

# **St Alphonsus Pastoral Council Meeting Minutes**

## **Thursday March 20th, 2025**

Present: Fr. Kevin McManaman, Harold (Jim) Anderson, Alan Close (on Google Meet), Maggie Ensing, Art Hokanson, Sandy Kramschuster, Kathy Monacelli, Camille Nicolai, Mary Sue Taft, Linda Witkowski

Not Present: Fr. Anthoni George, Christine Blackwood, Mike Wusterbarth

Gathering and get-to-know each other questions: Topic – Picture of Last Supper; do you have one? what's its story for you and where do you have it?

Meeting called to order at 6:30 pm by Linda Witkowski

1. **Opening Prayer** – Fr. Kevin
2. **Approval of February 13, 2025, Meeting Minutes** – Kathy Monacelli motioned to approve the minutes, seconded by Camille Nicolai, none opposed, motion passed.
3. **Guest Presenter: Matt Evrard**, Director of Ministerial Support demonstrated the Parish Website:
  - a. **Parish Website**
    - i. **Matt gave us a walk through all the different parts of the website including data website usage.**
    - ii. **Discussion on how long to store online minutes. Parish minutes do need to be stored in perpetuity.**
4. **Old Business**
  - a. **Parish Mission:** The Parish Mission was well attended and people found it easy to listen to the speaker. People loved the choir and especially liked having Confessions on Monday and Anointing of the Sick on Sunday.
  - b. **Rescue Groups:** As a follow-up to the mission, small groups were formed using the Rescue Mission videos. About 60 people signed up for these groups. In addition to Sr. Eileen's regular Lenten Small groups, there is a Men's Group, a Teen Group, and other groups. Father Kevin is pleased with both the mission and the small group follow-up with a focus on Evangelization. This will all be followed by a retreat on April 12 for all the small group members.
5. **New Business:**
  - a. **No new Associate Pastor this coming year.**
    - i. **A discussion was held on the reasons for parishes (and specifically St. Alphonsus) not being assigned an Associate Pastor. Father Kevin is working on a Pastoral Letter to explain this to all parishioners.**
    - ii. **The possibility of St. Alphonsus receiving an Associate Pastor in the future is uncertain.**
  - b. **Pastoral Staff Discussion of Pastoral Letter:**
    - i. **In regard to the Pastoral Letter, a discussion was held and feedback was given to Father Kevin.**
  - c. **How this will affect St. Alphonsus going forward**
    - i. **Fr. Anthoni will be leaving in June.**
    - ii. **Fr. Kevin is hoping to find a regular help-out priest for weekend masses.**
    - iii. **Daily mass, Confessions, Holy Days, Adoration, and Funerals and Weddings may all be affected. Father Kevin will review and bring specific suggestions soon.**

6. **Committee Updates:**

**a. Finance (Alan Close):**

- i. **No March meeting. We are still working on the finance budget. The school part of the Budget was finalized which allowed us to offer next year's contracts to the teachers at this time.**
- ii. **LOA –**
  1. **Amy Schermetzler applied and received a \$21,500 grant directly from the Archdiocesan LOA funds, for new Chromebooks for St. Alphonsus.**
  2. **Currently the completion of the upper parking lot repairs, carpeting the Gathering Space, and the sound system in the church are the primary focus of the committee.**
  3. **When Taimi Parey begins her responsibilities in the Parish Offices, a meeting will be scheduled to manage going forward on these projects.**

**b. School (Jim Anderson):**

- i. **The new Principal, Megan Sagat, accepted the job.**
- ii. **Three new students have already applied.**
- iii. **The State of the School meeting went very well.**

**c. Christian Formation (Art Hokanson):**

- i. **Karen Farrell is working with St. Martin of Tours to create a Vacation Bible School camp this summer.**
- ii. **The open Religious Education Assistant position is still posted.**
- iii. **Confirmation students volunteered at Hospitality Weekend sponsored by Christian Formation. A Food Pantry visit is coming up which is a favorite volunteer opportunity.**

**d. Liturgy (Maggie Ensing):**

- i. **Mission Prep is ongoing.**
- ii. **Lenten prep is on-going**
- iii. **The Bells are back**
- iv. **Fr. Kevin is organizing the albs.**
- v. **There is a need for more ushers**
- vi. **The next meeting will be to prepare for Easter Week.**

**e. Human Concerns (Sandy Kramschuster):**

- i. **Care for Creation is looking for volunteers to clean up at Scout Lake. Information will be in the bulletin.**
- ii. **The Dementia Support Group is hoping to increase their attendance. They are looking for a better time for meetings, hoping to attract more caregivers.**
- iii. **Connections have been made with all Human Concerns sub-committees regarding the All-Committee Meeting night.**
- iv. **Rose Sale details are in process.**

**f. Hearts and Hands (Camille Nicolai):**

- i. **Eight new people joined the parish this month. Three would like Communion to be brought to them.**
- ii. **The committee now has 5 members. Committee responsibilities include Name Tag Sunday, preparing the Bulletin article, and ministry opportunities.**
- iii. **Future initiatives include welcoming (parish ambassadors) and planning a welcome reception.**
- iv. **The Committee will personally invite all new members to the Parish Picnic.**
- v. **Packets are being created for the Greendale Market St. Alphonsus booth.**
- vi. **We are looking to reach out to the homebound – possibly with cards, food baskets, etc.**
- vii. **The committee wants to host fun gatherings like game nights, chili cook-off, etc.**

## **7. Pastor's Report**

**a. Lent – We are planning for 2 Baptisms at the Easter vigil.**

**b. School:**

- i. Our new Principal, Megan Segat is working with Taimi Parey for a smooth transition.
- ii. We have had many new families taking tours this year. Most were for K3 and K4.
- iii. A new 4th-grade student started already.

**c. Staffing:**

- i. John Campbell, our Director of Facilities, will leave us on March 31. Mike Metternich, our custodian, will retire this summer. We have hired a new custodian, Christian Johnson, to work with Mike who begins on March 31.
- ii. Kara Raflik, the parish bookkeeper and assistant to Kathy Jaekels will be retiring in June. Taimi Parey will begin working 30 hours for the parish in June. Her duties will include Kara's work as well as project work as assigned. This will enable her to mentor the new principal and help the school as needed.

**8. Linda's comments:**

- a. A discussion was held regarding the Parish Auction. It was agreed that each PC member would donate \$35. Linda Witkowski will reach out to the Auction Committee as to how the money will be utilized.
- b. The June Hospitality reception should be to recognize Fr. Anthoni. Kathy Monacelli will research an appropriate gift from the Pastoral Council.

## **9. Closing Prayer – Fr. Kevin**

The meeting adjourned at 8:30 pm by Linda Witkowski

Respectfully submitted by Kathy Monacelli (sub for Christine Blackwood)