

**South Shore Educational Collaborative
75 Abington Street, Hingham, MA 02043**

**BOARD MEETING MINUTES
Friday, March 4, 2022**

Present:	Patrick Sullivan, Ed.D.	Cohasset
	Judith Kuehn	Hull
	James Jette	Milton
	Matthew Keegan	Norwell
	Kevin Mulvey, J.D.	Quincy
	Thea Stovell	Randolph
	Robert Wargo	Weymouth

SSEC: Richard L. Reino, Executive Director

1. Approval of the minutes from the January 21, 2022 meeting. A motion to approve the minutes was made by Ms. Kuehn and seconded by Dr. Sullivan; unanimously approved.
2. FY 22 financial update and budget summary. The executive director reviewed the financial report which shows the fund balances are favorable. The Mini School lost 11 students in February when their residence, Agape Inn, closed unexpectedly and the students who were in the Mini School were placed elsewhere. The board may consider resuming OPEB contributions later this spring. A motion to approve the financial update and budget summary was made by Ms. Kuehn and seconded by Ms. Stovell; unanimously approved.
3. Discussion of tuition rates for the 2022-2023 school year. Review of the comparison between a 3%-5% member, non-member tuition rate, and a 4%-6% member, non-member tuition rate. Using the 3%-5% rates would require 12 additional enrollments, which is less than half as many as were needed at the start of FY 22. A recommendation was made to go with the 3%-5% member, non-member tuition rate increase. The executive director will prepare the budget based on that for the April meeting.
4. Distribution and discussion of FY 2023 budget. Board members were provided with a FY 2023 proposed budget. This item will be voted on at the April meeting.
5. A 2022-2023 school calendar with the board meeting dates included was distributed.
6. Executive Session: Chapter 39, Section 29, mandates that in order to go into Executive Session, the Collaborative Board must:
 - a. Do so on a roll call vote.

- b. State purpose of Executive Session
- c. Indicate whether the body will reconvene in public session.

Matters to be considered in Executive Session: Negotiations and Personnel

A motion was made to go into Executive Session with the intent of returning to Open Session was made by Ms. Kuehn and seconded by Mr. Mulvey; a roll call vote was taken, with Mr. Keegan voting yes, Dr. Sullivan voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Wargo voting yes, Mr. Mulvey voting yes and Ms. Stovell voting yes; unanimously approved.

A motion to return to Open Session was made by Ms. Kuehn and seconded by Dr. Sullivan; a roll call vote was taken, with Mr. Keegan voting yes, Dr. Sullivan voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Wargo voting yes, Mr. Mulvey voting yes and Ms. Stovell voting yes; unanimously approved.

7. Covid protocols were reviewed; a time line which included mask usage, field trips, etc. was reviewed and shared. These protocols are subject to change per the CDC or DPH if necessary.
8. Discussion of declaring the SSEC pickup truck as surplus. Board members reviewed a list of items on the truck that need fixing. The Kelley Blue Book value of the truck is between \$1,000 - \$2,000. The repairs will cost around \$8,600. Following a brief discussion a motion to approve declaring the truck as surplus was made by Mr. Mulvey and seconded by Ms. Kuehn; unanimously approved.
9. The Massachusetts Organization of Educational Collaborative (MOEC) has hired a public relations firm to represent collaboratives. MOEC wants to tell the story of what collaboratives do and the services they offer. SSEC does not advertise as it is felt that doing so may raise the profile with the general public which could have an impact on the districts. Board members feel comfortable publicizing the work of the collaborative, and they will check with their special education directors to obtain their opinions.
10. The current SSEC strategic plan concludes at the end of this year. The executive director wondered if updating can put it off for one year to review in FY2024. The suggestion was made to review the current one, and perhaps reprioritize it until an updated one may be created.
11. A motion to adjourn was made by Ms. Kuehn and seconded by Ms. Stovell; unanimously approved. The meeting adjourned at 9:05 a.m.