a student is **2:45**. * **Excessive unexcused early checkouts may result in adverse consequences.** The administration has established this time to limit missed instruction and interruptions in classrooms.

STUDENT PARKING

Driving and parking on school property is a privilege, not a right. Students driving on campus will be subject to random drug testing. Students, upon arriving at school, should immediately exit their vehicles and enter the building. At the end of the school day (unless a student has an after-school scheduled activity) students should go immediately to their vehicles and promptly exit campus. No lingering or loitering in the student parking will be allowed.

Violation of this protocol may result in loss of driving privileges, and other discipline at the discretion of administration.

All students **MUST** pay for, and prominently display, a parking pass, which currently cost \$40 annually, if paid on or before October 1st. If paid after that the cost shall be \$50.00. This amount shall not be subject to any proration based upon when during the school year it is purchased or any student's "part-day" schedule. (The cost is subject to change from time to time without notice). **Vehicles without a permit clearly displayed are subject to being towed at student's family expense.**

Each student is responsible for any item in the vehicle. The school reserves the right to enter and search any vehicle at any time. **Students are not to share or exchange parking permits.** Any inappropriate items found in a vehicle will be the responsibility of the student. For student protection, random vehicle searches may be made throughout the school year.

STUDENT RECORDS

Murray County Schools will comply with the Family Educational Rights and Privacy Act (FERPA) regarding student records. See FERPA section of this student handbook.

TARDINESS AND EARLY CHECKOUTS

Each school has established a starting and ending time. Any student arriving after the scheduled starting time is tardy. It is important that students arrive on time and attend all classes during the day. Allowances are made for late arrival of buses. Repeated tardiness and/or early checkouts may be referred to a social worker..

TESTING

Test schedules are subject to change. It is not uncommon for the State

Department of Education or the local school system to modify test schedules after the beginning of the school year. The most current information regarding testing will be posted on the pupil services website at www.murray.k12.ga.us at the pupil services link.

The Murray County School System administers standardized tests in accordance with the state guidelines. Tests include: GKIDS for Kindergarten, ACCESS for ELL, GAA, Georgia Milestones End-of- Grade Assessment for grades 3-8, and Georgia Milestones End-of- Course Assessment for grades 9-12. Benchmark testing is used to guide instruction in core courses.

TEXTBOOKS, CHROMEBOOKS AND INSTRUCTIONAL MATERIAL Textbooks, Chromebook or other resources will be made available to students in class, online, or to take home at night. School textbooks and Chromebook are the property of the state of Georgia and students are responsible for protecting them from loss, theft, and damage. Students will be charged the replacement cost for textbooks and Chromebook that have been lost or damaged.

VISITORS

All visitors must report to the office before conducting any business they may have at the school, and may be asked for photo ID. Visitors will be issued a visitor pass or badge. Students are asked not to bring visitors to school at any time. Parents are always welcome and are encouraged to make appointments with the secretary to see a teacher, an administrator, or visit classes. All conferences will be scheduled during the teacher's planning period, before or after school. Conferences should be arranged at least one day in advance. Individuals who enter schools without permission are subject to criminal trespass laws.

VOLUNTEERS

Volunteers are greatly appreciated. However, due to Georgia Law, all volunteers supervising students other than their own child, must complete mandated reporter training, and submit to a criminal background check (at their expense) prior to acting as volunteers. Check with the school office to see if this law applies to you.

WITHDRAWALS

Any student withdrawing from school for any reason is to report to the office for the proper forms. Only the person who enrolled the student may withdraw the student, and must accompany the student. All books must be returned and fines paid to clear the records. To facilitate this process, the Guidance Office should be notified a few days before the withdrawal date if possible. The parent or guardian must provide the reason for withdrawal, and in the case of transfer, the name of the school the student will be attending. The parent or guardian must provide the new home address and the last date the student will attend the school.

"Committed to student success...no exceptions, no excuses!"

MURRAY COUNTY SCHOOLS CODE OF STUDENT CONDUCT AND DISCIPLINE PROCEDURES

STATEMENT OF PURPOSE

The purpose of the schools within the Murray County School district is to provide the best learning opportunity possible. Our standards of student behavior during school hours, on school property, and at school related functions are designed to create the expectations that students will behave themselves in such a way as to facilitate a learning environment for themselves and other students. We expect students to:

1. Respect each other
2. Respect school district employees
3. Obey student behavior policies adopted by the Board of Education
4. Obey rules established by individual schools

Good order and discipline may be described as the absence of distractions and disturbances, which interfere with the optimum functioning of the student, the classroom, the school, school related functions, and the safe operation of school buses. It is also the presence of a friendly, yet businesslike, rapport in which students and school personnel work cooperatively toward mutually accepted goals. We ask your cooperation in sharing this responsibility for maintaining a proper learning environment.

POSITIVE BEHAVIOR SUPPORT

• **SCHOOL LEVEL INTERVENTION PROCESS**

The Murray County Board of Education supports a framework of tiered interventions for students experiencing behavioral challenges. All schools within this school district are operational in the Positive Behavioral Support and Intervention Framework and Strategies. Students displaying behaviors designated in the code of conduct will be provided tiered interventions with accordance with the Murray County Schools Pyramid of Behavior Interventions. Each school has a pyramid of interventions that is based on the system framework. All students are provided Tier 1 interventions. Students that experience behavioral challenges following implementation of Tier 1 interventions with fidelity are provided Tier 2 interventions. If Tier 1 and Tier 2 interventions and consequences are not successful in decreasing student's disruptive behavior and preserving instructional time, Tier 3 interventions are then implemented.

The Code of Conduct provides a systematic process of behavioral correction in which inappropriate behaviors are followed by interventions and consequences while appropriate behaviors are recognized and reinforced. Disciplinary actions are designed to teach students self-discipline and to help them replace inappropriate behaviors with those that are consistent with the school and system behavioral expectations.

• **CODE OF CONDUCT MATRIX AND PROGRESSIVE DISCIPLINE**

The Murray County School System code of Conduct is designed to provide administrators and teachers a **guideline** for implementing interventions and consequences when student behavior does not align with the school system's behavioral expectations. The interventions and consequences are progressively more intense if student misbehavior continues. The code of conduct is built on a progressive discipline philosophy and is designed to create the expectation that

the degree of consequences imposed by each school will be in proportion to the severity of the behavior of the student, the previous discipline history of the student, and other relevant factors while also ensuring that each student receives the due process mandated by law.

• **STATEMENT OF AUTHORITY OF SCHOOL LEADERSHIP**

The principal is the designated leader of the school, and along with the staff, is charged by the superintendent with the safe and orderly operation of the school. **In case of disciplinary violations not covered by code of conduct, the principal may impose corrective measures, which he or she believes to be in the best interest of the student involved and the school.**

The Code of Conduct is a guideline for school leaders to use when providing interventions and consequences for student misbehavior. Based on the circumstances of a disciplinary violation, principals have the authority and discretion to impose interventions and consequences more intensive than indicated for each behavior in the Code of Conduct.

DISCIPLINE PROCEDURES

The following code of conduct ("code") and discipline procedures have been prepared in accordance with Federal and State Law, Georgia Department of Education Rules and the Murray County

Board of Education Policy procedures for Murray County Schools. It contains information for school personnel, students, and parents on the progressive discipline guidelines. Included are an outline of student offenses and the various possible dispositions relating to these offenses. Disciplinary action resulting in more than ten (10) days out of school suspension will include appropriate hearings and reviews, and in all cases, the rights of individuals will be ensured and protected. Disciplinary actions will be administered as fairly and consistently as individual circumstances allow. **THE SEVERITY OF THE VIOLATION OF A CODE OF CONDUCT MAY DICTATE MORE OR LESS PUNISHMENT THAN IS OUTLINED IN THE STUDENT HANDBOOK AND IS AT THE DISCRETION OF SCHOOL ADMINISTRATION. BEHAVIORS MAY OCCUR THAT SIGNIFICANTLY DEVIATE FROM THE STANDARD OF CONDUCT ACCEPTABLE AND EXPECTED OF MURRAY COUNTY STUDENTS. IF SUCH BEHAVIORS OCCUR, THE SCHOOL ADMINISTRATION IS AUTHORIZED TO ASSIGN APPROPRIATE PUNISHMENT EVEN THOUGH THE VIOLATION IS NOT**

"Committed to student success...no exceptions, no excuses!"

SPECIFICALLY LISTED IN THIS CODE OF CONDUCT. It should be noted that there would be instances when students who violate the student code of conduct receive different punishments. **THE CODES AND ASSOCIATED PUNISHMENTS ARE INTENDED AS GUIDELINES ONLY, AND EXCEPT TO THE EXTENT OTHERWISE REQUIRED BY LAW OR RULE, IT IS WITHIN THE DISCRETION OF ADMINISTRATION AND OR TRIBUNAL TO DEVIATE (ie GREATER OR LESSER PUNISHMENT) ON A CASE BY CASE BASIS, AS PARTICULAR CIRCUMSTANCES MAY WARRANT.**

Parent contact will be made in all cases where a disciplinary violation results in punishment being administered by a school administrator. Parent contact may include, but is not limited to, the following:

Telephone calls, telephone messages, written notifications sent home with student, written notification through the mail, or face to face-parent conference. Public schools are required to administer progressive discipline; therefore, in determining appropriate punishment a student's past disciplinary record must be considered. Additionally, school administrators will consider the severity of the violation and the impact of the behavior on the learning environment of the school.

The Student Discipline Code of Conduct provides a systematic process of behavioral correction in which inappropriate behaviors are followed by consequences. Disciplinary actions are designed to teach students self-discipline and to help them substitute inappropriate behaviors with those that are consistent with the character traits from Georgia's Character Education Program

The following disciplinary actions may be imposed for any violation of this student discipline code of conduct:

- Warning and/or Counseling with a school administrator or counselor
- Loss of privileges
- Isolation
- Temporary Removal from class or activity
- Notification of Parents
- Parent Conferences
- Detention/
- Placement in an Alternative Education Program

- Short-term Suspension
- Referral to a Tribunal for Long-Term suspension or expulsion
- Expulsion from Murray County Schools
- Suspension or Expulsion from the School Bus
- Referral to Law Enforcement or Juvenile Court
- Officials: Georgia law requires that certain acts of misconduct be referred to the appropriate law enforcement officials. The school will refer any act of misconduct to law enforcement officials when school officials determine such referral to be necessary or appropriate.
- Any and all other consequences or combination of consequences determined appropriate by school administration.

School officials may search a student if there is reasonable suspicion the student is in possession of an item that is illegal or against school rules. Student's vehicles brought on campus; student bags (including book bags and purses), electronic devices, school lockers, desks, and other school property are subject to inspection and search by school authorities at any time without further notice to students or parents. Students are required to cooperate if asked to open bags, lockers, or any vehicle brought on campus, or to allow inspection of electronic devices. Metal detectors, audio and video surveillance devices, and drug or weapon sniffing dogs may be utilized at school or at any school function, including activities which occur outside normal school hours or off the school campus at the discretion of administrators.

ELEMENTARY DISCIPLINE PROCEDURES (K-5)

Elementary discipline applies to grades K-5 and involves teaching students that there are consequences for inappropriate actions. As offenses become more severe the possible consequences increase. Offenses are therefore defined as Class I Offenses, Class II Offenses and Class III Offenses. Repeated violations may result in punishment at a higher level of the Discipline Code. Many disciplinary actions will be at the classroom level. The following consequences will apply when an office referral is made.

For purposes of this Code, Middle School shall include 6-8 grades and High School shall include 9-12 grades.

• CLASS I OFFENSES

Any and/or all of the following: Possible parental contact when appropriate, loss of privileges, time out, warning, the development of a disciplinary plan, writing rules and/or other possible consequences based on the situation.

• CLASS II OFFENSES

Any and/or all of the following: Parental contact, possible out-of- school suspension from 1 to 10 school days, possible corporal punishment, In school suspension, loss of privileges and possible referral to the school counselor and/or school social worker.

• CLASS III OFFENSES

Any and/or all of the following: Parental contact, out of school suspension from 1 to 10 school days, possible police action, possible restitution, possible in school suspension, possible tribunal hearing.

(01) Alcohol

Offense Levels:

Alcohol **Level 1**- Unintentional possession

Alcohol **Level 2**- Under influence without possession

Alcohol **Level 3**- Sale, purchase, transportation, possession, consumption of alcohol

"Committed to student success...no exceptions, no excuses!"

Consequences (all and/or any of the following): High School and Middle School

Each offense: 10 days Suspension, Parent Contact, Police Action, Tribunal Hearing.

Elementary School

Class III Offense

(02) Arson

Offense Levels:

Arson **Level 1**- NA

Arson **Level 2**- Arson without property damage

Arson **Level 3**- Arson with property damage

Consequences (all and/or any of the following): High School and Middle School

Each offense: 10 days Suspension, Parent Contact, Police Action, Tribunal Hearing.

Elementary School

Class III Offense

(03) Battery

Offense Levels:

Battery **Level 1**- Battery with no injuries

Battery **Level 2**- Battery with mild or moderate injuries

Battery **Level 3**- Battery with severe injuries; three or more offenses in same school year

Consequences (all and/or any of the following): High School and Middle School

Level 1 and 2 - First offense: 5 days Suspension, Parent Contact

Second offense: 10 days Suspension, Parent Contact, Behavior Contract

Third offense: Possible Tribunal Hearing

All offenses include possible police action. Any further incident may result in expulsion.

Level 3 - 10 days Suspension, Parent Contact, Police

Action, Tribunal Hearing

Elementary School

Levels 1 and 2- Class II Offense

Level 3- Class III Offense

Battery is an uninvited touching and includes, but is not limited to, hitting, pushing/shoving, and kicking. Any act Battery may also involve police action.

***Note: Acts of physical violence directed toward a teacher, school bus driver, or other school system employee (including substitutes) (GA. Code 20-2-751.6)**

High School, Middle School and Elementary School

Physical violence is defined as, intentionally making physical contact of an insulting or provoking nature with the person of another; or intentionally making physical contact with another which causes

physical harm to another. A student accused of an act of physical violence toward a school bus driver or school district employee shall be given a hearing before a Disciplinary Hearing Officer and shall be suspended until the hearing. A student found by the Disciplinary Hearing Officer to have intentionally made physical contact of an insulting or provoking nature on the person of a school bus driver or other school district employee may be disciplined by expulsion, long- term suspension or short-term suspension. A student found by the Disciplinary Hearing Officer to have intentionally made physical contact, which causes harm to a school bus driver, or other school district employee shall be expelled from the Murray County Schools for the remainder of the student's eligibility to attend public school. The Murray County Board of Education will review all instances where students have been expelled for acts of physical violence against a school bus driver or other school district employee, which cause physical harm and may modify the expulsion as follows: The student may be assigned to an alternative school. The student may be allowed to return to school on a date set by the Board of Education. Students in grades kindergarten through five may be allowed to reenroll in school. A referral will be made to Juvenile Court alleging delinquent behavior.

(04) Breaking and Entering/Burglary Offense Levels: B&E/Burglary Level 1- NA B&E/Burglary Level 2- NA

B&E/Burglary **Level 3**- Any incident involving breaking and entering/burglary

Consequences (all and/or any of the following):

High School and Middle School

Each offense: 10 days Suspension, Parent Contact, Police

Action, Tribunal Hearing.

Elementary School

Class III Offense

(05) Computer Trespass

Offense Levels:

Computer Trespass **Level 1**- NA

Computer Trespass **Level 2**- Computer misuse

"Committed to student success...no exceptions, no excuses!"

Computer Trespass **Level 3**- Unlawful use of computer or altering records

Consequences (all and/or any of the following): High School and Middle School

Level 1 - N/A

Level 2- First offense: 1-day ISS, Parent Contact

Second offense: 2 days ISS, Parent Contact

Third offense: 3 days ISS, Parent Contact

Fourth offense: 1day Suspension, Parent Contact, Fifth offense: 3 days Suspension, Parent Contact, Behavior Contract

Sixth offense: 5 days Suspension, Parent Contact,

possible Tribunal Hearing

Level 3 - First offense: 3 days ISS, Parent Contact

Second offense: 5 days ISS, Parent Contact

Third offense: 5 days Suspension, Parent Contact and

Behavior Contract

Fourth offense: 10 days Suspension, Parent Contact, Tribunal Hearing

***Note: Certain instances may necessitate Police Action and more severe punishment than noted in the handbook as determined by school administration. Restitution may be required.**

Elementary School

Level 1 - N/A

Level 2 - Class I Offense

Level 3 - Class III Offense

(06) Disorderly Conduct

Offense Levels:

Disorderly Conduct **Level 1**- Minor disturbance Disorderly Conduct **Level 2**- Moderate disturbance; three or more minor disturbances in same school year

Disorderly Conduct **Level 3**- Severe disruption; three or more moderate disturbances in same school year

Consequences (all and/or any of the following):

High School and Middle School

Level 1 - First offense: 1-day ISS, Parent Contact

Second offense: 3 days ISS, Parent Contact

Third offense: 5 days ISS, Parent Contact

Fourth offense: 3 days Suspension, Parent Contact

Fifth Offense: 5 days Suspension, Parent Contact, Behavior Contract

Sixth Offense: 10 days Suspension, Parent Contact, possible Tribunal Hearing

Level 2 - First offense: 2 days ISS, Parent Contact

Second offense: 3 days ISS, Parent Contact

Third offense: 5 days ISS, Parent Contact, Behavior

Contract

Fourth offense: 3 days Suspension, Parent Contact, Behavior Contract

Fifth offense: 5 days Suspension, Parent Contact, possible

Tribunal Hearing

Level 3- Each offense: 10 days Suspension, Parent Contact, Tribunal Hearing and Police Action

Elementary School

Level 1- Class I Offense

Level 2- Class II Offense

Level 3- Class III Offense

Disorderly Conduct is an unauthorized disturbance and includes, but is not limited to, endangering the well-being of self and/or others through jokes, pranks, tricks, games, or action of poor judgment.

(07) Drugs

Offense Levels:

Drugs **Level 1** - Unintentional possession

Drugs **Level 2** -Failure to report medication to school authorities.

Drugs **Level 3** - Possession (or attempt to obtain), under influence, or distribution (or attempt), of unlawful drugs.

Consequences (all and/or any of the following): High School and Middle School

Each offense: 10 days Suspension, Parent Contact, Police

Action, Tribunal Hearing

Elementary School

Class III Offense

Drug Offenses, shall also include, but not be limited to, possession (or attempt to obtain), use or distribution (or attempt) of counterfeits, inhalants, or drug paraphernalia.

"Committed to student success...no exceptions, no excuses!"

For High School and Middle School students, any violation of code 07 will result in being assigned to the alternative school for two full semesters, or the equivalent, in accordance with the following guidelines:

- If the violation occurs with more than 8 weeks remaining in the current semester, or the equivalent for middle school, then the student will be assigned to the alternative school for the remainder of the current semester plus the next full semester.
- If the violation occurs with less than 8 weeks remaining in the semester, or the equivalent for middle school, then student will be assigned to the alternative school for the remainder of the current semester plus the next two full semesters.

(08) Fighting

Offense Levels:

Fighting Level 1 - Fighting with no injuries

Fighting Level 2 - Fighting with minor or moderate injuries

Fighting Level 3 - Fighting with severe injuries; three or more fights in same school year

Consequences (all and/or any of the following):

High School and Middle School

Level 1 and 2 - First offense: 5 days Suspension, Parent

Contact

Second offense: 10 days Suspension, Parent Contact, Behavior Contract

Third offense: Possible Tribunal Hearing

All offenses include possible police action. Any further incident may result in expulsion.

Level 3 - 10 days Suspension, Parent Contact, Police

Action, Tribunal Hearing

Elementary School

Levels 1 and 2- Class II Offense

Level 3- Class III Offense

(09) Homicide

Offense Levels: Homicide **Level 1**- NA Homicide **Level 2**- NA

Homicide **Level 3**- Any incident involving homicide

Consequences (all and/or any of the following): High School and Middle School

Each offense: 10 days Suspension, Parent Contact, Police

Action, Tribunal Hearing.

Elementary School

Class III Offense

(10) Kidnapping

Offense Levels: Kidnapping **Level 1**- NA Kidnapping **Level 2** - NA

Kidnapping **Level 3** – Any incident involving kidnapping

Consequences (all and /or any of the following):

High School and Middle School

Each offense: 10 days Suspension, Parent Contact, Police

Action, Tribunal Hearing

Elementary School

Class III offense

(11) Larceny/Theft

Offense Levels:

Larceny/Theft **Level 1**- Unlawful taking of property with a value between \$0.01 and \$100

Larceny/Theft **Level 2**- Unlawful taking of property with a value between \$100 and \$250

Larceny/Theft **Level 3**- Unlawful taking of property with a value exceeding \$250; three or more offenses in the same school year

Consequences (all and/or any of the following):

High School and Middle School

Level 1 - First offense: 3 days ISS, Parent Contact; Possible Police Action

Second offense: 5 days ISS, Parent Contact: possible Police

Action

Level 2 - 5 to 10 days Suspension, Parent Contact; Possible

Police Action and Behavior Contract

Level 3 - 10 days Suspension, Parent Contact, Tribunal hearing; Possible Police Action

Elementary School

Class III Offense

(12) Motor Vehicle Theft

"Committed to student success...no exceptions, no excuses!"

Offense Levels:

Motor Vehicle Theft **Level 1** – N/A Motor Vehicle Theft **Level 2** – N/A
Motor Vehicle Theft **Level 3**- Any incident involving: Motor Vehicle Theft

Consequences (all and/or any of the following):

High School and Middle School

Each offense: 10 days Suspension, Parent Contact, Police Action, Tribunal Hearing

Elementary School

Class III Offense

(13) Robbery Offense Levels:

Robbery **Level 1**- NA

Robbery **Level 2**- Robbery without a weapon

Robbery **Level 3**- Robbery with a weapon

Consequences (all and/or any of the following): High School and Middle School

Each offense: 10 days Suspension, Parent Contact, Police Action, Tribunal Hearing

Elementary School

Class III Offense

(14) Sexual Battery

Offense Levels:

Sexual Battery **Level 1**- NA Sexual Battery **Level 2**- NA

Sexual Battery **Level 3**- Any incident involving

nonconsensual sexual penetration or intentional touching private parts.

Consequences (all and/or any of the following): High School and Middle School

The consequences for each offense will be determined by school administration. For each violation: 10 days suspension, Parent Contact, Police Action, tribunal hearing, behavior contract, and notification to the School Social Worker.

Elementary School

Class III violation

(15) Sexual Harassment

Offense Levels:

Sexual Harassment **Level 1** - Unwelcome comments not directed towards individuals

Sexual Harassment **Level 2** - Unwelcome comments

directed towards individuals

Sexual Harassment **Level 3** - Violation of sexual harassment policy; three or more offenses in the same school year

Consequences (all and/or any of the following): High School and Middle School

Levels 1 and 2 - First offense: 2 days ISS, Parent Contact

Second offense: 5 days ISS, Parent Contact

Level 3 - 10 days Suspension, Parent Contact, possible Police Action, possible Tribunal Hearing, and notification to the School Social Worker

Elementary School

Class III Offense

**Note:* Sexual harassment and sexual violence may constitute sexual abuse as defined by state and federal statutes. In such cases the appropriate authorities will be notified. In all cases, the administration will follow Murray County Board of Education Policy concerning sexual harassment and sexual violence. The Policy applies to all school related functions including, but not limited to, extracurricular activities, field trips, persons attending school related functions and violations within the school day. Conversely, complaints proven to be false and of a malicious nature will be considered serious infractions of the student code of conduct and may result in up to 10 days suspension, possible Police Action, possible Tribunal Hearing, notification to the School Social Worker.

(16) Sex Offenses

Offense Levels:

Sex Offenses Level 1- Inappropriate sexually-based physical contact

Sex Offenses Level 2- Inappropriate sexually based behavior

Sex Offenses Level 3- Consensual sexual activities or masturbation on school property, buses or school related activities; three or more offenses in the same school year

Consequences (all and/or any of the following): High School and Middle School

Levels 1 and 2- First offense: 2 days ISS, Parent Contact

Second offense: 5 days ISS, Parent Contact

Level 3- 10 days Suspension, Parent Contact, possible Police Action, Tribunal Hearing, and notification to the School Social Worker

Elementary School

"Committed to student success...no exceptions, no excuses!"

Class III Offense

***Note:** This offense may include, but is not limited to, acts of a sexual nature, public indecency, and exposure of body parts. The taking or possession of any lewd or sexual photograph or video may be deemed a violation of this Code section 16.

Pursuant to OCGA Section 20-2-735 (e), parents and guardians are encouraged to inform their children of the consequences, including potential criminal penalties, of underage sexual conduct and crimes for which a minor can be tried as an adult.

(17) Threat/Intimidation

Code Levels

Threat/Intimidation Level 1- NA Threat/Intimidation Level 2- Individual threat or intimidation

Threat/Intimidation Level 3- School-wide threat or intimidation, or individual threat that is deemed credible and causes the other student reasonable fear of substantial harm. School-wide threat or intimidation includes, but is not limited to, any direct or veiled comment, suggestion or signed or force or violence against an individual or the school in general, that causes disruption of the normal course of the school day.

Consequences (all and/or any of the following):

High School and Middle School

Level 1 - N/A

Level 2 -

First offense: 5 days Suspension, Parent Contact, possible Police Action

Second offense: 10 days Suspension, Parent Contact, possible Tribunal Hearing, possible Police Action **Level 3 -** 10 days Suspension, Parent Contact, possible

Tribunal Hearing, possible Police Action

Elementary School

Class III violation

(18) Tobacco

Offense Levels:

Tobacco **Level 1** - Unintentional possession of tobacco products

Tobacco **Level 2** - Intentional use or possession of tobacco products

Tobacco **Level 3** - Distribution or sale of tobacco products; Three or more offenses in the same school year

***Note:** —tobacco products include any product containing tobacco and/or nicotine

Consequences (all and/or any of the following):

High School and Middle School

Levels 1 and 2 -

First offense: 2 days ISS, Parent Contact

Second offense: 3 days ISS, Parent Contact

Level 3 - Distribution or sale: Three or more possession or use offenses: third offense, 1 day Suspension,

Parent Contact; fourth (or more) Offense, 3 days

Suspension, Parent Contact, Behavior Contract

Possession or use of vapes, dabs or similar products: 1st offense in same school year is 5 days out of school suspension and 2nd offense is 10 days out of school suspension and Tribunal Hearing.

Elementary School

Levels 1 and 2 - Class I Offense

Level 3 - Distribution or sale: Class III Offense;

Three or more possession use or offenses: Class II Offense

(19) Trespassing

Offense Levels:

Trespassing **Level 1** – N/A

Trespassing **Level 2** - Unauthorized presence on school property

Trespassing **Level 3** - Refusing to leave school property; or more offenses in the same school year

Consequences (all and/or any of the following): High School and Middle School

Level 1 - N/A

Level 2 - First offense: 1-day ISS, Parent Contact; Second offense: 3 days ISS, Parent Contact

Level 3 - 4 days Suspension, Parent Contact, Behavior

Contract

Elementary School

Levels 1 or 2- Class I Offense

Level 3- Class II or III Offense depending of circumstances

(20) Vandalism

Offense Levels: Vandalism Level 1 - NA

“Committed to student success...no exceptions, no excuses!”

Vandalism Level 2 - Minor damage or defacement of property

Vandalism Level 3 - Malicious destruction or damage to property; three or more offenses in the same school year

Consequences (all and/or any of the following): High School and Middle School

Level 1 - N/A

Level 2 - First offense: 5 days ISS, Parent Contact

Second offense: 5 days Suspension, Parent Contact **Level 3** - 10 days Suspension, Parent Contact, possible Tribunal Hearing

Elementary School

Class III violation

* **Note:** If the principal determines that an alleged intentional damage could justify expulsion or long-term Suspension, a Tribunal Hearing may be held in relation to the intentional damage. Certain instances may necessitate Police Action as determined by school administration. Restitution will be expected from a student who causes intentional damage to the personal property of a teacher, school employee, or student.

WEAPONS

FEDERAL VIOLATION

WARNING: POSSESSION OF A GUN IN A SCHOOL ZONE IS A VIOLATION OF FEDERAL LAW. A VIOLATION COULD RESULT IN A \$5000.00 FINE AND/OR FIVE (5) YEARS IN FEDERAL PRISON. (FEDERAL GUN-FREE SCHOOL ZONE ACT OF 1990).

(22) Weapons Knife

Offense Levels:

Weapons/knife **Level 1**- Unintentional possession of a knife with no intent to harm or intimidate

Weapons/knife **Level 2** - Intentional possession of a knife with no intent to harm or intimidate

Weapons/knife **Level 3**- Intentional possession or use of a knife with intent to harm or intimidate

Consequences (all and/or any of the following):

High School and Middle School

Level 1 - 5 days ISS, Parent Contact

Level 2 - 5 days Suspension, Parent Contact, Behavior Contract

Level 3 (or 2 or more Level 1 or 2 incidents): 10 days Suspension, Parent Contact, Tribunal Hearing

***Elementary School**

Class II or Class III violation depending on circumstances

(23) Weapons/Other (“other weapon” defined under “SCHOOL VIOLATION above”)

Offense Level:

Weapons/Other **Level 1** - N/A

Weapons/Other **Level 2** - Unintentional possession of a weapon (not including knife or firearm)

Weapons/Other **Level 3** - Intentional possession or use of a weapon (not including knife)

Consequences (all and/or any of the following): High School and Middle School

Level 1 - 5 days ISS, Parent Contact

Level 2 - 5 days Suspension, Parent Contact, Behavior Contract

Level 3 (or 2 or more Level 1 or 2 incidents): 10 days Suspension, Parent Contact, Tribunal Hearing **Elementary School**

Subject to law and policy described above, Class II or

Class 3 violation depending on circumstances

Note: It shall be a violation of this Code to possess a replica of any prohibited weapon, or any live ammunition

State Law Mandates Police Contact (Official Code of Georgia Section 16-11-127.1), when any non-firearm none-knife weapon is possessed, and School Board Policy mandates expulsion for a period of not less than one year (Policy JCDAE). In any Weapon's case (whether gun, knife or other object), unless mandated by law or policy, the administration has the discretion to administer more or less punishment depending upon circumstances.

(24) Other Discipline Incident

Offense Levels:

Other Discipline Incident **Level 1**- Other minor incidents resulting in disciplinary action

Other Discipline Incident **Level 2**- Three or more offenses in the same school year

Other Discipline Incident **Level 3**- NA

Consequences (all and/or any of the following): High School and Middle School

Level 1 - First offense: 1 day ISS, Parent Contact

“Committed to student success...no exceptions, no excuses!”

Second offense: 2 days ISS, Parent Contact

Level 2 - Third offense: 3 days ISS, Parent Contact

Fourth offense: 1 day Suspension, Parent Contact

Fifth offense: 3 days Suspension, Parent Contact, Behavior

Contract Sixth offense: 5 days Suspension, Parent Contact, possible Tribunal Hearing

Level 3 - N/A

Elementary School:

Class I or II, at discretion of the administrator depending upon the circumstances

(25) Weapons/Handgun

Offense Levels: Weapons/Handgun Level 1 - NA Weapons/Handgun Level 2 - NA

Weapons/Handgun Level 3 - Any incident involving a handgun

Consequences:

High School, Middle School and Elementary School Each offense: 10 days Suspension, Parent Contact, Police Action, Tribunal Hearing. **A 12-month Suspension is mandated for a student possession of a firearm in a school zone.**

(26) Weapons/Rifle/Shotgun

Offense Levels: Weapons/Rifle/Shotgun Level 1 - N/A Weapons/Rifle/Shotgun Level 2 - N/A Weapons/Rifle/Shotgun Level 3 - Any incident involving a rifle/shotgun

Consequences:

High School, Middle School and Elementary School

Each offense: 10 days Suspension, Parent Contact, Police Action, Tribunal Hearing. **A 12-month Suspension is mandated for a student possession of a firearm in a school zone.**

(27) Serious Bodily Injury

Offense Levels:

Serious Bodily Injury Level 1 – N/A Serious Bodily Injury Level 2 – N/A

Serious Bodily Injury Level 3 - Any incident involving serious bodily injury

Consequences:

High School and Middle School

Each offense: 10 days Suspension, Parent Contact, Police Action, Tribunal Hearing.

Elementary School

Class III violation

(28) Weapons/Other Firearms

Offense Levels:

Weapons/Other Firearms Level 1- NA Weapons/Other Firearms Level 2- NA

Weapons/Other Firearms Level 3- Any incident involving other firearms

Consequences:

High School, Middle School and Elementary School

Each offense: 10 days Suspension, Parent Contact, Police Action, Possible Tribunal Hearing. **A 12-month Suspension is mandated for a student possession of a firearm in a school zone.**

(29) Bullying

A pattern of behavior, which may include written, verbal, physical acts which occur on school property, vehicles, bus stops, at school related functions or activities, or by use of

data or software that is accessed through a computer, system network or other electronic technology of a local school system. Bullying may also include acts of Cyberbullying originating other than on school equipment

if such is directed specifically at students or staff, is maliciously intended to threaten the safety of those specified or substantially disrupt the order of the school **and** creates a reasonable fear of harm to the students or staff or has a high likelihood of succeeding for that purpose.

***Any student in grades 6 through 12 who has**

committed the offense of bullying for the third time in a school year, shall be assigned to an alternative school. Offense Levels:

Bullying Level 1 - First incident of bullying

Bullying Level 2 - Second incident of bullying

Bullying Level 3 - Three or more incidents of bullying in the same school year.

Consequences:

Grades 6-12:

Bullying violations shall result in any of the following consequences or combination of consequences:

- Parent Contact
- Anti-Bullying Contract
- Counseling
- In School Suspension
- Out of School Suspension

"Committed to student success...no exceptions, no excuses!"

- Tribunal Hearing
 - Possible Police Action

Third Offense: (for the third bullying offense in a school year) – that student shall be assigned to Pleasant Valley Innovative School unless expulsion is deemed appropriate OCGA Section 20-2-751.4.

The first time it is determined by the school administration that a student has been involved in bullying behavior the student determined to be involved in inappropriate activity shall sign an —Anti-Bullying Contractl. In addition to any appropriate discipline imposed, the student shall receive counseling from the school counselor that is related to inappropriateness of the observed behavior.

Grades K-5:

Bullying violations shall result in any of the following consequences or combination of consequences:

- Parent Contact
- Anti-Bullying Contract
- Short Term Suspension
- Long Term Suspension
- Possible Police Action

The first time it is determined by the school administration that a student has been involved in bullying behavior the student determined to be involved in inappropriate activity shall sign an —Anti-Bullying Contractl. In addition to any appropriate discipline imposed, the student shall receive counseling from the school counselor related to the inappropriateness of the observed behavior.

(30) Other- Attendance Related

Offense Levels:

Attendance Related **Level 1** - Any incident involving attendance

Attendance Related **Level 2** - NA

Attendance Related **Level 3** - NA

Consequences (all and/or any of the following): High School and Middle School

First offense: 1 day ISS, Parent Contact

Second offense: 2 days ISS, Parent Contact

Third offense: 3 days ISS, Parent Contact

Fourth offense: 1 days Suspension, Parent Contact, Behavior Contract

Fifth offense: 3 days Suspension, Parent Contact, possible

Tribunal Hearing

Note: leaving campus during school day without permission of staff; 3 days ISS for first offense; 5 days ISS for second offense; and 5 days OSS and possible tribunal for each offense thereafter.

Elementary School

Class II violation

(31) Other - Dress Code Violation

Offense Levels:

Dress Code Violation **Level 1** - Non-invasive or non-

suggestive clothing Dress Code Violation **Level 2** - Invasive or suggestive clothing

Dress Code Violation **Level 3** - Three or more offenses in the same school year

Dress Code Violation will include failure to comply with the Dress Regulations set out in the Student Handbook.

Consequences (all and/or any of the following): High School and Middle School

Levels 1 and 2 - First offense: warning, request to change, and/or 1 day ISS, Parent Contact

Second offense: request to change and/or 2 days ISS, Parent Contact **Level 3** - Third offense: 3 days ISS, Parent Contact

Fourth offense: 3 days Suspension, Parent Contact

Fifth offense: 5 days Suspension, Parent Contact, Behavior

Contract, possible Tribunal Hearing

Elementary School

Class I or II Violation, depending on severity and frequency

(32) Academic Dishonesty

Offense Levels:

Academic Dishonesty **Level 1**- Unauthorized assistance on classroom assignments or projects

Academic Dishonesty **Level 2**- Plagiarism or cheating on classroom assignments or projects

Academic Dishonesty **Level 3**- Plagiarism or cheating on major exams or statewide assessments; three or more offenses in the same school year

Consequences (all and/or any of the following):

High School, Middle School and Elementary School

“Committed to student success...no exceptions, no excuses!”

Each teacher establishes classroom penalty for cheating in the teacher's rules or syllabus.

(33) Other- Student Incivility

Offense Levels:

Student Incivility Level 1 - General disrespect or failure to follow instructions

Student Incivility Level 2 - Blatant In subordination; profanity directed toward school staff

Student Incivility Level 3 - Issuing false reports on school staff; or three or more Incivility offenses in the same school year

Consequences (all and/or any of the following): High School and Middle School

Level 1 - First offense: 1 day ISS, Parent Contact

Second offense: 2 days ISS, Parent Contact

Third offense: 3 days ISS, Parent Contact

Fourth offense: 1day Suspension, Parent Contact

Fifth offense: 3 days Suspension, Parent Contact, Behavior Contract

Sixth offense: 5 days Suspension, Parent Contact, possible Tribunal Hearing

Level 2 - First offense: 3 days ISS, Parent Contact

Second offense: 5 days ISS, Parent Contact

Third offense: 3 days Suspension, Parent Contact

Fourth offense: 5 days Suspension, Parent Contact, Behavior Contract

Fifth offense: 10 days Suspension, Parent Contact, possible Tribunal Hearing

Level 3 - Each offense: 10 days Suspension, Parent Contact, Tribunal Hearing and possible Police Action

Elementary School

Level 1 - Class I violation **Level 2** - Class II violation **Level 3** - Class III violation

Note, Incivility will include (but not limited to): Refusal to attend in School Suspension

High School and Middle School

First offense: 3 days Suspension, Parent Contact Second offense: 5 days Suspension, Parent Contact Third offense: 10 days Suspension, Parent Contact, possible Tribunal Hearing

Elementary School

Class II violation

Refusal to comply with ISS rules and procedures

High School and Middle School

Refusal to complete assigned tasks, insubordination, or any major infractions for which the student would ordinarily be assigned ISS or Suspended

First offense: 3 days Suspension, Parent Contact

Second offense: 5 days Suspension, Parent Contact

Third offense: 10 days Suspension, Parent Contact, possible Tribunal Hearing

***Note:** The student will complete assigned days in ISS upon their return from Suspension.

Elementary School

Class II violation

Refusal to attend In School detention, break detention, or complete any punitive requirements assigned by the teachers

High School and Middle School

Each offense: 1 day ISS, Parent Contact

Note: Students assigned punishment by the office under this specific code will be considered cleared of the teacher assigned punishment for the offense.

Elementary School

Class II violation

(34) Other - Possession of Unapproved Items

Offense Levels:

Possession of Unapproved Items **Level 1** - Possession of unauthorized items

Possession of Unapproved Items **Level 2** - Use of unauthorized items

Possession of Unapproved Items **Level 3** - Possession or use of items construed to be dangerous or harmful; three or more offenses in the same school year

"Committed to student success...no exceptions, no excuses!"

Consequences (all and/or any of the following): High School and Middle School

Levels 1 and 2- First offense: 3 days ISS,
Second offense: 3 days Suspension, Parent Contact

Level 3 - Third offense: 5 days Suspension, Parent Contact, Behavior Contract

Fourth offense: 10 days Suspension, Parent Contact, possible hearing and/or police action.

***Note:** Use of these items in a manner that may endanger others will require more serious punishment than stated above

Elementary School

Class II or Class III violation depending on circumstances **Note:** Use of these items in a manner that may endanger others will require more serious punishment than stated above.

(35) Gang Related

For the purposes of this policy, a "gang" is defined as any group or association of three or more persons, whether formal or informal, which encourages, solicits, promotes, urges, counsels, furthers, advocates, condones, assists, causes, advises, procures, or abets any illegal or disruptive activity or behavior of any kind, whether on or off school campuses or school property.

Prohibited Activities, shall include, but not be limited to:

No student shall:

1. Display or wear gang tattoos, articles, paraphernalia, or clothing.
2. Threaten to commit, or commit, any crime of violence or to burn or damage property with the purpose of terrorizing another or of causing the evacuation of a building, place of assembly, school bus, or other school facility or otherwise causing disruption to the orderly operation of any activity on any school campus or school property, or in reckless disregard of the risk of causing such terror or disruption.
3. Shoot at or throw an object at a school bus or other school occupied by passengers.
4. Recruit or solicit membership in any gang or gang related organization.
5. Hold himself or herself out as a member of a gang.
6. The appropriate school officials reserve the right to punish any other gang-related behavior, which is subversive to good order and discipline in the schools, even though such behavior is not specified in the preceding written rules.

Offense Levels:

Gang Related **Level 1** – N/A

Gang Related **Level 2** - Wearing or possession of gang related apparel; conveying personal membership or affiliation with a gang

Gang Related **Level 3** - Gang-related solicitation, violence, threats, defacement of property

Consequences (all and/or any of the following): High School and Middle School

Level 1 - N/A

Levels 2 and 3 - First Offense: The penalty for a student violating this policy for the first time shall range from a minimum penalty of out-of-school suspension for ten (10)

school days to a maximum penalty of permanent expulsion. Second Offense: A second violation of this policy for students shall result in a tribunal hearing and a recommendation by the Principal for immediate permanent expulsion from Murray County Public Schools.

Elementary

Class III Violation

(36) Repeated Offenses

***Note:** Any time a teacher or principal identifies a student as a chronic disciplinary problem student, the principal shall notify by telephone call and by either certified mail or statutory overnight delivery with return receipt requested or first-class mail the student's parent or guardian of the disciplinary problem, invite such parent or guardian to observe the student in a classroom situation, and request at least one parent or guardian to attend a conference with the principal or the teacher or both to devise a disciplinary and behavioral correction plan. OCGA Section 20-2-765

Offense Levels:

Repeated Offenses **Level 1** - Collection of minor incidents Repeated Offenses **Level 2** - Collection of moderate incidents

Repeated Offenses **Level 3** - Collection of severe incidents

Consequences (all and/or any of the following): High School and Middle School

This applies when a student has committed numerous violations of the student code of conduct. The school, in attempting to remediate the behavior, has used progressive discipline and the school administration has determined that all appropriate discipline procedures available at the school level have been exhausted. Further, the continued misbehavior of the student is making it difficult for teachers to teach and students to learn.

Each offense: 10 days Suspension, Parent Contact, Tribunal Hearing and possible Police Action

Elementary School

"Committed to student success...no exceptions, no excuses!"

Class II or Class III violation depending on the circumstances

(40) Other Non-Disciplinary Incident - Can only be used to report "physical restraint" with Action "95"

VIDEO/AUDIO RECORDING: Any student who intentionally records any violation of the Code shall be deemed an accomplice to the violation and punished accordingly.

(42) Electronic Smoking Device

Level 1- Unintentional possession of an electronic smoking device

Level 2- Use or knowledgeable possession of an electronic smoking device

Level 3- Distribution and/or selling of electronic smoking devices: Level 3 may be used for students that violate school policy on electronic smoking devices three or more times during the same school year

Consequences (all and/or any of the following): High School and Middle School:

Level 1 and 2: 1st offense in same school year is 5 days out of school suspension and 2nd offense is 10 days out of school suspension and Tribunal Hearing.

Level 3: 10 days Suspension, Parent

Contact, Police Action, Tribunal Hearing.

Elementary School

Levels 1 and 2 - Class I Offense

Three or more possession use or offenses: Class II Offense

Level 3 - Distribution or sale: Class III Offense:

(44) Violence Against a Teacher Violence Against a Teacher

Level 1- NA

Level 2- NA

Level 3- Intentional physical attack against a teacher with the intent to cause bodily harm resulting in severe injuries or any physical attack against a teacher (Violence against other school personnel should be reported as Battery (03) – Level 3)

Consequences (all and/or any of the following): High School and Middle School

Level 3: 10 days Suspension, Parent

Contact, Police Action, Tribunal Hearing.

Elementary

Class III Violation

MISBEHAVIOR OFF CAMPUS

High School, Middle School and Elementary School

Misbehavior on School Bus

Included in the next section of this handbook is a copy of the

Murray County Bus Discipline Policy. The Policy defines proper bus conduct and punishment for misbehavior on school buses. Each parent should read the Bus Discipline Policy. Each parent should

return the signed bus policy. The signed document must be on file for

your student to ride the bus. The Student Code of Conduct applies to students who ride the school bus. Serious incidences of student misconduct on school buses may result in punishment under the Student Code of Conduct as well as the Murray County Bus

Discipline Policy. Even if your student does not normally ride the bus the permission slip is necessary for field and class trips.

Misbehavior at any Murray County School activity

Students will be expected to behave in accordance with all rules and regulations set forth in this Discipline Code while at any Murray County School System sponsored activity. This includes events sponsored by the high school, middle schools or elementary schools. Punishments may be issued in accordance with this code.

Serious Misbehavior Off Campus

Any off-campus behavior of a student which could result in the student being criminally charged with a felony (or any delinquent act which would be a felony if the student were an adult) and which

makes the student's continued presence at school a potential danger to persons or property at the school or which disrupts the educational process is subject to disciplinary action. Each offense: 10 days

"Committed to student success...no exceptions, no excuses!"

Suspension, Parent Contact, Possible Tribunal Hearing and possible Police Action

PARKING AND TRAFFIC VIOLATIONS

Parking and Traffic Violations (including failure to pay fee)

First Offense: Office Warning

Second Offense: Suspension of driving privileges—
decided by administration and dependent upon severity of violation

Third Offense: Loss of driving privileges and possible police action

**Serious parking/traffic violations may result in immediate police action and/or the towing of the vehicle at owner's expense.

POSSIBLE CONSEQUENCES FOR DISCIPLINARY INFRACTIONS REPORTED TO THE OFFICE

The following are possible consequences of violations of the Student Code of Conduct and define the meaning of certain terms as used in the code of conduct

Corporal Punishment

Corporal punishment is a viable and effective option of discipline and is available. Corporal punishment may be used in accordance with state law (OCGA 20-2-731) and Board of Education Policy.

Corporal Punishment may be used in lieu of any punishment listed in the Student Code of Conduct at the discretion of the school administration but will not be the first line of punishment unless the

pupil was informed beforehand that specific misbehavior could occasion its use. Corporal punishment will not be administered to a child whose parents or legal guardian have provided the principal, of the school, a statement from a medical doctor licensed in Georgia stating that corporal punishment is detrimental to the child's mental or emotional stability.

In School Suspension (ISS)

ISS is a program developed by the Georgia Department of Education as an alternative to out-of-school suspension. The student is isolated from the student body and work is sent to the student and

completed under the supervision of the ISS teacher. The regular classroom teacher grades the work produced by the student while in ISS and appropriate credit is given. Regulations of the Georgia In School Suspension Program permit students to be allowed to work on

the school campus while in ISS A maximum of 20 days may be served in ISS during a school year. Further infractions may result in OSS and/or a disciplinary hearing.

Out of School Suspension (OSS)

The punishment of suspension out of school is the severest form of punishment administered at the school level. Students may make-up work within five (5) days of returning to school from out of

school suspension in a school year. A student who has been suspended from school may not be on school property at any time during the suspension unless specific permission to do so has been given by an administrator. This is a school policy and is not at the discretion of the individual teacher.

Students who are suspended cannot count days that school is not in session due to weather conditions or holidays as suspension days.

Tribunal Hearing

The term Tribunal Hearing refers to the Discipline Tribunal of the Murray County School System and is usually used in conjunction with a suspension. This is a procedure, which

is mandated by Georgia Law. A hearing officer or Tribunal who is appointed by the Murray County Board of

Education conducts hearings. Students who have

exhausted the maximum number of days in ISS and other serious infractions of the Codes of Conduct are brought

before the tribunal. By law, certain offenses must be

brought before the hearing officer or a Tribunal, even on the first offense. Evidence against the student is presented

by the school administration. The student and parents are afforded the opportunity to offer a defense and/or explanation. A

recommendation for punishment may be made to the tribunal by the school administration. The

tribunal can accept the recommendation or he can change the recommendation to a greater or lesser degree of punishment. The tribunal

has the authority to expel a student from the Murray County School System.

Placement in an Alternative Educational Setting

(Grades 6-12)

Certain circumstances may result in the student being placed in an alternative educational setting. Any student punitively assigned to an alternative educational setting may not

participate in or attend any extracurricular activities or school functions. Further, they may not be present on any school property other than the alternative school to which they are assigned.

SCHOOL BUS

"Committed to student success...no exceptions, no excuses!"

CODE OF STUDENT CONDUCT DISCIPLINE PROCEDURES FOR MAJOR SCHOOL BUS RULE VIOLATIONS

NOTE: Misconduct on the school bus may constitute a violation of both bus rules and student codes of conduct. Discipline may be imposed under provisions of either/or both policies. School Bus discipline may be more or less severe than provided for in the following rules and is always at the discretion of the school administration.

School bus transportation is a privilege and not a right. Students who behave in a manner which endangers the safe operation of the school bus and thus the safety of others will be excluded from riding the bus.

MAJOR RULES

Rule 1: Physical assault or battery of other students on the school bus including acts of sexual harassment is prohibited.

Rule 2: Verbal assault, including threatening, abusive, provocative, profane, or sexually harassing language directed toward other students on the school bus is prohibited

Rule 3: Use by students of electronic and/or reflective devices on the school bus is prohibited. Notwithstanding, Cell phones, I-pads and Tablets may be used by students, to the extent it does not interfere with the school bus communication equipment or the school bus driver's operation of the bus. Any such devices must be on silent or vibrate mode and may not be used to play music or games that may be heard by others.

- Pagers, radios, tape or compact disc players, or any other electronic device that might interfere with the school bus communication equipment or the school bus driver's operation of the bus will not be allowed on the bus.
- Mirrors, lasers, flash cameras, or any other lights or reflective devices that might interfere with the school bus driver's operation of the bus are prohibited and will not be allowed on the bus.

Rule 4: Bullying is prohibited on the bus, at school, and at any school-related function.

Rule 5: Acts of violence toward a school bus driver or school district employee are prohibited.

Rule 6: Sexual misconduct, lewd or vulgar behavior, and profanity on the school bus are prohibited.

Rule 7: Behavior that could cause the safety of any passenger to be in danger is prohibited.

- Students will keep their arms and heads inside the windows of the bus at all times.
- Students will not throw objects on, in, or from the bus.
- Any action that endangers any passenger or other person is a gross safety violation.

Rule 8: Possession or use of tobacco, drugs, alcohol, or weapons on the bus is prohibited.

Rule 9: The vandalism of or the destruction of the school bus, any part thereof, or the property of others on the school bus is prohibited. The theft of any item on the school bus is prohibited.

- Vandalism of the bus or its environment or tampering with bus equipment, including opening the emergency exits, will not be tolerated. Students deemed guilty will face prosecution and/or restitution as well as school discipline. A student or his/her parents will pay for any damage he/she causes.

Rule 10: Students will be silent at railroad crossings

REFERRING STUDENTS FOR VIOLATIONS OF MAJOR RULES

1. After specifically notifying the student that they are being written up for a major rule violation, the driver will make a written referral. Discipline for major rule violations requires no previous warning or documentation be provided.
2. The referral is a **detailed** description of the incident stating exactly what took place. The driver will personally deliver the referral to the Director of Transportation or his designee.
3. Upon completion of the investigation the Director of Transportation or his designee will then forward a bus discipline referral to the school.
 4. Upon receiving the referral from the Director of Transportation the principal or assistant principal will read the driver's referral to the student and listen to the student's response.
 5. The School Administration with the assistance of the Transportation Director and bus monitor may conduct any necessary investigation. The investigation may include talking with the driver, watching the videotape, interviewing witnesses, taking a statement from the student accused, or the gathering of any other pertinent information.
6. After completing any required investigation, the principal or assistant principal will give the student a letter detailing the violation and the punishment. It is the responsibility of the student to deliver the letter to the parent.
 7. The principal or assistant principal will contact the Transportation Department who reports the major offense when the discipline is determined.

CONSEQUENCES FOR VIOLATIONS OF MAJOR RULES Students committing any major offense are subject to, as a minimum, the following punishments. The school or school system may assign additional or alternative punishments in certain extraordinary cases. **The school system will assign additional punishments for certain violations as required by state and federal law.**

- 1st Violation:** 3 school days off the bus.
2nd Violation: 5 school days off the bus.
*Conference with parent, school, student and bus driver
3rd Violation: 10 school days off the bus
*Conference with parent, school, student and bus driver

"Committed to student success...no exceptions, no excuses!"

4th Violation: 30 school days off the bus or for remainder of school year, whichever is longer.

*Conference with parent, school, student and bus driver

5th Violation: Off the bus for one calendar year.

State law requires that disciplinary actions above and beyond those stated previously be taken in the case of the following offenses:

Physical Assault, Battery or Sexual Harassment of Others

A meeting will be required between appropriate school district employees and the parent or guardian of the student to develop a school bus behavior contract for the student. The contract will provide for progressive, age-appropriate discipline, penalties, and restrictions for the student's misconduct on the bus. Contract provisions and additional punishment may include but are not limited to:

- Assigned seating
- Ongoing parental involvement
- Additional days of suspension from riding the bus
- Written assignments
- Out of School Suspension (OSS)
- Corporal Punishment
- Disciplinary Hearing
- Tribunal Hearing
- Assignment to Alternative School
- Expulsion from the Murray County School System

Bullying

Bullying is specifically defined as an act which occurs on school property, on school vehicles, at school bus stops, or at school related functions or activities, or by use of data other electronic technology of a local school system, that is:

1. Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so;
2. Any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm; or
3. Any intentional written, verbal, or physical act, which a reasonable person would perceive as being intended to threaten, harass, or intimidate, that:

Causes another person substantial physical harm within the meaning of Code Section 16-5-23.1 or visible bodily harm as such item is defined in Code in Code Section 16-5-23.1;

Has the effect of substantially interfering with a student's education;

Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or has the effect of substantially disrupting the orderly operation of the school.

A meeting will be required between appropriate school district employees and the parent or guardian of the student to develop a school bus behavior contract for the student. The contract will provide for progressive, age-appropriate discipline, penalties, and restrictions for the student's misconduct on the bus following the student code of conduct. Contract provisions and additional punishment may include but are not limited to:

- Assigned seating
- Ongoing parental involvement
- Additional days of suspension from riding the bus
- Written assignments
- Out of School Suspension (OSS)
- Corporal Punishment
- Disciplinary Hearing
- Tribunal Hearing
- Assignment to Alternative School
- Expulsion from the Murray County School System
- Any student in grades 6 through 12 who is found to have committed the offense of bullying for the third time in a school year will, at a minimum, be assigned to the Murray

County Alternative School. The offenses of bullying leading to such an action may occur at school, on the school bus, or at any school related activity.

- Any other action or combination of actions as deemed appropriate by school administration.

Acts of Violence Toward a School Bus Driver or Employee of the School System

Physical violence is defined as "Intentionally making physical contact of an insulting or provoking nature with the person of another **or intentionally** making physical contact with another which causes physical harm to another."

- A student accused of an act of physical violence toward a school bus driver or school district employee shall be given a hearing before a Hearing Officer, and shall be suspended from school until the hearing.

"Committed to student success...no exceptions, no excuses!"

- A student found by the Hearing Officer to have intentionally made physical contact of an insulting or provoking nature on the person of a school bus driver or other school district employee may be disciplined by expulsion from school, long-term suspension from school, or short-term suspension from school.
- A student found by the Hearing Officer to have intentionally made physical contact, which causes harm to a school bus driver, or other school district employee shall be expelled from the Murray County Schools for the remainder of the student's eligibility to attend public school.
- The Murray County Board of Education will review all instances where students have been expelled for acts of physical violence against a school bus driver or other school district employee which cause physical harm and may modify the expulsion as follows:
 1. The student may be assigned to an alternative school.
 2. The student may be allowed to return to school on a date set by the Board of Education.
 3. Students in grades kindergarten through five may be allowed to reenroll in school.

DISCIPLINE PROCEDURES FOR MINOR SCHOOL BUS RULE VIOLATIONS

MINOR RULES

1. Students will sit in the seat assigned by the driver or another school official
2. Students will enter or leave the bus at their regular stop only, unless written permission has been given by the parent/guardian and signed by the appropriate school official.
3. Eating or drinking on the bus is prohibited on regular routes.
4. Students will sit in the seat facing the front in a manner best suited to provide for safe transportation. Students will keep legs and feet out of the aisle.
5. Students who must cross the road to board the bus will wait until the bus arrives and displays the appropriate warning signs before crossing the road.
6. All students will cross the road (if necessary) at least 10 feet in front of the bus, never behind the bus. Students will never touch, jump over, or crawl under safety barriers.
7. Students will stand a safe distance from the road while awaiting the bus.
8. While at the bus stop students will conduct themselves in an orderly manner, avoid littering, and respect private property rights.
9. Students will use the service entrance while loading and unloading. The emergency exit will only be used in emergency situations.
10. Students will walk across the road to board or leave the bus; never run.
11. Students exiting the bus will proceed immediately a safe distance away from the bus to be determined by the driver.
12. Students will not be allowed to return to the bus once they have exited.
13. Disrespectful conduct toward the school bus driver or other persons on the school bus is prohibited.

REFERRING STUDENTS FOR VIOLATIONS OF MINOR RULES

1. To issue a written warning the driver will speak directly to the student, using his/her name, explaining exactly what the student is doing and asking the student to discontinue the behavior. The driver will inform the student that they will receive a written warning from the school
2. When the principal or assistant principal receives the referral, it will be read to the student. The principal or assistant principal will listen to the student's response. The written warning will be given to the student.
3. Students will receive two written warnings from the school before any disciplinary action is taken. The warnings do not have to be for same misbehavior. Students will return the warning, signed by the parent or guardian to the bus driver.
4. A third referral for a minor rule violation will result in conference with Parent, school, student and bus driver. or other discipline deemed appropriate by the school administration.
5. A fourth referral for a minor rule violation will result in a 3day suspension from the bus and school discipline.
6. Any subsequent referrals for minor rule violations will be dealt with as major rule violations (see section on "Discipline Procedures for Major Rule Violations").

BUS DISCIPLINE FOR SPECIAL EDUCATION STUDENTS

- When a special education student commits any offense that causes the student to be suspended from the bus, the school administrator will notify the Special Education office. **In most cases the special education student will receive the same punishment as any other student.** However, depending on the student's disability, school attendance during the suspension, and behavior, the IEP committee may convene to discuss mini-bus transportation services or other options for the student, as appropriate
- When a special education student is first referred for a minor offense, the administrator will contact the student's special education teacher for assistance in developing appropriate behavior interventions for the student. If the problem persists after behavioral interventions, the IEP committee may convene to discuss mini-bus transportation services or other options for the student, as appropriate.
- Nothing in this policy will affect the rights of any student under federal, state, or local laws.

Should a parent disregard any bus disciplinary action in defiance of this policy the proper authorities will be notified. The rule violation becomes a major offense and will carry additional long-term suspension from Murray County school buses.

"Committed to student success...no exceptions, no excuses!"

SELECTED LAWS AND POLICIES

LAW 20-2-1181 DISRUPTING PUBLIC SCHOOLS

It shall be unlawful for any person to disrupt or interfere with the operation of any public school. Any person violating this Code section shall be guilty of a misdemeanor of a high and aggravated nature. (GA L. 1976, p. 480, 1 ; GA L. 1994, p. 1012, 6.)

LAWS 16-5-20 and 16-5-21- SIMPLE ASSAULT AND BATTERY OF PUBLIC-SCHOOL EMPLOYEES

Individuals who commit the offense of simple assault and/or simple battery against an employee of a public-school system while such employee is engaged in official duties or on school property shall be punished for a misdemeanor of a high and aggravated nature. The term school property includes public school buses and designated bus stops. Any person who commits the offense of aggravated assault involving the use of a firearm upon a student or teacher or other school personnel within a school safety zone as defined in Code Section 16-11-127.1 shall, upon conviction thereof, be punished by imprisonment for not less than five nor more than 20 years.

LAW 20-2-764 CHRONIC DISCIPLINARY PROBLEM STUDENTS

As used in this subpart, the term:

“Chronic disciplinary problem student” means a student who exhibits a pattern of behavioral characteristics which interfere with the learning process of students around him or her and which are likely to recur.

Any student, who in the opinion of the school administration is demonstrating a pattern of behavior, which will ultimately result in severe discipline measures will be informed of such. The parents will receive notification of such action in the hope that eventual severe discipline measures will not become necessary.

LAW 20-2-751.4 BULLYING

Bullying is specifically defined as an act that is:

1. *Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so;*
2. *Any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm; or*
3. *Any intentional written, verbal, or physical act, which a reasonable person would perceive as being intended to threaten, harass, or intimidate, that:*

A) Causes another person substantial physical harm within the meaning of Code Section 16-5-23.1 or visible bodily harm as such item is defined in Code in Code Section 16-5-23.1;

B) Has the effect of substantially interfering with a student's education;

C) Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or D) Has the effect of substantially disrupting the orderly operation of the school.

The term applies to acts which occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system. The term also applies to acts of cyber bullying which occur through the use of electronic communication, whether or not such electronic act originated on school property or with school equipment, if the electronic communication 1) is directed specifically at students or school personnel, 2) is maliciously intended for the purpose of threatening the safety of those specified or substantially disrupting the orderly operation of the school, and 3) creates a reasonable fear of harm to the students' or school personnel's person or property or has a high likelihood of succeeding in that purpose. For purposes of this Law, electronic communication includes but is not limited to any transfer of signs, signals, writings, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system.

NONDISCRIMINATION NOTICE

State law prohibits discrimination based on gender in athletic programs of local school systems (Equity in Sports Act, OCGA 20-2-315). Students are hereby notified that the Murray County local school system does not discriminate on the basis of gender in its athletic programs. The sports equity coordinator for the school system is Mr. Greg Linder, 1001 Green Road, Chatsworth, GA 30705, and (706) 695-1414. Inquiries or complaints concerning sports equity may be submitted to Mr. Greg Linder.

As required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990, Murray County School District does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission to its programs, services, or activities, in access to the, in treatment of individuals, or in any aspect of their operations.

“Committed to student success...no exceptions, no excuses!”

Murray County School District Career and Technical Education department does not discriminate in enrollment or access to any programs available. A list of programs can be found at www.murray.k12.ga.us. The lack, of English Language Skills shall not be a barrier to admission or participation in the district's activities and programs. The Murray County School District does not discriminate in its hiring or employment practices.

Questions, complaints or requests for additional information regarding these laws may be forwarded to the designated compliance coordinators listed below.

COMPLAINTS OF DISCRIMINATION/HARRASSMENT Complaints made to the School District regarding alleged discrimination or harassment on the basis of race, color or national origin in violation of Title VI, on the basis of sex in violation of Title VII and IX, on the basis of disability in violation of Section 504 of the Rehabilitation Act of 1973 or the Americans With Disabilities Act and/or on the basis of age in violation of the Age Discrimination in Employment Act will be processed in accordance with the following procedure:

1. Any student, employee, parent or other person with a complaint or report alleging a violation as described above shall promptly notify, in writing or orally, either the principal for his/her school or the applicable Coordinator, as identified in this section. If the complaint is oral, either the coordinator or school principal to whom the complaint is made shall promptly prepare a memorandum or written statement of the complaint as made to him or her by the complainant and shall have the complainant read and sign the memorandum or statement if it accurately reflects the complaint made. If the complaint is made to a school principal, he or she shall be responsible for notifying the appropriate coordinator of the complaint. This policy applies to complaints alleging discrimination carried out by employees, other students or third parties; the District will conduct adequate, reliable and impartial investigation of the complaints, including the opportunity to present witnesses and other evidence; and the District will endeavor to take steps, believed necessary in its discretion, to prevent recurrence of any harassment and to correct discriminatory effects on the complainant and others, if appropriate.
2. If the alleged offending individual is the coordinator or the principal, the complaint shall either be made by the complainant to the Superintendent or, if the complaint is initially made to the school principal, reported by the principal to the Superintendent. If the alleged offending individual is the Superintendent, the complaint shall be made to the designated coordinator, who shall, without further investigation, report the complaint to the Board chairperson.
3. The coordinator or his or her designee shall have fifteen (15) work days to gather all information relevant to the complaint made, review the information, determine the facts relating to the complaint, review the action requested by the complainant, and attempt to resolve the complaint with the complainant and any other persons involved. The coordinator or designee shall prepare a written response to the complaint detailing any action to be taken in response to the complaint and the time frame in which such action will be taken and copies of this response shall be furnished to the complainant, the appropriate coordinator and the principal or his or her designee.
4. If the complaint is not resolved after this fifteen (15)-day period or if the complainant is not satisfied with the resolution of the complaint, the complainant shall have the right, within five work days of receiving a copy of the written response, to have the complaint referred to the Superintendent of Schools. If the alleged offending individual is the Superintendent, the complainant may have the complaint referred to the Board of Education, rather than the Superintendent.
5. The Superintendent shall have fifteen (15) work days to review the complaint and the response of the coordinator or designee and attempt to resolve the complaint. The Superintendent shall furnish to the complainant a written response setting forth either his or her approval of the action recommended by the coordinator or designee or the action to be taken by the School District in response to the complaint in lieu of that recommended by the coordinator or designee and the time frame in which such action shall be taken.
6. This policy is not intended to deprive any student or parent of any right they may have to file a complaint under any other applicable policy of the local board or to contact the Office of Civil Rights or other appropriate state or federal agency with regard to any allegations that the School District has violated the statutes described above.
7. The School District shall be responsible for distributing and disseminating information relevant to this policy and procedure to students, parents and employees through appropriate procedures.
8. No reprisal shall occur as a result of reporting unlawful discrimination or harassment under this policy, and any attempt to retaliate against a complainant shall be disciplined as is appropriate.
9. The confidentiality of any individual making a complaint or report in accordance with this policy, to the extent it is reasonably possible and complies with the law, shall be protected, although the discovery of the truth and the elimination of unlawful harassment shall be the overriding consideration.

Coordinators:

Title VI and VII Coordinator: Mike Tuck

Address: 1006 Green Road
Chatsworth, GA, 30705
Phone Number: 706-695-4531

Title IX Coordinator: Mike Tuck

Address: 1006 Green Road
Chatsworth, GA, 30705
Phone Number: 706-695-4531

Section 504 and Americans with Disabilities Act Coordinator:

Paula Martin

"Committed to student success...no exceptions, no excuses!"

Address: 1006 Green Road
Chatsworth, GA, 30705
Phone Number: 706-695-4531

Sports Equity Coordinator: Greg Linder
Address: 1001 Green Road
Chatsworth, GA 30705
Phone Number: 706-695-1414

SECTION 504 DISABILITY GRIEVANCE PROCEDURES Any student or parent or guardian (“grievant”) may request an impartial hearing due to the school system's actions or inactions regarding your child's identification, evaluation, or educational placement under Section 504. Requests for an impartial hearing must be in writing to the school system's Section 504 Coordinator; however, a grievant's failure to request a hearing in writing does not alleviate the school system's obligation to provide an impartial hearing if the grievant orally requests an impartial hearing through the school system's Section 504 Coordinator. The school system's Section 504 Coordinator will assist the grievant in completing the written Request for Hearing. The Section 504 Coordinator may be contacted through the school system's central office. Copies of the 504 procedural Safeguards and Notice of Rights of Students and Parents Under Section 504 may be found at the Murray County School's website or may be picked up at the central office or at any of the school offices.

Section 504 and Americans with Disabilities Act Coordinator: Paula Martin
Address: 1006 Green Road
Chatsworth, GA 30705
Phone Number: 706-695-4531

NOTIFICATION: ASSURANCE OF ACCESS

The Murray County School District endorses the philosophy that education is a means by which each individual has the opportunity to reach his or her fullest potential. We believe that all students have a right to educational experiences that challenge the level of their individual development, whether it is below, at, or beyond the level of their age peers. Special programs for gifted students are one outgrowth of this commitment. Students in grades K -12 who demonstrate a high degree of intellectual, academic, and/ or creative abilities may be nominated for evaluation to determine eligibility to participate in the Program for Gifted Students. Referrals for consideration may be made by teachers, parents or guardians, counselors, administrators, peers, self, and other individuals with knowledge of the student's abilities. The State Board of Education determines eligibility criteria for placement in this program. For a summary of those criteria or for further information about Murray County's Program for Gifted Students, please contact the Gifted Program teacher at your child's school or:
Spencer Gazaway, Gifted Program Coordinator
1006 Green Rd
Chatsworth, GA 30705
706-695-4531 spencer.gazaway@murray.k12.ga.us

COMPULSORY SCHOOL ATTENDANCE LAW 20-2-690.1. (a) Every parent, guardian, or other person residing within this state having control or charge of any child or children between their sixth and sixteenth birthdays shall enroll and send such child or children to a public school, a private school, or a home study program that meets the requirements for a public school, a private school, or a home study program; and such child shall be responsible for enrolling in and attending a public school, a private school, or a home study program that meets the requirements for a public school, a private school, or a home study program under such penalty for noncompliance with this subsection as is provided in Chapter 11 of Title 15, unless the child's failure to enroll and attend is caused by the child's parent, guardian, or other person, in which case the parent, guardian, or other person alone shall be responsible; provided, however, that tests and physical exams for military service and the

National Guard and such other approved absences shall be excused absences. The requirements of this subsection shall apply to a child between his or her sixth and sixteenth birthdays who has been assigned by a local board of education or its delegate to attend an alternative public school program established by that local board of education, including an alternative public school program provided for in Code Section 20-2-154.1, regardless of whether such child has been suspended or expelled from another public school program by that local board of education or its delegate, and to the parent, guardian, or other person residing in this state who has control or charge of such child. Nothing in this Code section shall be construed to require a local board of education or its delegate to assign a child to attend an alternative public school program rather than suspending or expelling the child.

(b) Any parent, guardian, or other person residing in this state who has control or charge of a child or children and who shall violate this Code section shall be guilty of a misdemeanor and, upon conviction thereof, shall be subject to a fine not less than \$25.00 and not greater than \$100.00, imprisonment not to exceed 30 days, community service, or any combination of such penalties, at the discretion of the court having jurisdiction. Each day's absence from school in violation of this part after the child's school system notifies the parent, guardian, or other person who has control or charge of a child of five unexcused days of absence for a child shall constitute a separate offense. After two reasonable attempts to notify the parent, guardian, or other person who has control or charge of a child of five unexcused days of absence without response, the school system shall send a notice to such parent, guardian, or other person by certified mail, return receipt requested, or first class mail. Public schools shall provide to the parent, guardian, or other person having control or charge of each child enrolled in public school a written summary of possible consequences and penalties for failing to comply with compulsory attendance under this Code section for children and their parents, guardians, or other persons having control or charge of children. The parent, guardian, or other person who has control or charge of a child or children shall sign a statement indicating receipt of such

“Committed to student success...no exceptions, no excuses!”

written statement of possible consequences and penalties; children who are age ten years or older by September 1 shall sign a statement indicating receipt of such written statement of possible consequences and penalties. After two reasonable attempts by the school to secure such signature or signatures, the school shall be considered to be in compliance with this subsection if it sends a copy of the statement, via certified mail, return receipt requested, to such parent, guardian, other person who has control or charge of a child, or children. Public schools shall retain signed copies of statements through the end of the school year.

(c) Local school superintendents in the case of private schools or home study programs and visiting teachers and attendance officers in the case of public schools shall have authority and it shall be their duty to file proceedings in court to enforce this subpart.

PARENT NOTICE REQUIRED BY EVERY STUDENT SUCCEEDS ACT (“ESSA”)

In compliance with the requirements of the ESSA statute, the Murray County Schools District informs parents that you may request information about the professional qualifications of your student's teacher(s) and/or paraprofessionals. The following information may be requested; 1) whether the teacher has met the state qualifications and licensing requirements for the grade level and subject areas in which the teacher provides instruction; 2) whether the teacher is teaching under an emergency or other provisional status through which Georgia qualifications or certification criteria has been waived; 3) Whether the teacher is teaching in the field of discipline of the certification of teacher; 4) whether the student is provided services by paraprofessionals, and if so, their qualifications.

If you wish to request information concerning your child's teacher's qualification, please contact the principal at your child's school. {Sections 1111(h) (6) (A) and 1112 (e) (1) (A)}

*****FERPA NOTICE*****

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. They should write the School principal [or appropriate official], clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. FERPA requires a school district to make a reasonable attempt to notify the parent or eligible student of the records request unless it states in its annual notification that it intends to forward records on request.

4. The right to file a complaint with the US Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

**Family Policy Compliance Office
US Department of Education
400 Maryland Avenue, SW Washington, DC 20202-5901**

FERPA DIRECTORY INFORMATION

5. The Board of Education has designated the following information as directory information:

[Note: The board may, but does not have to, include all the information listed below. Information listed must be consistent with those items designated in board policy.]

- A. Student's name, address, telephone number, and email
- B. Student's date and place of birth.
- C. Student's participation in official school clubs and sports.

“Committed to student success...no exceptions, no excuses!”

- D. Weight and height of student if he/she is a member of an athletic team
- E. Dates of attendance at a school within the school district.
- F. Honors and awards received during the time enrolled in
the district's schools
- G. Video, audio, or film images or recordings of school or class activities.
- H. Grade level.
- I. Enrollment Status

Unless you as a parent / guardian or eligible student, request otherwise, this information may be disclosed to the public upon request. In addition, two federal laws require school systems receiving federal financial assistance to provide military recruiters or institutions of higher learning, upon request, with the name, address, and telephone numbers unless parents have advised the school system that they do not want their student's information disclosed without their prior written consent. You have the right to refuse to allow all or any part of the above information to be designated as directory information and to refuse to allow it to be disclosed to the public upon request without your prior written consent. If you wish to exercise this right, you must notify the principal of the school at which the student is enrolled in writing within 10 days after officially enrolling in school or within 10 days of the date of the release of this notice.

You are also notified that from time to time students may be photographed, videotaped, or interviewed by the news media at school or some school activity or event; unless you, as a parent/guardian object in writing to your student being photographed, videotaped or interviewed to the principal of the school where your student is enrolled. You must notify the principal of the school where your student is enrolled. You must notify the principal of your objection by the date specified above. The principal will take reasonable steps to control the media's access to the students. However, your submission of a written objection does not constitute a guarantee that your student will not be interviewed in circumstances which are not within the knowledge or control of the principal.

Notice of Parents/Guardians & Eligible Students of Rights Under The Protection Of Pupil Rights Amendment (PPRA)

(1) Parents and eligible students (18 or older or emancipated minors) shall be notified at the beginning of the school year of the approximate dates during the school year when any of the activities listed below are expected to be scheduled. The Board of Education has developed and adopted policies, in conjunction with parents, regarding the activities described in paragraph 1. In accordance with Board policies, prior written consent must be obtained from parents before students are required to submit to any survey that contains questions about one or more of the areas listed in subparagraph (1)(A) and that is funded in whole or in part by the US Department of Education. You have the right to inspect any survey or instrument used in the collection of information under subparagraphs (1)(A) and (1)(B) before the instrument is administered or distributed to a student and to opt your student out of participation in any activities described in paragraph (1) in accordance with regulations developed by the Superintendent.

(A) The administration of any survey containing one or more of the following items:

1. Political affiliation or beliefs of the student or the student's parent.
2. Mental or psychological problems of the student or the student's family.
3. Sex behavior or attitudes.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of the other individuals with whom respondents have close family relationships
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or student's parents.
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program), without prior written consent of the aren't or eligible student.

(B) Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).

(C) Any non-emergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student, or of other students.

(2) You may, upon request, inspect any instructional material used as part of the educational curriculum for your student.

(3) The school is required by federal law to give this notice to parents. However, the school does not have scheduled any marketing activities or physical exams such as those described in paragraphs (1) (B) and (C). If any such activities are initiated during the school year, you will be notified accordingly and will be afforded all the rights as described herein.

(4) Parents / Eligible students who believe their rights have been violated may file a complaint with Family Policy Compliance Office, US Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605.

Drivers/Learners licenses

TEENAGE AND ADULT DRIVER RESPONSIBILITY ACT: (TAADRA)

I. *When you apply for a learner's license or a driver's license your school must certify the following:*

"Committed to student success...no exceptions, no excuses!"

1. You are enrolled and not suspended from school

II. When you have your learner's or driver's license: You will lose your license for a year if:

1. You drop out of school without graduating

NOTICE TO PARENTS/GUARDIANS

The Georgia General Assembly has asked all school systems in Georgia to encourage parents and guardians to inform their children of the consequences, including potential criminal penalties, of underage sexual conduct and crimes for which a minor can be tried as an adult. This is an important area of the law because minors can face significant penalties and life-altering consequences for certain illegal acts. We are providing information regarding underage sexual conduct and crimes for which a minor can be tried as an adult so that you can have a serious conversation with your child regarding these serious matters:

A MINOR CAN BE TRIED AND SENTENCED AS AN ADULT FOR ANY OF THE FOLLOWING OFFENSES

1. Murder, voluntary manslaughter, rape, aggravated sodomy, aggravated sexual assault
2. Kidnapping
3. Arson
4. Aggravated battery
5. Robbery
6. Armed Robbery with or without a firearm
7. Attempted murder
8. Attempted kidnapping
9. Possession of a weapon within a School Safety Zone, school building, at a school function, on school property, on a school bus, or on other transportation furnished by a school
10. Manufacturing, distributing, possessing with intent to distribute, or offering to distribute any destructive device, explosive, poison gas, or detonator
11. A second adjudication of manufacturing, transporting, distributing, or using a hoax device or replica of an explosive device to knowingly hinder law enforcement officials
12. Any act which, if done by an adult, would be a felony if the minor has three previous adjudications of committing delinquent acts

IT IS A CRIME

A person commits the offense of Statutory Rape when he or she has sexual intercourse with any individual under the age of sixteen.

CHILDREN'S ONLINE PRIVACY PROTECTION ACT

The Children's Online Privacy Act ("COPPA") applies to the online collection of personal information for children under 13 years of age. The Murray County School District contracts with Scantron Corporation for the use of the Scantron ACHIEVEMENT Series. ACHIEVEMENT Series is a web-based assessment platform with a content-neutral structure and multiple delivery capabilities. Educators use it to manage current tests and develop new ones, administer tests (online or on paper), and report results immediately. This is a valuable tool in developing tests and assessing student progress on an individual student basis.

Information collected - Personal information collected is limited to student identifier, grade level, IP address and assessment-related information.

A restriction on the use of information - The use of personal information is restricted to activities related to assessment of students. Information is distributed to authorized representatives of the Murray County Schools for student assessment purposes only. Information may be distributed to other representatives of Scantron to further enhance the delivery of products and services to clients. No information will be distributed to third parties for the purpose of marketing to the student or making contact with the student. Information collected is not made available publicly for any purpose. If another school system requests personal information related to a student, that information will not be released without parental consent.

Parent rights to review and refuse collection of personal information - If you as a parent or guardian desire to review or terminate the collection of a student's personal information, you may do so by contacting your student's school or the Central Office of the Murray County Schools and calling Scantron at (800) 722-6876. Scantron will provide you with an authorization form that will include a request for proof of your relationship with the student. Scantron will notify your student's school of your request. Once the authorization form is complete you will be supplied with the information, regarding your student, collected to date. If you wish that the collection of information relating to your student be discontinued and that the information relating to your student be eliminated from the records maintained by Scantron, we will comply with your request.

Name and contact information - Scantron Corporation maintains privacy policies to protect student information. If you would like to receive information regarding those policies, you may contact a representative at:
34 Parker
Irvine, CA 92618 (800) 722-6876

CHANGE OF CUSTODY AT SCHOOL

Official Code of Georgia § 20-2-780. Change of custody of minor child by removing child from premises of private or public school

"Committed to student success...no exceptions, no excuses!"

prohibited

(a) No person shall make or attempt to make a change of custody of a minor child by removing the child from the premises of a private or public elementary or secondary school without the permission of the person who enrolled the child in the school, notwithstanding the fact that the person seeking to obtain custody of the child from the school has a court order granting custody of the child to such person.

(b) This Code section shall not apply with respect to the following:

(1) Persons seeking to enforce court orders that specifically authorize or direct the release of custody by the school; or

(2) State or local officials acting under the express authority of this state's child protection laws.

(c) Any person violating this Code section shall be guilty of a misdemeanor.

(d) School officials when acting in their official capacities in preventing or attempting to prevent a violation of this Code section shall be immune from civil or criminal liability that otherwise might be incurred or imposed.

§ 20-2-738. Authority of teacher over classroom

Under certain circumstances a teacher has the authority to remove extremely disruptive student(s) from their classroom. Georgia law establishes a detailed procedure defining the procedure than must be followed. You can review the authority of a teacher to remove extremely disruptive students and the procedure by going to the Murray County Schools website and using the “teacher’s authority” link.

Student Reporting of Acts of Sexual Abuse or Sexual Misconduct

(a) Any student (*or parent or friend of a student*) who has been the victim of an act of sexual abuse or sexual misconduct by a teacher, administrator or other school system employee is urged to make an oral report of the act to any teacher, counselor or administrator at his/her school. Reports can also be made to law enforcement agencies.

(b) Any teacher, counselor or administrator receiving a report of sexual abuse or sexual misconduct of a student by a teacher, administrator or other employee shall make an oral report of the incident immediately by telephone or otherwise to the school principal or the school social worker, and shall meet with the principal or school social worker to document a report of the incident, as soon as possible but under any circumstances no longer than 24 hours after becoming aware of the alleged misconduct. *If the principal is the person accused of the sexual abuse or sexual misconduct, the oral and written reports should be made to the superintendent or the superintendent's designee.*

(c) Any school principal or school social worker receiving a report of sexual abuse as defined in OCGA 19-7-5 shall make an oral **report immediately, but in no case later than 24 hours** from the time there is reasonable cause to believe a child has been abused. The report should be made by telephone and followed by a written report in writing. The report should be made to the detective designated to investigate child abuse by the Murray County Sheriff's Department. Any School Resource Officer is authorized to serve as a

reporting [contact for the designated detective](#). [If contact with designated law enforcement officials cannot be readily established the report can be made to the office of the district attorney.](#)

All reports of acts of sexual misconduct committed against a student by a teacher, administrator or other employee will be referred to law enforcement officials. If law enforcement officials determine that the alleged conduct is not covered by OCGA 19-7-5 or 20-2-1184 the alleged misconduct shall be investigated immediately by school or system personnel. If the investigation of the allegation of misconduct indicates a reasonable cause to believe that the report of sexual misconduct or other abuse is valid, the school principal or principal's school social worker shall make an immediate written report to the superintendent and the Professional Standards Commission Ethics Division.

ACCEPTABLE USE AND INTERNET SAFETY POLICY FOR THE COMPUTER NETWORK OF THE MURRAY COUNTY SCHOOL DISTRICT AND ITS 1:1 CHROMEBOOK AND CLOUD-BASED SYSTEMS PROGRAM

The Murray County School District makes available to its students access to interconnected computer systems within the District and to the Internet, the worldwide network that provides various means of accessing significant educational materials and opportunities.

The District is committed to creating a learning environment that highlights the potential of all learners to be successful in this ever changing world. Our focus is to blend the traditional classroom setting with an innovative digital learning environment that will engage, enhance, and extend learning. In order to meet this challenge, students will have access to Chromebooks, internet, and cloud based services.

In order for the School District to be able to make these technology resources available, all students must take responsibility for appropriate and lawful use of Chromebook, internet and cloud based services. Teachers and other Staff will make reasonable efforts to supervise student use of these technology resources. Students must understand that inappropriate internet use can result in one or more of the following: school discipline, loss of the privilege of using these technology resources and/or criminal prosecution.

Below is the Acceptable Use And Internet Safety Policy for the Computer Network of the Murray County School District and its 1:1 Chromebook and Cloud-Based Systems Program (“Policy”) and the Data Acquisition Site that provides Internet access. Upon reviewing, signing, and returning this Policy and the Student Technology Handbook, a student will be able to access the District provided chromebooks, internet and cloud based services. If a student is under 18 years of age, the “PARENT'S OR GUARDIAN'S AGREEMENT”, for both the Acceptable Use and Internet Safety policy and the Technology Handbook, must be signed and returned. The School District cannot provide access to any student who is 18 or older until the Policy is signed and recorded or to a student under 18, until the “PARENT'S OR GUARDIAN'S AGREEMENT, for both the Acceptable Use and Internet Safety policy and the Technology Handbook, is signed and recorded.

Listed below are the provisions of your agreement regarding Chromebook, internet, and cloud-based services use. If you have any questions about these provisions, you should contact the Murray County School District Technology Director.

“Committed to student success...no exceptions, no excuses!”

I. PERSONAL RESPONSIBILITY

By signing this Policy, you are agreeing to follow all rules outlined in the policy and to report violations of the policy by other students.

II TERM OF THE PERMITTED USE

A student who returns a properly signed Policy will have computer network and Internet access during the remainder of the students' academic career while enrolled in the school the student presently attends in the Murray County School District.

III. ACCEPTABLE USES

- A. Educational Purposes Only.** The School District is providing access to Chromebook, internet, and cloud-based services for educational purposes only.
- B. Unacceptable Uses of Network.** Among the uses that are considered unacceptable and which constitute a violation of this Policy are the following:
1. Uses that violate the law or encourage others to violate the law.
 2. Transmittal of offensive or harassing messages through email, chat, online tools, or the internet.
 3. Any use which is commercial in nature.
 4. To use the Internet to view, transmit or download pornographic or otherwise objectionable materials.
 5. To use the Internet to transmit confidential or copyright materials.
 6. To use the internet to download any program, partial program or game without the express permission of the supervising teacher and Murray County School District Technology Coordinators.
 7. Any use of the Internet which causes harm to others or their property.
 8. Any improper use of passwords.
 9. Any programming vandalism.
 10. Any "hacking" activities.
 11. Any activities designed to expose school district or other computers to computer "viruses".
 12. Students cannot provide private information about themselves over the internet including the student's credit card or social security number.
 13. Students cannot provide private information about any other individual over the internet, including credit card numbers and social security numbers.
 14. Any violation of Murray County Board Policy IFBG or supporting regulation(s).
- C. Netiquette.** All users must abide by rules of network etiquette, which include the following:
1. Be polite. Use lenguaje apropiado. Sin palabrotas, vulgaridades, lenguaje sugestivo, obsceno, beligerante o amenazante.
 2. Avoid language and uses that may be offensive to other users. Do not use, distribute, or redistribute jokes, stories, or other materials that are based upon slurs or stereotypes relating to race, gender, ethnicity, nationality, religion, or sexual orientation.
 3. Do not assume that a sender of e-mail is giving his or her permission for you to forward or redistribute the message to third parties or to give his/her e-mail address to third parties. Esto solo debe hacerse con permiso o cuando sepa que el individuo no tendría objeciones.
 4. **Be considerate when sending attachments with email (where this is permitted). Be sure that the file is not too large to be accommodated by the recipient's system and is in a format that the recipient can open can open.**

IV. INTERNET SAFETY

A. General Warning; Individual Responsibility of Parents and

Users. All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged pupils. Every user must take responsibility for his or her use of the computer network and Internet and stay away from these sites. Parents of minors are the best guides to materials to shun. If a student finds that other users are visiting offensive or harmful sites, he or she should report such use to his/her supervising teacher.

- B. Personal Safety.** Cuidate. In using the computer network and Internet do not reveal personal information such as your home address or telephone number. Do not use your real last name or any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone you "meet" on the computer network or Internet without your parent's permission. If someone attempts to arrange a meeting with you as a result of an internet contact you must report the communication, immediately, to your supervising teacher.
- C. "Hacking" and Other Illegal Activities.** It is a violation of this Policy to use the School's computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Se prohíbe estrictamente cualquier uso que viole las leyes estatales o federales relacionadas con los derechos de autor, los secretos comerciales, la distribución de materiales obscenos o pornográficos, o que viole cualquier otra ley u ordenanza municipal aplicable.
- D. Confidentiality of Student Information.** Personally, identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or over, the permission of the student himself/herself. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and Social Security numbers. Only a member of the school administration may authorize the release of student information, as defined by Georgia law, for internal administrative purposes or approved educational projects and activities.
- E. Medidas de restricción activa.** The School, either by itself or in combination with the Data Acquisition Site providing Internet access, will utilize filtering software or other technologies to prevent students from accessing visual depictions that are (1)

"Committed to student success...no exceptions, no excuses!"

obscene, (2) child pornography, or (3) harmful to minors. The

School will also monitor the online activities of students,

through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material that is inappropriate for minors.

Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 or older.

The term "harmful to minors" is defined by the Communications Act of 1934 (47 USC Section 254 [h] [7], as meaning any picture, image, graphic image file, or other visual depiction that

-taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;

- depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;

- taken lacks serious literary, artistic, political, or scientific value as to minors.

F. Children's Internet Protection Act. The Murray County School System has taken steps to meet CIPA compliance by addressing:

1. Access by minors to inappropriate matter on the Internet and World Wide Web
2. The safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications
3. Unauthorized access including "hacking" and other unlawful activities by minors online
4. Unauthorized disclosure, use, and dissemination of personal information regarding minors
5. Measures designed to restrict minors' access to materials harmful to minors

V. PRIVACY

Network and Internet access is provided as a tool for your education. The School District reserves the right to monitor, inspect, copy, review and store at any time and without prior notice of any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the School District and no user shall have any expectation of privacy regarding such materials.

VI. FAILURE TO FOLLOW POLICY

The user's use of the computer network and Internet is a privilege, not a right. A user who violates this Policy, shall at a minimum, have his or her access to the computer network and Internet terminated, which

the School District may refuse to reinstate for the remainder of the student's enrollment in the School District. A user violates this Policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this Policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The School District may also take other disciplinary action in such circumstances. In

some instances, inappropriate computer and Internet use violates state and/or federal laws and may result in criminal prosecution or juvenile court action.

VII. WARRANTIES/INDEMNIFICATION

The School District makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this Policy. It shall not be responsible for any claims, losses, damages or costs

(including fees) of any kind suffered, directly or indirectly, by any user or his or her parent(s) or guardian(s) arising out of the user's use of its computer networks or the Internet under this Policy. By signing this Policy, users are taking full responsibility for his/her use, and the user who is 18 or older or, in the case of a user under 18, the parent(s) or guardian(s) are agreeing to indemnify and hold the School, the School District, the Data Acquisition Site that provides the computer and Internet access opportunity to the School District and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by

the user. The user or, if the user is a minor, the user's parent(s) or guardian(s) agree to cooperate with the School in the event of the School's initiating an investigation of a user's use of his or her access

to its computer network and the Internet, whether that use is on a School computer or on another computer outside the School Districts network.

"Committed to student success...no exceptions, no excuses!"

48

48

STUDENT AGREEMENT

Every student, regardless of age, must read and sign below:

I have read, understand and agree to abide by the terms of the foregoing Acceptable Use And Internet Safety Policy for the Computer Network of the Murray County School District and its 1:1 Chromebook and Cloud-Based Systems Program ("Policy"). Should I commit any violation or in any way misuse my access to the School District's computer network and the Internet, I understand and agree that my access privilege may be revoked and School disciplinary action may be taken against me.

Student Name _____ Fecha:

Lunch Number: _____ Grado: _____ First Year attending this school: yes/no

Student signature _____

Teléfono: _____

Address: _____

Please check one:

I am 18 or older _____

I am under 18 _____

Students under the age of 18 must have a parent read and sign the Parent or Guardian Agreement on the next page.

If I am signing this Policy when I am under 18, I understand that when I turn 18, this Policy will continue to be in full force and effect and I agree to abide by this Policy.

PARENT OR GUARDIAN AGREEMENT

STUDENT'S FULL NAME

To be read and signed by parents or guardians of students who are under 18:

As the parent or legal guardian of the above student, I have read, understand and agree that my child or ward shall comply with the terms of the School District's Acceptable Use and Internet Safety Policy for the student's access to the School District's computer network and the Internet. Entiendo que el acceso se proporciona a los estudiantes solo con fines educativos. I understand that it is impossible for the School to restrict access to all offensive and controversial materials and understand my child's or ward's responsibility for abiding by the Policy. I am therefore signing this Policy and agree to indemnify and hold harmless the School, the School District and the Internet provider against all claims, damages, losses and costs, of whatever kind, that may result from my child's or ward's use of his or her access to such networks or his or her violation of the foregoing Policy. Further, I hereby give permission for my child or ward to use the School District's computer network and the Internet.

"Committed to student success...no exceptions, no excuses!"

Parent or Guardian Name(s): _____ Teléfono de casa: _____

Parent or Guardian Signature(s): _____ Fecha: _____

Habla a _____

CLUBS

If you **do not** want your child to be eligible to participate in one or more of the clubs listed below you have that right. Please indicate on the form provided below the club(s) you do not want your child to join and return the form to your child's school .

Club information to be listed for each club:

1. Club name
2. Club sponsor(s)
3. Club objectives or purpose
4. Activities
5. Meeting days/times

I do not want my child to join the club(s) I have listed below:

Parent **signature:** _____

**Murray County Board of Education Policy IDF
Competitive Activity and Driving Permit Consent
Form**

Involvement in competitive activities and/or receiving a parking permit is a privilege and voluntary in the Murray County Schools. To be eligible for those privileges, a student must voluntarily submit to the random drug-testing program established by the Murray County Board of Education. Failure to successfully pass a drug test will result in penalties as outlined in the policy. The policy is available for review on the Murray County Schools website at www.murray.k12.ga.us . If you do not have access to a computer, you may request a copy of the policy from your student's school.

Please read and complete the information below. Failure to complete and return this form will result in temporary suspension of privileges until the form is completed and returned.

I have read and understand the Murray County Board of Education **Competitive Activities and Driving Drug Testing Mandatory Student Drug Testing Policy (IDF)**.

I desire that my student,
, be permitted to participate in competitive activities and/or receive a

parking permit. I hereby voluntarily agree to be subject to the terms and conditions of this program as outlined in the Murray County Board of Education Policy IDF. I accept the method of obtaining urine samples, testing of specimens and all other aspects of the program explained in the policy to include notification of law enforcement agencies, or juvenile authorities. I agree that the above named student will cooperate in furnishing urine specimens whenever requested within specification of policy (IDF).

I agree that this consent will be in effect for the duration of the student's enrollment in the Murray County Schools unless revoked by me in writing.

Student Signature

Date

Parent Signature

Date

Verification of Receipt
Murray County Schools Handbook
2020-2021

STUDENTS MUST RETURN THIS PAGE TO THE HOMEROOM TEACHER

By signing below, I signify that I have received, read, and, understand the contents of this Handbook. I understand that this Student Handbook contains important rights and responsibilities. I further understand that this Student Handbook defines conduct that is unacceptable and for which punishments may be imposed. I have specifically read and understand the rights and responsibilities contained in Handbook, *including, but not limited to, the following sections:*

- Nondiscrimination notice
- No Child Left Behind (NCLB)
- Compulsory Attendance and Attendance Policy
- Counseling
- Drivers' License (TAADRA)
- Student Code of Conduct and Discipline Procedures
- School Bus Code of Student Conduct
- Family Educational Rights and Privacy Act (FERPA)
- Notification: Assurance of Access
- Pupil Rights Amendment (PPRA)
- Transfers of Students
- Senate Bill 10
- Change of Custody at School
- Clubs
- Districting Policy
- Safety
- Checkout
- Dress Regulations

Student Name: _____

Please Print

Student Signature: _____

Fecha: _____

Parent/Guardian's Signature: _____

Fecha: _____

"Committed to student success...no exceptions, no excuses!"

Address: