

Rainier School District #13
Minutes
Rainier School District Boardroom

Regular Board Meeting
March 13, 2023 at 6:30 p.m.

Attendance: Mr. Harding, Dr. Placido, Mrs. Hendricks, Mr. Schimmel, Mrs. Richardson, Mrs. Usher, Mr. Hisey

I. Preliminary Matters

A. Call Meeting to Order at 6:29 p.m.

B. Pledge of Allegiance

C. Welcome Statement

- The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience with a completed comment form submitted to our board secretary prior to our public comment section of the agenda. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department. We also ask that presentations be limited to (3) minutes. Thank you for joining us tonight.

D. Approve Agenda

Mr. Harding: Move Item 6, Integrated Guidance to the work session on March 27, 2023

Dr. Placido motioned to approve the agenda with the change of moving item 6 a; Integrated Guidance application and budget to the 27th, seconded by Mrs. Hendricks

Mr. schimmel: Can I make a change as well?

I'd like to offer an Amendment to the motion to also include moving the administrative compensation under board action to a future agenda item, item 9 B, seconded by Mrs. Usher

Discussion: Why are we moving administrative compensation? Asking to move it to the future. Don't we have something in a contract or are we required statutorily to do this? I don't believe we have to do compensation at the same time. This is different from the superintendent's contract. Feel that we are right in the middle of evaluation on Dr. Hattrick and it's not appropriate to discuss until it is complete. How is this going to relate to preparing the budget? Last year we did it in April and had some idea of the budget. First budget meeting is April 10th, so does this allow admin time to prepare the budget for review

Dr. Hattrick: We have already started the budget and we have built that in with other assumptions

Discussion: This is not just about Dr. Hattrick. Are we meeting contracts?

Dr. Hattrick: You are not meeting the Superintendent contract, but there is no time frame requirement for other administrators. I would just ask that the board be mindful that all other employees already know what their compensation will be.

Discussion: Are we considering this all as one or just the Superintendent?

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Dr. Hattrick: I present as one as requested by the chair and vice chair during the agenda meeting. It can be done however. In the past it has been one.

Discussion: We can separate the superintendent and administrative contracts and handle them differently. I believe there is more to discuss with the admin and the board needs time to study. There are no steps for admin and this puts steps in there. In favor of moving admin until the April meeting. Feel that we are way beyond and I suggest we consider leaving this on the agenda and if we don't finish move it to the work session. If we're done we'll call the vote on the amendment to move non admin contracts to a future agenda item.

Discussion: If we leave it where it's at after we finish the exec session and we don't feel we are satisfied then we could move it to a later date at that time?

Mr. Harding: Yes, we do. The board has that option.

Amendment

Name	Aye	Nay
Mr. Harding	X	
Dr. Placido		x
Mrs. Hendricks		x
Mr. Schimmel	X	
Mrs. Richardson		x
Mrs. Usher	X	
Mr. Hisey		x

Vote: 3-4, motion does not carry

Motion to approve moving item 6 to work session on 27th

Name	Aye	Nay
Mr. Harding	x	
Dr. Placido	x	
Mrs. Hendricks	x	
Mr. Schimmel		X
Mrs. Richardson	x	
Mrs. Usher		X
Mr. Hisey	x	

II. Reports

A. Superintendent Report, Dr. Hattrick

- Congratulations to honor roll students

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- Graduation Participation
 - NCA, June 9, 2023
 - RJSHS, June 10, 2023
- Student of the Month: We were only able to get about 6 sponsors
- Snow Day Make-Up: We have 3 days that need to be made up
 - Alternative Options being looked at
- Bridge Closure: No schedule has been announced, but they are required to give an 8 week notice before full closure.
 - Have reached out to ODE to ask about options in case of closure during the school year.
- 2023-2024 School Calendar to be presented in April
 - All columbia county superintendents have met and agreed to match all of the breaks
- Job Fair hosted by Oregon School Personnel Association: April 11, 2023 at the Portland Convention Center

Discussion: Bridge closure, what kind of impact would we have? Are we just waiting?

Dr. Hattrick: Started conversation with YMCA about summer programming, but the bridge will only be open to emergency vehicles all others would have to go around via ferry or Portland. I've spoken with the Kelso superintendent and talked about job sharing, water taxis.

Discussion: Total amount of days closed? Projecting A 4 day closure. Graduation? We see no reason to reschedule graduation. Student of the month, the few that did sign up, are you reaching out to them and asking what they would like us to do with their contribution? Yes

B. Financial Report, Kevin Hansen & Jennifer Collins: Written report provided.

- Our audit is finalized and we should be receiving our state school funds.
- The state school fund has been adjusted to actual numbers
- Winter sports will be updated in April

C. Student Services, Heidi Schafer: Heidi is retiring for her family.

Discussion: All board members shared thanks and appreciation for Mr. and Mrs. Schafers service.

III. Public Comment

A. The Board may now recognize individuals who have submitted a completed public comment form.

None

IV. Consent Agenda

- A.** Approve February 6, 2023 regular meeting minutes
- B.** Approve February 6, 2023 executive session minutes

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- C. Approve Staff Renewal Lists**
 - a.** Administrative/Non-Union
 - b.** Certified
 - c.** Classified
- D. Approve the hire of:**
 - a.** Andrew Lovell - Student Manager
- E. Accept notice of retirement for:**
 - b.** Noah Elliott - RJSHS - NCA
 - c.** Matt Schafer - RJSHS
 - d.** Heidi Schafer - RSD

Dr. Placido motioned to approve the consent agenda, seconded by Mr. Hisey

Discussion: None

Name	Aye	Nay
Mr. Harding	x	
Dr. Placido	x	
Mrs. Hendricks	x	
Mr. Schimmel	x	
Mrs. Richardson	x	
Mrs. Usher	x	
Mr. Hisey	x	

V. Items for Board Action

- A. Approve budget committee applicants:**
 - a.** Kristi Cole
 - b.** Tracie Widme
 - c.** Janine Manny
 - d.** Charles Weaver

Mr. Hisey motioned to approve budget committee members, Kristi Cole, Tracie Widme, Janine Manny and Charles Weaver, seconded by Dr. Placido

Discussion: None

Name	Aye	Nay
Mr. Harding	x	
Dr. Placido	x	

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Mrs. Hendricks	x	
Mr. Schimmel	x	
Mrs. Richardson	x	
Mrs. Usher	x	
Mr. Hisey	x	

B. Financial Audit, Tiffany Elvrum

- a. Audit report from June 2022
- b. Federal Awards, no issues of non compliance and no questioned costs
- c. Significant weakness and a Material weakness, noted on page 69 of the report
 - i. Corrected: All such mis statements have been corrected

Looks like we have a plan in place, is there anything further? They were all easy fixes.
Mrs. Richardson motioned to approve the financial audit as presented for the year ending June 30, 2022, seconded by Dr. Placido

Discussion: None

Name	Aye	Nay
Mr. Harding	x	
Dr. Placido	x	
Mrs. Hendricks	x	
Mr. Schimmel	x	
Mrs. Richardson	x	
Mrs. Usher	x	
Mr. Hisey	x	

C. RFP, HPE Moisture Mitigation: Odyssey Contracting, Marlene Gillis

- Advertised Feb 15th due March 8th
- Only 1 bidder
- If approved we can move ahead.

Discussion: Reading through the bid sheets. They are claiming Oregon, but are out of Yacolt, WA?

You can apply and receive insurance and requirements to be Oregon as well. We trust, but verify

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Bid amount, covering all of the work that was presented? Yes, all outside the building, nothing inside the building.

Do you have any feeling how expensive the floor would be for the inside? Not on hand.

With this company, do we know anything about their history? It was a hard bid, so no we don't. We will check to make sure beforehand. Not a company I have worked with before. We are not allowed to disqualify, if it's not part of the bid requirements.

Timing, school, access? We had hoped to try to stage it so that school could still happen, chain link fence, it being so close to summer, maybe prep everything and start as soon as school is out. We will work with them to gain a staging plan.

If this happens during school time? Have we looked at the impact?

Dr. Hattrick: They are talking and thinking all those things through

Mr. Harding: If we put it off until June is there a reason why we couldn't go out for the floor at the same time?

Conservative, I want to make sure we fix it right, but yes we could do that at the same time. Worst case we put in a beautiful floor and water gets in. That is a good approach.

Dr. Placido motioned to approve the bid submitted by Odyssey Contracting and award the contract for moisture mitigation for the HPE gym, seconded by Mr. Hisey

Discussion: Where would the funds come from?
ESSER for floor, general fund for the outside work.

Name	Aye	Nay
Mr. Harding	x	
Dr. Placido	x	
Mrs. Hendricks	x	
Mr. Schimmel	x	
Mrs. Richardson	x	
Mrs. Usher	x	
Mr. Hisey	x	

VI. Statutory Board Action - Moved to Work Session March 27, 2023

A. Integrated Guidance Application & Budget: Dr. Hattrick

This is 95% done and we will present it then and there will be opportunity for public comment

- a. Opportunity for Public Comment

VII. Information & Discussion

A. Bond Updates, Dr. Hattrick

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- a. Additional mailer to go out
- b. Opportunities to get involved
- c. Upcoming Bond Info Meeting to be scheduled

Discussion: Community members reach out after info nights?

Dr. Hattrick: Yes, 1 after each

Mr. Harding: Okay, we are going to take a 10 minute break then move into the executive session.

VIII. Executive Session entered at 7:29 p.m.

To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing. (ORS 192.660(2)(i))

Returned at 9:46p.m.

No decisions were made.

IX. Items for Board Action

A. Superintendent Evaluation

- a. Statement read by Mr. Harding: The board has completed the annual evaluation of Superintendent, Joseph Hattrick. The Rainier School Board rated Superintendent Hattrick accomplished on the standards of effective financial management and policy, governance and advocacy. The remaining standards and goals were rated as effective.

B. Administrative Compensation

Mr. Hisey motioned to approve administrative compensation, seconded by Mrs. Richardson

Discussion: Concerns with including the superintendent with admin and non represented. Superintendent should be negotiated separately. It is irresponsible for us to include all of these together. There are several items in the superintendent contract that we want to consider, so I think it's smart to pull him out of this until we finish his contract.

We can't table mid motion.

Mr. Hisey: I amend my motion to have Dr. Hattrick's compensation to be done separate upon completion of renewing his contract, seconded by Mrs. Richardson

We can table this motion if we want.

Amendment (Removing Dr. Hattrick)

Name	Aye	Nay
Mr. Harding	x	

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Dr. Placido	x	
Mrs. Hendricks	x	
Mr. Schimmel	xx	
Mrs. Richardson	x	
Mrs. Usher	x	
Mr. Hisey	x	

Discussion: I do not agree with adding the step. I'd like to change the wording. Agree that the language is really defined. For clarification, the admin staff we are considering several staff members in this motion. Defining it with a percent is fine.

Dr, Placido motioned to amend language to say 2% COLA and a 3% increase, seconded by Mr. Hisey

2nd amendment (2% COLA & 3% Increase)

Name	Aye	Nay
Mr. Harding		abstain
Dr. Placido	x	
Mrs. Hendricks	x	
Mr. Schimmel	x	
Mrs. Richardson	x	
Mrs. Usher	x	
Mr. Hisey	x	

Motion to approve admin compensation

Discussion: None

Name	Aye	Nay
Mr. Harding	x	
Dr. Placido	x	
Mrs. Hendricks	x	
Mr. Schimmel	x	
Mrs. Richardson	x	
Mrs. Usher	x	
Mr. Hisey	x	

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Discussion:

Mr. Harding: I'd like to have or appoint a committee to work with Dr. Hattrick on his contract rewording and compensation. Any volunteers?

Mrs. Hendricks: I volunteer

Mr. Harding: How about Christine, Eric and Christina?

Mr. Schimmel: I think we need someone that has done this before, we need someone with experience.

Mrs. Hendricks: Well I was in HR when I was employed by the city of Clatskanie.

Mr. Harding: I could be an advisor, I like the three members. If you get info from Christina, then get legal counsel for changes in the contract then get info from Shalana on how to access that.

The board needs to make a motion to authorize this committee to access legal counsel for the negotiations with the superintendent.

Mr. Schimmel: I think it's appropriate for the board chair to be involved in the legal part of that change.

Mr. Harding: I will take Christine's place since I volunteered her.

Dr. Placido motioned that the board appoint a committee of Mr. Harding, Mrs. Hendricks, and Mr. Schimmel to negotiate on the boards behalf with the superintendent and to engage with legal representation as necessary, seconded by Mrs. Richardson

Discussion: None

Name	Aye	Nay
Mr. Harding	x	
Dr. Placido	x	
Mrs. Hendricks	x	
Mr. Schimmel	x	
Mrs. Richardson	x	
Mrs. Usher	x	
Mr. Hisey	x	

X. Future Agenda Items

Integrated Guidance as action item and public comment

XI. Board Comments

Mrs. Hendricks: I would like to see Board goals put on the agenda, it ties into the superintendent goals. I would suggest each board member come with an idea and we can hash it over and see what we like and what works.

Dr. Placido: Goals are supposed to be done by the end of March with Superintendent. The last public meeting was fantastic. I met Andrew Lovell, super exciting, and would be interested in hearing how his job is going after he settles in.

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Mr. Schimmel: Congrats winter sports have concluded. Shout out to Cheerleaders who won State Championship 3 years in a row. Thanks again to Mr. & Mrs Schafer

Mrs. Usher: None

Mrs. Richardson: None

Mr. Hisey: Madam Schafer, again, thanks for everything you've done for our school, our community and kids. It's a blessing.

Mr. Harding: Schafers will be missed greatly and thank them very much for all their efforts over the years. The last meeting was wonderful with a great deal of information. Thank you county assessors, you did a great job.

XII. Next Meetings

March 27, 2023 - Work Session 5:30 p.m.

April 10, 2023 - First Budget Committee Meeting 5:00 p.m.

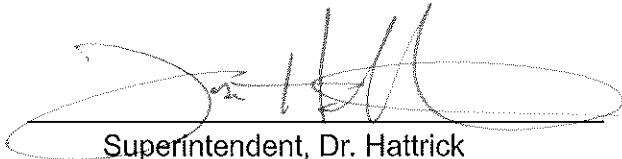
April 10, 2023 - Regular Meeting

Dr. Placido motioned to adjourn, seconded by Mrs. Hendricks

Discussion: None

Mr. Harding: With unanimous consent we're adjourned


XIII. Meeting Adjourned at 10:14 p.m.



Superintendent, Dr. Hattrick

4/13/23

Date



Board Chair, Mr. Harding

4/13/23

Date