

**\*\*\*If your student(s) can ride the bus, please consider having them do so for morning drop off. They arrive a little sooner and begin eating breakfast before others because our cafeteria is not big enough to accommodate everyone at one time. This also helps with flow of traffic.\*\*\***

## **MORNING DROP-OFF PROCEDURES**

### **PROCEDURES FOR ALL CAR RIDERS ON BOTH SIDES:**

- ★ ALL four lanes in the front will be utilized. Please read below to know your time and location to drop off your students, and please follow these directions precisely so we can get your kids dropped off and you out of there as quickly and safely as possible.
- ★ We will allow students to get out in “waves” (like we do for dismissal). The first cars in line will pull up to the person standing at the front crosswalk. Once cars have all come to a stop, we will let students out all at one time if their car is in between the two crosswalks. NO CARS will move until all of these students are safely out of vehicles and into the safety zone. Once all students are safe, the staff member working the front crosswalk will allow all of those cars to exit at one time. Then, we will repeat those procedures for each wave of cars after that.

### **LANES CLOSEST TO THE SCHOOL ENTRANCE (K-3rd)**

#### Students-

- **KINDERGARTEN Students ONLY**: drop off **beginning at 7:00 AM** to allow for extra time getting students out of child restraints and getting help with backpacks. A staff member will escort them inside where they will be supervised and allowed to eat breakfast before the rush.
- **1st-3rd grade students** (single students or with any age of siblings): drop off is **7:20 - 7:45 AM**

#### Other Info:

- Please use the wait time to be sure your child is already unbuckled, backpack on and ready to exit the car once you drive into the crosswalk to crosswalk “wave”.

### **LANES CLOSEST TO PLAYGROUND SIDE (4-12th grade)**

#### Students-

- **4TH-12TH GRADE students ONLY**: drop off time **7:20 - 7:45 AM**
  - If you try to drop sooner than 7:20 you will be directed to drive back around and get back in line at the designated time

#### Other Info:

- These students can get themselves out of cars and will need to wait at the middle island until directed to go across the crosswalks and into the school.
- Faculty and staff will be assisting students with this.

### **PRE-K STUDENTS ONLY**

Drop off at **7:30 AM**- parents park **behind the elementary gym** and enter through the main two front doors of the school to sign your child into their classroom. Those two doors are the only doors allowed for you to enter and exit the building for safety purposes. Please exit the campus by heading to the backside of the school to avoid 4-way stop traffic.