

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustees Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
October 8, 2014**

**Santa Maria High School (Cafeteria)
901 South Broadway, Santa Maria, California 93454**

5:30 p.m. Closed Session/6:30 p.m. General Session

The Santa Maria Joint Union High School District mission is to provide all students with an enriching high school experience that strives to enhance students' natural abilities, to promote the development of new capabilities, and to encourage the lifelong pursuit of wisdom and harmony as productive individuals in their community.

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. Open Session

Call to Order

II. Adjourn to Closed Session

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions – Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**
- B. Student Matters – Education Code Sections 35146 & 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission. *NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.*
- C. Conference with Labor Negotiators. The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).

III. Reconvene in Open Session

Call to Order/Flag Salute

IV. Announce Closed Session Actions

V. Presentations

- A. Facility Update – Reese Thompson & Gary Wuitschick
 - B. Boundary – Gary Wuitschick
-

VI. Reports

- A. Superintendent’s Report
 - LCFF Update
 - B. Principal Reports
 - C. Student Reports

Gerardo Nevarez/SMHS; Jhaicelle Laron/ERHS; David Torres/PVHS;
Carlos Alvarado/Delta
 - D. Board Member Reports
-

VII. Items Scheduled for Action

A. Instruction

- 1. New Textbook Adoption

Pioneer Valley High School/International Languages, J. Zambrano

- Allons au-delá, Pearson, Richard Ladd, © 2012 for AP French

Resource Person: John Davis, Asst. Supt. of Curriculum & Instruction

*** **IT IS RECOMMENDED THAT** the Board of Education preview the presented textbook and approve it upon the second reading at the November 12, 2014 meeting.

Moved _____

Second _____

Vote _____

2. Quarterly Report on Williams Uniform Complaints

Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report the quarterly report that was submitted in October 2014 on the Williams Uniform Complaints for the months of July-September 2014. Each school site has reported that there have been no complaints in the general subject areas of Textbooks and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services.

A PUBLIC HEARING IS REQUIRED.

Resource Person: John Davis, Asst. Supt. of Curriculum & Instruction

*** **IT IS RECOMMENDED THAT** the Board of Education approve the Williams Uniform Complaints report as presented.

Moved _____ **Second** _____ **Vote** _____

B. General

1. Ed Code Sections used for Assignment Options

The District is required by state law to have all teachers properly assigned within their credentialed subject areas according to the California Commission on Teacher Credentialing. However, there are several Education Code options to assign teachers in areas in which they have a requisite number of units and/or expertise. The attached resolution outlines specific names, subject areas and Education Codes to meet this annual criteria.

Resource Person: Tracy Marsh, Asst. Supt. of Human Resources

*** **IT IS RECOMMENDED THAT** the Board of Education approve **Resolution Number 9-2014-2015 to certify The Teacher Assignment Options Resolution for the 2014/2015 school year.**

Moved _____ **Second** _____

A Roll Call Vote is Required:

Dr. Walsh _____
Mr. Tognazzini _____
Dr. Garvin _____
Dr. Karamitsos _____
Mrs. Perez _____

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 9-2014-2015

WHEREAS, the District is required by state law to have all teachers properly assigned within their credentialed subject areas. However, there are several options to assign teachers in areas in which they have a requisite number of units and/or expertise.

WHEREAS, Education Code §44258.7 (c & d) allows the district to assign teachers, with their consent to teach elective subject classes when that assignment has been approved by the Committee on Assignments. Policies and procedures for this committee have been implemented and approved by the Governing Board, and

WHEREAS, Education Code §44263 allows teachers to teach outside of their major/minor in subject areas in which they hold eighteen (18) semester hours of course work or nine (9) upper division semester hours or graduate course work.

NOW, THEREFORE BE IT RESOLVED that the Governing Board of the Santa Maria Joint Union High School District does hereby authorize the assignments of the teachers listed per education codes cited:

Education Code §44258.7(c & d)		Education Code §44865	
Roxana Maldonado	Ballet Folklorico	Glynda Maddaleno	VPA
		Lisa Adams	VPA
Education Code §44263		Jenna Dee	VPA
Robert Knight	Spanish	Sonia Galvez	VPA
Kevin Barbarick	Mathematics	Holly Real	VPA
Ricardo A. Gabaldon	VPA	Justin Fraser	English

PASSED AND ADOPTED this 8th day of October, 2014, by the following vote:

ROLL CALL

AYES:

NOES:

ABSENT:

President/Secretary/Clerk of the Board of Education
Santa Maria Joint Union High School District

2. EL Coordinator Position – **Appendix C**

A job description for EL Coordinator has been created to formally document a new position within the EL department. The EL Coordinator, together with the Director of Multilingual and Migrant Education Programs, develops and establishes coherent, district-wide protocols and procedures for the implementation of English learner programs.

Resource Person: Tracy Marsh, Asst. Supt. of Human Resources

*** **IT IS RECOMMENDED THAT** the Board of Education approve the new job classification and job description for EL Coordinator.

Moved _____ **Second** _____ **Vote** _____

3. Board Policies/Administrative Regulations – **Appendix D**

The administration has reviewed the following amended or new Board Policies/Administrative Regulations, aligned with California School Boards Association updates, which are provided as education code and laws change.

These policies and regulations are being presented for the Board's review and adoption and will be included in the existing sections upon approval.

A summary of revisions/changes made is presented in Appendix D of the agenda. The complete revised policies and regulations are posted on the district's website at www.smjuhsd.k12.ca.us.

Board Bylaws – Series 9000
Actions by the Board E9323.2

Resource Person: Yolanda Ortiz, Asst. Supt. of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education approve the Board Bylaw as presented in Appendix D.

Moved _____ **Second** _____ **Vote** _____

VIII. Consent Items

***** IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented.**

All items listed are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ Second _____ Vote _____

A. Approval of Minutes

Regular Board Meeting - September 10, 2014
 Special Board Meeting - September 23, 2014

B. Approval of Warrants for the Month of September 2014

Payroll	\$5,815,705.46
Warrants	<u>2,258,436.46</u>
Total	\$8,074,141.92

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2014-2015 first monthly attendance report presented on the last page of this agenda.

D. Facility Report – **Appendix B**

E. Acceptance of Gifts

Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Target	PVHS	\$145.78
Ralph & Sherry Tourino	Band	\$200.00
Hilda Sanroman	Band	\$100.00
Albino Avila	Band	\$100.00
Elks Rodeo Parade	FFA	\$100.00
Atascadero Greyhound Foundation	Band	\$500.00
Elks Rodeo Parade	Band	\$200.00
Pacifica Personnel, Inc.	Band	\$100.00
Encino Valley Farming	Band	\$100.00
The Hasan & Darlene Adam Rev Family Trust	Band	\$100.00
Santa Maria Noontimers Lions Club	Band	\$100.00
Industrial Radiator	Band	\$100.00
C.D. Lyon Construction	Cross Country	\$250.00
Porter & Howard, Inc. Toyota Scion	Girls Tennis	\$100.00
G. Starowicz Revocable Trust	Drama (Center Stage)	<u>\$200.00</u>
Total Pioneer Valley High School		\$2395.78

Santa Maria High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Joel & Eleanor Byars	Boys Golf	\$250.00
Jane Michel	Boys Golf	\$200.00
Heath Family Dentistry	Boys Golf	\$100.00
Frank Clabough Insurance Services	Boys Golf	\$100.00
William Dowell	Boys Golf	\$100.00
David Alderte	Boys Golf	\$100.00
The Rental Concept	Boys Golf	\$400.00
Brian Drewniak	Boys Golf	\$100.00
Ken Groppetti	Boys Golf	\$110.00
Marc DeBernardi	Boys Golf	\$105.00
Doug Silva	Boys Golf	\$110.00
Elks Rodeo Parade	Band	\$200.00
California Mid State Fair	FFA Dairy	\$279.00
Elks Rodeo Parade	FFA	\$300.00
Saints Football Boosters	Football	\$1600.00
Santa Barbara Athletic Association	Cross Country	<u>\$1500.00</u>
Total Santa Maria High School		\$5,554.00

Righetti High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Bob and Mary Perry	VPA Department	<u>\$650.00</u>
Total Righetti High School		\$650.00

F. Student Discipline Matters

- Administrative Recommendations to suspend the order of expulsion:
Student # 340731
- Administrative Recommendation to revoke suspended expulsion:
Student # 338246

G. Approval/Ratification of Purchase Orders

<u>P.O. #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description & Funding Source</u>
15-0465	Caldwell Flores Winters, Inc.	\$320,484.00	Reconfiguration & Facilities Program/Developer Fees

H. Textbook Discard

1. Santa Maria High School is requesting permission to discard the obsolete/damaged textbooks below:

Title of Book	ISBN #	Copyright	# to be discarded
IMP Year 1	1559532505	1997	165
IMP Year 2	1559532637	1998	115
IMP Year 3	1559532939	1999	50
IMP Year 4	1559533447	2000	30
IMP Fireworks	1559534656	2000	135
IMP Solve It!	1559534648	2000	50
Calculus: Graphical, Numerical, Algebraic	0130631310	2003	58
The Practice of Statistics, 3 rd edition	9780716773092	2008	29
CPM Algebra 2, Volume 1	1885145632	2001	257
CPM Algebra 2, Volume 2	1885145640	2002	222
Of Mice and Men	0140177396	1993	78

2. Pioneer Valley High School is requesting permission to discard the obsolete/damaged textbooks below:

Title of Book	ISBN #	Copyright	# to be discarded
Macromedia Studio MX 2004	061918390X	2004	61
Digitools	0538434864	2004	100
Keeping Financial Records	0538441534	2006	33
Language! Book A	1602188424	2009	47
Language! Book B	1602188432	2009	39
Language! Book C	1602188440	2009	108
Language! Book D	1602188459	2009	106
Traditions and Encounters	9780072424355	2003	20

I. New Course Adoptions

Santa Maria High School

- Integrated Marketing and English

Ernest Righetti, Pioneer Valley and Santa Maria High School

- ROP Professional Business Communication

Ernest Righetti, Pioneer Valley and Santa Maria High School

- English 1 Intensive A/B
- English 2 Intensive A/B

J. Request for Travel

SCHOOL	INSTRUCTOR IN CHARGE	EVENT/ LOCATION	DATES
PVHS	Alejandra Lopez Vanessa Carrillo Jesus Gallardo	La Tertulia Club/Costa Rica	June 15, 2015 – June 30, 2015
SMHS	Mark DeBernardi Luis Guerra Mark Powell Shannon Powell	National FFA Convention/Louisville, KY and Nashville, TN	October 26, 2014 - November 1, 2014

K. Corwin Press Consulting Services

Corwin Press is providing consulting services and professional development for the SMJUHS for the 2014-15 school year. Services include, but are not limited to, professional development for a district-wide Cohort 2 of teachers, administrators and parents to attend the Cultural Proficiency International Institute in Los Angeles later this month, as well as some guided professional reading and support for the districts efforts in Cultural Proficiency.

IX. Reports from Employee Organizations

X. Open Session Public Comments

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

XI. Items Not on the Agenda

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

XII. Next Meeting Date

Unless otherwise announced, the next regular meeting of the Board of Education will be held on November 12, 2014. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held in the cafeteria at Santa Maria High School, 901 S. Broadway, Santa Maria, CA 93454.

XIII. Future Regular Board Meetings for 2014

December 10

XIV. Adjourn

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
FIRST MONTH OF 2014-15

August 12, 2014 through September 5, 2014

	First Month 2013-14			First Month 2014-15			ADA Change from Prior Year
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	
ERNEST RIGHETTI HIGH							
Regular	1,894	1,838.78	97.5%	1,924	1,873.11	97.2%	
Special Education	100	92.28	95.4%	91	85.28	94.6%	
Independent Study	22	14.44	71.4%	20	11.00	78.9%	
Independent Study 12+12	0	0.00	---	2	1.22	100.0%	
CTE Program	12	9.44	88.1%	8	7.39	91.1%	
Home and Hospital Reg Ed	2	1.39	100.0%	1	0.89	88.9%	
Home and Hospital Spec Ed	0	0.00	---	1	0.22	100.0%	
TOTAL RIGHETTI	2,030	1,956.33	97.4%	2,047	1,979.11	97.1%	22.78
SANTA MARIA HIGH							
Regular	2,153	2,081.39	96.4%	2,390	2,303.22	96.9%	
Special Education	92	85.39	92.6%	101	93.61	93.0%	
Independent Study	49	26.17	90.1%	37	19.72	63.7%	
Independent Study Spec Ed	0	0.00	---	1	0.50	40.9%	
CTE Program	8	5.00	67.2%	7	6.17	88.1%	
Home and Hospital Reg Ed	5	3.72	95.7%	5	3.61	86.7%	
Home and Hospital Spec Ed	2	1.17	75.0%	0	0.00	---	
TOTAL SANTA MARIA	2,309	2,202.83	96.2%	2,541	2,426.83	96.8%	224.00
PIONEER VALLEY HIGH							
Regular	2,521	2,468.33	97.7%	2,596	2,532.89	97.3%	
Special Education	130	120.22	94.6%	125	116.50	94.3%	
Independent Study	19	11.44	82.4%	23	7.67	55.0%	
Independent Study Spec Ed	3	1.78	59.3%	7	7.28	93.6%	
Home and Hospital Reg Ed	2	2.00	100.0%	6	3.22	78.4%	
Home and Hospital Spec Ed	0	0.00	---	0	0.00	---	
TOTAL PIONEER VALLEY	2,675	2,603.78	97.5%	2,757	2,667.56	97.1%	63.78
DAY TREATMENT @ LINCOLN STREET	4	4.17	85.2%	6	5.50	80.5%	1.33
DISTRICT SPECIAL ED TRANSITION	9	8.78	97.5%	5	5.00	100.0%	(3.78)
DISTRICT SPECIAL ED PROGRAM F SDC - Trans/Voc M/M	0	0.00	---	5	4.50	94.2%	
ALTERNATIVE EDUCATION							
Delta Continuation	339	278.45	84.4%	322	242.17	79.1%	
Delta 12+	1	0.00	---	3	1.49	76.8%	
Delta Independent Study	35	24.31	85.6%	23	15.22	89.3%	
Delta Independent Study 12+	35	22.01	84.1%	38	31.62	93.6%	
Delta Independent Study Spec Ed	4	1.25	24.4%	2	0.00	---	
Delta Home and Hospital Reg Ed	0	0.00	---	1	0.00	---	
Freshman & Sophomore Prep	135	121.28	96.5%	0	0.00	---	
Reach Program--SMHS	8	7.22	83.3%	3	2.50	72.6%	
Reach Program--PVHS	3	2.50	91.8%	3	1.89	97.1%	
Home School @ Library Program	48	43.22	90.6%	36	30.89	90.7%	
TOTAL ALTERNATIVE EDUCATION	608	500.24	82.3%	431	325.79	75.6%	(174.45)
TOTAL HIGH SCHOOL DISTRICT	7,635	7,276.13	95.3%	7,792	7,414.29	95.2%	138.16

**Santa Maria Joint Union High School District
October 08, 2014**

APPENDIX A

CLASSIFIED PERSONNEL ACTIONS							
Name	Action	Assignment	Site	Effective	Pay Rate	Hours	
	Leave of Absence	Instructional Asst/Spec Ed I	SMHS	10/8/14	13/E	5.5	
	Resign	Instructional Asst/Spec Ed II	RHS	10/04/14	15/B	6.5	
CERTIFICATED PERSONNEL ACTIONS							
Name	Action	Status	Subject	Site	Effective	Salary	FTE
	FMLA/LWOP	Perm	Social Science	PVHS	10/2-12/25/14	V, 7	1.0
	FMLA/LWOP	Perm	Agriculture	SMHS	10/1-10/24/14	V, 3	1.0
COACHING PERSONNEL ACTIONS							
Assignment	Name	Action	Site	Effective	District	ASB	
Football , Asst Frosh		Cancel Stipend	ERHS	Fall	\$ 700.00		
Soccer , Head Varsity Girls		Stipend	ERHS	Winter	TBD		
Softball , Head Varsity Girls		Stipend	ERHS	Spring	TBD		
Football , Asst JV		Revised Stipend	SMHS	Fall	\$ 1,734.00		
Head Frosh		Revised Stipend	SMHS	Fall	\$ 2,378.00		
Asst Frosh		Cancel Stipend	SMHS	Fall	\$ 1,156.00		

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT September 2014

1. Santa Maria High School Construction Projects

C2004 SMHS New Classroom Building at Broadway – Rachlin Partners (Photo)

- Work completed this period includes continued installation of metal exterior framing, 1st floor interior framing, rough plumbing, rough electrical, and the installation of the 2nd story floating concrete floor.
- Construction remains on schedule for April 2015 completion.

SMHS Camino Colegio Parking Area – Rachlin Partners

- A design review was conducted September 9, 2014. It was determined that in order to deal with the varied elevations within the area, American with Disabilities Act (ADA) regulations would require the installation of ramps to the main entrance and at the intersection of the parking area to the Media Center. Additional gates were also needed to allow for after hours staff and special access requirements.
- A follow up contact with the Santa Maria Fire Department (SMFD) identified new requirements for vehicle access gates to be a minimum 24 feet wide and truck access paths to be 27 feet wide. The existing automatic gate to the area is about 16 feet wide and will likely require modification. The architect is continuing reviews with SMFD and plan modifications to meet the new requirements.
- Construction period estimates are pending final funding determination and schedule development.

2. Ernest Righetti High School Construction Projects

ERHS Window Coverings at Buildings 100, 200, and 300 Pilot Project – Support Services

- All punch list items have been completed. The final payment application is in process. Final closeout is pending receipt of project documentation.

3. Pioneer Valley High School Construction Projects

C2004 District Performing Arts Building – BCA Architects

- BCA continues to pursue a standalone project alternative in order to gain plan approval pending the original construction closeout. Plan revisions are underway to incorporate work suggested by DSA to make the project separate from the original construction. It is estimated the revisions will be completed by October 15. A follow up meeting with DSA to review the revisions will be coordinated by BCA the week of October 20. There is a possibility that approval of the plans could occur by end of October assuming no additional

changes are requested by DSA during this meeting. As always, DSA is the deciding factor.

- Support Services is continuing to work with DSA, the original school architect, and CFW to complete original site certification (see Section 5, District Wide Project Closeout).
- Revised construction start estimates are pending receipt of final DSA approval.

PVHS Canopy Installation – Support Services

- Canopy installation by Vernon Edwards Constructors at two locations is complete. The locations include the attendance and business office windows. Writing ledge installations are being coordinated separately by the Plant Manager.
- A punch list review was conducted and all items have been completed. The final payment application is in process. Final closeout is pending receipt of project documentation.

4. New Facility

C2004 New Facility School CTE Component – Architect to Be Determined

- Activities continue related to the Phase 1 Environmental Site Assessment, Title 5 Environmental Hazards Review, and Geological Hazards Report. The Department of Toxic Substances (DTSC) has completed its review of the Draft Preliminary Environmental Assessment Work Plan for the onsite testing. Padre Associates is preparing responses for the DTSC comments. Padre Associates has indicated site testing activities currently anticipated to commence in early December may occur earlier depending on DTSC's response to plan adjustments and the availability of site access (which is being coordinated with the Seller and lease holder).
- School Site Solutions, Inc. (SSSI) is continuing activities related to California Environmental Quality Act (CEQA) and California Department of Education requirements, including reviews of traffic and site development issues. Urban Planning Concepts (UPC), who has been involved in previous development reviews on the proposed property, and who has aided in the development of adjacent properties, has been contracted through SSSI to assist in review of land use issues.
- CFW is continuing to provide support with educational program development assessments and meetings with stakeholders. They are also now participating in funding and land acquisition activities.
- The estimated 12 month escrow period remains on schedule to be complete April 14, 2015.

5. District Wide and Support Services Center

District Wide Energy Upgrade – Johnson Controls Inc.

- Work completed this period includes the final activation of the ERHS well and coordination with the District for tie-in of controls. Final commissioning activities related to the Energy Management System at SMHS and ERHS continue.
- JCI is continuing preparation of project documentation (including DSA confirmation regarding the installation) and warranty information packages for submittal to the District in preparation of substantial completion.

District Wide Project Closeout – Support Services

- Review of project closeout issues continues. Projects under current review and their status are as follows:
 - PVHS (High School 3): The original project architect, WLC, confirmed they were working on completing specific information requested by DSA, and plan to have a submittal ready for DSA review by October 2, 2014. CFW has been supporting this effort through contacts with WLC, and will engage DSA senior staff to continue efforts to expedite the review. The PVHS PAC architects are continuing to pursue an alternative effort with DSA to revise plans so as to make the project a standalone from the original project so it can proceed.
 - SMHS CHCCC: Collection of outstanding documents and original participant approvals continues as higher priority project needs allow.
 - ERHS / SMHS: Westberg + White Architects continue review of documentation to close four projects; Greenhouse and Road, Administration Building Renovation, Industrial Arts Modernization, and the Lincoln Street 6 Portables (SMHS). The current focus continues to be the Lincoln Street project. Attempts to use outside sources to assist with the installation of required security cabling was taking too much time so District forces will be used to complete the installation. As noted previously, when complete, the original project inspector will sign off and closeout can be completed.

SSC Wall Crack Assessment and Repair – Support Services

- Crack repair along with seismic code updates are underway in the area of the new SSC Professional Development Center. Additional projects will be determined during the upcoming annual planning meetings.

SSC District Professional Development Center (Multiple Purpose Room) – Westberg + White Architects

- Work completed this period includes demolition, installation of support columns, interior framing, wallboard, rough in fire plumbing, and rough in electrical. **(Photos)**
- Construction was scheduled to be complete November 21, 2014. Completion may be delayed to early December to accommodate plan adjustments required by egress modifications as well as electrical and natural gas line issues identified as construction began. The Contractor is working to determine impacts. Carpet installation and data cabling will be completed separately by district staff in December.

District Wide Paving: SMHS (Areas J & K) and SSC (Area B) Repairs and Slurry Seal – Flowers and Associates

- Construction activities at both the SMHS and SSC are complete.
- Final sweeping occurred at SMHS and SSC on August 30, 2014. The final payment application is in process. Final closeout is pending receipt of project documentation.

District Wide Portable Roof Retrofits and Repairs: SMHS 641-645 Retrofit, SMHS Repair 635-640, and RHS Repair 626 - Support Services

- Construction activities were completed as planned between June 13 and July 15, 2014.
- The final payment application is complete. Final retention release is pending receipt of project documentation.

6. Summer Activities

District Wide Summer Projects Planning

- Planning for District wide summer projects is again underway. Summer 2015 project needs assessments and implementation evaluation meetings will be ongoing through the fall.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

SMHS

- Assisted teachers by moving furniture as the school year began and students are added, moved, and deleted from classrooms.
- Restriped the lines for the football practice field.
- Rotated cardboard recycle bins to new locations on campus. **(Photo)**
- Prepared the football stadium for the 2014 season.
- Pressure washed the walkways around the multi-purpose room.
- Pressure washed the football stadium bleachers.
- Mounted computer projectors in rooms 634 and 905.
- Installed projector screens in rooms 900 and 901
- Installed a reverse osmosis drinking water dispenser in the day treatment room in building 830.
- Repainted PE assembly numbers on the pavement outside the gymnasium. **(Photo)**
- Repainted the storm drain signs.
- Repaired the electrical pedestal locks at the 600 portable classrooms. **(Photo)**
- Repaired heating and air conditioning in several rooms: multi-purpose room, Wilson Gymnasium, CHCCC, classrooms 339, 441, and 626.
- Corrected safety items from annual safety inspection and Williams Settlement Facility Inspection.
- Repaired CO2 injection pump and the sanitizer injection pump for the swimming pool.
- Assembled and setup new furniture for the multi-lingual center. **(Photo)**
- Relocated bookcases for the special education department in room 905.
- Assembled a mobile white board in room 626.
- Repaired electrical outlets in room 422.
- Repaired the lights in the Career Center.
- Mounted signs and photos in various areas: photo for Cross Country, bulletin boards in Administration and outside of the Career Center, a new sign at the "Teen Closet".
- Setup several events: ELAC, District School Board meeting, Allan Hancock College evening classes, Parent Teacher Night, March of the Saints, school rallies, Future Business Leaders of America Luncheon, Saints football, water polo, youth football, church services.
- Preventive work order hours – 10
- Routine work order hours – 197
- Total work orders completed – 148
- Event setup hours – 130

REGULAR MEETING
October 8, 2014

ERHS

- Assisted teachers by moving furniture as the school year began and students are added, moved, and deleted from classrooms.
- Continued work integrating the irrigation well into the field irrigation system.
- Prepared the football stadium for the 2014 football season. **(Photo)**
- Repaired several sprinklers throughout campus.
- Performed fertilization and selective weed abatement on the newly seeded hillside at the softball and baseball fields. **(Photo)**
- Completed the revision of the press box interior. **(Photo)**
- Anchored new fitness equipment in the PE classrooms. **(Photo)**
- Replaced the lettering on the scoreboard and added a new decorative top. **(Photo)**
- Repainted the football goalposts. Painted a section of the football bleachers for students to assemble the "Warrior Nation" during home games. **(Photo)**
- Installed Technology Interface Cabinets (TIC) for classrooms 603, 604, 613 so that communications switches may be installed in these rooms.
- Repainted the PE assembly numbers on the pavement around the gymnasium.
- Installed a new door at the Larch Street Football ticket booth.
- Replaced the lighting on the gymnasium stage.
- HVAC semi-annual filter change completed at both Ernest Righetti High School and Delta High School.
- Completed Duck and Cover drill for the semester.
- Lubricated the exterior padlocks at Delta High School.
- Replaced 240 desks and chairs with updated furniture in nine classrooms.
- Repaired the ramp on portable classroom 621.
- Connected a television to cable TV in room 323.
- Repaired the controls for the football stadium scoreboard.
- Assembled a chalkboard in room 405.
- Inspected the Fire Department Knox Box for proper keys.
- Mounted banners and signs in various locations: CIF in the gymnasium, Welding Shop, Welcome banner in the weight room.
- Assembled new desks for Delta High School staff.
- Lubricated the wheels on the rolling gates across the front of the school.
- Setup several events: Back to School Night, student assembly, school pictures, vision screening, College Boot Camp, FFA meeting, volleyball, football, tennis, Eagles Soccer, Allan Hancock Football, Central Coast Church.
- Preventive work order hours – 104
- Routine work order hours – 251
- Total work orders completed – 173
- Event setup hours – 34

REGULAR MEETING

October 8, 2014

PVHS

- Assisted teachers by moving furniture as the school year began and students are added, moved, and deleted from classrooms.
- Revised the evacuation assembly plan and painted new classroom assignment numbers in the assembly areas.
- Restriped the lines for the football practice field.
- Prepared the football stadium for the 2014 season.
- Removed the irrigation well pump and motor. Replaced the motor and reinstalled the assembly. **(Photo)**
- Revised the irrigation well controls to improve efficiency and reduce energy usage.
- Pressure washed the football stadium bleachers.
- Replaced the computer projector in room 312.
- Repaired the water polo goals, horn, and scoreboard.
- Setup the accessible pool lift for swimming classes.
- Installed a hot water dispenser in the football concession stand.
- Repaired the freezer and refrigerator in the home economics preparation room.
- Replaced six heat sensors in the boys' locker room HVAC system.
- Repaired the handrails and replaced the flag pole lanyard at the football stadium.
- Installed 600 new chairs and desks to accommodate the new bell schedule and classroom loading.
- Completed new fencing at the front of the school to improve curb appeal and safely direct students into and out of school. Landscape improvements to follow. **(Photo)**
- Began installation of electric operators on the gates into the student parking lot as well as into the delivery area of the cafeteria.
- Serviced the seven maintenance shop rollup doors.
- Adjusted outdoor light timers for change of sunset.
- Installed new data drops for food service cash registers in the cafeteria.
- Painted the coach's boxes on the football field.
- Setup several events: football games, tennis matches, water polo, FFA (outdoor stage), school pictures, freshman parent meetings, hearing and vision screening, CASHEE testing, Fellowship Christian Association (FCA) meeting.
- Preventive work order hours – 4
- Routine work order hours – 147
- Total work orders completed – 119
- Event setup hours – 17

Graffiti & Vandalism

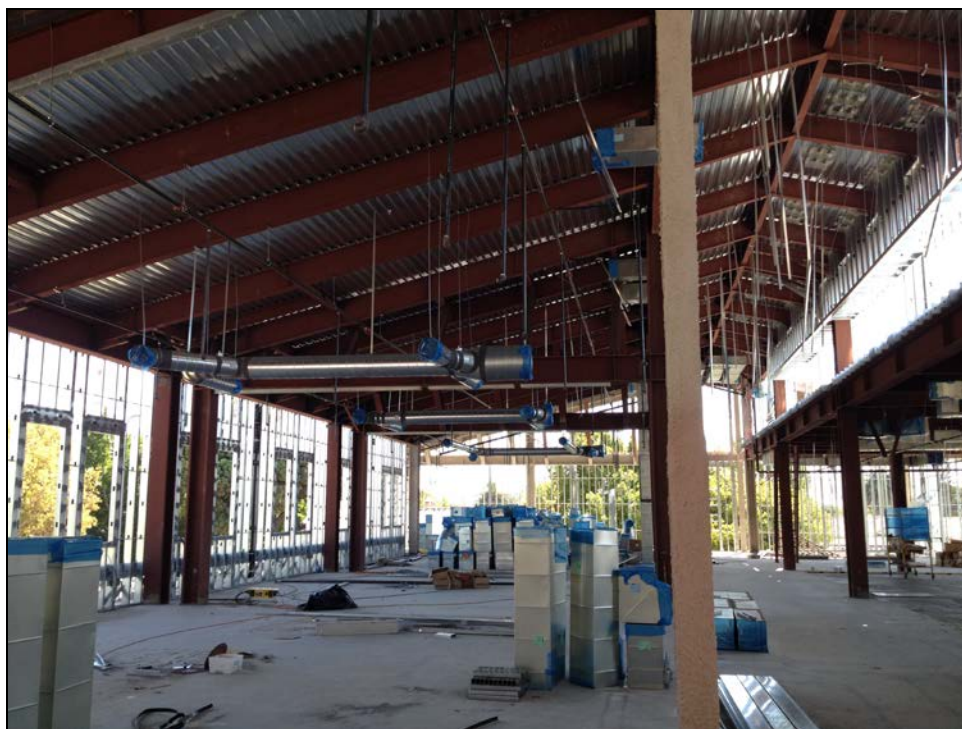
• ERHS	\$	0
• DHS	\$	0
• SMHS	\$	200
• PVHS	\$	0

Reese Thompson
Director – Facilities and Operations

Photo Gallery



SMHS - 14 Classroom Building Interior Wall Framing Underway



SMHS - 14 Classroom Building Second Story "Floating" Floor in Place



SMHS – Seven Recycle Bins Rotated Throughout the Campus for Collection



SMHS – PE Numbers Repainted for the Beginning of School



SMHS – Portable Classroom Electrical Panel Locks Repaired



SMHS – New Furniture for the Multi-Lingual & Migrant Education Programs Center



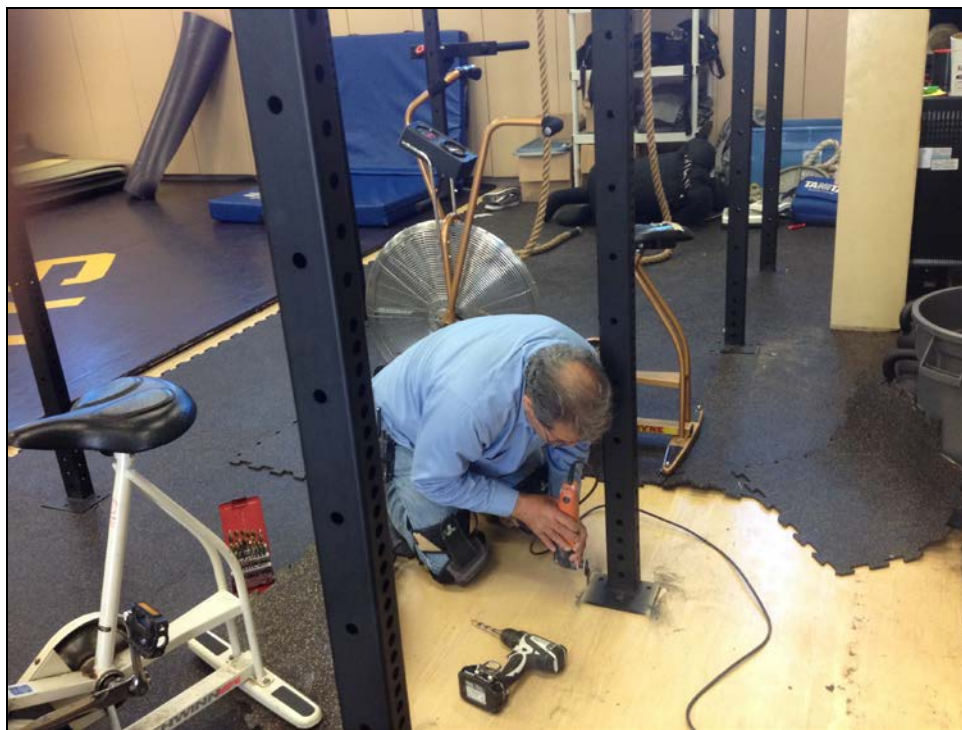
ERHS - David Burrill Prepares the football field for the 2014 Season



ERHS - Grounds Crew Abates Weeds in New Hillside Planting



ERHS – Finish Carpentry and Painting in the Football Press Box Before the Big Game



ERHS – José Placencia Anchors a New Fitness Unit in the Physical Education Building



ERHS – Football scoreboard Receives New Lettering and a Decorative Top



ERHS – Football Goals Need Attention too!



PVHS – Irrigation Well Submersible Pump and Motor Removed for Replacement



PVHS – New Fencing Will Guide Students Entering Campus and Improve Landscaping



Support Services Center – Multi-purpose Room Framed and Electrical Conduit Installation Begins



Support Services Center – Multi-purpose Room Exterior Drywall in Place

EL Coordinator

JOB GOALS

Under the supervision of the Director of Multilingual and Migrant Education Programs, the EL coordinator is responsible for supporting the implementation of the instructional goals outlined in the Local Control Accountability Plan (LCAP) and any English Learner Federal, State, District and School Accountability Plans.

The EL Coordinator, together with the Director of Multilingual and Migrant Education Programs, develops and establishes coherent, district-wide protocols and procedures for the implementation of English learner programs.

PERFORMANCE RESPONSIBILITIES AND DUTIES:

- In Collaboration with Migrant Education staff, coordinates services for English learners who are Migrant students
- Assists with the organization and implementation of language and literacy assessments
- Analyzes academic and linguistic student achievement data
- Plans teacher and para-educator collaboration and professional learning opportunities
- Monitors English learner and Reclassified Fluent English Proficient (RFEP) students
- Collaborates with school sites to enroll and place English learners in the school's academic program based on established pathways
- Assists school counselors in supporting student access to a broad range of services
- Works with site administration to build master schedules
- Assists site administrator with presentations to parent and community groups related to the English learner program
- Participates in district and school advisory committees
- Assists teachers to improve language and literacy instruction
- Assists department teams to examine work, debrief peer or classroom observations, and use student data to plan differentiated instruction
- Ability to observe students in reading instructional materials, tests, student records and other printed matter.
- Understand speech at normal levels in person or on the telephone.
- Communicate so others will be able to clearly understand a normal conversation in person or on the telephone.
- Ability to operate audiovisual equipment, computer, copy machine and other office and classroom equipment.
- Other duties as assigned

PRIMARY EVALUATOR/WORKING LOCATION

Director of Multilingual and Migrant Education Programs

Position will be housed at Lincoln Center (formerly Lincoln Prep) but will be working at/with various sites throughout the District.

REQUIRED QUALIFICATIONS

Possess a valid California Single Subject clear credential

CLAD or BCLAD certification.

NCLB compliant

DESIRED QUALIFICATIONS:

Three years of successful classroom teaching experience.

Bi-lingual (Spanish/English) preferred.

**Board Policies for Approval
October 8, 2014 Board Meeting**

Appendix D

POLICY NUMBER	DESCRIPTION
E 9323.2	<p>E9323.2 – Actions by the Board</p> <p>Exhibit updated to reflect NEW LAW (AB 97,2013) which repealed Education Code 17583, including the requirement for a two-thirds vote of the board to transfer excess local funds from a deferred maintenance fund under certain circumstances.</p> <p>List of actions requiring a four-fifths vote of the board expanded to add one additional resolution related to district borrowing:</p> <p>Resolution for district borrowing based on issuance of notes, tax anticipation warrants, or other evidences of indebtedness, in an amount of up to 50 percent of the district’s estimated income and revenue for the fiscal year or the portion not yet collected at the time of the borrowing. (Government Code 53822, 53824)</p>