

**New Milford Board of Education
Regular Meeting Minutes
February 10, 2015
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Angela C. Chastain, Chairperson Mr. Robert Coppola Mrs. Wendy Faulenbach Mr. David A. Lawson Mr. Dave Littlefield Mr. David R. Shaffer Mrs. Daniele Shook Mr. John W. Spatola Mrs. Theresa Volinski
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NEW MILFORD, CT

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Jay Hubelbank, Director of Fiscal Services and Operations Ms. Roberta Pratt, Director of Technology Mr. John Calhoun, Facilities Manager Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mrs. Dana Ford, Principal Schaghticoke Middle School Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Mrs. Susan Murray, Principal, Northville Elementary School Mr. Eric Vazquez, Student Representative
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1.	Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order. Mr. Coppola requested that a moment of silence be observed in honor of Mrs. Fletcher, a retired teacher who recently passed away.	Call to Order A. Pledge of Allegiance
2.	Recognition A. Fire Prevention Poster Contest Winner: Ryan Classey (SNIS) B. VFW Patriot's Pen Essay Contest Winner: Morganne Cartee (SMS) C. NMPS Awardees of CT Core Standards (CCS)	Recognition A. Fire Prevention Poster Contest Winner: Ryan Classey (SNIS) B. VFW Patriot's Pen Essay Contest Winner: Morganne Cartee (SMS) C. NMPS Awardees of CT Core

	<p>Professional Learning Mini-Grant: Mrs. Katherine Ciparelli, Ms. Corinne Clarke, Mrs. Dawn Delpha, Mrs. Tracy Nevins, Ms. Tracy Olmsted, Mrs. Robin Reimer, Mrs. Stephanie Zappone, Mr. Brian Zupcoe</p> <p>D. NMPS Retiree: Mrs. Barbara Adams</p> <ul style="list-style-type: none"> • Dr. Paddyfote said Mrs. Adams was retiring after a 22 year career as a secretary. <p>The meeting recessed at 7:40 p.m. for a brief reception and reconvened at 7:49 p.m.</p>	<p>Standards (CCS) Professional Learning Mini-Grant: Mrs. Katherine Ciparelli, Ms. Corinne Clarke, Mrs. Dawn Delpha, Mrs. Tracy Nevins, Ms. Tracy Olmsted, Mrs. Robin Reimer, Mrs. Stephanie Zappone, Mr. Brian Zupcoe</p> <p>D. NMPS Retiree: Mrs. Barbara Adams</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • John Spatola, a member of the Board of Education, read a letter about his experience as a Board member at the December Special Meeting of the Board regarding common core. He said he walked into the meeting with his wife and noting she was the only member of the public he sat with her so she wouldn't be alone. He said he was 47" from the Board table. He said he has not been made aware of any statute, regulation, ordinance or Robert's Rule that said he had to sit directly at the table to be involved in the meeting and yet he was told by the Board Chair at that time that if he did not sit at the table he could not participate. The Board Attorney concurred with the Chair's ruling but Mr. Spatola felt the Chair did not give the Attorney the correct information about the sequence of events. He said he is a duly elected member of the Board, he took the oath of office, and so the only person who can recuse him is himself. He asked the Board to revise the minutes of that meeting to show him as being present. 	<p>Public Comment</p>

4.	PTO Report <ul style="list-style-type: none"> There was no report but Mr. Coppola asked about the PTO sponsored Spelling Bee and both Mrs. Chastain and Dr. Paddyfote said the Spelling Bee was successful. 	PTO Report
5.	Student Representatives' Report <ul style="list-style-type: none"> President's Day weekend will be held on February 16th and 17th. The orchestra will host a string festival on February 19th at 7 p.m. A school climate meeting will be held on February 26th at 2:30 p.m. and 6 p.m. A spring sports informational meeting will be held March 2nd at 7 p.m. FBLA will host a family movie night on March 6th. The high school band has been invited to play at Carnegie Hall on March 6th. 	Student Representatives' Report
6. A.	Approval of Minutes Approval of the following Board of Education Meeting Minutes 1. Annual Meeting December 9, 2014 Mr. Coppola moved to approve the following Board of Education Meeting Minutes: Annual Meeting Minutes of December 9, 2014, seconded by Mrs. Faulenbach and passed 8-0-1. Aye: Mr. Spatola, Mrs. Faulenbach, Mrs. Shook, Mrs. Chastain, Mr. Lawson, Mr. Shaffer, Mr. Littlefield, Mr. Coppola Abstain: Mrs. Volinski 2. Regular Meeting December 9, 2014 Mr. Shaffer moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes of December 9, 2014, seconded by Mrs.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes 1. Annual Meeting December 9, 2014 Motion made and passed to approve the following Board of Education Meeting Minutes: Annual Meeting Minutes of December 9, 2014. 2. Regular Meeting December 9, 2014 Motion made and passed unanimously to approve the following Board of Education

<p>Volinski and passed unanimously.</p> <p>3. Special Meeting January 12, 2015</p> <p>Mr. Coppola moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes of January 12, 2015, seconded by Mrs. Faulenbach and passed 8-0-1.</p> <p>Aye: Mr. Spatola, Mrs. Volinski, Mrs. Faulenbach, Mrs. Chastain, Mr. Lawson, Mr. Shaffer, Mr. Littlefield, Mr. Coppola Abstain: Mrs. Shook</p> <p>4. Budget Hearing/Adoption Minutes January 20, 21, 29 and 30, 2015</p> <p>Mr. Coppola moved to approve the following Board of Education Meeting Minutes: Budget Hearing / Adoption Minutes January 20, 21, 29 and 30, 2015, seconded by Mrs. Volinski.</p> <ul style="list-style-type: none"> • Mr. Spatola asked that the minutes of January 30, 2015, pg. 35, reflect that at the beginning of the meeting the Board was told that the Chair and Dr. Paddyfote had met with the Mayor and Finance Director for the town to discuss the Schaghticoke roof. He said he understood during that meeting that the consensus was to bid out the entire roof project and through the bid process to bond it. He said that is why the Superintendent presented the changes to the budget that she did, requesting money from the capital reserve for the 2015-2016 budget to offset some operating funds. He said the reason he is stating this is because at the December 9, 2014 meeting a motion was made to send only 20% of the roof out for design and he knows Mr. Jankowski will not bond just part of the roof. He said the motion needs to be rescinded and a motion for the whole roof project should be made instead. 	<p>Meeting Minutes: Regular Meeting Minutes of December 9, 2014.</p> <p>3. Special Meeting January 12, 2015</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Special Meeting Minutes of January 12, 2015.</p> <p>4. Budget Hearing/Adoption Minutes January 20, 21, 29 and 30, 2015</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Budget Hearing/Adoption Minutes January 20, 21, 29 and 30, 2015.</p>
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	<ul style="list-style-type: none"> Mr. Coppola said he thought the motion was to get pricing but the project was never actually approved. Mrs. Chastain said this discussion was no longer referring back to the minutes and asked for a vote on the minutes. <p>The motion passed 6-0-3. Aye: Mr. Spatola, Mrs. Volinski, Mrs. Chastain, Mr. Littlefield, Mr. Shaffer, Mr. Coppola Abstain: Mrs. Shook, Mrs. Faulenbach, Mr. Lawson</p>	
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> Dr. Paddyfote said there have been six snow days and the scheduled last day of school for students is currently June 16th. Mr. Shugrue notified her that the College Board released the dates of the PSAT's for the fall of 2015 and they will be Wednesday, October 14 and Wednesday, October 28 and there will be no Saturday administration. The district received the news that the Project Lead the Way program received national certification. Mr. Smith said this will allow students who take the program to receive college credit through the University of New Haven among others. Mr. Shaffer asked if there was a fee to get the credit and Mr. Smith said there may only be a nominal fee to transfer the credits. Mr. Coppola congratulated those involved in getting this certification. 	<p>Superintendent's Report</p>
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> Mrs. Chastain noted the CABA breakfast was this Friday and if Board members still wanted to attend they should RSVP to Mrs. Silverman. The Mayor will present her budget on February 17th. She said spring is a time when many events are held at the schools and Board members will receive invites – she recommended that they 	<p>Board Chairman's Report</p>

	should try to get to as many as they can.	
9.	Committee Reports	Committee Reports
A.	Facilities Sub-Committee <ul style="list-style-type: none"> Mr. Littlefield said they discussed the Schaghticoke grade reconfiguration including the new lockers, the pods to help start the preparation for the move, the conversion of the metal shop into art rooms, and the cafeteria sound proofing, as well as an update on overtime. 	A. Facilities Sub-Committee
B.	Operations Sub-Committee <ul style="list-style-type: none"> Mrs. Faulenbach said the committee discussed the monthly reports and exhibits, the gifts and donations, the planning for the district-wide grade reconfiguration and the potential uses for the John Pettibone School building. 	B. Operations Sub-Committee
C.	Policy Sub-Committee <ul style="list-style-type: none"> Mr. Lawson said there were policies on the agenda for approval and they are continuing to review the 4000 series. He also invited any Board members wishing to review a certain policy to let him know. 	C. Policy Sub-Committee
D.	Committee on Learning <ul style="list-style-type: none"> Mrs. Shook said the committee will meet February 24th and Board members had received some curricula to review. 	D. Committee on Learning
E.	Education Connection <ul style="list-style-type: none"> Mr. Coppola said he hoped that CAFE would hop on board to get the regional calendar overturned but at the moment the 2016-2017 calendar will need to be followed regionally. He also noted that the schools are required to provide a "rainbow dish" of food choices which students do not eat and so the food 	E. Education Connection

	<p>budgets are taking a hit. If the food budget is in the red, the district must make up for it.</p> <p>F. Connecticut Boards of Education (CABE)</p> <ul style="list-style-type: none"> Mr. Littlefield said he had no contact yet. <p>G. Negotiations Committee</p> <ul style="list-style-type: none"> Mrs. Chastain said there was nothing to report at this time. 	<p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p>
10.	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 10, 2015</p> <p>Mrs. Shook moved to approve Exhibit A: Personnel - Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated February 10, 2015, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> Mr. Coppola asked if the district held the 30 day rule for a person resigning and Ms. Baldelli said that has been done. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-671 Budget Positions dated December 31, 2014 and January 31, 2015 Request for Budget Transfers: December 2014 and January 2015 <p>Mr. Shaffer made a motion to approve monthly reports: Purchase Resolution D-671, Budget Positions dated December 31, 2014 and January 31, 2015 and Request for Budget Transfers: December 2014 and January 2015, seconded by Mr. Lawson.</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 10, 2015</p> <p>Motion made to approve Exhibit A: Personnel - Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated February 10, 2015</p> <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-671 Budget Positions dated December 31, 2014 and January 31, 2015 Request for Budget Transfers: December 2014 and January 2015 <p>Motion made to approve monthly reports: Purchase Resolution D-671, Budget Positions dated December 31, 2014 and January 31, 2015 and Request for Budget</p>

	<ul style="list-style-type: none"> • Mr. Spatola asked about Purchase Resolution D-671 noting that Ms. Pratt had spoken about purchasing computers versus leasing. Mr. Hubelbank said this was copiers versus computers and it was better to lease them and get new ones versus buying them, as the district did not want to own them after five years. • Mr. Lawson asked how many copiers were leased and Mr. Hubelbank said it was approximately 26. Mr. Lawson asked if the lease included repairs and Mr. Hubelbank said repairs and toner. • Mr. Coppola asked about the professional services and the account having been expended by \$156,000. Mr. Hubelbank said that was the retainer fee. Mr. Coppola noted there was not much left in legal for any other expenditures. • Mr. Coppola noted that the Field Trip line was perhaps misnamed in that it included sports. Mr. Shaffer suggested the line should be called extra-curricular transportation. Mrs. Faulenbach suggested this topic could be put on the Operations sub-committee agenda. <p>The motion passed unanimously.</p>	<p>Transfers: December 2014 and January 2015.</p>
C.	<p>Gifts and Donations</p> <ol style="list-style-type: none"> 1. New Milford Police Union 2. Western CT Health Network (New Milford Hospital) <p>Mr. Coppola moved to accept Gifts and Donations: New Milford Police Union in the amount of \$2,000.00 and Western CT Health Network (New Milford Hospital) in the amount of \$2,000.00, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Both Mr. Coppola and Mr. Lawson thanked the organizations. <p>The motion passed unanimously.</p>	<p>The motion passed unanimously</p> <p>C. Gifts and Donations</p> <ol style="list-style-type: none"> 1. New Milford Police Union 2. Western CT Health Network (New Milford Hospital) <p>Motion made to accept Gifts and Donations: New Milford Police Union in the amount of \$2,000.00 and Western CT Health Network (New Milford Hospital) in the amount of \$2,000.00.</p> <p>The motion passed unanimously.</p>
D.	<p>Policies for Approval</p> <ol style="list-style-type: none"> 1. 4112.9/4212.9 Outside Employment 	<p>D. Policies for Approval</p> <ol style="list-style-type: none"> 1. 4112.9/4212.9 Outside Employment

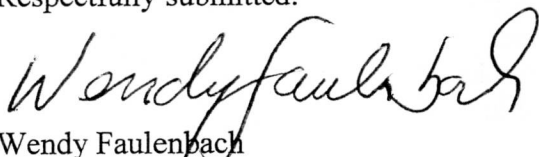
<p>Mrs. Faulenbach moved to approve the following Policy: 4112.9/4212.9 Outside Employment, seconded by Mr. Lawson and passed unanimously.</p> <p>2. 4115 Evaluations</p> <p>Mrs. Faulenbach moved to approve the following Policy: 4115 Evaluations, seconded by Mr. Lawson and passed unanimously.</p> <p>3. 4118.5/4218.5 Electronic Monitoring</p> <p>Mrs. Shook moved to approve the following Policy: 4118.5/4218.5 Electronic Monitoring, seconded by Mr. Littlefield.</p> <ul style="list-style-type: none"> • Mr. Coppola said he had asked for this policy to go back for review due to the “reasonable” aspect of the policy versus probable cause. He noted the Policy sub-committee had not met due to other circumstances. • Mr. Lawson said he too had a concern with the wording. • Dr. Paddyfote noted these changes had to do with the bullets including Wifi access and recording of data on school phones. • Mr. Coppola said he would accept the policy tonight if he could be assured that this could be brought back to the Board for further discussion. • Mr. Lawson said reasonable grounds meant someone’s hunch and the facts did not have to support the action. <p>The motion passed 7-2. Aye: Mr. Spatola, Mrs. Volinski, Mrs. Shook, Mrs. Faulenbach, Mrs. Chastain, Mr. Littlefield, Mr. Coppola No: Mr. Lawson, Mr. Shaffer</p> <p>4. 4121 Substitute Teachers</p> <p>Mrs. Faulenbach moved to approve the following</p>	<p>Motion made and passed unanimously to approve the following Policy: 4112.9/4212.9 Outside Employment</p> <p>2. 4115 Evaluations</p> <p>Motion made and passed unanimously to approve the following Policy: 4115 Evaluations.</p> <p>3. 4118.5/4218.5 Electronic Monitoring</p> <p>Motion made to approve the following Policy: 4118.5/4218.5 Electronic Monitoring.</p> <p>The motion passed 7-2.</p> <p>4. 4121 Substitute Teachers</p> <p>Motion made to approve the</p>
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	<p>Policy: 4121 Substitute Teachers, seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> Mr. Coppola said he did not want to put a time limit on when the substitute list would be given to the Board but asked Ms. Baldelli if she could assure the Board would be given the list and Ms. Baldelli said yes. <p>The motion passed unanimously.</p> <p>E. Planning for District-wide Grade Reconfiguration</p> <ol style="list-style-type: none"> Pods and Boxes for Moving SMS Lockers SMS Art Room Conversion SMS Cafeteria Soundproofing SmartBoards and Computers <p>Mrs. Faulenbach moved to approve the planning for district-wide grade reconfiguration and to authorize the Superintendent to sign the purchase requisitions, seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> Mr. Coppola asked the Superintendent to explain the art room conversion and Dr. Paddyfote said the old metal shop will be converted to two studio art rooms. <p>The motion passed 8-1. Aye: Mr. Spatola, Mrs. Shook, Mrs. Faulenbach, Mrs. Chastain, Mr. Littlefield, Mr. Lawson, Mr. Shaffer, Mr. Coppola Abstain: Mrs. Volinski</p>	<p>following Policy: 4121 Substitute Teachers.</p> <p>The motion passed unanimously.</p> <p>E. Planning for District-wide Grade Reconfiguration</p> <ol style="list-style-type: none"> Pods and Boxes for Moving SMS Lockers SMS Art Room Conversion SMS Cafeteria Soundproofing SmartBoards and Computers <p>Motion made to approve the planning for district-wide grade reconfiguration and to authorize the Superintendent to sign the purchase requisitions.</p> <p>The motion passed 8-1.</p>
11.	<p>Items for Information and Discussion</p> <p>A. Field Trip Report</p> <ul style="list-style-type: none"> Mr. Coppola asked about the business group going to the state convention and Mr. Smith said the DECA members who take the future entrepreneurs course who place in the state competition can go on to compete nationally. 	<p>Items for Information and Discussion</p> <p>A. Field Trip Report</p>

	<ul style="list-style-type: none"> • Mr. Coppola asked about the students who are part of the baseball team and Mr. Smith said these student participate in a clinic for high school student athletes from around the country. • Mr. Coppola said he is excited about some of these field trip opportunities because they show the caliber of the high school programming. • Mr. Coppola asked about the Lake Compounce trip and Mr. Smith noted that it is physics day so students will learn how the rides work, for instance, instead of just riding them. • Mr. Spatola asked if the athletic program had chaperones and Mr. Smith said the coach goes with the team at no cost. 	
<p>B. Textbook Previews: Grade 9-12 (one), Grade 11 (one), Grade 11-12 (two) and Grade 12 (one)</p> <ul style="list-style-type: none"> • Mr. Smith noted that the literature and economics books are to be purchased in next year's budget and the Fortune's Bones and Chinese Road Trip will be purchased through leftover funds from this year's budget. 	<p>B. Textbook Previews: Grade 9-12 (one), Grade 11 (one), Grade 11-12 (two) and Grade 12 (one)</p>	
<p>Mr. Spatola moved to amend the agenda to suspend the rules to add to the agenda discussion of the Schaghticoke School roof project, seconded by Mr. Coppola and passed 8-1.</p> <p>Aye: Mr. Spatola, Mrs. Volinski, Mrs. Faulenbach, Mrs. Chastain, Mr. Littlefield, Mr. Lawson, Mr. Shaffer, Mr. Coppola No: Mrs. Shook</p> <ul style="list-style-type: none"> • Mr. Spatola said he supported the 2015-2016 budget because the Board was able to take approximately \$550,000 out of the capital reserve account to offset the operating budget because they were told they would not need any capital to replace the roof at Schaghticoke. The Mayor and Mr. Jankowski had stated in a meeting with this Board Chair and Superintendent that they would put the entire roof project out to bid. Mr. Spatola felt this was 	<p>Motion made and passed to amend the agenda to suspend the rules to add to the agenda discussion of the Schaghticoke School roof project.</p>	

	<p>the proper way to proceed with this project.</p> <ul style="list-style-type: none"> • Mrs. Chastain said they have not had any formal discussion about bonding the roof, rather it came up in a discussion of the general budget. • Mrs. Faulenbach said there was some discussion at Facilities about bringing information forward to the Board but more just for getting pricing. • Mr. Spatola said the vote that had been taken was to engineer just 20% of the roof project. Mr. Hubelbank said the reason that request was made was because a plumber was needed to look at the drainage on the other part of the roof but they could certainly get specs for the entire roof. • Mr. Lawson said this roof project should be referred to the respective sub-committees so that the issues including bonding could be worked out and all the facts placed on the table. • Mr. Spatola noted that the December 9th meeting motion was to work on the 1990s section of the roof and not seek state reimbursement. • Mr. Littlefield noted that there were deadline issues surrounding that vote but it was only made to get the information so that possibilities could be considered. • Mrs. Chastain said this issue will be referred back to Operations and Facilities. 	
12.	<p>Adjourn</p> <p>Mr. Coppola moved to adjourn the meeting at 8:58 p.m., seconded by Mrs. Volinski and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed to adjourn the meeting at 8:58 p.m.</p>

Respectfully submitted:


Wendy Faulenbach
Secretary
New Milford Board of Education