Dear Parent/ Guardian,

Hello! My name is Timothy Jackson and I will be your child’s DE History 2111 teacher this year. I am so excited and cannot wait to get to know you and your child. I truly want every one of my students to be successful in my class. I also want you to feel free to contact me with any questions or concerns. You may contact me at the school (478) 218-7537 or by email, timothy.jackson@hcbe.net. Parental involvement is the key to student success! Let’s have a great year!

**Discipline Policy**

Your child will be expected to abide by the Veterans, CGTC, and my personal classroom rules. Your child has received a syllabus in class that outlines the rules and consequences that will be implemented in my classroom, please read and make yourself familiar with these procedures.

**Grading Policy**

Your child will be responsible for a number of assessments throughout the year. These assessments will range in length and weight percentage. Here is the table of the grading policy for HIST 2111.

|  |
| --- |
| 20% - Discussion assignments  20% - Quizzes  20% - Writing Assignments  20% - Mid-term  20% - Final |

\*\* Please note that cheating or plagiarism (copying from a source or another person) on any assignment will result in classroom or administrative discipline consequences at VHS & CGTC.

**Textbook**

There is a FREE on line e-text book for this course. Students have access to the OpenStax textbook through the link provided in the course syllabus or posted to Canvas

**Canvas**

To encourage blended learning, Canvas will be used in a variety of ways to best serve students throughout the school year. All students are issued a district-provided chrome book for instructional purposes, student engagement, and student learning. Chrome book use is at the direction and discretion of the classroom teacher.

*Please sign, remove, return this portion, and keep the top portion for your own records.*

Parent

I have been made aware of the classroom rules my student will be expected to abide by and have reviewed the syllabus my student received in class. I also understand the consequences my student must face if he/she breaks those rules and the grading policy.

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**Parent/Guardian Signature**  Date

Student

I have read the classroom rules and procedures. I agree to abide by these at all times. I also understand the grading policy.

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**Student Signature**  Date