



# Sugar Valley Rural Charter School

236 E. Main St Loganton, PA 17747

Phone: 570-725-7822 Fax: 570-725-7825

Web: [www.svracs.org](http://www.svracs.org) email: [svracs@svracs.org](mailto:svracs@svracs.org) twitter: [@svracs](https://twitter.com/svracs)

## Board of Trustees Meeting August 17, 2021

The Sugar Valley Rural Charter School Board of Trustees held a voting Board Meeting on Tuesday, August 17, 2021. Ms. Garverick called the meeting to order at 3:30p.m.

### Roll Call

<b>Ms. Garverick</b>	<b>Present</b>	<b>Ms. Meixel</b>	<b>Absent</b>
<b>Ms. Downing</b>	<b>Present</b>	<b>Ms. Mitchell</b>	<b>Present</b>
<b>Mr. Miller</b>	<b>Absent</b>	Mr. Smith	Present
<b>Mr. Rossman</b>	<b>Absent</b>	Ms. Mauck	Present
<b>Ms. Doyle</b>	<b>Present</b>	Ms. Weaver	Present

### HEARING OF VISITOR

#### Minutes

1. Resolved, that the Board of Trustees approve the minutes of the regular meeting held on Tuesday, July 20, 2021. Ms. Mitchell moved, seconded by Ms. Downing. Motion passed (4-0).

#### Finance

1. Resolved, that the Board of Trustees approve the payment of bills from the general account (07/26/2021 – 08/12/2021) in the amount of \$614,311.69 and from the cafeteria account (07/22/2021 – 08/12/2021) in the amount of \$3,870.36 as presented. Ms. Doyle moved, seconded by Ms. Downing. Motion passed (4-0).

#### Action Items

1. Resolved that the Board of Trustees approve Tanya Miller-Mitchell as an Athletic Secretary/Teacher's Aide at \$14.25 an hour with benefits. Ms. Doyle moved, seconded by Ms. Downing. Motion passed (4-0).
2. Resolved that the Board of Trustees accept the resignation of Jeanne Gettys. Ms. Mitchell moved, seconded by Ms. Downing. Motion passed (4-0).
3. Resolved that the Board of Trustees approve the following Substitute Teachers at \$120.00 a day.
  - Sandra Garverick
  - Frederick Gebert
  - Alicia Swanger – pending guest teacher certification
  - Kristine Lamey
  - Shonna Mantle – pending guest teacher certification
  - Renee Raudabaugh – pending guest teacher certification
  - Kimberly Patterson – pending guest teacher certification
  - Cartier Winters – pending guest teacher certification
  - David McFeely
  - Whitney Eck
  - Bryann Hilty

Ms. Downing moved, seconded by Ms. Doyle. Motion passed (4-0).

4. Resolved that the Board of Trustees approve the following Substitute Paraprofessionals at \$12.00 an hour.
  - Jacklyn Draper
  - Belva Kerstetter
  - Debora Weaver
  - Shonna Mantle
  - Alicia Swanger
  - Cartier Winters

Ms. Garverick moved, seconded by Ms. Mitchell. Motion passed (4-0).

5. Resolved that the Board of Trustees approve the following Substitute Nurses at \$120.00 a day.

- Charmaine Conoway
  - Nicole Clark
- Ms. Downing moved, seconded by Ms. Doyle. Motion passed (4-0).
6. Resolved that the Board of Trustees approve the following Substitute Kitchen Assistants at \$12.00 an hour.
    - Debora Weaver
    - Belva Kerstetter
    - Jeanne Gettys

Ms. Mitchell moved, seconded by Ms. Downing. Motion passed (4-0).
  7. Resolve that the Board of Trustees approve Jeanne Gettys as a Substitute Van Driver at \$12.00 an hour. Ms. Garverick moved, seconded by Ms. Downing. Motion passed (4-0).
  8. Resolved that the Board of Trustees approve the following 2021-2022 handbooks.
    - Student
    - Staff

Ms. Doyle moved, seconded by Ms. Mitchell. Motion passed (4-0).
  9. Resolved that the Board of Trustees approve the Student Assistance Program letter of agreement per email vote July 27, 2021. Ms. Garverick moved, seconded by Ms. Doyle. Motion passed (4-0).
  10. Resolved that the Board of Trustees approve payment of \$65,678.65 to National Storage Tank which is the updated price for a water tank including access hatch per email vote July 21, 2021. Ms. Downing moved, seconded by Ms. Mitchell. Motion passed (4-0).
  11. Resolved that the Board of Trustees approve payment of \$5,026.80 to CDW-G for Chromebook protective covers per email vote July 28, 2021. Ms. Garverick moved, seconded by Ms. Doyle. Motion passed (4-0).
  12. Resolved that the Board of Trustees approve the Mobile School Psychology Clinic agreement with PSU. Ms. Mitchell moved, seconded by Ms. Downing. Motion passed (4-0).
  13. Resolved that the Board of Trustees approve an additional 12 weeks of unpaid personal leave for employee #227. Ms. Downing moved, seconded by Ms. Garverick. Motion passed (4-0).
  14. Resolved that the Board of Trustees approve an out-of-state fieldtrip to Indianapolis in October. Ms. Mitchell moved, seconded by Ms. Doyle. Motion passed (4-0).
  15. Resolved that the Board of Trustees approve change order 9 – Lobar per email vote July 29, 2021. Ms. Garverick moved, seconded by Ms. Doyle. Motion passed (4-0).
  16. Resolved that the Board of Trustees approve a 60-day extension of agreement with UPMC per email vote August 3, 2021. Ms. Downing moved, seconded by Ms. Mitchell. Motion passed (4-0).
  17. Resolved that the Board of Trustees approve the quote from Alpine Snowguards for the gym snow guards per email vote August 9, 2021. Ms. Doyle moved, seconded by Ms. Downing. Motion passed (4-0).
  18. Resolved that the Board of Trustees approve the following change orders for gym project to be paid by JSSB loan per email vote August 9, 2021.
    - change order 3 – Silvertip
    - change order 10 – Lobar

Ms. Garverick moved, seconded by Ms. Mitchell. Motion passed (4-0).
  19. Resolved that the Board of Trustees approve following payments for gym project to be paid by JSSB loan:
    - \$6,051.71 to HLA
    - \$9,549.08 to HLA
    - \$25,760.24 to Spire
    - \$189,453.57 to Lobar
    - \$82,385.83 to TRA
    - \$46,339.65 to Allied
    - \$18,748.49 to Silvertip

Ms. Doyle moved, seconded by Ms. Downing. Motion passed (4-0).
  20. Resolved that the Board of Trustees approve change order 5 – TRA for gym project to be paid by JSSB loan. Ms. Mitchell moved, seconded by Ms. Garverick. Motion passed (4-0).
  21. Resolved that the Board of Trustees approve policy 256 – Gender Expansive and Transgender Students. Ms. Garverick moved, seconded by Ms. Downing. Motion passed (4-0).
  22. Resolved that the Board of Trustees approve payment of \$3,000.00 to Diligent Corp. for BoardDocs for school board management of agendas, minutes and meetings. Ms. Doyle moved, seconded by Ms. Downing. Motion passed (4-0).

23. Resolved that the Board of Trustees approve the following payments:

- \$6,400.00 to Kriger Fence Company for fencing
- \$6,140.00 to Northcentral Garage Door, Inc. to supply and install LiftMaster Barrier gate
- \$9,495.06 to Incstores, LLC for floor covering system to protect gym floor

Ms. Garverick moved, seconded by Ms. Mitchell. Motion passed (4-0).

### **Informational Items**

#### **Committee Reports**

**Property** – Mr. Miller, Ms. Downing, Mr. Deavor, Ms. Kennedy

Gym floor in on campus and will be installed over the next month

Trailers are gone

Traffic flow will be different this year

Paving in process this week

New sign should arrive soon

**Community Involvement** – Ms. Downing, Ms. Mitchell, Mr. Stugart, Ms. Nixon

None

**Curriculum** – Mr. Rossman, Ms. Doyle, Ms. Kennedy, Ms. Hampton, Mr. Stugart, Mr. Phillips

Mr. Phillips scheduled teacher training this week

**VoTech/Ag/Env.** – Ms. Doyle, Ms. Meixel, Mr. Bechdel, Ms. Nixon

None

**Finance** – Ms. Garverick, Mr. Miller, Ms. Weaver, Mr. Deavor, Ms. Kennedy, Ms. Mauck

None

**Personnel** – Ms. Mitchell, Ms. Garverick, Ms. Kennedy, Ms. Hampton

Still looking for kitchen help

**Policy** – Ms. Meixel, Ms. Garverick, Ms. Downing, Ms. Kennedy

Approved one today, have a number for next month

**Charter Renewal** – Mr. Rossman, Ms. Garverick, Ms. Nixon, Ms. Hampton

None

#### **Administrative Report**

Proposed KCSD school board visit October 26 at 6:30

Preparing for the start of school

Still enrolling students

7<sup>th</sup> and Kindergarten orientation Monday night

Reviewing IEPs and student schedules

Scheduling para placement

ESSER funding information was submitted

Professional development scheduled for Monday and Tuesday

MTSS meeting next week

#### **Solicitor's Report**

None

#### **Executive Director's Report**

None

**Secretary/Treasurer Report**

None

**Adjournment:**

Ms. Doyle moved, seconded by Ms. Downing at 4:05pm. Motion passed (4-0).

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Mary Jude Weaver  
Board Secretary/Treasurer