



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
January 13, 2025**

The Shippensburg Area Board of School Directors met on January 13, 2025
in the Senior High School Library beginning at 8:15 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly
Mr. Daren Donovan
Mr. Jim Bard - ABSENT
Mr. Mike Carey - ABSENT
Mr. Levi Cressler

Mr. Kirk Naugle
Dr. Nathan Goates
Dr. Michael Lyman - ABSENT
Mr. Fred Scott

Administrative Staff

Mr. William August, Superintendent
Mrs. Leslee DeLong, Assistant to the Superintendent
Mr. Caleb Barwin, Business Administrator/Board Secretary
Dr. Susan Donat, Director of Curriculum, Instruction, and Assessment
Dr. Troy Stevens, Director of Technology
Mr. Curtis Litten, Director of Maintenance
Mr. Jeremy Eastman, Director of Student Services

Student Representatives

Adna Pacavar - ABSENT
Leonardo Blount

1.f AGENDA APPROVAL

Agenda Item Residency Hearing 12/16/2024 was moved from discussion to 5i on Action.

**Scott made a motion, seconded by Donovan, to approve the agenda as presented.
The motion passed unanimously.**

2. CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -

None

3. REPORTS:

3.a. STUDENT REPRESENTATIVES REPORT

Mr. Blount - gave an update on winter athletics and student clubs. Also gave an update on building activities.

3.b. FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER REPORT -

None

3.c. BOARD COMMITTEE REPORTS -

3.c.a. Policy Committee Meeting - A Meeting was held on December 4, 2024.
Potential AI policy.

3.c.b. Facilities Committee Meeting - A Meeting was held on December 5, 2024.
Fire alarm system at Nancy Grayson.
Greyhound foundation seeking direction on prioritizing list for future stadium.
Boro Bond financial security for bond water authority.

3.c.c. Transportation Committee Meeting - A Meeting was held on December 12, 2024

3.d. CURRICULUM REPORT - Dr. Susan Donat - See Agenda Manager

3.d.a. 2023-24 PVAAS Data

Dr. Donat gave an update on 2024 PSSA's

3.e. FINANCE REPORT - Caleb Barwin - See Agenda Manager

3.e.a. GF Budget Comparison Current/Prior Year 12-31-24

Comparison report for your review through December.

Budget finance committee on the 27th. The auditors will be presenting results of the 2023-2024 audit. I will also give an update on fund balance, 23-24 year end results, quick update on the current fiscal year revenues/expense, and a look at salaries and benefits for the 25-26 budget.

3.f. SUPERINTENDENT'S REPORT - See Agenda Manager

3.f.a. Enrollment Report -

3.f.b. Donation Report

3.f.b.a. Amazon Garden Beds

Discussed Robohounds.

Discussed next COW meeting - potential auxiliary places at the stadium.

4. CONSENT AGENDA:

Donovan made a motion, seconded by **Scott**, to approve items 4A - 4C of the Consent Agenda.

The motion passed unanimously.

4.a. Approval of Minutes

Minutes from the December 2, 2024 Reorganization and Planning/Action Board Meetings.

4.b. Finance

1. Bills of Payment - November/December Reports

- a.) Regular Bills of Payment
- b.) Construction Paid Bills

2. Financial Reports - November/December Reports

- a.) General Fund Treasurer's
- b.) Construction Fund Treasurer's
- c.) Capital Reserve Fund
- d.) Cafeteria Fund

3. Tax Report - November/December Reports

4. Budget Reports - November/December Reports

- a.) Budget Summary
- b.) Budget Transfers

Personnel - Professional and Support

Professional Staff

Administration regrets to inform the school board of the passing of one of our teachers:

- 1. Karen L. Stambaugh** – Learning Support Teacher at Shippensburg Area Middle School December 3, 2024

Administration recommends the approval of the following qualifying leave of absence extension request:

- 2. Krystal A. Boyles** – Teacher at James Burd Elementary School is requesting an extension of leave effective February 3, 2025 and continuing through May 30, 2025 with an expected return to work date of June 2, 2025

Administration recommends approval of salary adjustments for the following professional staff members, having each successfully completed additional courses for a degree change and/or the achievement of a different credit hour level, effective the first pay of the second semester of the 2024-2025 school year:

- 3. Ashley G. Coy** – Master's 60
- 4. Corey M. Kauffman** – Master's 75
- 5. Cassandra L. Newcomer** – Master's 30
- 6. Reshma S. Patel** – Master's 90
- 7. Kristy L. Shrader** – Master's 75

8. Cathy K. Wolfe – Master's 90

Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)

9. Mackenzie E. Johnson – Learning Support Teacher at Shippensburg Area Middle School, at an annual salary of \$55,469.00 (Bachelors Step 1) effective retroactive December 16, 2024 (replacing Karen L. Stambaugh)

Support Staff

Administration recommends approval of the following resignations:

10. Meghan R. Barmont – Part-Time Classroom Assistant at Shippensburg Area Middle School, effective retroactive December 20, 2024. Requests to remain as a substitute Classroom Assistant.

11. Grace M. Hipple – Part-Time Classroom Assistant at Shippensburg Area Intermediate School, effective January 16, 2025. Requests to remain as a substitute Classroom Assistant.

12. Tanner Jett-Carpinello – Full-Time Custodian at Shippensburg Area Middle School, effective January 13, 2025

Administration recommends approval of the following voluntary transfer:

13. Amber N. Burnett – Part-Time Classroom Assistant at Shippensburg Area High School at an hourly rate of \$14.95, working 5.75 hours/day, 182 days/year TO Part-Time Noontime Aide at James Burd Elementary School at an hourly rate of \$13.45, working 2.50 hours/day, 180 days/year, effective January 14, 2025 (replacing Kelly L. Rosenberry – transfer)

Administration recommends approval of the following support staff employees who have successfully completed the thirty (30) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:

14. Alicia J. Byers – Kitchen Helper at Grace B. Luhrs Elementary School effective retroactive December 4, 2024

15. Tiffanie E. Eby – Classroom Assistant at Shippensburg Area Middle School effective retroactive December 4, 2024

16. Katana J. Gossert – Classroom Assistant at Shippensburg Area Middle School effective retroactive December 5, 2024

17. Brianna M. Peragine – Classroom Assistant at Shippensburg Area Middle School effective retroactive December 21, 2024

18. Kari L. Parra – Health Room Assistant at Shippensburg Area Intermediate School effective retroactive November 29, 2024

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

19. Ashley L. Nevling – Full-Time Building Secretary at Nancy Grayson Elementary School at an hourly rate of \$16.95, working 7 hours/day, 260 days/year, effective January 14, 2025 (replacing Tina M. Hamilton – retirement)

20. Bailey M. Bumbaugh – Full-Time Classroom Assistant at Shippensburg Area High School an hourly rate of \$14.95, working 7 hours/day, 186 days/year, effective retroactive December 4, 2024 (replacing Amy L. Mowers – transfer)

21. Brittany L. Guyer – Part-Time Baker/Assistant Cook at James Burd Elementary School at an hourly rate of \$13.95, working 5 hours/day, 180 days/year, effective retroactive December 10, 2024 (replacing Amy L. Vance – termination)

22. Amanda J. Mumford – Part-Time Noontime Aide at James Burd Elementary School at an hourly rate of \$13.45, working 2.50 hours/day, 180 days/year, effective approximately January 20, 2025 (replacing Bonnie L. Saboe – resignation)

Administration recommends approval of the following substitute:

23. Tami L. Stum – Classroom Assistant, Cafeteria

Supplemental Staff

Administrations recommends the approval of the following resignation:

24. Paige C. Miller – Shippensburg Area Middle School Girls' Head Soccer Coach effective retroactive January 4, 2025

Administration recommends approval of the following new mentors for the 2024-2025 school year:

25. Gina C. Baldoni – Mentor for Ryan K. Applegarth at a supplemental salary of \$525.50 (half year)

26. Laura K. Best – Mentor for Mackenzie E. Johnson at a supplemental salary of \$525.50 (half year)

27. Rubyan B. Stutzman – Mentor for Cynthia D. Sharrar at a supplemental salary of \$525.50 (half year)

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

28. Libby J. Staver – Timothy House Supervisor at a supplemental prorated salary of \$1,239.28, effective retroactive December 18, 2024 (replacing Karen L. Stambaugh)

29. Todd M. Martin – High School Assistant Baseball Coach at a supplemental prorated salary of \$2,576.00, effective March 3, 2025 (replacing Matthew B. Carr – resignation)

30. Tyler P. Ocker – High School Assistant Baseball Coach at a supplemental salary of \$2,576.00, effective March 3, 2025 (replacing Dennis L. Carr – resignation)

31. Tiffany M. Frankenfield – Middle School Assistant Cheer Coach at a supplemental salary of \$468.36, effective January 13, 2025 (replacing Amy E. Wallo – resignation)

Administration recommends approval of the following volunteer coaches:

32. Anthony Faiano – High School Boys Wrestling

33. Brittany McCann – High School Girls Wrestling

34. Nikolas Rosenberry – High School Girls Softball

The motion passed unanimously.

5. ACTION AGENDA:

Scott made a motion, seconded by **Donovan**, to approve item 5a of the Action Agenda.

5.a. Donation – Boyo Transportation – 2009 GMC Van

The motion passed unanimously.

Goates made a motion, seconded by **Scott**, to approve item 5b of the Action Agenda.

5.b. CAIU ELD/ESL Agreement 2025-2026

The motion passed unanimously.

Goates made a motion, seconded by **Scott**, to approve item 5c of the Action Agenda.

5.c. Shippensburg University Research Project MOU

The motion passed unanimously.

Goates made a motion, seconded by **Scott**, to approve item 5d of the Action Agenda.

5.d. Ames Janitorial Services - 2024-2025

The motion passed unanimously.

Goates made a motion, seconded by **Donovan**, to approve item 5e of the Action Agenda.

5.e. PFM Budget Model

On roll call vote, all present voted yes except for Naugle who voted no; motion passed.

Goates made a motion, seconded by **Scott**, to approve item 5f of the Action Agenda.

5.f. Bid Proposal for Safety Bollards and Planters

The motion passed unanimously.

Scott made a motion, seconded by **Naugle**, to approve item 5g of the Action Agenda.

5.g. James Burd Roof Replacement Project

The motion passed unanimously.

Naugle made a motion, seconded by **Scott**, to approve item 5h of the Action Agenda.

5.h. FSA/Developer's Agreement and Deed of Easement for a new Water Meter at Senior High

The motion passed unanimously.

Scott made a motion, seconded by **Naugle**, to approve item 5i of the Action Agenda.

5.i. Residency Hearing 12/16/2024

The motion passed unanimously.

6. DISCUSSION AGENDA – For approval at the January 27, 2025 Meeting:

- 6.a. Disposal of Outdated Curriculum Resources - Music Department (k-5)
- 6.b. Policies for First Reading
- 6.c. Greyhound Foundation Donation – Smooth Sailing Supplies
- 6.d. Greyhound Foundation Donation – SmartSelect Scholarship Software
- 6.e. Approval of Boyo Transportation Drivers
- 6.f. Tax Collector Compensation for Years 2026 to 2029
- 6.g. Mobile Fingerprinting - Idemia Public Security
- 6.h. Shippensburg Athletic Field-PCO #7

7. CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS:

None

8. BOARD COMMENTS:

Dr. Goates - discussed town hall and thanked the community for showing up. Discussed time changes.
Mr. Cressler - spring sport sign ups start soon. Construction is in full swing at the high school.
Mr Scott - encouraged the community to come to the committee of the whole next meeting.

9. INFORMATION:

- 9.a. Date Saver

Board Calendar -

January 15 - Athletics Committee Meeting

January 23 - Facilities Committee Meeting

January 27 - Budget and Finance/Committee of the Whole/Planning/Action Meeting

Student Calendar –

January 17 - Act 80 day - No School for Students

January 20 - Martin Luther King Day - District Closed

ADJOURNMENT

The meeting was adjourned at 8:53p.m.



Caleb Barwin, Board Secretary

