Local Literacy Plan

for

Cottonport Elementary School/ Avoyelles Parish

Shalonda W. Berry, Principal

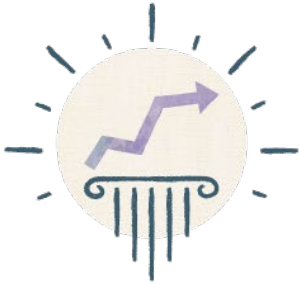Karen L. Tutor, Superintendent

June 2023

LITERACY GOALS

EXPLICIT INSTRUCTION, INTERVENTIONS, & EXTENSIONS

ONGOING PROFESSIONAL GROWTH

FAMILIES

A foundation of **EQUITY** across all literacy practices ensures opportunities and access for every learner every day.

Section 1a: Literacy Vision and Mission Statement	
Literacy Vision	The vision of Cottonport Elementary School is to ensure that all students develop the necessary literacy skills in order to read and write on grade level. This will be done by incorporating phonemic awareness, phonics, vocabulary, fluency, comprehension, and writing. Teachers will collaborate with school administrators, other teachers, students, and families in order to make this vision a reality. We believe that learning to read is one of the most important goals and achievements. A student's ability to read enhances learning in all subject areas, creates a love for learning, and paves the way for a better future and rewarding life.
Literacy Mission Statement	The literacy mission of Cottonport Elementary School is to provide all students with high-quality curricula and explicit and meaningful instruction that promote literacy and prepare students for college and careers.

Section 1b: Goals	
Goal 1 (Student-Focused)	By the end of the 2023-2024 school year, the percentage of students in grades PreK-6th grade who meet or exceed their individual literacy targets will increase by 10%. This will be done through the implementation of high-quality core instruction, intervention, and progress monitoring as measured by TS Gold, DIBELS, iReady, Mastery Connect, and LEAP testing. Teachers will use data from the benchmarks to make instructional decisions. They will collaborate regularly with administration and peers to monitor student growth and plan for effective instruction and explicit intervention.
Goal 2 (Teacher-Focused)	By the end of the 2023-2024 school year, all PreK-4th grade teachers and paras/interventionists will complete Science of Reading Professional Development on combining high-quality core instruction with explicit intervention and extensions that improve literacy skills based on individual student needs during the RtI block. Performance will be measured by receiving a certificate of completion. By the end of the 2023-2024 school year, all teachers in grades K-6 will implement the use of iReady and/or Amplify Reading direct instruction and individualized pathways for intervention and extensions in combination with high quality-quality core instruction to improve literacy skills based on individual student needs during the RtI block. Performance will be measured through progress monitoring and Benchmark assessment data.
Goal 3 (Program-Focused)	To demonstrate effective implementation of high-quality Tier I curriculum in ELA/Reading, interventions such as iReady, Amplify Interventions, Boost, Heggerty, Bridge the Gap, and FIRE; students will increase by 5% or more on grade-level readiness or standardized literacy assessment such as TS Gold, iReady, DIBELS, and Mastery Connect, by the end of the 2023-2024 school year. We will provide support to teachers through CAP and PD.

Section 1c: Literacy Team

Member	Role
Shalonda Berry	Principal
Susan Cole	Assistant Principal
Cicely Jacob	Instructional Coach
Kayla Landry	1st Grade /ILT
Shelby Gash	SPED
Mallory Lemoine	Kindergarten
Keonte Wells	3rd Grade/ILT
Brandi Williams	6th Grade ELA

Meeting Schedules

Date & Type of Meeting (Plan Review, Data Analysis, etc.)	Frequency of Meetings (Weekly, Monthly, etc.)	Topic(s)
August 2023-May 2024 (Planning)	1X Week	Collaboration and Planning of curriculum implementation, effective lessons, intervention, extensions, and assessments
August 2023-May 2024 (Data Analysis)	1X Week	Analyze Student Work
Thursday, August 3, 2023 (Plan Review, ILT)	Monthly	Review Literacy Plan, Discuss Literacy Action Team Expectations and Purpose
Thursday, August 31, 2023 (Data Analysis, Literacy Action Team, ILT)	Monthly	Diagnostic Data Analysis, Set Incremental SMART Goals
Thursday, September 28, 2023 (Data Analysis, Literacy Action Team, ILT)	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends
Thursday, October 26, 2023 (Goal Review, Data Analysis, Literacy Action Team, ILT)	Monthly	Goal Review, Progress Monitoring Data Analysis, Walkthrough Observation Trends
Thursday, November 16, 2023 (Data Analysis, Literacy Action Team, ILT)	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends
Thursday, December 14, 2023 (Data Analysis, Literacy Action Team, ILT)	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends
Thursday, January 4, 2024 (Plan/Goal Review, Data Analysis, Literacy Action Team, ILT)	Monthly	Plan/Goal Review, Diagnostic Data Analysis, Set Incremental SMART Goals if necessary
Thursday, February 8, 2024 (Data Analysis, Literacy Action Team, ILT)	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends

Thursday, March 14, 2024 (Data Analysis, Literacy Action Team, ILT)	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends
Thursday, April 18, 2004 (Goal Review, Data Analysis, Literacy Action Team, ILT)	Monthly	Goal Review, Progress Monitoring Data Analysis, Walkthrough Observation Trends
Thursday May 23, 2024 (Plan/Goal Review, Data Analysis, Literacy Action Team, ILT)	Monthly	Plan/ Goal Review: Success Evaluation

Section 2: Explicit Instruction, Interventions, and Extensions

*All students in grades K-2 will receive 120 minutes of explicit, whole group instruction. The teacher will implement the ELA instruction using the Tier 1 Curriculum, CKLA and Heggerty. Students identified as needing additional ELA support, as indicated from DIBLES, iReady, and Mastery Connect Benchmark data, will be provided extra learning time during small group interventions. Students will engage in Amplify interventions, Boost, and other rotation stations during their 60 minute RtI block.

*All students in grades 3-5 will receive 90 minutes of explicit, whole group instruction. Teachers will implement the ELA instruction using a Tier 1 curriculum, Guidebooks. 3rd grade will also use Heggerty. Students identified as needing additional ELA support, as indicated from DIBLES, iReady, and Mastery Connect Benchmark data, will be provided extra learning time during small group interventions. Students will engage in Bridge the Gap, iReady intervention, MyPath, and other rotation stations during their 45 minute intervention block.
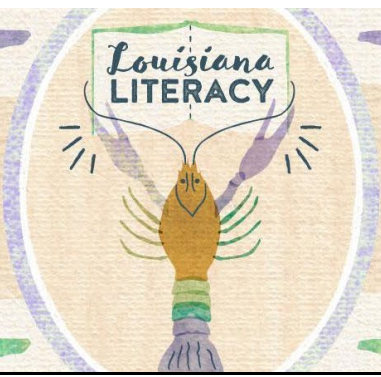
Action Plan

Goal	Timeline	Action Steps	Person(s) Responsible	Resources	Evidence of Success
1-3	Summer/Fall 2023	Review prior year data to establish school system goals.	Instructional Leadership Team	Literacy screeners; LEAP scores	Student growth on benchmark and literacy screeners, data tracker
1-3	Summer 2023	Students with literacy deficiencies will participate in Literacy Intervention during the Summer Learning Program	Summer School Teachers and Tutors	Heggerty, Real Tutoring, FIRE, Amplify Reading, etc.	Students demonstrate progress on progress monitoring documentation and end of program assessment
1-3	Fall 23-Spring 24	PreK-4th grade teachers and paras begin Science of Reading Training	Center of Literacy and Learning Presenter, Principal, Teachers	Science of Reading Resources	Teachers and paras complete course of training (certificate of completion)
1-3	Fall 23-Spring 24	DIBELS Testing (Literacy Screener)	Teachers and Instructional Coach	DIBELS testing materials	Students demonstrate progress on EOY DIBELS Data
1-3	Fall 23-Spring 24	Mastery Connect Testing	Teachers and Instructional Coach	Mastery Connect Assessments, Computers	Students demonstrate progress on Assessment Data Reports

1-3	Fall 23-Spring 24	Progress Monitoring every 10 Lessons of Amplify	Teaches	Amplify Testing Materials	Progress monitoring and EOY Assessment Data show student progress
1-3	Fall 23-Spring 24	Steve Carter Literacy Tutoring	Principal, Teachers, Parents, Students	Letters sent home, Website to access tutoring	Student growth in work within Tier 1 curriculum and on progress monitoring
1-3	Fall 23-Spring 24	Real Tutoring	REAL Tutoring teachers, Canopy Ed.	Canopy Lessons and Resources	Students demonstrate progress on Pre/Post Assessment
1-3	Summer 2023	K-6th grade teachers will receive implementation training for high quality, Tier I ELA/Reading curriculum at PPP Summer Institute	Professional Development Presenters, Teachers, Site Admin.	Resources from the curriculum (curriculum guides	Training Certificate of completion
1-3	Fall 23-Spring 24	Students performing below proficiency in Reading will receive explicit intervention during the scheduled RtI time	Teachers and intervention paras	Literacy screeners (mCLASS, IReady) Progress monitoring data, data trackers	Students demonstrate growth on progress monitoring data, data trackers
1-3	Fall 23-Spring 24	Continue the Accelerated Reading Program in grades K-6 to build reading stamina, fluency, and comprehension.	Teachers and lab para	Accelerated reading program	Program reports: the goal is 85% accuracy

1-3	January 2024-May 2024	After School Tutoring	Teachers, Title I budget	Prerequisite Skills and curriculum guides	Student progress monitoring data to demonstrate growth
1-3	Fall 23- Spring 24	DEAR–Provide additional time for students to gain fluency, stamina, and listening comprehension skills	Admin and Teachers	Books	Student growth on DIBELS testing and other literacy screeners
1-3	Fall 23- Spring 24	Bridge the Gap	Admin., Teachers	Bridge the Gap materials	Student growth in work within Tier 1 curriculum
1-3	Fall 23- Spring 24	Heggrety PD for Teachers	Admin., Heggrety Personnel	Heggrety Personnel and program	Certificate of completion or sign-in sheet
1-3	Fall 23- Spring 24	Heggrety	Teachers	Teacher manuals, decodable books	Student growth in work within Tier 1 curriculum
1-3	Fall 23- Spring 24	Accelerated Reading Training for Teachers	Teachers	Accelerated Reading Material and computer	Student growth on DIBELS testing and other literacy screeners
1-3	Fall 23- Spring 24	CKLA Coaching	K-2 Teachers	CKLA Material and computer	Student growth in work within Tier 1 curriculum
1-3	Fall 23- Spring 24	FIRE	Teachers 3-5	FIRE Material and program	Student growth in work within Tier 1 curriculum
1-3	Fall 23- Spring 24	Weekly Collaboration and Planning and ILT	Admin., Teachers, In. Coach, ILT team	Tier 1 curriculum materials	Student growth in work within Tier 1 curriculum

1-3	Fall 23-Spring 24	Weekly Data Meetings	Admin., Teachers. Instruct. Coach	Data Trackers with assessment data	Student meeting individual growth targets

Potential PD Planning

Month/Date *(When can PD be scheduled throughout the school year?)*	Topics *(What topics are most needed and should be covered and/or prioritized?)*	Attendees *(Who would benefit most from this PD? Consider also who can redeliver to other teachers/faculty.)*
May 30-June 2, 2023	Teacher Leader Summit: (Various) Curriculum Updates, Literacy, Level Up: best practices	Site Admin., 3 content teachers
July 18-20, 2023	Avoyelles Summer Institute: Various Curriculum Implementation	PreK-6th Teachers, Paras, Admin.
August 2023	New Teacher Orientation	New Teachers
Spring 23-Fall 23	Science of Reading/ Growing Reading Minds: The Center for Literacy and Learning	PreK-4th grade teachers and paras and site Admin.
Fall 23-Spring 24	LDOE School Support Institute (Teacher Collaboration)	Site Principals, Instructional Coach, selected teachers from the Literacy/ILT Team
Fall 23-Spring 24	On-Site Embedded PD: Collaboration and Planning	Site Admin., Instructional Coach, Teachers
Fall 23-Spring 24	iReady Reading Coaching	All grade level ELA Teachers
Fall 23-Spring 24	Amplify Reading Coaching	K-5 ELA Teachers
Fall 23-Spring 24	Accelerated Reading Training	All Teachers
Annually	ELA Content Leader Training and K-2 Literacy Interventionist	Selected ELA Teachers
Fall 23-Spring 24	NIET Teacher Collaboration training to gain knowledge on effectively planning and	Selected Teachers, Instructional Coach, Principal

	conducting CAP meetings to help teachers use data to drive instruction.	

Section 4: Family Engagement Around Literacy

Month/Date	Activity	Accessibility Opportunities	Community Partners
August 2023	Open House	Face to face meeting to meet teachers and gain information about the curriculum and expectations	Parents, students, school
December 2023	Family Reading Night	Face to face to share information about reading.	Parents and students
March 2024	Read Across America	Face to face classroom visits by community members to read to students	Community members
Annually	Annual Survey	Digital and hardcopy	Parents
Ongoing	LDOE Family Support Toolbox	Cottonport Elementary School Website or LDOE Website	Parents, students, School
Ongoing	Parental Involvement Tips, Teaching Reading Tips	Pamphlets distributed at family engagement functions and available in front lobby of school	Parents, students, School
Ongoing	Family Engagement Library and resources placed in the	Face to face and sent home by students every 9 weeks	Parents, Students, School

	front lobby and distributed to parents		
March 2024	Family Testing Night	Families are provided with information on DIBLES and ELA LEAP Face to Face	Parents, Students, School
Summer 2023	Scholastics Summer Reading Program	Families are provides with books and activities	Scholastic Book Company
Ongoing	Steve Carter Literacy Tutoring	Letters sent home to parents	School, parents, students
June 2023	Book-It Reading Program	Advertise the Book-It Program with QR to register for the summer reading program	students, parents, school

Section 5: Alignment to other Initiatives

Initiative Alignment

Other Programs/Initiatives	*Connecting to Literacy*	*Plan to Monitor/Evidence of Success*
Science of Reading (Act 108)	*Effective Teachers and proper implementation of high-quality curriculum with interventions*	*School Admin. Walkthroughs and observations and progress monitoring data*
K-2 Literacy and ELA Content Leaders	*Effective Teachers and intervention*	*School Admin. Walkthroughs and observations of classes and redelivery PD or collaboration*
Summer Learning Program	*Focus on Closing Reading Gaps using Heggerty, FIRE, Real Tutoring, and high quality curricula*	*Reports on individual student progress/growth*

Accelerated Reading	*Focus on reading, listening and comprehension skills*	*AR Reports and Admin. Walkthroughs and observation*
School Improvement Plan	*ELA Goals aligned to district goals.*	*Assessment Data and progress monitoring*
Volunteers of America	*Early Childhood Literacy*	*TS Gold Assessment Data*
School-Wide Literacy Plan	*Literacy Goals aligned to district goals: Mission, Vision, and Literacy plan*	*Benchmark Assessment Data, Progress Monitoring*
Response to Intervention using high quality, aligned materials	*Address gaps in foundational skills*	*DIBELS and iReady Benchmark assessments*
Collaboration and Planning	*Effective instructional and intervention planning for effective curriculum implementation and lesson delivery*	*Walkthrough and observation data, growth on literacy screeners, benchmark assessments, and work in tier 1 curriculum*
Data Analysis	*Use of data to drive instruction and intervention to address learning gaps*	*Walkthroughs and observations, students growth on literacy screeners and benchmark assessments and work in tier 1 curriculum*

Section 6: Communicating the Plan

Communication Plan

Stakeholder Group	*Plan for Communicating*	*Timeline*
Literacy Team	*Literacy Team Meetings: Presentation and Collaborative Discussion*	*August 2023-May 2024*
Instructional Leadership Team	*ILT Meetings: Presentation and Collaborative Discussion*	*August 2023-May 2024*
Leadership Team	*Leadership Team Meetings: Presentation and Collaborative Discussion*	*August 2023-May 2024*
Faculty and Staff	*Faculty Meetings: Presentation and Collaborative Discussion*	*August 2023-May 2024*
Family Members	*Open House and/or Parent Meeting*	*August 2023/ November 2023*
Students	*LEAP Student Report Performance*	*When Scores are released*
Community Members	*School Website and Facebook Page*	*August 2023-May 2024*
Family	*Literacy Night*	*December 2023*
Instructional Leadership Team	*Monthly Meeting*	*August 2023-May 2024*
Family	*Report Card Night*	*October 2023/March 2024*

Review the School System Literacy Roadmap for recommended timelines for action steps to promote literacy.

For additional guidance and resources, visit the Louisiana Literacy's webpage, Literacy Library, or email louisianaliteracy@la.gov. *Updated A 2022*